

January 21, 1993

THE UNIVERSITY OF BRITISH COLUMBIA

A regularly scheduled meeting of the Board of Governors was held on Thursday, January 21, 1993, at 9:00 a.m. in the Board and Senate Room of the Old Administration Building.

Present: Mr. Kenneth M. Bagshaw, Chair
Dr. Leslie R. Peterson, Chancellor
Dr. David W. Strangway, President
Mr. Thomas R. Berger
Ms. Barbara Crompton
Ms. Shirley Chan
Mr. Jaret Clay
Mr. Ronald H. Granholm
Dr. Tong Louie
Mr. Derek Miller
Dr. Sidney Mindess
Mr. Doug Napier
Mr. Michael Partridge
Mr. Dennis J. Pavlich

A message of regret for absence was received from Dr. Arthur S. Hara.

In Attendance: Mrs. Nina Robinson, Secretary to the Board
Dr. Daniel R. Birch, Vice President Academic
& Provost
Mr. A. Bruce Gellatly, Vice President,
Administration & Finance
Dr. Robert C. Miller, Jr., Vice President, Research
Dr. K. D. Srivastava, Vice President,
Student & Academic Services
Mr. Peter Ufford, Vice President,
External Affairs
Mr. Mark Betteridge, President, UBC
Real Estate Corporation
Mr. Tim Miner, Director, Campus Planning
& Development
Mr. Andrew Brown, University Planner
Ms. Libby Nason, Provost's Assistant
Mr. Steve Crombie, Media Relations Manager
Dr. Clark S. Binkley, Dean, Faculty of Forestry
Dr. F. Bunnell, Director, Centre for Applied Conservation Biology
Dr. Jack N. Saddler, Professor, Forest Products Biotechnology

OPEN SESSION

PRESENTATION

Dr. Clark S. Binkley, Dean, Faculty of Forestry, Dr. Fred Bunnell, Director, Centre for Applied Conservation Biology and Dr. Jack N. Saddler, Professor, Forest Products Biotechnology, made presentations to the Board with respect to the work of the Faculty of Forestry. The following documentation was circulated.

- (1) Copies of overheads.
- (2) Forestry Undergraduate Programs (pamphlet)
- (3) Faculty of Forestry--1991 Annual Report
- (4) Centre for Applied Conservation Biology
- (5) The Pacific Forest Sciences Centre--The Case in Brief

REMARKS

Chair

Board Elections/Appointments

The Board Chair noted the following elections and appointments of members of the Board. The Chair hoped that the new members would find their term of office a rewarding and enjoyable experience.

Faculty

Mr. Dennis Pavlich (Re-elected) to February 1, 1995

Dr. William R. Cullen (Elected) to February 1, 1995

Staff

Ms. Lois Moen (Elected) to February 1, 1995

Lieutenant Governor in Council

Mr. Thomas R. Berger, Q.C. to November 18, 1995

Ms. Shirley Chan to November 18, 1995

Board Orientation Session

Mr. Bagshaw made reference to the Orientation Session for new members of the Board scheduled for Saturday, February 13, 1993. He stated that all Board members were welcome to attend.

Mr. Arthur Hara

Mr. Bagshaw advised the Board that Mr. Arthur Hara had been injured when he slipped on the ice while on University business on January 16, 1993, and was not able to attend today's meeting.

President

The President noted that a memorandum of understanding had been reached with the Alma Mater Society with respect to student facilities. This agreement was still awaiting ratification by the AMS Council.

The President had arranged for the distribution of information from the Natural Science and Engineering Research Council (NSERC) which shows the success of UBC and BC universities in attracting competitively awarded grant funds. He noted that UBC attracted 10.1% of all funds last year (this excludes the National Centres of Excellence grants).

A January 20, 1993, article from the Vancouver Sun indicating that the waste disposal facility had been put on hold by the Provincial Government was circulated for the Board's information.

FINANCE

Student Fees

Activity Fee

Dr. K. D. Srivastava, in a memorandum dated January 7, 1993, noted that, in the Budget and Planning Narrative that was approved by the board of Governors, it was indicated for 1993-94 that we would reduce the tuition fee and increase the student athletic fee at no net cost to the students. Athletics and Sports Services is an ancillary operation of the university. Nevertheless, it currently receives a subsidy of \$915,000 from General Purpose Operating Funds. The intent of the action proposed will be to put the Athletics and Sports Services unit on a full ancillary basis, i.e., with no subsidy from General Purpose Operating Funds. This will considerably simplify the management and budgeting for this unit.

In response to a query from Mr. Napier with respect to the implementation dates, Dr. Srivastava indicated that there were two components i.e., the base at which we start and how the fees increase for the following year. At the moment, only the tuition fee base for 1992-93 is known.

The President asked that the minutes show that this would be the exit value of the 1992-93 fees; it is not a retroactive fee.

IT WAS RESOLVED,

That the following changes in the Student Activity and Tuition Fee are hereby approved:

all 1993-94 tuition fees be reduced by 1.68% before any annual adjustment yet to be determined and offset by an increase in the 1993-94 student activity fee of \$30.76 or \$1.71 on a per credit basis.

the student activity fee be increased in 1993-94 by the same inflationary increase applicable to credit tuition fees.

CARRIED.

Graduate Student Society Fees

IT WAS RESOLVED,

That the Graduate Student Society fees be increased by \$8.00 to a total of \$33.00; such increase to take effect September 1, 1993.

That the Graduate Student Association fee in the amount of \$1.00 which is presently collected separately from the Graduate Student Society fee, be incorporated into the Graduate Student Society bringing the total Graduate Student Society fee to \$34.00, such change to take effect September 1, 1993.

CARRIED.

Special Fees

IT WAS RESOLVED,

That the following fees be increased to the levels noted:

	From	To
MBA Application Fee, Faculty of Commerce and Business Administration	\$55	\$75
Teacher Education Program Application Fees, Faculty of Education		

applicants from B.C.	\$25	\$40
applicants from outside B.C.	\$35	\$50
 Agricultural Sciences 300 Field Trip		
Faculty of Agricultural Sciences	\$210	\$225
 CARRIED.		

Budget Guidelines

An outline of the Principles and Process to be followed in developing the 1993-94 General Purpose Operating Budget had been circulated.

A discussion took place regarding the Board's role in the budgetary process.

It was **RESOLVED**,

That the Board directs the Finance Committee, in consultation with the Structure and Process Committee, as appropriate, and in collaboration with the University Administration to review the Board's role in the budgetary process.

CARRIED.

Financial Statements--Alma Mater Society

The financial statements for the Alma Mater Society for the fiscal year ended April 30, 1992, had been circulated and were received for information.

Policies

Standing Report to Board on Policy Development

The report dated January 6, 1993, had been circulated and was received for information. It was noted that future reports would contain projected dates on which the various steps in the process would be completed.

Current Policies

Purchasing

The proposed Purchasing Policy is as follows:

"The Purchasing Department has been delegated authority by the Board of Governors to commit the University to binding agreements such as purchase

orders, equipment leases, and contracts from all sources of University funds, including the general operating budget, research funds, capital funds and other monies held in trust for special purposes. Authority to purchase certain specific commodities has been further delegated to specific operating units. Persons not so authorized by the Board of Governors may not commit the university to agreements, licenses, contracts, and leases.

Purchases of goods and services shall conform to the principle of competitive bidding wherever possible.

End user Advisory committees are established to ensure that purchasing decisions such as the designation of approved vendors benefit the University community.

All terms of contracts and conditions relating to vendors are confidential and are not to be disclosed to any third party or competing vendor.

All things being equal (that is, quality, price, delivery, suitability of product, service, environmental issues, and method of billing), Canadian vendors will be given preference."

IT WAS RESOLVED,

That the Board of Governors approves the above-referenced policy on Purchasing; and notes the President's procedures for implementation and administration of the policy.

CARRIED.

Campus Mail

The proposed Campus Mail Policy is as follows:

"Campus Mailing Services provides sorting and delivery of all Canada Post incoming and internal mail for University business (including all affiliated organizations approved by the President's Office) at no charge.

Additional optional services as addressing, metering, inserting, on-campus courier, telex, and other related services are provided on a cost-recovery basis."

IT WAS RESOLVED,

That the Board of Governors approves the above-referenced policy on Campus Mail; and notes the President's procedures for implementation and administration of the policy.

CARRIED.

Ownership

The proposed Ownership policy is as follows:

"Equipment, goods and supplies purchased by The University of British Columbia for any purpose, from University funds, which include research grants or other trust funds administered by the University, including ancillary units, shall, unless otherwise provided by the terms of the trust fund, remain the property of the University."

IT WAS RESOLVED,

That the Board of Governors approves the above-referenced policy on Ownership; and notes the President's procedures for implementation and administration of the policy.

CARRIED.

Disposal of Surplus Equipment and Materials

The proposed Disposal of Surplus Equipment and Materials policy is as follows:

"No surplus University material or equipment acquired from any source of funds will be removed from the campus without the authority of the Director of Purchasing. Disposal of all surplus or obsolete equipment and materials will be made through the Purchasing Department's Surplus Equipment Recycling Facility (S.E.R.F.) on the recommendation of the responsible administrative head of unit. The disposer is responsible for ensuring that the material(s) are not contaminated or toxic."

IT WAS RESOLVED,

That the Board of Governors approves the above-referenced policy on Disposal of Surplus Equipment and Materials; and notes the President's procedures for implementation and administration of the policy.

CARRIED.

**Pesticide Use
Estate Administration
Donor Anonymity**

Proposed policies on the above-referenced areas were circulated for preliminary discussion. The Board Chair encouraged Board members to make comments now or to telephone suggestions to Ms. Libby Nason.

With respect to Estate Administration, Mr. Bagshaw drew attention to the following section under "Procedure Summary."

"The Planned Giving Unit reviews the terms of the Will. If the terms of the Will are complex, or if issues relating to social or environmental matters arise, the Planned Giving Unit may consult with legal counsel and initiate necessary action to resolve any concerns."

Mr. Bagshaw suggested that the context should be a little broader and should not be limited to issues relating to social or environmental matters but extend to any material conditions attached to the gift and the potential for any liability.

Mr. Bagshaw observed in the fourth bulleted item that there was an indication that there should be some Board role at some level but the wording of the item was too broad because it delegated any gift of any magnitude or any type to the Manager of Planned Giving. He felt there should be some limitations on this.

Mr. Bagshaw felt that any anonymous gifts, other than those for nominal amounts, should be approved by the Board because of the implications of anonymous gifts.

With respect to the policy on Pesticide Use, Ms. Shirley Chan hoped that we would go further than compliance with provincial government regulations, etc. She felt that we should go to the maximum to ensure that safe practices are used in the handling of pesticides, and that the public and others who use the University are properly warned.

Research Affiliation Agreement for Intellectual Property between The University of British Columbia and University Hospital

At its meeting on November 21, 1991, the Board approved a Research Affiliation Agreement between the University and Children's Hospital. It was noted in the material supplied to the Board at that time that the agreement with Children's would form the basis of agreements with other hospitals. An agreement had now been reached with University Hospital which is the same as that with Children's. It has been approved by the Board of Trustees of University Hospital.

IT WAS RESOLVED,

That the Research Affiliation Agreement between the University and University Hospital, and that the President and the Vice-President for Administration and Finance be and are hereby authorized to sign the agreement for and on behalf of the University.

CARRIED.

PROPERTY

Major Projects Status Report

The major projects status report dated February 4, 1993, had been circulated and was received for information.

Pending Tender Awards for the Scarfe Building, Morris and Helen Belkin Art Gallery and the Advanced Materials Building

It was expected that the above projects will tender in the following order:

Scarfe Building toward the end of February
Belkin Art Gallery toward the end of March
Advanced Materials during April

Main Campus Plan - Proposed Public Process

Following is the Main Campus Plan Amendment #2--Proposed Public Process Draft #3--Revised January 1993.

"This amendment outlines public participation in Strategy #38--The Campus Development Process, and Strategy #39--Plan Continuity.

The University recognizes the complex and multifaceted nature of both the campus community and the larger community. The University further recognizes the ongoing need to appreciate the extensive issues and concerns relating to the growth and development of the campus. The planning objectives described in the Campus Plan are a sincere attempt to balance constituent and communal needs, institutional goals and regional citizenship. Despite the absence of formal obligation to a voting population, the University will build and maintain a dialogue with the campus community and larger community in the interest of meaningful growth and development.

The University will therefore implement a regularly scheduled two level process, one level enabling a dialogue with the general public, the other dealing with the formal representatives of agencies having practical interfaces with the physical operation of the campus. Meetings will be scheduled monthly with the General Public meeting alternating with the Agency Representatives meeting. It is anticipated that there will be a substantial overlap of information between the two levels of the process.

The University intends to present an overview of proposed significant changes to the campus and its operation. Signage describing development proposal applications will be erected on development sites. Notices regarding General Public meetings will also be posted and publicized in UBC Reports, the Ubyyssey, and the local press two weeks prior to meeting dates. Where appropriate, the University will also contact groups and individuals, on and off campus, to further facilitate their involvement in planning and development. Particularly attention will be given to those persons occupying properties adjacent to proposed developments, and extraordinary meetings will be scheduled in order to provide further information to, and seek concerns of, those who may be directly affected by specific projects.

Normally, public meetings will be attended by a member of the Board of Governors and a member of the Senate and will be chaired by a senior member of Campus Planning and Development who will report the proceedings directly to the President and Vice Presidents.

It is anticipated that this process and schedule will continue in harmony with the extent of growth and change taking place on the campus. The University will review the process on an annual basis in order to ensure optimal effectiveness."

IT WAS RESOLVED,

**That the Main Campus Plan Amendment #2--Proposed Public Process Draft #3--
Revised January 1993 be and is hereby approved.**

CARRIED.

The Board Chair asked the Secretary to the Board to ensure, in future, that when changes are made to documentation which has previously been circulated to the Board some method of annotating where the changes occur be used so that Board members don't have to compare the two versions.

ACADEMIC AND STUDENT AFFAIRS

Reports and Recommendations from Senate

Meeting held December 16, 1992

IT WAS RESOLVED,

That the following recommendations from Senate be approved, subject, where applicable, to the proviso that none of the programs be implemented without formal reference to the President; and that the Deans and Heads concerned with new programs be asked to indicate the space requirements, if any, of such new programs.

CARRIED.

IT WAS RESOLVED,

That the prizes, scholarships and bursaries listed be ratified. (The recommendation with respect to the Hazel and Jack Grimmett Scholarship and Bursary was approved by the Board's Executive Committee on December 18, 1992.)

CARRIED.

IT WAS RESOLVED,

That the Board concurs with the recommendation of Senate in approving the establishment of a Chair in Computer Engineering.

CARRIED.

IT WAS RESOLVED,

That the Board concurs in approving the establishment of a Chair in South-North Studies, the David and Brenda McLean Chair in Canadian Studies and a Chair in American Studies.

CARRIED.

IT WAS RESOLVED,

**That the recommendations concerning the Biomedical Research Centre be ratified.
(It was noted that this was a confirmation of prior approval.)**

CARRIED.

IT WAS RESOLVED,

That the curriculum proposals from the Faculties of Applied Science, (with the exception of CIVL 302), Agricultural Sciences, the School of Architecture, the Faculties of Arts, Commerce and Business Administration, Dentistry, Education, Forestry, Medicine (with the exception of a proposed ethics course), the Schools of Physical Education & Recreation and Rehabilitation Sciences (with the exception of RHME 490, a proposed ethics course), the Faculty of Science, a new interdisciplinary course in Health Care Ethics, and a proposal from the Faculties of Arts and Science to offer a B.A. in Environmental Sciences be approved.

CARRIED.

Meeting held January 13, 1993

IT WAS RESOLVED,

That the following recommendations from Senate be approved, subject, where applicable, to the proviso that none of the programs be implemented without formal reference to the President; and that the Deans and Heads concerned with new programs be asked to indicate the space requirements, if any, of such new programs.

CARRIED.

IT WAS RESOLVED,

That the Board concurs with the recommendation of Senate in approving curriculum proposals from the Faculties of Applied Science, Graduate Studies (with the exception of FINA 599), Law, and Pharmaceutical Sciences.

CARRIED.

Mr. Thomas R. Berger raised a question with respect to the role of the Board in approving recommendations from Senate. Dr. Sidney Mindess outlined the past and current practice. It was agreed that this question would be reviewed further at the forthcoming Orientation Session.

Ritsumeikan/UBC Program Budget - Revision

IT WAS RESOLVED,

That the revised 1992-93 operating budget for the UBC/Ritsumeikan Academic Exchange Program is hereby approved; and that the 1993-94 projected budget is received for information.

CARRIED.

Endowment Deeds

A memorandum dated January 12, 1993, from Dr. A. J. McClean which proposed the establishment of the following endowments had been circulated.

- I. World of Opportunity Campaign
 - A. Faculty of Arts
 - 1. South-North Studies Research Endowment Deed
 - B. Faculty of Commerce and Business Administration
 - 1. Real Estate Foundation Fund for the Canadian Real Estate Research Bureau Endowment Deed.
 - 2. Lily Benn Memorial Fund Endowment Deed
 - C. Faculty of Graduate Studies/Interdisciplinary Studies
 - 1. Centre for Chinese Research Endowment Deed
 - 2. Chairs in Chinese Research Endowment Deed
 - 3. Centre for Japanese Research Endowment Deed
 - 4. Chairs in Japanese Research Endowment Deed
 - 5. Centre for Korean Research Endowment Deed
 - 6. Chairs in Korean Research Endowment Deed
 - 7. Centre for South Asian Research Endowment Deed
 - 8. Chairs in South Asian Research Endowment Deed
 - 9. Centre for South East Asian Research Endowment Deed
 - 10. Chairs in South East Asian Research Endowment Deed
 - 11. Clark Bentall Fund for Applied Ethics Endowment Deed
 - E. Faculty of Law
 - 1. Law Foundation of British Columbia Bursary Endowment Deed
 - F. Faculty of Medicine
 - 1. Rheumatology Research Endowment Deed
 - G. Other
 - 1. UBC Disability Resource Centre Endowment Deed
 - 2. Art Gallery Endowment Deed

H. Scholarships and Fellowships

1. Real Estate Foundation Scholars and Fellows Fund Endowment Deed
2. Travelling Research Fellowships in Art History Endowment Deed
3. London Drugs Scholarship Endowment Deed
4. Merck Frosst National Entrance Scholarships Endowment Deed
5. Cathay Pacific Airways Limited Education Abroad Scholarships Endowment Deed
6. Simon K. Y. Lee Foundation Limited Scholarships Abroad Endowment Deed

I. Equipment and Collections

1. UBC Library Collection Endowment Fund Endowment Deed

II. NON-CAMPAIGN ENDOWMENT DEEDS

1. Chair in Surgical Oncology Endowment Deed
2. Reid-Wyness Graduate Scholarship in Nursing Endowment Deed
3. Canadian Chemical Engineering Conference Scholarship Endowment Deed
4. Stuart Olson Construction Scholarship Endowment Deed
5. Harold Naugler Memorial Scholarship in Archival Studies Endowment Deed
6. Jay Wadsworth Memorial Scholarship in Special Education Endowment Deed
7. Balbinder Singh Dodd Bursary Endowment Deed
8. Dr. Phil Sinanan Bursary for Creative Writing Endowment Deed
9. Kyle Cardinal Memorial Bursary Endowment Deed
10. Ed Peck Industrial Relations Prize Endowment Deed
11. W. Gordon Brandreth Prize in Physical Education Endowment Deed
12. Richard Lee Armstrong Endowment Deed

IT WAS RESOLVED,

That the establishment of the endowments contained in the memorandum dated January 12, 1993, presented by Dr. A. J. McClean, Associate Vice President, Academic, are hereby approved.

CARRIED.

IT WAS RESOLVED,

That the following revised endowments presented by Dr. A. J. McClean, Associate Vice President, Academic, are hereby approved.

Bank of Montreal Chair in International Finance Endowment Deed.

Chair in Ocean Environment and Its Living Resources Endowment Deed.

Norman Keevil Chair in Mineral Exploration Endowment Deed

Roman M. Babicki Graduate Fellowship in Medical Research Endowment Deed.

Hugh Keenleyside Endowment in Canadian Diplomacy Endowment Deed.

CARRIED.

The Board Chair requested that, in future, the funding status of chairs be identified on future documentation with respect to endowment deeds. Ms. Barbara Crompton commented that it would be helpful if this information could be presented in chart form.

Alma Mater Society - Memorandum of Understanding

The President was pleased to report that the Administration and the Alma Mater Society had reached an agreement on the items raised at the Board meeting of November 19, 1992. It is consistent with the principles that were presented to the Board on November 19, 1993, as the framework for negotiations. (The memorandum of understanding dated December 22, 1992, was circulated for the information of the Board).

The President was pleased to report this outcome as it signals a renewed approach to working with the AMS in the months and years ahead.

In view of the foregoing, Mr. Jaret Clay and Mr. Derek Miller withdrew their motion with respect to student facilities which had been tabled at the meeting of the Board held on November 19, 1992.

CORRESPONDENCE

Student Facilities Correspondence

Copies of correspondence which had been received with respect to student facilities had been circulated and was received for information.

OTHER BUSINESS

University Athletic Council - Change to membership

IT WAS RESOLVED,

That Mr. Robert Philip, Director, Athletics and Sport Services be appointed to the council as an ex officio (non voting) member replacing Dr. R. Mosher effective July

8, 1992; and that Mr. Ian Burgess be appointed to the council as a faculty/staff representative.

CARRIED.

Health Sciences Week 1993

IT WAS RESOLVED,

That the week of October 10-16 be designated UBC Health Sciences Week 1993.

CARRIED.