

THE UNIVERSITY OF BRITISH COLUMBIA

A meeting of the UBC Board of Governors was held on November 28, 2007 from 8 a.m. to 5 p.m., in the Arbutus Room, Ponderosa Centre, at UBC Vancouver.

Board Members in Attendance

Mr. Brad Bennett, Chair
Chancellor Allan McEachern (By phone)
President Stephen Toope
Ms. Bonnie Bates Gibbs
Ms. Nicole Byres
Ms. Belle Dale-Wills
Mr. James Eccott
Mr. Jeff Friedrich
Dr. Arun Garg
Ms. Jacki Hoffman-Zehner
Dr. Andrew Irvine
Mr. Barry Lapointe
Dr. Gregory Lawrence
Mr. William Levine
Dr. Barrie McCullough
Dr. Darren Peets
Mr. Bryce Rositch
Ms. Krystal Smith
Mr. Ross Smith
Ms. Susan Yurkovich

Staff in Attendance

Dr. Doug Owram
Ms. Lisa Castle
Dr. David Farrar
Ms. Reny Kahlon
Dr. John Hepburn
Mr. Stephen Owen
Mr. Brian Sullivan

Breakfast Speaker: The Board of Governors received a presentation from Mr. John Furlong, Chief Executive Officer, VANOC

1. REMARKS

1.1 Chair

Guest(s): Members of CIS National Canadian Championship Men's Soccer Team
Theresa Hanson, Associate Director, Intercollegiate & High Performance Sport
Mike Mosher, Head Coach, UBC Men's Soccer

A number of players from the 2007 Men's National Championship soccer team were introduced and their accomplishments highlighted. The Chair congratulated the players and the team on their continued success.

1.2 President

The evening prior to this Board meeting, members enjoyed an informal gathering with representatives of the Board of Coastal Health. This is a very fundamental relationship for the University.

President Toope has circulated a letter entitled “Where Does UBC Stand?” to the entire UBC Community, sharing his reflections about the opportunities and challenges he has identified during his time at the University. The intent of the letter is to raise questions and open a dialogue with the whole community leading up to the next iteration of Trek 2010.

The Steering Committee on Academic Planning & Priorities has been working extremely hard to trace out a mid-level academic plan in support of the University’s goal of aligning the budget and planning processes. The 2008/09 fiscal year will be a period of transition to the three-year budgeting model.

There has been a significant amount of renewal on the Executive team. The University will move forward in an ambitious way in terms of alumni engagement when the new VP Development and Alumni Engagement arrives in January.

The President apologized to the Board for his need to leave part way through today’s Board meeting. He has been invited to attend a meeting of a small working group of 20 international university presidents initiated by the Secretary General of the United Nations to discuss how universities can contribute to addressing climate change. UBC’s inclusion in this group is an indication that UBC is seen as a sustainability leader at the world level, partly based on sustainability accomplishments on its own campuses.

The President will also be in New York, India, China, Thailand and Hong Kong in the near future to attend alumni events and explore development opportunities and relationships around potential research and student relationships in those countries.

2. PEOPLE COMMITTEE

Chair: Dr. Arun Garg; **Members:** Ms. Bonnie Bates Gibbs, Mr. Brad Bennett, Ms. Belle Dale-Willis, Mr. Jeff Friedrich, Dr. Andrew Irvine, Mr. Allan McEachern, Professor Stephen Toope

2.1 Alumni Association Report

Detail in regard to alumni strategy indicators will be brought to the January meeting of the Board of Governors.

Board members were asked to note May 24, 2008 on their calendars, the date of the next Alumni Reunion Weekend.

The Alumni Association has been working with VANOC to create a series of events at which alumni, faculty, staff, students and university town residents will learn about volunteer opportunities at the Vancouver Games.

It was pointed out that the Olympics provide a major opportunity for longer-term engagement of alumni which would respond well to a strategic approach coordinated between the Alumni Association and Development.

2.2 Policy #15 – Smoking and Smoking Product Promotion on Campus

This policy has been reviewed via the usual consultation process, including discussion at the People Committee meeting.

Regulations introduced under the Tobacco Control Act on November 27, 2007 were substantially as anticipated.

BE IT RESOLVED that the Board of Governors hereby approves the revision of Policy #15 – Smoking and Smoking Product Promotion on Campus in the form attached to the docket materials effective as of November 28, 2007.

CARRIED

2.3 UBC Human Resource Strategy – Focus on People: Workplace Practices at UBC

The Committee received an update. The consultation process is taking slightly longer than anticipated; a full report will be coming to the January Board meeting.

2.4 Award Winners

2.4a Faculty

Scholars profiled at this meeting:

- Joy Johnson, Professor, Associate Director Graduate Programs, School of Nursing, Faculty of Applied Science
- Paul Russell, Professor, Department of Philosophy, Faculty of Arts
- Julio Montaner, Professor of Medicine, Infectious Diseases Director, BC Centre for Excellence in HIV/AIDS, Faculty of Medicine
- Michael Isaacson, Professor & Dean, Faculty of Applied Science, UBC Okanagan
- Martin Gleave, Professor, Distinguished University Scholar and Director, Faculty of Medicine - Urologic Sciences

2.4a Students, Staff & Alumni

Students profiled at this meeting:

- Jocelyn Robinson, PhD student, Centre for Cross-Faculty Inquiry in Education

A recent innovation at UBC, the *Celebration of Students* holiday reception, was very well received as a way of showcasing the many accomplishments of UBC students.

3. COMMUNITY & INTERNATIONAL COMMITTEE

Chair: Mr. James Eccott; **Members:** Ms. Bonnie Bates Gibbs, Mr. Brad Bennett, Ms. Jacki Hoffman-Zehner, Mr. Robert Louie, Mr. Allan McEachern, Mr. Darren Peets, Professor Stephen Toope, Ms. Susan Yurkovich

3.1 Neighbours' Agreements 2007

Guest: Mr. Jim Taylor, Inaugural Chair
University Neighbourhoods' Association Board of Directors

Mr. Jim Taylor's enormous contribution as the inaugural Chair of the UNA was acknowledged by the Board.

Anyone who is 18 or older and who has been a resident of a University Neighbourhood for at least 30 days is eligible to become a member of the UNA. There is no requirement that residents become members.

The integration of many different levels and styles of housing apparent in University neighbourhoods is unique in Vancouver.

The main focus of proposed revisions to the Neighbours' Agreements has been in the area of detailing the distribution of respective roles and responsibilities with respect to the provision of municipal-like services to University Neighbourhood residents. Other key elements were considered.

Rules (to apply only to the Neighbourhoods) will be developed by the UNA for the management of issues such as neighbour-to-neighbour conflicts. The rules will be brought to the Board for adoption, thereafter to be administered by the UNA. The recommended process mirrors that used by the University Counsel for developing Board policies.

The operating cost contribution from UNA residents towards UBC facilities is capped at 15% of the annual neighbourhood service levy. The financial model used to arrive at that figure was widely reviewed both internally and by independent financial analysts, compared to financial models used in a number of other municipal situations, and was generally agreed to be appropriate, reasonable, and fair.

The capital cost contribution fee paid by international students was established to honour the principle that international students cover the full cost of their education at UBC. It is anticipated that CCCs will be applied to expansions and renovations of facilities shared between UBC and University Town residents; the UNA has been fully supportive of that.

BE IT RESOLVED that *the Board of Governors authorize the Administration to finalize discussions with the UNA on the Neighbours' Agreement 2007 and to conclude an agreement with the UNA on terms and conditions that are substantially the same as those on file with the Secretary to the Board and as described in these docket materials;*

AND that *the Board of Governors appoint the Board of Directors of the UNA as an advisory body pursuant to Section 34 of the University Act with the terms of reference set out in Attachment G of the Neighbours' Agreement 2007.*

CARRIED

3.2 Transportation Initiatives – U-Pass Phase 2

There was no discussion of the information contained in the Board docket.

3.3 UBC Sustainability Report 2006/07

There was no discussion of the information contained in the Board docket.

3.4 UBC Learning Exchange Annual Update

The Committee received a very positive report from Dr. Margo Fryer. There was no further discussion of this item.

3.5 Update on 2007 Annual General Meeting

The AGM held in Kelowna on November 26, 2007 was very well attended. There is strong support in the Okanagan region for the concept of UBC Okanagan.

3.6 Report on Centenary Celebrations

UBC's Centenary Celebrations will showcase 100 years of commitment to teaching, research, and service through a variety of targeted communication initiatives and events.

Goals:

- To inculcate provincial pride in the rich community and academic achievement that is UBC.
- To link BC's growth in the last century to the province's farsighted investment in UBC and in future and continued investment in UBC, demonstrating the value of the University in relation to provincial growth.
- To position UBC as a source of solutions to the world's 21st-century challenges.
- To engage UBC alumni in BC, Canada and the world.
- To remind our communities of the numerous ways in which UBC touches their lives.
- To solidify and increase financial and political support for the University.

Additional information can be found at the [Centenary website](#).

A number of UBC's Centenary activities will be coordinated with the province's 150th anniversary celebrations. Issue-driven gatherings of government officials are also planned.

All events will be supported through fundraising, with an established target of 100 new major funds associated specifically with the centennial in support of scholarships and bursaries.

3.7 UBC Government Relations Strategic Plan

The goal of the Strategic Plan is to build strong relationships with all levels of government through all members of the UBC community.

The Plan has been under development for some time and incorporates feedback from a great deal of internal and external consultation.

The materials in the Board docket provide information about desired outcomes. The entire Strategic Plan was distributed to Board members at the meeting, along with a backgrounder, the full list of consultation activities and a copy of the presentation given at this meeting.

The desired outcomes were reviewed for Board members.

Feedback from Board members was sought specifically in answer to these questions: Have any areas or potential partners been overlooked? Any opportunities or challenges not identified in the plan? What role should the Board be playing in government relations activities?

The Plan will be discussed further at both the January and March Board meetings.

4. LEARNING & RESEARCH COMMITTEE

Chair: Dr. Greg Lawrence; **Members:** Mr. Brad Bennett, Mr. James Eccott, Ms. Jacki Hoffman-Zehner, Dr. Andrew Irvine, Mr. Robert Louie, Dr. Barrie McCullough, Mr. Allan McEachern, Mr. Darren Peets, Professor Stephen Toope

4.0 UBC's Global Access Principles

A presentation was received by the Committee outlining initiatives undertaken by the UILO to ensure that technologies developed at UBC are made accessible to people in the developing world.

4.1 Endowments

Details of endowments were included in the Board's docket materials and meet the conditions of receipt for the University.

BE IT RESOLVED that *the endowment fund documents listed under Part (1) of the docket be hereby approved by the Board of Governors effective November 28, 2007;*

AND that the variations to the endowment fund document listed under Part (2) of the docket be hereby approved by the Board of Governors effective November 28, 2007.

CARRIED

4.2 Academic Presentation: Dr. Raymond Cole, School of Architecture and Landscape Architecture, Faculty of Applied Science

The Faculty of Applied Sciences one of UBC's three founding faculties, the 4th largest of 17 faculties at UBC, and the only dual-campus faculty at UBC.

The School of Architecture has been instrumental and continues to be involved in the development of environmental assessment tools used nationally and internationally. The next area of major impact to be addressed is the creation of a life cycle assessment tool and anticipated 'carbon neutral' building requirements.

Evidence garnered from assessments will be used to formulate stronger climate change policy.

The School has been working since 2002 towards infusing environmental sustainability issues into all Canadian schools. In March 2008, a website intended to create a dialogue between faculty and students around the teaching of environmental issues in schools of architecture will be launched.

While the physical separation of Architecture and Landscape Architecture buildings is a challenge to taking full advantage of the administrative context that has been created, a number of joint initiatives have been undertaken.

Public education initiatives around the environmental impact of building operation will be included in the next version of LEED.

4.3 Enhancing the Undergraduate Experience – Retreat Follow Up

Student experience is a very complex issue, consisting of a confluence of all conditions that exist on a campus.

Teaching and learning is the top priority of the University. Many initiatives have been undertaken by the faculties to engage students. Data such as that collected in NSSE is used to inform the University's understanding of the student experience at UBC.

Administration is looking for ways to create closer links between GPOF funding and the needs of students as a way of supporting the student experience, aligning the budget around teaching and learning.

Student evaluations of teaching at UBC Vancouver have recently been restructured. Student evaluation is only one part of the overall performance assessment strategy at the University.

A system of teaching evaluation is already in place at UBC Okanagan.

There are certain realities at the Vancouver campus that will continue to impact student experience, such as the large commuting population and the size of the campus. There are many good things happening as well and one goal is to get more of those stories out to the University and external communities.

4.4 Amendment of Procedures Under Policy #87 (Research)

The amendment has been approved by the President; materials were provided to the Board for information.

4.5 Recommendations from the UBC V Senate

The reorganizations before the Board today are expected to be revenue neutral; movement is within the Faculty of Arts.

Board members requested that a cost/benefit analysis always be included when faculty reorganizations come before the Board.

In anticipation of tuition and fee approvals coming before the Board in January, Board members requested detailed financial information in relation to program fees, tuitions, and performance against budget.

BE IT RESOLVED that *the Board of Governors hereby accepts the recommendations from the UBC Vancouver Senate to approve the curriculum documents attached to the November 2007 docket as presented.*

CARRIED

4.6 Recommendations from the UBC O Senate

BE IT RESOLVED that *the Board of Governors hereby accepts the recommendations from the UBC Okanagan Senate to approve the curriculum documents attached to the November 2007 docket as presented.*

CARRIED

5. PROPERTY & PLANNING COMMITTEE

Chair: Mr. Bryce Rositch; **Members:** Mr. Brad Bennett, Ms. Nicole Byres, Ms. Belle Dale-Wills; Mr. Bill Levine, Dr. Barrie McCullough, Mr. Allan McEachern, Mr. Darren Peets, Ms. Krystal Smith, Professor Stephen Toope

5.0 Presentation – School of Architecture and Landscape Architecture

The Committee received a presentation from Professor Patricia Patkau, which included a number of recommendations to increase effective use of space, buildings, etc. at UBC.

5.1 University Square Above-Ground Program (Revised Board 1)

On Committee Day, the Property & Planning Committee received a presentation about the consultation process and the resulting modifications to the project plan and costing. Alternate funding will be required under the proposed new program.

The Committee also received a presentation from AMS about plans for SUB, which will have an impact on plans for University Square. Ongoing participation by students in the project planning process is both welcome and encouraged.

A number of students had expressed an interest in attending today’s Board meeting but did not secure any of the 15 ticketed spaces available. The Chair did meet with student leadership to discuss the nature of procedure at the Board and the process is understood. Consultation with students will continue as the University Boulevard project moves forward.

There was strong direction from the Committee that housing be included in the overall development, although concern continued to be expressed about the proximity of housing to the academic core and other, possibly more appropriate, uses of that space.

Program elements will continue to be considered during the design phase of the project.

The funding release requested today is required to move the project to the next stage of design work, for which architectural expertise is needed.

BE IT RESOLVED that the Board of Governors hereby approves the following:

Open Space and Building Program for University Square – Revised Board 1

Open Space Program	Gross sq. ft.
Grassy Knoll (re-created green space)	19,000
Plazas	65,000
Patios and seating areas	20,000
Walkways	30,000
Building Program	
Office Space/Classrooms/Meeting Rooms	57,000 – 87,000
Student Lounge/Social Space	5,000
Food Outlets/Student Businesses	28,000
Student Housing	30,000
Community Hall	10,000
Funding Release	\$400,000

CARRIED

5.2 Development Permit Board Annual Report

Notes from presentations by Ms. Joyce Dorhan, Chair, UBC Advisory Design Panel, and Mr. Harold Kalke, Chair, Development Permit Board, were included in the Board docket. There was no further discussion of this item.

5.4 UBC Okanagan Build Out Update

The Board discussed financial risks relative to program/reputational risks. It was agreed that the build out supports very important strategic initiatives of the University and must continue to move ahead.

5.5 UBC Okanagan – Engineering / Management Building (Conditional Board 3)

See following Property & Planning and Finance joint item.

5.6 UBC Okanagan – Health Sciences Centre Funding Release Approval

P3 status was not assigned to this project.

The building location decision was made primarily for academic reasons, to ensure close proximity to other related disciplines on the UBC Okanagan campus.

BE IT RESOLVED that *the Board of Governors hereby approves the following:*

UBC Okanagan Health Sciences Centre

Approval:

Funding Release: \$100,000

CARRIED

5.7 Hillel House Redevelopment

As a financial supporter of Hillel House, Mr. William Levine abstained from voting.

BE IT RESOLVED that *the Board of Governors hereby approves the following:*

Redevelopment of Hillel House

Approval: Project and location

CARRIED

5.8 Centre for Interactive Research in Sustainability (CIRS) (Board 3)

Significant savings can be achieved by combining the two programs in one large building.

BE IT RESOLVED that *the Board of Governors hereby approves entering into agreements, in a form approved by the University Counsel, with Great Northern Way Campus Ltd., Simon Fraser University, British Columbia Institute of Technology, and Emily Carr Institute of Art and Design, with a view to developing a building to house both UBC's Centre for Interactive Research in Sustainability and The Centre for Digital Media.*

CARRIED

5.9 Faculty of Pharmaceutical Sciences Building and BC Centre for Drug Research and Development (CDRD)

This project has been informally discussed with Partnerships BC and is likely to be designated P3. The funding release is required to undertake an initial assessment of P3 eligibility.

BE IT RESOLVED that *the Board of Governors hereby approves the following:*

UBC Faculty of Pharmaceutical Sciences & Centre for Drug Research and Development (CDRD) Building

Approval:

Funding Release: \$150,000

CARRIED

5.10 UBC Okanagan – Student Housing Phase 3

The Committee received an update from Administration, indicating that while there are a number of issues to be addressed, UBC Okanagan continues to move forward in the area of student housing.

5.11 Capital Projects Update

At UBC Okanagan, the Fipke Building is moving along well and within budget.

There were trade and utilities issues that delayed the opening of the first two new student residence buildings at UBC Okanagan, but they are now fully occupied.

The Meekison Centre is well underway and on target for completion in January 09.

At UBC Vancouver, excavation for the food store and rental units at Wesbrook has begun.

The University's fourth co-development project will be finished on April 15, on budget and on schedule and should be fully occupied by the end of April 2008.

The Pathways development is moving towards completion, despite some trade availability impact on the schedule.

The first high-rise tower is being built and a three-story townhouse project is scheduled for completion next year.

The Universities first market rental townhouse building project has been completed.

Rising construction prices continue to impact the University; a correction to construction prices is not expected for at least another year.

5.12 Major Projects Status Report

There was no discussion on this item; information was included in the Board docket.

JOINT: PROPERTY & PLANNING and FINANCE

Lead Chair: Bryce Rositch Chair: Nicole Byres

5.15 UBC Okanagan – Engineering / Management Building (Conditional Board 3)

The Committee discussed the financial risk represented by this project and agreed that it was a vital building for the Engineering / Management program at UBC Okanagan.

The project is an extremely high fundraising priority; Administration is optimistic about development potential for this project and does not expect to require the full amount of the internal load request before the Board day.

Final program approval is currently held up at Treasury Board. Administration is working to move it through the process as quickly as possible.

BE IT RESOLVED that the Board of Governors hereby approves an internal loan of up to \$40.5 million for the construction of UBC Okanagan's Engineering / Management Building, to be repaid over a period of 30 years, with the understanding that there will be an active review and a strong commitment on the part of University Administration to minimize debt levels for this project.

AND that the Board of Governors hereby approves the following:

UBC Okanagan Engineering / Management Building

Conditional Board 3

Subsequent to Business Plan approval from AVED, Board approval is requested subject to:

- i. Tenders being equal to or less than budget;**
- ii. Rezoning approval.**

Approval:

Capital Budget	\$74,070,000
Operating Budget	\$1,036,740
Funding Release	\$71,070,000

CARRIED

6. FINANCE COMMITTEE

Chair: Ms. Nicole Byres; **Members:** Mr. Brad Bennett, Mr. Jeff Friedrich, Mr. Gregory Lawrence, Mr. Bill Levine, Mr. Allan McEachern, Mr. Bryce Rositch, Ms. Krystal Smith, Mr. Ross Smith, Professor Stephen Toope

6.1 Policy #123 – Term Invested Fund Management

The proposed policy creates a new category of donation, a cross between an annual gift and an endowment. Gifts of at least \$1M would be invested for a period of between 10-25 years, during which time both earnings and principal would be accessible.

The policy has been through UBC's usual policy development process, including legal review of endowment criteria.

BE IT RESOLVED that the Term Invested Fund Management Policy be hereby approved by the Board of Governors in the form attached to the docket material effective as of November 28, 2007.

CARRIED

6.2 Bond Issue / Provincial Fiscal Agency Loan Program

The Finance Committee received an update and discussed the information received in terms of the current situation and plans for the future; materials were circulated in the Board docket.

6.3 Development Office Fundraising Report

The Finance Committee received an update and discussed the information received in terms of the current situation and plans for the future; materials were circulated in the Board docket.

6.4 General Purpose Operating Fund Projection to March 31, 2008

The Finance Committee received an update and discussed the information received in terms of the current situation and plans for the future; materials were circulated in the Board docket.

6.5 Neighbours' Fund Financial Statements March 31, 2007

Audited statements were included in the Board docket. There was no discussion of this item.

6.6 University Neighbourhood Association Financial Statements

Audited statements were included in the Board docket. There was no discussion of this item.

6.7 Related Organizations Annual Report

The Report was circulated in the Board docket.

7. AUDIT COMMITTEE

Chair: Mr. Ross Smith; **Members:** Mr. Brad Bennett, Mr. James Eccott, Mr. Barry Lapointe

7.1a Quarterly Financial Statements

At its October 18, 2007 meeting, the Audit Committee reviewed and approved financial statements for the quarter ended September 30, 2007 (circulated with the Board docket).

7.2 Policy #83 – Travel Policy

Amendments to Policy #83 were made in response to a discussion at the Audit Committee meeting of July 2007 and were approved at the October 18, 2007 meeting of the Audit Committee.

8. GOVERNANCE COMMITTEE

Chair: Ms. Nicole Byres; **Members:** Ms. Bonnie Bates Gibbs, Mr. Brad Bennett, Mr. James Eccott, Dr. Arun Garg, Mr. Allan McEachern, Ms. Susan Yurkovich

8.1 Board of Governors Website / Communication

The Governance Committee received a presentation with respect to the website and communication. The University is continuing its efforts to maximize the use of the UBC website and Board of Governors page to communicate with all stakeholders.

8.2 Institutional Accountability Plan

A timetable to increase Board involvement with the preparation of the Institutional Accountability Plan was discussed at the Committee. The Governance Committee will continue to follow up on the issues discussed at the meeting.

8.3 Development Committee

BE IT RESOLVED that *the Terms of Reference for the Development Committee as emailed to Board members on November 25, 2007 is hereby approved (in principle) by the Board of Governor, subject to review by the VP Development & Alumni Engagement.*

CARRIED

Final approval of the TOR for the Development Committee TOR will be addressed at the January 2008 Board meeting.

9. EMPLOYEE RELATIONS

Chair: Mr. Brad Bennett; **Members:** Mr. James Eccott, Chancellor Allan McEachern, Professor Stephen Toope

9.1 University Appointed Board Members / The University of British Columbia Staff Pension Plan

BE IT RESOLVED that *the re-appointment of Mrs. Lorna Marshall as a Director to The University of British Columbia Staff Pension Plan for a three-year term be hereby approved by the Board of Governors effective from January 1, 2008 to December 31, 2010;*

AND that *the appointment of Mr. David Lance as a Director to the University of British Columbia Staff Pension Plan for a four-year term be hereby approved by the Board of Governors effective from January 1, 2008 to December 31, 2011.*

CARRIED

10. OTHER

10.1 American Foundation 2006/07 Annual General Meeting

Board members proceeded through the agenda of the Annual General Meeting of the American Foundation for the University of British Columbia and related circulated materials.

BE IT RESOLVED that *the Board of Governors hereby approves:*

The minutes of the Annual General Meeting of the American Foundation for the University of British Columbia held on December 7, 2006.

AND *the financial statements for the fiscal year ending March 31, 2007;*

AND the appointment of UBC Acting Associate Vice President of Development, Heather McCaw, to replace L. Clark Warren as Director, as of January 1, 2008;

AND the re-appointment of Kent Westerberg as a Director for a three-year term.

CARRIED

10.3 Student Board Representative Endowment

Student Board members received cheques from an endowment established by David and Brenda MacLean.

10.4 Reappointment of Board Members

Ms. Bonnie Bates Gibbs, Mr. Andrew Irvine and Dr. Barrie McCullough have been reelected to serve on the Board.

Ms. Belle Dale-Wills elected not to seek reelection; her last meeting will be February 7, 2008.

Ms. Nicole Byers and Mr. Bryce Rositch will also reach the end of their terms at that time.

11. ADJOURNMENT

BE IT RESOLVED that the Board of Governors meeting of November 28, 2007 be adjourned.

CARRIED