

## *Resolution Number 14*

*of the Signing Committee of the Board of Governors of the University of British Columbia*

### EMPLOYMENT

#### RESOLVED THAT:

1. Any one of the:

Dean of a Faculty, Principal of the College of Health Disciplines or Principal of the College for Interdisciplinary Studies  
Director of a School  
Head of a Department

be and are hereby authorized to execute on behalf of the University offers of employment for the following positions within their academic unit:

- (a) teaching staff appointments in the following ranks: tenure stream professors; tenure stream instructors; without review professors; without review instructors; lecturers; sessional lecturers; adjunct professors; visiting or honorary faculty; clinical faculty; postdoctoral teaching fellows; and post-retirement appointees under Policy #27 (Reappointment of Retired or Retiring Members of Faculty); and
- (b) research associates, postdoctoral research fellows and clinical fellows.

2. For positions within his or her campus,  
Executive Director, Continuing Studies, UBC Vancouver  
Associate Vice President Learning Services, UBC Okanagan

be and are hereby authorized to execute on behalf of the University offers of employment for program directors in Continuing Studies.

3. The University Librarian and such person(s) as the University Librarian may designate in writing be and is hereby authorized to execute on behalf of the University offers of employment for librarians.
4. Any one of the:

Department Administrator or Manager, for positions within his or her department  
HR Advisor  
HR Associate

be and are hereby authorized to execute on behalf of the University offers of employment for staff appointments into job categories which require membership in CUPE Locals 116, 2950 or 2278 , IOUE, BCGEU Childcare Workers, BCGEU UBC Okanagan, or staff appointments into similar job categories which do not require union membership.

5. Any one of the:

Department Administrator or Manager, for positions within his or her department  
HR Advisor

be and are hereby authorized to execute on behalf of the University offers of employment for staff appointments which require membership in AAPS in grades 1 to 15 inclusive.

6. Any one of the:

Vice President, Students  
Provost and Vice President, Academic, UBC Vancouver  
Provost, UBC Okanagan  
Vice President, Finance, Resources and Operations  
Vice President, Research  
Vice President, External, Legal and Community Relations  
Vice President, Development and Alumni Engagement  
Associate Vice President, Human Resources  
Deputy Vice Chancellor, UBC Okanagan  
Director, Human Resources Advisory Services  
Executive Director, Administration and Finance or equivalent position, UBC Okanagan

be and are hereby authorized to execute on behalf of the University offers of employment for staff appointments which require membership in AAPS in grades 16 or higher, and all positions referred to in paragraphs 1 through 5 above.


7. Any one of the:


Head of Department, for positions within his or her department  
Research Grantee or Contract Principal, for positions within his or her department  
Department Administrator or Manager, for positions funded by his or her grant  
HR Advisor  
HR Associate

be and are hereby authorized to execute on behalf of the University offers of employment for students.

8. Notwithstanding the foregoing, the authorization referred to in paragraphs 1 through 7 above is only valid for offers of employment that comply with all applicable collective agreements, handbooks and policies of UBC, and is subject to approval of the underlying appointment in accordance with Policy #25 (Board of Governors Appointments) for paragraphs 1 through 6 above, and Policy #76 (Student Service Appointments) for paragraph 7 above.
  
9. Notwithstanding the foregoing, this authorization will not extend to:
  - a. a commitment wherein the liability of the University is uncertain or is, in aggregate, in excess of Ten Million Dollars;
  - b. a commitment which is precedent-setting or involves sensitive issues;
  - c. a contract where the obligation of the University or the benefit to the University exceeds Two Million Dollars in any year;
  - d. a commitment which, under the *University Act* (British Columbia), requires the prior consent of the Lieutenant Governor in Council, the Minister of Advanced Education, or the Minister of Finance; or
  - e. any contract which a member of the Board of Governors requests be brought before the Board of Governors for approval.

Signed at Vancouver this 9<sup>th</sup> day of June, 2009.

  
Chair of the Board

  
President