

THE UNIVERSITY OF BRITISH COLUMBIA

A regularly scheduled meeting of the Board of Governors was held on Thursday, July 18, 2002, at 7:30 a.m. in the Board and Senate Room of the Old Administration Building.

Present: Mr. L. I. (Larry) Bell, Chair
Dr. Martha C. Piper, President
Chancellor Allan McEachern
Ms Nicole Byres
Dr. Dennis Danielson
Mr. Mark Fraser
Mr. Erfan Kazemi
Dr. Gregory A. Lawrence
Mr. Ben Pong
Mr. John Reid
Mr. Bryce Rositch
Ms Linda E. Thorstad

A message of regret for absence was received from Mr. Martin Glynn, Ms Jay Grewal and Ms Karen Nishi.

In Attendance: Mrs. Nina Robinson, Secretary to the Board
Dr. Barry C. McBride, Vice President Academic & Provost
Mr. Terry Sumner, Vice President, Administration and Finance
Dr. Indira Samarasekera, Vice President, Research
Mr. Brian Sullivan, Vice President, Students
Mr. Dennis Pavlich, Vice President External and Legal Affairs
Mr. Geoff Atkins, Associate Vice President, Land and Building Services
Mr. Al Poettcker, President & CEO, UBC Properties Trust

OPEN AGENDA

Property & Planning

Life Sciences (Board 3 and 4a)

The following documentation had been circulated.

- Executive Summary dated July 4, 2002
- Project Management Process

- Previous Board Resolutions
- Summary of Capital Cost for Life Sciences Centre, Centre for Blood Research and Animal Care Facility
- Breakdown of \$18,000 Funding Requirement
- Operating Budget Breakdown

The Property & Planning Committee approved the following resolution to go forward to the Board, subject to a presentation from the architect and input from the Board with respect to design aspects of the project. In accordance with the request of the Property & Planning Committee, representatives of the architectural firm of J. Diamond & Donald Schmidt/Bunting Coady Architects were in attendance to present the project and to respond to questions from Board members. Following the presentation, the Chair of the Property & Planning Committee indicated that she was satisfied with the presentation and the massing. She thanked the architects for attending to provide the Board with this level of comfort. The architects responded to a number of questions including one regarding proposed methodologies of dealing with heating and noise in the structure.

A question was raised with respect to the adequacy of parking for this facility. Mr. Larry Bell indicated that a comprehensive review of parking on campus was scheduled to come to the September 2002 meeting of the Board.

IT WAS RESOLVED,

That, with respect to the Life Sciences Centre, the following action is hereby approved.

Board 3

Approval of the schematic design, proceed to working drawings and tender, funding release for next stage (\$18,000,000)

Expenses to date (\$1,400,000)—Received for information.

Board 4 (Preliminary)

Approval of the capital budget (\$109,980,000), operating budget (\$2,899,000), award of contract and funding release for next stage (\$18,000,000)—same as Board 3)

Expenses to date (\$1,400,000—same as Board 3) and tender information—Received for information.

CARRIED.

REMARKS

Board Chair (Mr. Larry Bell)

Welcome to Chancellor Allan McEachern

The Board Chair gave a warm welcome to Mr. Allan McEachern who had been elected as Chancellor for a period of three years from June 25, 2002. Mr. Bell stated that the University was fortunate to have someone possessing the distinguished career of Mr. McEachern to serve as Chancellor.

Dr. Indira V. Samarasekera—Order of Canada

On behalf of the Board, Mr. Larry Bell congratulated Dr. Samarasekera on receiving the Order of Canada, and asked that the following citation be spread upon the minutes of the Board.

Indira V. Samarasekera, O.C.
Vancouver, B.C.

She has had a profound impact on the academic and industrial spheres. She was the first incumbent of the Dofasco Chair in Advanced Steel Processing at the University of British Columbia. Former Director of the University's Centre for Metallurgical Process Engineering, she is currently the highly regarded Vice-President, Research. Her work on improved methods of steel production has resulted in technology that is used worldwide. In addition, she has given generously of her time, serving in numerous leadership roles, notably as the first woman president of Canada's Metallurgical Society.

President

The President reviewed her recent trip to San Jose and San Francisco for Alumni and Association of Pacific Rim Universities meetings. She stated that it had been a highly successful trip. She commented that UBC was thrilled to be the only Canadian university involved in APRU. Membership in this organization positions UBC well for partnerships with not only the key Asian universities, but key universities in California as well. The next meeting will be held in Singapore.

Dr. Piper indicated that she and Mr. Lloyd Axworthy, Director and CEO of UBC's Liu Centre for the Study of Global Issues would co-host a public conference on Global Citizenship on September 4th and 5th to address how UBC and other universities should respond to world events that occurred on and after September 11, 2001. Issues to be explored will include world sustainability, the effects of cultural and media lenses in

the creation of meaning, global inequalities, and the meaning of democracy to people of different cultures.

OPEN AGENDA CONSENT ITEMS

IT WAS RESOLVED,

That the following items designated "consent" on the open agenda of the July 18, 2002, Board meeting be and are hereby approved as presented.

CARRIED.

Property & Planning

Vancouver School of Theology—Market Housing Proposals

Mr. Bryce Rositch declared a conflict of interest with respect to this item.

Proposed revisions to the arrangements being made with the Vancouver School of Theology that will allow the creation of leasehold strata lots had been circulated.

IT WAS RESOLVED,

That, the draft agreement dated June 24, 2002, between the Vancouver School of Theology and The University of British Columbia, regarding market housing proposals be approved; and that the University signing officers be authorized to execute the agreement subject to such minor changes as those signing officers consider to be advisable.

CARRIED.

Finance

AMS/GSS Dental Plan

In the fall of 1999, the Alma Mater Society received approval by referendum to increase the AMS fees in support of an extended medical and dental insurance program for its members. The Board approved the fee for the plan in November 1999. A referendum conducted by the AMS in 2001 confirmed continued participation in the plan.

The original Board approval included a clause allowing the portion of the AMS fee designated for the provision of health and dental insurance to be increased

annually by the Consumer Price Index for Vancouver. The proposed increase to \$180.00 per year is in line with the prior approval, and was confirmed by resolution of the AMS Council at its meeting of February 22, 2002.

IT WAS RESOLVED,

That, effective September 1, 2002, the AMS fee collected in respect of the Health and Dental Insurance plan be increased from \$176.75 per year to \$180.00 per year.

CARRIED.

People

Reports and Recommendations from Senate

IT WAS RESOLVED,

That the following recommendations from Senate be approved, subject, where applicable, to the proviso that none of the programs be implemented without formal reference to the President; and that the Deans and Heads concerned with new programs be asked to indicate the space requirements, if any, of such new programs.

CARRIED.

IT WAS RESOLVED,

That, as required under the University Act, Sections 37 (l)(i)(o) and 38, the Board approves the following actions recommended by Senate.

CARRIED.

IT WAS RESOLVED,

That the Board approves the recommended changes to the terms for the Global Citizen of Tomorrow Award and the International Leader of Tomorrow Award.

CARRIED.

IT WAS RESOLVED,

That the Board concurs with the recommendation of Senate in approving curriculum proposals from the Faculties of Agricultural Sciences, Commerce and Business Administration, Graduate Studies (including a combined degree with Law)

and the College of Health Disciplines.

CARRIED.

IT WAS RESOLVED,

That the Board concurs with the recommendation of Senate in approving the establishment of the BC Leadership Chair for Spinal Cord Research; the Cordula and Günther Chair in Spinal Cord Clinical Research; and the Chair in Spinal Cord Rehabilitation Research for the International Collaboration on Repair Discoveries (ICORD).

CARRIED.

IT WAS RESOLVED,

That the Board concurs with the recommendation of Senate that the name of the Department of Germanic Studies be changed to the Department of Central, Eastern and Northern European Studies effective May 1, 2002.

CARRIED.

Tuition Policy #72

The Board received a proposal that Policy #72 “Tuition” be repealed. Policy #72, which was never implemented, was adopted prior to TREK 2000 and references previous strategic goals. With the significant changes that have occurred since it was approved seven years ago, the policy would be misleading and could, if contradicted by current Board action, occasion litigation. It was noted that most universities across Canada do not have tuition policies.

IT WAS RESOLVED,

That Policy # 72 “Tuition” be and is hereby repealed effective immediately.

CARRIED.

Learning & Research

Endowments

IT WAS RESOLVED,

(1) That the Board hereby approves the following Endowment Deeds:

A. Faculty of Arts

1. Svadhyaya Sanskrit Fund Endowment Deed

B. Faculty of Graduate Studies

1. Chevalier Professorship in Transportation and Local Development in China Endowment Deed.

C. Faculty of Medicine

1. C.C. and Betty Chong Rural and Underserved Communities Summer Placement Fund Endowment Deed

UBC Department of Radiology Academic Enhancement Fund Endowment Deed

CARRIED.

OPEN AGENDA ITEMS FOR DISCUSSION

Property & Planning

Centre for Blood Research (Board 3 and 4a)

The following documentation had been circulated.

- Executive Summary dated July 5, 2002
- Project Management Process
- Previous Board Resolutions
- Summary of Capital Cost for Life Sciences Centre, Centre for Blood Research and Animal Care Facility
- Operating Budget Breakdown

IT WAS RESOLVED,

That, with respect to the Centre for Blood Research, the following action is hereby approved:

Board 3

Approval of the schematic design, proceed to working drawings and tender and funding release for next stage (included in LSC submission).

Expenses to date (included in LSC submission)—Received for information.

Board 4 (preliminary)

Approval of capital budget (\$15,166,000), operating budget (\$258,000), award of contract (included in LSC submission) and funding release for next stage (included in LSC submission).

Expenses to date and tender information (included in LSC submission)—Received for information.

CARRIED.

Aquatic Ecosystems Research Laboratory (Board 2)

The following documentation had been circulated.

- Executive Summary dated July 4, 2002
- Project Management Process
- Previous Board Resolutions

IT WAS RESOLVED,

That, with respect to the Aquatic Ecosystems Research Laboratory, the following action is hereby approved:

Board 2

Approval of the preliminary capital budget (\$12,735,000), preliminary operating budget (\$379,000), schedule, program, consultants (Patkau Architects Inc., proceed to schematic design and funding release (\$250,000).

Expenses to date (\$10,000)—Received for information.

CARRIED.

Earthquake Research Facility (Board 4)

The following documentation had been circulated.

- Executive Summary dated July 4, 2002
- Project Management Process

- Previous Board Resolutions

IT WAS RESOLVED,

That, with respect to the Earthquake Research Facility, the following action is hereby approved:

Board 4

Approval of the capital budget (\$2,836,000), operating budget (\$66,500), award of contracts and funding release (\$2,708,000).

Expenses to date (\$119,000) and tender information—Received for information.

CARRIED.

Development Permit Board and Advisory Urban Design Panel

The following documentation had been circulated.

- Executive Summary dated July 5, 2002
- Final Draft UBC Development Permit Board Terms of Reference
- Final Draft UBC Advisory Urban Design Panel Terms of Reference

A number of suggestions for amendments to the UBC Advisory Urban Design Panel Terms of Reference had been brought forward by a member of the Board. It was agreed that a black-lined copy of the amended terms of reference would be circulated to Board members on the understanding that, if there were additional concerns, the matter would be returned to the Board.

IT WAS RESOLVED,

That, with respect to the Development Permit Board and Advisory Urban Design Panel, the following is hereby approved as amended.

- **Terms of reference and appointments to the Development Permit Board.**
- **Terms of reference for the Advisory Urban Design Panel.**

CARRIED.

Student Housing—Tec de Monterrey (Board 4)

The following documentation had been circulated.

- Executive Summary dated July 5, 2002
- Project Management Process
- Previous Board Resolutions
- Project Financing Evaluation

Mr. Al Poettcker and Mr. Fred Fotis were congratulated for delivering “Korea U—UBC House” on time.

IT WAS RESOLVED,

That, with respect to Place Vanier—Tec de Monterrey—UBC House, the following action is hereby approved:

Board 4

Approval of capital budget (\$7,332,000), operating budget (\$356,900), award of contract, funding release (\$7,152,000) and project financing (25 years) (\$7,332,000).

Expenses to date (\$67,000) and tender information—Received for information.

CARRIED.

Finance

Student Housing—Tec de Monterrey (Board 4) Project Financing (See Property resolution above.)

The Finance Committee at its meeting on July 11, 2002, recommended the project financing aspect of the above submission for approval to the Board.

Western Canadian Universities Marine Sciences Society—Bamfield Residence Financing

IT WAS RESOLVED,

That, subject to the receipt of donations in the amount of \$709,000, approval is hereby given to the financing of \$1 million for a 49-bed residence at the Western Canadian Universities Marine Sciences Centre (WCUMSS) at Bamfield on Vancouver Island.

CARRIED.

Benefits Plan Contract

The Department of Human Resources, with the guidance of Supply Management and Mercer Human Resource Consulting, had completed an extensive and formal tendering and selection process for the provision of benefits administration and underwriting services. It was noted that Union/Association representatives had been consulted during the process with respect to the Income Replacement Plan because premiums for this benefit are employee paid.

IT WAS RESOLVED,

That the award of the contract for provision of the group benefits administration and underwriting contracts to Sun Life Financial, with an effective date of October 1, 2002, be and is hereby approved.

CARRIED.

Tuition and Administrative Fee Changes

IT WAS RESOLVED,

That the proposed tuition and administrative fee changes outlined in the executive summary dated June 20, 2002, be approved, it being noted that “Part Two: Application Processing Fees” has been withdrawn pending appropriate consultation.

CARRIED.

People

Single Student Housing—Food Sciences Site

The proposal related to a student housing development on the Food Sciences site to accommodate single undergraduate and graduate students.

IT WAS RESOLVED,

That, with respect to the Single Student Housing—Food Sciences Site, the following action is hereby approved:

Board 1

Approval of the project in principle and its location on the current site of the Food Sciences Building

**Purpose, preliminary program, community fit, potential funding, expenses to date—
Received for information.**

CARRIED.

Learning and Research

Computer Science Building (Board 1)

The following documentation had been circulated.

- Executive Summary dated July 4, 2002
- Summary of Board Approvals
- Planning Principles
- Computer Science Building Location Plan

IT WAS RESOLVED,

That, with respect to the Computer Science Building, the following action is hereby approved:

Board 1

Approval of the project in principle, its program and its location.

Purpose, consultation with PPPAC, preliminary program, expenses to date and preliminary capital budget—Received for information.

CARRIED.

Electrical and Computer Engineering Building (EECE)(Board 1)

The following documentation had been circulated.

- Executive Summary dated July 4, 2002
- Summary of Board Approvals
- Planning Principles

IT WAS RESOLVED,

That, with respect to the Electrical and Computer Engineering Building (EECE), the following action is hereby approved:

Board 1

Approval of the project in principle, its program and its location.

Purpose, consultation with PPPAC, preliminary program, expenses to date and preliminary capital budget—Received for information.

CARRIED.

Museum of Anthropology CFI Renovation—Board 1

The President indicated that the above-referenced item had been withdrawn pending a review of the size and scope of the project.

Community & International

Kuwait Project (Kuwait Institute of Business and Technology (KIBT) Proposal

The proposed consulting project called on UBC to provide planning advice on the development of a new university in Kuwait (tentatively called the Kuwait Institute of Business and Technology).

Ms Nicole Byres felt that, since this is the first foray by the University into this type of consulting which has an international aspect and broader implications for the University, it would be useful for the Board to have periodic updates from the project team.

IT WAS RESOLVED,

That the Board hereby approves a \$1.817 million (U.S.) project wherein UBC will act as a consultant on the development of a new Business and Technology University in Kuwait.

CARRIED.

Audit

Policy #67—Late Payment of Fees and Accounts

Proposed revisions to Policy #67—Late Payment of Fees and Accounts had been circulated.

The Audit Committee had considered this matter at its meeting on June 3, 2002, and had identified the following key issues.

- That there be full use of late charges.
- That there be equality of treatment toward students, faculty & staff, and that the Administration be asked to look into methods of imposing sanctions against faculty and staff.
- That the appeals process be one that has credibility.

The Audit Committee had agreed to recommend approval of the proposed revisions to Policy #67 to the Board on the assurance to any key constituents, mainly students, that we are looking at the three issues referenced above.

Mr. Erfan Kazemi expressed his appreciation of the Audit Committee's action in agreeing to look further at the universality of the policy.

Mr. Mark Fraser asked if the towing of vehicles was eliminated under the revised policy. Mr. Bell indicated that it was not. However, following further discussion, Mr. Bell suggested that the policy be brought back in a year's time for a review of how the new mechanisms are working.

IT WAS RESOLVED,

That the proposed revisions to Policy #67—Late Payment of Fees and Accounts, be and are hereby approved.

CARRIED.

Other Business

Reconstitution of Executive Committee and Standing Committees to August 31, 2003, and Election of Board Chair to June 13, 2003

IT WAS RESOLVED,

That Mr. Larry Bell be reappointed Board Chair for the period September 1, 2002, to June 13, 2003.

CARRIED.

IT WAS RESOLVED,

That the Reconstitution of the Executive Committee and Standing Committees of the Board be and is hereby ratified to August 31, 2003, as outlined in the circulated listing.

CARRIED.

OPEN INFORMATION ITEMS

Planning & Property

Major Projects Status Report

The Major Projects Status Report for June 2002 had been circulated and was received for information.

UBC Landscape Plan-Update

A progress report with respect to the implementation of the UBC Landscape Plan over the past two years was received for information.

Planning Principles—Annual Report

At its July 15, 1999, meeting the Board requested that an annual status report be submitted on the Planning Principles, to include notation on the effect on the campus and the advisability of their modification.

The following documentation had been circulated

- Executive Summary dated July 5, 2002
- Previous Board History
- Physical Planning at UBC—a Legacy and a Promise (available from the Secretary to the Board)

University Neighbourhoods Association—General Status Report

The general status report dated July 4, 2002, was received for information. It was noted that the University Neighbourhoods Association, with a Board comprising nominees from UBC and the AMS and elected directors from the local areas on campus will, with modifications, approximate a municipal council for the local areas and, possibly, by the residents of Hampton Place.

Members of the Board and University staff involved were thanked for their tremendous effort in getting this initiative to this stage.

Facilities Infrastructure Management Plan (FIMP)—Update

The following documentation had been circulated.

- Executive Summary dated July 5, 2002
- Previous Board History
- Data from the Canadian Association of University Business Officers
- Current Status of ADM at UBC
- Excerpt from 1999 Investing in Renewal Document
- Trek Initiatives and Impact on FIMP
- Recommended Year 1 FIMP Program

It was noted that a strategic plan will be brought back to the Board next year for review. In addition, a further update with respect to FIMP will be returned to the Board at its November 2002 meeting.

Provincial Government Capital Funding 2003/04

The following documentation had been circulated.

- Executive Summary dated July 5, 2002
- Previous Board Action
- Minor Capital Funding Received 1998/99-2002/03
- Five-Year Capital Plan

Finance

Endowment Investment Committee Report (Annual Report and Socially Responsible Investing)

The Endowment Investment Committee annual report for the year ended March 31, 2002, which included a section on “socially responsible investing,” had been circulated and was received for information.

At the Finance Committee meeting, Mr. Byron Braley provided an overview of socially responsible investing, and had summarized the following three approaches.

- Positive or negative screening of stocks
- Shareholder advocacy; and
- Social or community targeted investing

Staff Pension Plan Investment Committee Report

The Staff Pension Plan Investment Committee Report for the year ended December 31, 2001, was received for information. It was noted that the rates of return

and performance results as well as the fund balance and asset mix data were based upon information for the Plan's fiscal year ended December 31, 2001.

Development/Donations Report

The Development Office progress report for the period April 1, 2002, to June 24, 2002, had been circulated and was received for information.

Mr. Terry Sumner indicated that we are on track to achieve our fund raising target of \$65 million for the year.

UBC Properties Trust Financial Statements

The Board received for information the consolidated financial statements of UBC Properties Investments Ltd. for the year ended March 31, 2002 and 2001. It was noted that KPMG had provided an unqualified audit opinion on the statements.

Tuition Fee Accountability Document

The Tuition Fee Accountability Document summarized the allocation of funds derived from tuition fee increases for the 2002/03 year. When it approved new tuition fees at its March 14, 2002, meeting the Board had requested that the University Administration report back on details of the allocations to improve learning and student support.

Mr. Bryce Rositch complimented the University Administration on the clarity of this document in outlining how students and others are benefiting from the tuition fee increase. In response to a question from Mr. Rositch, the President indicated that a preliminary discussion regarding future tuition fee increases would be brought back to the Board in the fall.

IT Capital Plan

As requested by the Board, a copy of the balance sheet for IT Services capital was circulated.

People

Award Winners

The listing of award winners had been circulated and was received for information.

First Nations House of Learning Annual Report—September 2000—August 2001

The above referenced report had been circulated and was received for information.

Equity Office Annual Report 2001

The above referenced report had been circulated and was received for information.

Alumni Association Report

An update on Alumni Association activities was received for information.

Personal Security Coordinator and Safer Campus Plan—2001 Annual Report

The 2001 Annual Report of the Personal Security Coordinator and Safety Campus Plan was received for information. Key accomplishments in 2001 are:

- A “Workplace Conduct Violence Prevention Safety Program Guide” was developed and made available to high risk departments
- Personal safety education and awareness programs provided training and/or safety information to over 12,000 faculty, staff & students. This is an increase of 8,000 from 2000.
- A reduction in theft from autos by 27% through the auto crime prevention program in partnership with ICBC
- An AMS Student Safety Advisory Committee was created to provide direct student feedback about safety issues on campus

Mr. Ben Pong advised that Mr. Paul Wong, Personal Security Coordinator had made a presentation to the People Committee. Following the presentation, the Committee acknowledged the strong AMS support of the Safer Campus Plan, especially the “Safe Walk” program.

Upgrades to Classrooms and Teaching Laboratories—Status Report

An extensive program of upgrades to classrooms and laboratories was undertaken as a Trek priority. The status report summarized activity to date, progress in terms of previous Trek Operational Plan objectives, and projects scheduled for 2002/03.

It was noted that a report on accomplishments with respect to the current year’s objective will be made to the Board in the fall of 2002.

Mr. Pong made reference to the increased use in classrooms and laboratories of laptop computers, and he underlined the necessity of providing sufficient electrical

outlets for these computers.

Early Admissions

It was noted that the Trek target of increasing the number of early offers of admission in 2003 by 25% over 2001 has almost been met by the increase in early offers made in 2002.

Student Aid Fund Report for 2001/2002

The above-referenced report had been circulated and was received for information.

Learning & Research

Report of the University Librarian to the Senate 2000/01

The above-referenced report had been circulated and was received for information.

Dr. Dennis Daniel brought forward some statistics published by the Association of Research Libraries (ARL), which is an organization that grades research libraries. Dr. Danielson was concerned that there seemed to be some slippage in UBC's ranking vis-a-vis our two major competitors in Canada i.e. the University of Toronto and the University of Alberta. He was also concerned about the current trend in staffing ratios at the UBC Library.

The President stated that the University Administration was very aware of the rankings, and that it was an issue of concern and high priority. She indicated that the University Administration would bring back to the Learning & Research Committee, at its November meeting, an orientation for Board members regarding this very complex matter.

Ethics Review

The Board received for information a statement prepared by the Vice President Research with respect to the external review of the Clinical Research Ethics Approval process.

Academic Equipment Fund 2002/03

The report on the allocation of the Academic Equipment Fund of \$3,421,000 for 2002/03 was received for information.

Mentoring Initiative Overview

A scheduled update on Trek Strategy Learning #2 “Mentoring Initiative Overview” had been circulated and was received for information. The broad goals of this project are to create and maintain a “mentorful” culture at UBC that assists students to become resourceful managers of their own careers.

Community and International

2002 Annual Report and Annual General Meeting

An Executive Summary dated July 4, 2002, on the 2002 Annual Report and the Annual General Meeting had been circulated. Mr. Scott Macrae and Ms Karen McDonald reported that this year's Annual General Meeting would be on Tuesday, September 10th.

Secretary’s Note: Because of a scheduling conflict for the guest speaker, the date was subsequently changed from September 10th to October 21st.

Audit

Annual Report on Insurance and Risk Management

The Insurance and Risk Management Annual Report for 2001/02 had been circulated and was received for information.

Faculty Pension Plan and Staff Pension Plan—Annual Report and Financial Statements

Annual Reports and Financial Statements for 2001 for the Faculty Pension Plan and Staff Pension Plan had been circulated and were received for information.

The Board Chair was asked to write a letter of appreciation to Dr. Stanley Hamilton for his outstanding service to the University as Chair of the Faculty Pension Plan.

Other Business

Board Meeting Dates 2003

It was noted that meetings of the Board in 2003 will be held on January 27 (Monday), March 20, May 15, July 17, October 2 and November 20. The Board Retreat will be held on June 12, 2003.