



University of British Columbia

Board of Governors

MINUTES

Wednesday, June 3, 2009

UBC Vancouver

Ponderosa Centre

8:45 a.m. – 1:30 p.m.

In Attendance: Board Members

Mr. Brad Bennett, Chair
Chancellor Sarah Morgan-Silvester
President Stephen Toope

Mr. Bijan Ahmadian
Ms. Theresa Arsenault
Ms. Bonnie Bates Gibbs
Ms. Alexandra Caldwell
Mr. Michael Duncan
Mr. James Eccott
Ms. Anne-Marie Fenger
Mr. Robert Fung
Dr. Arun Garg
Dr. Nassif Ghossoub
Ms. Maureen Howe
Dr. Andrew Irvine
Mr. Barry Lapointe
Mr. William Levine
Dr. Barrie McCullough
Mr. Ross Smith

Administration

Ms. Lisa Castle
Ms. Barbara Miles
Mr. Pierre Ouillet
Mr. Stephen Owen
Dr. Doug Owram
Mr. Brian Sullivan

Ms. Reny Kahlon

Regrets: Ms. Janet Pau
Ms. Susan Yurkovich

Dr. David Farrar
Dr. John Hepburn

1. REMARKS

1.1 Chair

The Board Chair welcomed Mr. Michael Duncan, newly elected to the Board, and Ms. Maureen Howe, appointed on June 2, 2009.

Board member Dr. Arun Garg was acknowledged as the recipient of the Wallace Wilson Leadership Award for 2009, granted by the UBC Medical Alumni Association to graduates from UBC's Faculty of Medicine who have demonstrated high ethical standards and outstanding leadership in the profession.

Board member Mr. Robert Fung received four Heritage Awards from the City of Vancouver Heritage Awards for excellence in heritage building restoration.

1.2 President

No remarks.

1.3 Chancellor

No remarks.

7. PEOPLE, COMMUNITY & INTERNATIONAL COMMITTEE Development Working Group

Chair: Mr. James Eccott **Members:** Mr. Robert Fung *Ex officio:* Mr. Brad Bennett, Chancellor Sarah Morgan-Silvester, Professor Stephen Toope

7.1a Development Office Annual Report

The Development Office reported a 10% increase in overall fundraising in 2008 over 2007, putting UBC at the forefront of Canadian university fundraising.

125 staff across two campuses conducted over 3800 face-to-face meetings with donors, almost 1100 in key regional markets across Canada, the US, the UK and in key centres in Asia.

612 new prospects were identified.

70 students are employed by the Development Office; over the past year, they made 500,000 phone calls to alumni, donors and friends of UBC.

A comprehensive work plan process has been instituted and is linked directly to staff evaluation.

Details of funding sources and distribution as circulated in the docket were reviewed for the Board and information about a few individual donors was shared.

7.1b UBC Campaign 2008/09 - 2014/15

The Development Working Group and the People, Community & International Committee discussed this item thoroughly on May 28.

The first quarterly report will come to the Board in November 2009; however, a *pro forma* will be provided at the September Board meeting along with an update.

The Committee Chair asked that Development staff minimize use of the word ‘campaign’ in their discussions with donors and potential donors.

Board members agreed unanimously to pass the following resolution:

Whereas UBC is seeking to build strong support by enhancing its relationships with current and prospective donors, as well as by increasing engagement with students, alumni, and the community at large,

BE IT RESOLVED that the Board of Governors hereby approve the first phase of the planned fund-raising and alumni engagement campaign; encourage the Administration to give all necessary support to the Development and Alumni Engagement portfolio; and, request quarterly progress reports, including expenditures and outcomes.

CARRIED

2. AUDIT COMMITTEE

Chair: Mr. Ross Smith

Members: Mr. Brad Bennett, Mr. James Eccott, Mr. Barry Lapointe, Mr. Bill Levine

2.1 Consolidated Financial Statements to March 31 Year End, including March 31 Reserves

UBC’s year-end financial statements have received an unqualified opinion from the external auditor.

Financial statements were reviewed in detail at the May 29 Audit Committee meeting. Full disclosure around material issues that arose during the year was made to the Audit Committee; no areas of significant concern were identified.

A general overview of financial statements was provided for the Board, including year-end GPOF balances at UBC Vancouver and UBC Okanagan, and internally restricted net assets available to faculties over the coming budget cycles.

Board members agreed unanimously to pass the following resolution:

BE IT RESOLVED that *the Board of Governors hereby approve the March 31, 2009 Consolidated Financial Statements and the March 31, 2009 Internally Restricted Net Assets.*

CARRIED

UBC's annual risk management report also came to the Audit Committee on May 29 and a number of suggestions for improvement and increased information capture were made by Committee members.

3. JOINT: FINANCE and PROPERTY & PLANNING

Lead Chair: Mr. Bill Levine Chair: Dr. Andrew Irvine

3.1 Capital Priorities

Current capital priorities were presented to the Committees and the information was discussed at that meeting.

Details were circulated with the docket; there was no further discussion.

3.2 Infrastructure Impact Charges (IICs) 2009 and Public Realm Plan

The comprehensive IIC Report and UBC Vancouver Public Realm Plan were circulated in the docket and discussed on May 28.

Board members agreed unanimously to pass the following resolution:

BE IT RESOLVED that *the Board of Governors hereby approve:*

a) proposed new rates for Infrastructure Impact Charges (as circulated) to enable the implementation of the Public Realm Plan;

and,

b) the Public Realm Plan (March 2009), with the expectation that Administration will provide the Board with an annual progress and implementation update.

CARRIED

Improvements to the public realm at UBC Okanagan also require consideration.

3.3 Student Housing Strategy – UBC Vancouver

A detailed demand study currently underway will provide further direction to the strategy.

The Board received a presentation outlining existing student housing at UBC Vancouver, analyzing unmet demand (as currently understood) and providing examples of capacity-extending options under consideration.

Proposed initiatives reflect goals identified in the Academic Strategic Plan.

The VP Students portfolio is working very closely with the VP Finance, Resources and Operations portfolio to ensure that the University's student housing goals are met.

Guarantee of residence to first-year students, accuracy of wait list data, student housing comparisons to other Canadian universities, and length of student-housing leases (8 month or 12 month) were discussed.

The Board Chair directed Administration to include UBC Okanagan data in future presentations of student housing and comparisons of UBC to other universities.

Access to financing will determine speed of progress towards achieving the goals outlined in the presentation.

Administration is advocating with the province around options for increasing UBC's debt capacity in support of student housing.

An update on progress and a request for Board approval for the first infill project will come to the Board in July.

Also included will be a subsidy framework analysis, allowing an objective comparison between UBC student housing, student housing at peer institutions and market housing in the Vancouver area with regard to subsidies offered to different categories of users.

4. FINANCE COMMITTEE

Chair: Mr. Bill Levine

Members: Mr. Bijan Ahmadian, Dr. Nassif Ghossoub, Dr. Andrew Irvine, Ms. Janet Pau, Mr. Ross Smith
Ex officio: Mr. Brad Bennett, Chancellor Sarah Morgan-Silvester, Professor Stephen Toope

4.1 Encroachment of Specific Endowments

Board members agreed unanimously to pass the following resolution:

BE IT RESOLVED that *the Board of Governors hereby approve encroachment on original contributions as requested by endowment holders, to a maximum of 92 endowments with an encroachment value of \$57 million, including previously approved encroachments.*

CARRIED

4.2 Graduate Student Society UBC Vancouver MBA Student Society Fee

The Graduate Student Society UBC Vancouver Council ratified results of the student referendum prior to this meeting.

Board members agreed unanimously to pass the following resolution:

BE IT RESOLVED that *the Board of Governors hereby approve the results of a student referendum that authorized a MBA Society Student Fee of \$250 to be collected by UBC at the time of the first MBA tuition installment payment, effective September 2009, for all students enrolled in full-time and part-time programs. Further, the fee is to be adjusted each year in August in accordance with changes to the Canadian Price Index (circulated in the docket).*

CARRIED

4.3 UBC Economic Sustainability Strategic Discussion

The Finance Committee discussed this item in depth, considering the structural deficit challenge facing UBC and the need to create additional financial capacity to accommodate priority areas as identified in the Strategic Plan.

Initiatives outlined in docket materials are now fully staffed and are moving forward. A broad update will be provided to the Board in July, with details of the proposed five-year plan and related budget process to be presented in the new school year.

5. PROPERTY & PLANNING

Chair: Dr. Andrew Irvine

Members: Ms. Alexandra Caldwell, Mr. Michael Duncan, Ms. Anne-Marie Fenger, Mr. Robert Fung, Mr. Bill Levine, Dr. Barrie McCullough, Ms. Janet Pau *Ex officio*: Mr. Brad Bennett, Chancellor Sarah Morgan-Silvester, Professor Stephen Toope

5.1 UBC Okanagan Student Housing Phase 4

Board members agreed unanimously to pass the following resolution:

BE IT RESOLVED that *the Board of Governors hereby approve the following:*

UBC OKANAGAN STUDENT HOUSING PHASE 4 BOARD 1

Approval:

Capital Budget	\$14,494,000
Operating Budget	see report
Funding Release	n/a

CARRIED

Information

Expenses to date	\$30,000
Funding released to date	\$400,000

5.2 UBC Vancouver Campus Plan Key Directions

Proposed key directions as circulated in the docket were discussed at the Committee meeting.

Board members agreed unanimously to pass the following resolution:

BE IT RESOLVED that *the Board of Governors hereby approve Key Directions for Development of the Draft Vancouver Campus Plan.*

CARRIED

5.3 Advisory Urban Design Panel (AUDP) Appointment

Board members agreed unanimously to pass the following resolution:

BE IT RESOLVED that *the Board of Governors hereby approve the reappointment of Mr. Mark Thompson to the Advisory Urban Design Panel, for a term to expire in May 2011.*

CARRIED

5.4 Earth Systems Sciences Building (ESSB)

Details circulated in the docket were discussed at the Committee meeting.

Board members agreed unanimously to pass the following resolution:

BE IT RESOLVED that *the Board of Governors hereby approve the following:*

EARTH SYSTEMS SCIENCES BUILDING BOARD 1 Revised

Approval:

Project in Principle	
Location	
Consultant Selection	
Preliminary Program	
Preliminary Capital Budget	\$75,000,000
Preliminary Operating Budget	\$1,313,721
Preliminary Schedule	
Proceed to Schematic Design	
Funding Release	\$800,000

CARRIED

Information

Expenses to date	\$675,000
Funding released to date	\$975,000

5.5 Wayne and William White Engineering Design Centre

Details circulated in the docket were discussed at the Committee meeting.

Board members agreed unanimously to pass the following resolution:

BE IT RESOLVED that *the Board of Governors hereby approve the following:*

WAYNE AND WILLIAM WHITE ENGINEERING DESIGN CENTRE

BOARD 2

Approval

Capital Budget	\$8,500,000
Operating Budget	\$170,222
Schedule Program	
Authorization to Issue Development Permit Proceed to Working Drawings & Tender	
Funding Release	\$200,000

CARRIED

Information

Expenses to date	\$250,000
Funding released to date	\$400,000

5.6 Thunderbird Park Redevelopment (Phase 2A) – Tennis Facility

Details circulated in the docket were discussed at the Committee meeting.

In response to questions from the Finance Committee about student fees, Athletics has been asked to provide options for student fees, resident fees and an analysis of implications for the project’s business model.

Board members agreed unanimously to pass the following resolution:

BE IT RESOLVED that *the Board of Governors hereby approve the following:*

THUNDERBIRD PARK REDEVELOPMENT (PHASE 2A) TENNIS FACILITY

BOARD 1

Approval

Capital Budget	\$5,200,000
Operating Budget	see report
Schedule	
Program	
Authorization to Issue Development Permit	
Proceed to Working Drawings & Tender	
Funding Release	\$200,000

CARRIED

Information

Expenses to date	\$0
Funding released to date	\$0

5.7 University Square Update

The VP Students provided a recap of the presentation made at the Committee meeting, reporting that agreement between the University and the AMS regarding project management issues has not yet been reached.

The Board Chair pointed out that continued delay is not an option, and that it is the Board’s obligation to manage the business affairs of the University within identified risk parameters.

Discussions with Translink, the Alumni Association and the contract architect of record have taken place; forward progress in consideration of established construction timelines will continue.

5.8 Capital Projects Update

Information circulated in the docket was reviewed for the Board. The majority of projects have been or will be completed on schedule; an overall positive variance against budget is forecast.

5.9 Board 4 Reports

Board 4 Reports presented at this meeting:

- Chemical and Biological Engineering (includes CERC)
- Irving K. Barber Learning Centre
- UBC Renew – Chemistry Centre

6. LEARNING & RESEARCH COMMITTEE

Chair: Dr. Barrie McCullough

Members: Mr. Bijan Ahmadian, Ms. Alexandra Caldwell, Mr. James Eccott, Dr. Nassif Ghoussoub, Ms. Janet Pau
Ex officio: Mr. Brad Bennett, Chancellor Sarah Morgan-Silvester, Professor Stephen Toope

6.1 Academic Presentation

Guests: Dr. Peter Dauvergne, Liu Institute for Global Issues
Dr. Michael Burgess, Principle, College for Interdisciplinary Studies

A brief history and background of the Lui Institute was provided, and feedback requested from Board members with regard to initiatives and program directions currently under consideration.

The Lui Institute is mandated to mobilize knowledge into action and policy through focusing on particular problems and engaging with the external community in search of solutions.

Building interdisciplinary connections both internally and externally and creating innovative communication structures to showcase UBC research internationally are other vital aspects of the Institute.

Collaboration with UBC Okanagan when planning speaking engagements, book tours, etc. was encouraged by Board members, as well as increasing speaker diversity.

An external advisory committee for the Lui Institute will be established over the summer, an opportunity for alumni engagement.

The advisory board will consider programming and options for translating research into action with potential to make real, positive changes in the broader community.

6.2 Endowments

The endowment funds listed in the docket were approved by the President on the recommendation of the University Counsel in accordance with UBC Policy #113.

6.3 Senate Recommendations - UBC Okanagan

Board members agreed unanimously to pass the following resolution:

BE IT RESOLVED that *the Board of Governors hereby accept recommendations resulting from UBC Senate (Okanagan) meetings of April 8, 2009 and May 6, 2009.*

CARRIED

6.4 Senate Recommendations - UBC Vancouver

Board members agreed unanimously to pass the following resolution:

BE IT RESOLVED that *the Board of Governors hereby accept recommendations resulting from UBC Senate (Vancouver) meetings of April 15, 2009 and May 13, 2009.*

CARRIED

7. PEOPLE, COMMUNITY & INTERNATIONAL COMMITTEE

Chair: Mr. James Eccott **Members:** Ms. Theresa Arsenault, Ms. Bonnie Bates Gibbs, Mr. Michael Duncan, Ms. Anne-Marie Fenger, Mr. Robert Fung, Dr. Arun Garg, Dr. Nassif Ghossoub, Ms. Susan Yurkovich
Ex officio: Mr. Brad Bennett, Chancellor Sarah Morgan-Silvester, Professor Stephen Toope

7.2 Naming of Campus Facilities

Board members encouraged Administration to provide more information to the community about donors where naming rights are involved.

For example, a recent Alumni Affairs project makes recorded information available by phone or online and has proven very successful. The Barber School at UBC Okanagan includes an information plaque.

Board members agreed unanimously to pass the following resolution:

BE IT RESOLVED that *the Board of Governors hereby approve the following recommendation, forwarded by the President from the May 7, 2009 meeting of the President's Advisory Committee on the Naming of Facilities (in accordance with Board of Governors' Naming Policy #124 for Class 1 Facilities):*

1) *"Doug Mitchell Thunderbird Sports Centre" for the Thunderbird Winter Sports Centre.*

CARRIED

7.3 Focus on People: Workplace Practices at UBC Annual Report

Presentation of circulated report was made at the Committee meeting.

7.4 Deaccession of Works of Art and/or Cultural Materials Annual Report

Information was circulated in the docket; there was no discussion.

7.5 International Activities

Information was circulated in the docket; there was no discussion.

7.6 Student Financial Support Annual Report 2008-2009

More in-depth discussion will take place at the September Board meeting.

The University has met the Board's commitment on access to students under Policy #72.

The Board was provided with details of student financial support at UBC Vancouver and UBC Okanagan, as circulated with the docket. Current commitments have been met and additional initiatives are under consideration.

A number of improvements to student funding have been made at the federal level; communication of changes to potential and current students is a priority.

Board members expressed concern that providing Trek Home travel grants only to out-of-province students would prove controversial. The grant is part of the University's national recruitment strategy.

Additional information was requested regarding UBC's graduate student support packages, to be provided as part of the September student financial assistance report.

7.7 Annual Sustainability Report, 2008

Information was circulated in the docket; there was no discussion.

7.8 UBC Alumni Affairs Activity Report

Information was circulated in the docket; there was no discussion.

7.9 UBC – UBC Alumni Affairs Agreement

The agreement was presented and discussed at the Committee meeting.

Board members agreed unanimously to pass the following resolution:

BE IT RESOLVED that *the Board of Governors hereby approve the UBC – UBC Alumni Affairs Agreement as circulated under the docket.*

CARRIED

7.10 Annual Government Relations Update

Information was received and discussed at the Committee meeting.

7.11a Award Winners - Faculty

Scholars profiled at the People, Community & International Committee meeting:

- Corey Hamm, Assistant Professor, School of Music, Faculty of Arts
- Kendall Ho, Associate Professor, Director, eHealth Strategy Office, Surgery, Faculty of Medicine
- Jasper Wood, Assistant Professor, School of Music, Faculty of Arts

The full Faculty Award Winners report was circulated in the docket.

7.11b Award Winners – Students, Staff, Alumni

The report on awards to and recognition of students, staff and alumni was circulated in the docket and a few highlights pointed out to the Board.

Improvements have been made to UBC Okanagan processes to ensure awards and recognitions at that campus are included in the report to the Board.

9. GOVERNANCE COMMITTEE

Chair: Dr. Arun Garg

Members: Mr. Bijan Ahmadian, Ms. Theresa Arsenault, Mr. Michael Duncan, Ms. Bonnie Bates Gibbs, Mr. James Eccott, Dr. Andrew Irvine, Ms. Susan Yurkovich *Ex officio*: Mr. Brad Bennett, Chancellor Sarah Morgan-Silvester, Professor Stephen Toope

9.1 Board of Governors Standing Committees – Terms of Reference Review

All Board Standing Committees are invited to review and revise as needed their respective Terms of Reference, to be brought forward to the Board for approval.

9.2 Amendment of Policy #25 – Board of Governors Appointees

The Governance Committee received information regarding the amendment of this policy and discussed the changes.

A brief overview of the revised reporting format was provided for the Board.

Board members agreed unanimously to pass the following resolution:

BE IT RESOLVED that the Board of Governors hereby approve the following, effective immediately:

- a) rescind Policy #25 (Board of Governors Appointees), to be replaced by Board of Governors Appointments Policy attached under the docket as Attachment 1;***
- b) rescind Signing Resolution #14 (Employment), to be replaced by Signing Resolution #14 attached under the docket as Attachment 2; and,***
- c) delegate authority for appointments set out in sections 2.1, 2.2 and 2.3 of Policy #25 for the period from June 3, 2009 until June 30, 2010.***

CARRIED

9.3 Board of Governors and Standing Committee Meeting Dates

Board members agreed unanimously to pass the following resolution:

BE IT RESOLVED that *the Board of Governors hereby approve the following Board of Governors and Standing Committee meeting dates:*

Committees

January 28, 2010

March 23, 2010

May 25, 2010

September 16, 2010

November 24, 2010

Board

February 4, 2010

April 8, 2010

June 9, 2010

July 8, 2010 (Strategic Session)

September 23, 2010

December 3, 2010

CARRIED

9.4 Governance Structure of Affiliated Boards

Governance Committee members were reminded of the University's ongoing consideration of the role and mandates of IMANT and UBCPT.

6. ADJOURNMENT

BE IT RESOLVED that *this meeting of the Board of Governors be hereby adjourned.*

CARRIED

Follow-up items – June 3, 2009 Board of Governors Meeting

Joint: Finance and Property & Planning

The Board Chair directed Administration to include UBC Okanagan data in future presentations of student housing and comparisons of UBC to other universities.

An update on progress and a request for Board approval for the first infill project will come to the Board in July. To be included: a subsidy framework analysis, allowing an objective comparison between UBC student housing, student housing at peer institutions and market housing in the Vancouver area with regard to subsidies offered to different categories of users.

Finance

In response to questions from the Finance Committee about student fees, Athletics has been asked to provide options for student fees, resident fees and an analysis of implications for the project's business model.

People, Community & International

Additional information was requested regarding UBC's graduate student support packages, to be provided as part of the September student financial assistance report.