

## THE UNIVERSITY OF BRITISH COLUMBIA

A regularly scheduled meeting of the Board of Governors was held on Thursday, July 15, 2004, at 8:00 a.m. in the Board and Senate Room, Old Administration Building.

Present: Mr. John M. Reid, Chair  
Dr. Martha C. Piper, President  
Chancellor Allan McEachern  
Ms Mia Amir  
Mr. Brad Bennett  
Ms Nicole Byres  
Dr. Dennis Danielson  
Mr. Brian Duong  
Mr. James Eccott  
Dr. Arun Garg  
Dr. Gregory Lawrence  
Mr. Ben Pong  
Mr. Bryce Rositch  
Mr. Douglas Whitehead

A message of regret for absence was received from Ms Jay Grewal.

In Attendance: Mrs. Nina Robinson, Secretary to the Board  
Dr. Barry McBride, Deputy Vice Chancellor, UBC Okanagan  
Dr. Lorne Whitehead, Vice President Academic & Provost  
Mr. Terry Sumner, Vice President, Administration and Finance  
Dr. Indira Samarasekera, Vice President, Research  
Mr. Brian Sullivan, Vice President, Students  
Mr. Dennis Pavlich, Vice President External and Legal Affairs  
Ms Lisa Castle, Associate Vice President, Human Resources  
Mr. Geoff Atkins, Associate Vice President, Land and Building Services  
Mr. Al Poettcker, President & CEO, UBC Properties Trust  
Mr. Byron Braley, Associate Vice President, Treasury

### OPEN AGENDA

### REMARKS

Board Chair (Mr. John Reid)

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The Board Chair noted that reports from the Committee Chairs on the business discussed at last weeks' committee meetings had been circulated to Board members by e-mail. It was his hope that the new committee process would help to

expedite and streamline the business of the Board and avoid repetition, but that it did not preclude Board members from raising any issue on any of the topics before the Board.

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President

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The President brought the following items to the attention of the Board.

- Visit of Crown Princess Masako of Japan who was in Canada for an official visit to celebrate the 75<sup>th</sup> anniversary of relations between Canada and Japan. This was an important occasion, not only for the Centre for Japan Studies, but for the University as a whole.
- There was a wonderful announcement two or three weeks ago regarding the donation of \$1 million by Mr. Peter Bentley for the Bentley Centre for Business Education at Robson Square.
- The President had attended a conference on campus in the Faculty of Education for Principals and Vice-Principals of schools throughout the province in the public education system. This is a week long event that offers programming for leadership and mentorship, and has been held at UBC for the past twenty-seven years. She felt that this was a real statement to the strength of the Faculty of Education that we have been playing this role.

### **OPEN AGENDA CONSENT ITEMS**

**IT WAS RESOLVED,**

**That the following items designated "consent" on the open agenda of the July 15, 2004, Board meeting be and are hereby approved as presented.**

**CARRIED.**

Finance

Rescind appointment of Investment Advisory Committees for the Endowment Fund and Staff Pension Plan

Mr. John Reid noted that the new company, the UBC Investment Management Trust, will assume the role of the existing investment committees effective July 1, 2004, so the above-referenced committees are no longer required.

**IT WAS RESOLVED,**

**That the Board hereby approves the dissolution of the University's Investment Advisory Committees for the Endowment Fund and Staff Pension Plan as approved by the Board of Governors in October 1986 and as amended in January 2001.**

**CARRIED.**

People

Recommendations from Senate

**IT WAS RESOLVED,**

**That the following recommendations from Senate be approved, subject, where applicable, to the proviso that none of the programs be implemented without formal reference to the President; and that the Deans and Heads concerned with new programs be asked to indicate the space requirements, if any, of such new programs.**

**CARRIED.**

**IT WAS RESOLVED,**

**That the following action be taken as recommended by Senate at its meeting of May 19, 2004 (approved as required under the University Act, Sections 37 (l)(i)(o) and 38).**

**CARRIED.**

**IT WAS RESOLVED,**

**That the new awards listed be approved.**

**CARRIED.**

**IT WAS RESOLVED,**

**That the Board of Governors concurs with the recommendation of Senate in approving curriculum proposals from the Faculties of Arts, Graduate Studies, Pharmaceutical Sciences and Science as listed.**

**CARRIED.**

Dr. Dennis Danielson reported that Dr. Neil Guppy had elaborated on the

objectives and approach of the proposed Institute for the Scholarship of Teaching and Learning at the People Committee meeting. The mandate of the Institute is to provide support for research on teaching and learning bringing together faculty from across campus, experts in education research, graduate students and pedagogical experts from the Centre for Teaching and Academic Growth (TAG). The Committee had requested that such items be detailed more fully in the future.

**IT WAS RESOLVED,**

**That the Board of Governors approves the establishment of the Institute for the Scholarship of Teaching and Learning.**

**CARRIED.**

Learning & Research

Endowments--General

**IT WAS RESOLVED,**

(1) That the Board approve the following Endowment Deeds:

A. Faculty of Science

**1. Robert Emmanuel and Mary Pearl Day Research Endowment Fund  
Terms of Reference.**

B. Scholarships, Awards etc.

**NEW AWARDS – ACADEMIC MERIT-BASED**

***Scholarships:***

- 1. Cortland HULTBERG Memorial Scholarship**
- 2. Roger KEAY Farm Management Scholarship**
- 3. Robert A. TIPPLE Scholarship in Music**
- 4. Brahm WIESMAN Memorial Scholarship in Community and Regional Planning**

***Prizes:***

- 5. Richard Edward BECK Prize**
- 6. Jack EVANS Prize in Accounting**
- 7. Peter LOEFFLER Memorial Prize**

8. **Teresa TENISCI Memorial Prize**
9. **WOMEN in Technology Teacher Education Prize**

#### **NEW AWARDS – FINANCIAL NEED-BASED**

##### ***Bursaries:***

10. **ENGINEERS' Club Bursary**
11. **Bonnie Colleen THURSTON Memorial Bursary**
12. **Dean and Mary TOYE Bursary**

#### **NEW AWARDS – SERVICE, LEADERSHIP AND ACTIVITIES**

13. **BROCK Family Award**
14. **Robert F. OSBORNE Memorial Award in Human Kinetics**

(2) The Board also approved the following changes to existing Endowments:

##### **Previously-Approved Endowed Awards With Revisions:**

15. **Award 01332 – John C. and Anne J. CLARK Scholarship in U.S. Studies**
16. **Award 06331 - Rafe MAIR Prize in Journalism**

**CARRIED.**

#### ***Property & Planning***

Loon Lake Research and Education Centre at Malcolm Knapp Research Forest—  
Phase 1 (Board 3 & 4)

The following documentation had been circulated.

- Executive Summary dated June 26, 2004
- Project Management Process
- Previous Board History
- Schematic Design
- Site Plan

Ms Nicole Byres noted the following:

- Phase 1 costs have increased because of a programming change from the major donor (Canadian Cancer Society) who will be using this for Camp Goodtimes.
- The construction cost has increased from an estimated \$343,000 to \$802,000

following the changes and includes construction cost escalations and dock, stairs, handicapped access, storage shed, playing fields, amphitheatre, lighting and electrical.

- Phase 1 and 2 of the Project are completely independent i.e. if funding is not raised for Phase 2, it will not proceed.
- The Property & Planning Committee felt that “yacht club” referred to in the materials does not accurately describe the facility and may be misleading. A request was made that different terminology be used.

**IT WAS RESOLVED,**

**That the following action is hereby taken in connection with the Loon Lake Research and Education Centre at Malcolm Knapp Research Forest—Phase 1**

**Board 2—Revised Board 2 to reflect program change between Phase I and Phase II**

**Board 3—Approval**

**Schematic Design**

**Proceed to working drawings and tender**

**Board 4—Approval**

**Final Budgets**

**Capital Budget**

**Phase 1**

**\$1,498,000**

**Operating Budget**

**\$ 225,000**

**Award of Contract**

**Yacht Club**

**Parkwood Construction**

**Other Construction**

**Malcolm Knapp Research Forest**

**Funding Release**

**\$1,448,000**

**Expenses to date of \$50,000—Received for information.**

**CARRIED.**

**Parking Plan (Board 1)**

The following documentation had been circulated:

- Executive Summary dated June 26, 2004
- Project Management Process
- Parking Replacement Plan Proposed Project Summary

- Ten Year Parking Supply & Demand Graph and Map of Parking Facilities 2004/05

Ms Byres noted that Parking Services will contribute \$3 million from existing cash reserves to this project. The balance will be funded from a future debenture issue or through a third party arrangement. While recognizing that the average cost per parking space is higher for an underground parking facility, the Property & Planning Committee had asked staff to consider this option anyway because of concerns over “sight lines” to and from the new Life Sciences Building and other new construction in the area. Staff were also asked to comment on possible retail opportunities in part of the space.

### **IT WAS RESOLVED,**

**That the Board hereby approves the Thunderbird Parking Facility project in principle and its location between Agronomy, Wesbrook and Thunderbird Roads in front of the substation.**

### **CARRIED.**

UBC Okanagan—Arts and Sciences Building Addition (Boards 2 & 3) (See Also Learning & Research)

The following documentation had been circulated.

- Executive Summary dated June 26, 2004
- Project management Process—Summary of Board Approvals
- Site Plan indicating existing campus plan
- Science Addition Floor Plan
- Arts Addition Floor Plan
- Artists’ rendering of proposed addition

This project will allow UBC Okanagan to fulfill its mandate to accommodate 900 student seats with the accompanying 45 to 80 faculty positions, and appropriate support staff, by September 2005.

Ms Byres indicated that the Planning & Property Committee had received a presentation from Mr. Al Poettcker and Mr. Aidan Kiernan, AVP, Campus Development and Facility Management, OUC.

Mr. Bryce Rositch stated that, in future, it would be helpful to have a better understanding of the master plan for development at OUC. The President anticipated that this could be brought forward for the November 2004 meeting.

Mr. Jim Eccott flagged the need for appropriate publicity when we call for tenders on this project. The President stated that a press release would be made as soon as the Board approves the recommendation.

**IT WAS RESOLVED,**

**That the following action is hereby taken in connection with the UBC Okanagan—Arts and Sciences Building Addition:**

**Board 1—Approval**

**Approval of the project in principle and its location (addition to existing Arts and Science buildings)**

**Board 2—Approval**

**Budget**

<b>Capital budget</b>	<b>\$18,361,000</b>
<b>Operating Budget</b>	<b>\$ 372,972</b>

**Schedule**

**Program**

**Consultant Selection**                                 **HMA Architects Ltd.**

**Board 3—Approval**

**Schematic Design**

**Proceed to working drawings & Tender for Phase 1**

**Funding Release**   **\$9,011,000**

**Expenses to date of \$200,000—Received for information.**

**CARRIED.**

East Campus Neighbourhood Plan—CCP Amendment

The following documentation had been circulated.

- Executive Summary dated June 26, 2004
- Revised pages to the Comprehensive Community Plan

This request is for approval of technical amendments to the CCP required in order to approve the East Campus Neighbourhood Plan (which excluded the Fraternity Village).



**IT WAS RESOLVED,**

**That the Board of Governors hereby approves the amendments to pages 34, 35, 36 and 50 of the Comprehensive Community Plan (2000) as conveyed by the executive summary dated June 26, 2004.**

**CARRIED.**

*Finance*

Master of Occupational Therapy and Master of Physical Therapy Fee—  
Application Fee

It was noted that the Rehabilitation Sciences Undergraduate Society has been consulted and approves of the proposed fees, and that comparators done with other Canadian Universities show that all assess a similar fee.

**IT WAS RESOLVED,**

**That the Board hereby approves a supplementary application fee of \$100 for the Master of Occupational Therapy and Master of Physical Therapy Programs effective 2005/06.**

**CARRIED.**

Tuition Fee for the Master of Education in Art Education, Music Education, and Science Education in collaboration with the Hong Kong Institute of Education

The Finance Committee had been advised that the program will be cost recovery, and that the fee is competitive with other comparable world-class universities within Universitas 21.

**IT WAS RESOLVED,**

**That the Board hereby approves fees of \$16,000 per program payable in seven installments for the existing degree of Master of Education in Art Education, Music Education, and Science Education in collaboration with the Hong Kong Institute of Education.**

**CARRIED.**

## Tuition Fee for the New (Online) Masters Degree in Rehabilitation Science

The Finance Committee had noted the following:

- The program is to be fully funded from tuition revenues, and the proposed fee has the full support of the profession.
- No student consultation had been possible because the students are part-time.

### **IT WAS RESOLVED,**

**That the Board hereby approves tuition fees of \$317 per credit for the 15 credits for the online masters program “Masters in Rehabilitation Science.”**

**CARRIED.**

### *People*

Proposed Policy#72—Access to The University of British Columbia

The proposed revised Policy #72 had been circulated. The policy had been revised extensively based on feedback received from public consultation. Mechanisms have been built in to strengthen the University’s ability to manage to the resources available. A letter dated July 7, 2004, from the Alma Mater Society had been received in which reservations were raised about third-party loan programs and the adequacy of common assessment mechanisms. Mr. Brian Sullivan provided a brief summary. Mr. Sullivan stated that all eligible students with unmet needs will have access to bursary funds, and that the policy honours the Board’s commitment to access.

Mr. Hubert Lai was satisfied that the main concerns have been addressed.

Ms Mia Amir proposed an amendment to the policy to change the second line of the policy “that the University recognizes the co-responsibility shared with students and their families to bear the individual cost of higher education.” Following debate, the proposed amendment was **DEFEATED**.

### **IT WAS RESOLVED,**

**That Policy #72—Access to The University of British Columbia be approved as circulated.**

See Appendix I.

**CARRIED.**

Ms Mia Amir abstained.

***Learning and Research***

UBC Okanagan—Arts and Sciences Building Addition (Board 1) (See Property & Planning 2.1.3)

The Learning and Research Committee had reviewed the proposed UBC Okanagan—Arts and Science and had recommended the approval of Board 1 by the Board. (See Property & Planning/Open/Approval section of these minutes for resolution.)

***Other Business***

Reconstitution of Board Standing Committees

A question was raised regarding the possibility of adding an additional person on some of the committees that currently have low membership. The Board Chair agreed to take this under advisement.

**IT WAS RESOLVED,**

**That the reconstitution of the Board Standing Committees for the period ending August 31, 2005, be approved as circulated.**

**CARRIED.**

Election of Board Chair and Reappointment of Vice Chairs

**IT WAS RESOLVED,**

**That Mr. John Reid be re-elected as Board Chair for the period ending August 31, 2005.**

**CARRIED.**

**IT WAS RESOLVED,**

**That Mr. Bryce Rositch be reappointed as Vice Chair, External, and that Dr. Gregory Lawrence be reappointed as Vice Chair, Internal, for the period ending**

**August 31, 2005.**

**CARRIED.**

## **OPEN INFORMATION ITEMS**

### ***Audit***

#### **Report on University Resiliency in the Face of Disruption**

A report dated May 2004 on “University Resiliency—Operational Continuity in the Face of Disruption” had been circulated and was received for information. The report concerns the ability of the University to continue operation during disruptive events, and it was presented by Ms Lisa Castle. It was noted that the Audit Committee will continue to receive periodic reports and will monitor this issue.

#### **Faculty Pension Plan Financial Statements and Annual Report**

The 2003 UBC Faculty Pension Plan Financial Statements and Annual report had been circulated and were received for information.

It was noted that the University has no liabilities with respect to the plan, except for the ongoing remittance of monthly employer contributions. This is also true of the Staff Pension Plan. The Faculty Pension Plan is administered by the Board of Trustees of the Faculty Pension Plan and is audited by KPMG.

#### **Staff Pension Plan Financial Statements and Annual Report**

The 2003 UBC Staff Pension Plan Annual Report and Financial Statements had been circulated and were received for information. The administration of the plan is the responsibility of the Pension Board.

### ***Property & Planning***

#### **Capital Projects Update**

Mr. Al Poettcker had provided a comprehensive update with respect to capital projects at the Property & Planning Committee meeting.

#### **Major Projects Status Report**

The Major Projects Status Report dated July 2004 had been circulated and was received for information.

## South Campus Neighbourhood Plan

An update on the South Campus Neighbourhood planning process had been circulated and was received for information.

Mr. Dennis Pavlich advised that the Working Group process was almost complete. He stated that it has been an open process, and that all stakeholders have been involved. Mr. Rositch commented that he had attended some of the meetings, and that he was happy with the process.

Ms Mia Amir raised a question regarding the involvement of the working group in the last steps of the process.

Mr. Pavlich stated that the meetings will be open, and that the working group may attend. He confirmed that minority reports will be brought forward to the Board.

## North Campus Neighbourhood Plan

An update on the North Campus Neighbourhood Plan had been circulated and was received for information.

## Single Student Housing—Marine Drive—Phase 1 Report for Information on Tenders Received

At the meeting of the Board on May 25, 2004, conditional approval was given to start construction of Phase 1 of the Marine Drive Single Student Housing if the initial tenders comprising 50% of the total construction costs were on target with Board 4 budget provided. The Board was advised that the tenders were \$107,000 under the approved Conditional Board 4 budget, and that the work on Phase 1 is proceeding.

Mr. Darren Peets, a graduate student in the Department of Physics and Astronomy, was permitted to speak to the Board briefly regarding his concerns on the following issues:

- Public Consultation
- Wreck Beach
- Parking
- Proximity of the project to the edge of the cliff

## National Research Council—Institute for Fuel Cell Development (Boards 2 & 3)

A report on Boards 1, 2 and 3 for the National Research Council—Institute for fuel Cell Development was received for information. The following documentation had been circulated.

- Executive Summary dated June 26, 2004
- Project Management Process
- Previous Board Action
- Context location plan for NRC Building

#### Olympic Winter Sports Centre

Mr. Brian Sullivan provided a brief update with respect to the Olympic Winter Sports Centre. Mr. Sullivan indicated that we are moving toward the expression of interest stage. VANOC has expressed its confidence in UBC and will not be using the request for proposal process they are using in many other venues. We hope to open the first two additional ice sheets in the fall of 2006 and the current schedule calls for completion of the new rink and its associated seating by February 2008. He acknowledged the assistance of UBC Properties Inc. and others who have taken this project in hand.

#### Traffic on East Mall

### **IT WAS RESOLVED,**

**That the University Administration be directed to report back to the September 2004 meeting of the Board regarding the suggestion that East Mall be closed to vehicle traffic.**

### **CARRIED.**

#### *Finance*

#### Endowment Investment Portfolio

A backgrounder updating the Board on the status, performance and recent changes made to the investment structure of the UBC endowment funds had been circulated and was received for information. Mr. Terry Sumner stated that Mr. Tom Gunn will be at the Finance Committee meeting in September 2004.

#### Staff Pension Plan Investment Portfolio

A backgrounder updating the Board on the status, structure and investment performance of the UBC Staff Pension Plan (SPP) had been circulated and was received for information.

#### Provincial Government Annual Capital Allowance and Ten Year Capital

## Projections

The following documentation had been circulated:

- Executive Summary dated June 26, 2004
- Previous Board Action
- Funding Received 2000/01—2004/05
- Five-year Annual Capital Allowance 2005/06—2009/10
- Ten Year Capital Projections

Annual capital allowance funds are provided by the Ministry for maintenance, renovation and upgrade projects, supplementing general purpose expenditures for physical plant. A request has been submitted for \$23.8 million for 2005/06.

## Development/Donations Report

The Development Office progress report for the period April 1, 2004, to June 18, 2004, had been circulated and was received for information.

## *People*

### Award Winners

The listing of award winners dated July 2004 had been circulated and was received for information. Mr. Brian Sullivan and Dr. Indira Samarasekera highlighted the following:

- The UBC women have won the North American championship in golf
- The Super Mileage car developed by students from the Faculty of Applied Science has won the competition for the second year running
- Dr. Vijay K. Bhargava has been awarded the Royal Society of Canada's Thomas W. Eadie Medal for his profound effect on the field of wireless communications
- Dr. William New has been awarded the Lorne Pierce Medal by the Royal Society of Canada
- The Royal Society gives out twelve medals in any given year and UBC won two of them
- The Fellow of the Royal Society of Canada election results were announced a few days ago and, of sixty-two fellows in all fields across Canada, UBC has five.

## Alumni Association Report

The report on current UBC Alumni Association activities and events had

been circulated and was received for information.

### Early Admissions Initiative

An updated on the early admissions initiative was received for information. Mr. Brian Sullivan stated that this is an annual report on a carry-forward Trek 2000 strategic initiative. Mr. Sullivan and Ms Deborah Robinson had given a presentation on this initiative at the People Committee meeting.

### Equity Office Annual Report 2003

The Equity Office annual report 2003 was received for information. This report is produced in accordance with UBC's obligations under the Federal Contractors Program. The goal of the Equity Office is to heighten awareness of two University policies—discrimination and employment equity.

It was noted, for the record, that Dr. Sharon Kahn will complete her term as Associate Vice President, Equity at the end of August. The Board recognized Dr. Kahn's distinguished service to the University in this position.

### Improvement in Web-Based Services for Students

A report on improvement in web-based services for students was received for information. Ms Audrey Lindsay, Director of systems and Associate Registrar, gave a brief demonstration of degree-audit and the new Ask-Me system at the People Committee meeting.

### ***Learning & Research***

#### Annual Report on Research Ethics

The annual report on Research Ethics was received for information. Dr. Indira Samarasekera gave a powerpoint presentation.

#### Report on Research Funding for 2003-04

The report on research funding for 2003-04 was received for information. Dr. Indira Samarasekera gave a powerpoint presentation. This report highlights human subject research ethics review activities at UBC over the past three years. The complete report was provided to the Board as a hand-out.

#### First Nations House of Learning Annual Report 2002/03

The First Nations House of Learning Annual Report 2002/03 had been circulated and was received for information.



Dr. Gregory Lawrence spoke to the highlights of the report noting that the report in draft form had been brought forward to the March 2004 meeting of the Board. He advised that the numbers of aboriginal students attending UBC are increasing.

### International Activity

An update on International Activity was received for information. It was noted that Dr. Kenneth McGillivray had joined UBC as Director of the International Office, and the web site has been redeveloped. The focus remains with Universitas 21 and the Association of Pacific Rim Universities.

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### *Community and International*

#### Annual General Meeting—Annual Report

An update on 2004 Annual Report and Annual General Meeting was received for information.

It was proposed to feature the theme of UBC as Canada's global University, and to have a high level speaker. The assistance of Board members in identifying key attendees and assisting with personal invitations to secure attendance was requested. It was also suggested that personalized letters (to a selected list) from the Board Chair may be helpful in increasing attendance.

Mr. Brad Bennett suggested that something be planned for UBC O next year as well. A computer link with the UBC O campus with a large screen presence was suggested.

### OCP Update

The Board received an update on OCP Implementation process recommendations. The purpose of the report was to advise the Board of the joint initiative by the GVRD and UBC to development recommendations on the ongoing implementation of the Official Community Plan.

Mr. Bryce Rositch indicated that the following information had been received at the Community & International Committee meeting.

- At the UBC/GVRD Joint Committee meeting on July 5, 2004, changes to guiding principles for consultation were suggested as changes to the tabled report. Distinction between institutional and non-institutional land use is to be maintained. A simplified description of guiding principles for UBC was proposed.

- Reference was made to a very successful tour of UBC and dinner with the Communities Committee of the GVRD on July 7<sup>th</sup>. This was attended by all three Board representatives on the UBC/GVRD Joint Committee.

#### UBC’s National Media Profile: January—April 2004

The report provided an analysis of the National Media Profile—Cormex Research Analysis for January – April 2004.

The Community & International Committee had identified the following:

- The equivalent advertising value of UBC’s media coverage is \$5.3 million
- UBC is second to the University of Toronto in volume of print coverage
- Negative coverage included “research ethics” and Maclean’s “class size stories”
- The media, through publication of stories is a very valuable independent validator of those stories, and by their conveyance of them is an important medium to enhance the reputation of the institution.

#### Federal Election Report

Dr. Allan Tupper had provided a report to the Community and International Committee on the recent federal election. Two major challenges have been identified for universities:

- To secure a place on the agenda
- To find common ground among four political parties that, on the surface, appear to differ on higher education policy

#### *Other Business*

##### Board Meeting Dates 2005

Meetings of the Board and Board Standing Committees for 2005 will be held as follows:

Standing Committees	Board
January 20	January 28 (Friday)
March 17	March 24
May 18 (Wednesday)	May 26
July 7	July 14
September 16 (Friday)	September 29
November 24	December 2 (Friday)

The Board Retreat in 2005 will be held on June 9, 2005.

