

# THE UNIVERSITY OF BRITISH COLUMBIA

The UBC Board of Governors met on February 7, 2008 from 8:30 a.m. to 4:00 p.m., in the Ponderosa Centre at UBC Vancouver.

## Board Members in Attendance

Mr. Brad Bennett, Chair  
President Stephen Toope

Ms. Bonnie Bates Gibbs  
Ms. Nicole Byres  
Ms. Belle Dale-Wills  
Mr. Jeff Friedrich  
Dr. Arun Garg  
Ms. Jacki Hoffman-Zehner  
Dr. Andrew Irvine  
Mr. Barry Lapointe  
Dr. Gregory Lawrence  
Mr. William Levine  
Dr. Barrie McCullough  
Mr. Darren Peets  
Mr. Bryce Rositch  
Ms. Krystal Smith  
Mr. Ross Smith  
Ms. Susan Yurkovich

**Regrets:** Mr. James Eccott

## Staff in Attendance

Mr. Geoff Atkins  
Mr. Bryon Braley  
Mr. Ian Burgess  
Dr. David Farrar  
Dr. John Hepburn  
Ms. Reny Kahlon  
Ms. Nancy Knight  
Mr. Hubert Lai  
Mr. Scott Macrae  
Ms. Barbara Miles  
Mr. Stephen Owen  
Mr. Al Poettcker  
Mr. Wesley Pue  
Mr. Peter Smailes  
Mr. Brian Sullivan

## 1. REMARKS

### 1.1 Chair

The Chair acknowledged the many contributions of Chancellor Allan McEachern and Mr. Bill Sauder and their importance to UBC and the larger community locally, provincially and nationally. Condolences were offered to the families on behalf of the Board. **Moment of silence was observed.**

Four members of the Board attend their last meeting today, as their terms have expired: Ms. Nicole Byres, Ms. Belle Dale-Wills, Dr. Greg Lawrence and Mr. Bryce Rositch. On behalf of the Board, the Chair thanked the retiring members for their time and valuable service to the University.

## **1.2 President**

The President expressed his thanks to outgoing Board members.

In the aftermath of the recent threats to the University, the emergency response procedures put in place by Administration functioned smoothly, and collaboration between the University and the RCMP was efficient and positive.

The RCMP has clearly stated that more details will not be released at this point in the investigation, partly to avoid the possibility of a copy-cat situation. The investigation is making progress.

Targets set to address a structural budget deficit are being reached. Cuts above and beyond those already planned will not be required to reach future budget targets.

A number of Deans and Vice Presidents submitted applications to access funds strategically relocated this year. A panel composed of internal and external representatives adjudicated, distributing funds to units where proposals most effectively addressed the undergraduate education experience in three distinct areas: bringing research into the classroom, improving the first year learning environment and increasing access for high-demand programs.

Funds have also been established for aboriginal education and sustainability initiatives, some of which are ongoing. Funds have been set aside for additional distribution in those areas, pending the results of future planning.

Administration is considering possible approaches to these fund allocation programs in the future. Units may require nominal funding to undertake the planning that will be required around these important initiatives.

At a future Board meeting, suggestions and proposals for effective engagement of the Board in budget alignment planning will be presented.

## **2. PEOPLE COMMITTEE**

**Chair:** Dr. Arun Garg; **Members:** Ms. Bonnie Bates Gibbs, Mr. Brad Bennett, Ms. Belle Dale-Willis, Mr. Jeff Friedrich, Dr. Andrew Irvine, Professor Stephen Toope

### **2.1 UBC Human Resource Strategy – Focus on People: Workplace Practices at UBC**

At the January 31, 2008 meeting, the People Committee received a presentation of the Framework for the Focus on People: Workplace Practices at UBC Human Resources strategy.

The criteria and measures included in Appendix 2 provide the Board, through the Committee, with the opportunity to monitor the University's direction with regard to human resources management and provide input at a high level.

**BE IT RESOLVED** that *the Board of Governors hereby approves the following key elements of the University's human resource strategy*

**Focus on People: Workplace Practices at UBC:**

- *The general direction and plan of action articulated in the Framework;*
- *The five core strategies; and*
- *The criteria and measures of success.*

**CARRIED**

**2.3 Policy #17 – Appointment of Registrar and Librarians (Joint Senate and Board Policy)**

Please refer to the minutes of the January 31, 2008 People Committee meeting.

**BE IT RESOLVED** that *the Board of Governors hereby rescinds the procedures established by the Board of Governors on May 1, 1981 and approved by the Senate on May 20, 1981 for the recommendation and selection of candidates for the position of University Librarian; and*

**THAT** *the Board of Governors hereby approves UBC Policy #17 (Appointment of Registrar and Librarians) as presented.*

**CARRIED**

**2.4 Award Winners**

**2.4a Faculty**

Scholars profiled at this meeting:

- Rachel Pottinger, Assistant Professor, Computer Science, Faculty of Science
- Ronald Cenfetelli, Assistant Professor, Management Information Systems, Sauder School of Business
- Frieda Granot, Senior Associate Dean, Strategic Development & External Relations, Sauder School of Business

Board members were encouraged to attend either (or both) of the Celebrate Research galas, celebrating the many achievements of UBC faculty. The UBC Vancouver event will be held on March 13; UBC Okanagan's on March 12. All award winners will be acknowledged at the UBC Vancouver event.

**2.4b Students, Staff & Alumni**

Profiled at this meeting:

- Emma Preston, Faculty of Science, 2007 Rhodes Scholarship

This is the third year in a row that a UBC student has been awarded the Rhodes scholarship.

## **2.5 Student Financial Support (Assistance & Awards) Annual Report**

Please refer to the minutes of the January 31, 2008 People Committee meeting.

Consultations with the two student governments are scheduled for later in February.

A major presentation in regard to student financial support will come to either the April or June Board meeting.

## **2.6 UBC Alumni Affairs Activities Report & Strategic Discussion**

Please refer to the minutes of the January 31, 2008 People Committee meeting.

Quantitative measurements will guide the provision of strategic support and direction to Administration through the Committee.

## **3. COMMUNITY & INTERNATIONAL COMMITTEE**

**Chair:** Mr. James Eccott; **Members:** Ms. Bonnie Bates Gibbs, Mr. Brad Bennett, Ms. Jacki Hoffman-Zehner, Mr. Darren Peets, Professor Stephen Toope, Ms. Susan Yurkovich

Due to Mr. Robert Louie's resignation, there is a vacancy on this Committee.

Mr. James Eccott was unable to attend this meeting. Mr. Brad Bennett acted as Chair for this portion of the agenda.

### **3.1 Naming Report**

**BE IT RESOLVED** that *the Board of Governors hereby approves the following January 8, 2008 recommendations from the President's Advisory Committee on Naming Facilities for Class 1 Facilities, in accordance with Policy #124:*

- 1) That the Beaty Biodiversity Research Centre be renamed "Beaty Biodiversity Centre" and that the Beaty Museum of Natural History be renamed the "Beaty Biodiversity Museum";*
- 2) That the name "Wayne and William White Engineering Design Centre" be approved for a new facility to be built on a site at 2345 East Mall;*
- 3) That the names "Jim Taylor Park", "Hawthorn Park", and "Eagles Park" be approved for the three parks in Hawthorn Place neighbourhood; and*
- 4) The interior recognition plaques for interior locations in the Faculty of Dentistry Nobel Biocare Oral Health Centre, Attachment 1 as under the docket.*

**CARRIED**

#### **4. LEARNING & RESEARCH COMMITTEE**

**Chair: Dr. Greg Lawrence;** Members: Mr. Brad Bennett, Mr. James Eccott, Ms. Jacki Hoffman-Zehner, Dr. Andrew Irvine, Dr. Barrie McCullough, Mr. Darren Peets, Professor Stephen Toope

Due to Mr. Robert Louie's resignation, there is a vacancy on this Committee.

#### **4.0 Presentation: Research**

Mr. Darren Peets provided an overview of his current research and gave a demonstration to the Board.

#### **4.1 Endowments**

Details of endowments were included in the Board's docket materials and meet the University's conditions of receipt.

***BE IT RESOLVED that the Board of Governors hereby approves endowment fund documents as listed under the docket, effective February 7, 2008.***

**CARRIED**

#### **4.2 Affiliation Agreement and Participation as Member of the Non-Profit Society – Centre for Drug Research and Development (CDRD)**

**Guest:** Natalie Dakers, CEO, CDRD

The Board received a presentation about the not-for-profit CDRD and its goal of working with the world-class scientific community in BC to develop leading-edge medicines and health devices that will have a strong positive impact on meeting the healthcare needs of Canadians.

UBC's contribution as a founding and host institute for the CDRD was acknowledged. The Centre receives funding from both the federal and provincial governments and supports UBC faculty, student and staff researchers.

In order to become self-sustaining, CDRD administration created a connected organization to act as a for-profit entity channeling back to the CDRD revenues resulting from the commercialization of medicines or devices generated in collaboration with the CDRD.

The relationship between the University and University inventors has not changed; the University retains ownership of inventions disclosed by University inventors and receives a share of licensing revenues.

The CDRD is required to self-fund as are all University research projects. CDRD staff use UBC facilities in the same way as do all University researchers.

### **4.3 Academic Presentation: College of Health Disciplines**

**Guests:** Dr. Louise Nasmith, Principal, College of Health Disciplines  
Ms. Lesley Brianbridge  
Dr. Grant Charles

Dr. Nasmith presented on the topic of *Enhancing Health Care through Inter-Professional Education and Practice*.

In the process of interprofessional collaboration, two or more professionals learn with, from and about each other to improve collaboration and the quality of patient care. Interprofessional collaboration is particularly important in the context of a provincial focus on primary health care and an increasing awareness of the types of adverse patient outcomes that have occurred because of a lack of communication and collaboration between different health care service provider groups.

The programs offered through the College of Health Disciplines are intended to prepare students to work together in a team-based fashion. The College does not have its own faculty members or students, but rather acts a convener of others.

Seven faculties sit as members of the College's Council, representing the 15 health and human service programs at UBC.

The College's vision is: To enhance health and human services in our communities through innovative collaborations in interprofessional education, practice and research. Its mission is: To serve as a resource to UBC, as well as to other provincial, national and international communities, to advance health and human service practice through interprofessional education across the continuum, through interdisciplinary research about the effectiveness of what we do, and through policy development and advocacy.

Over the past six years, about 2,000 students have taken courses offered through the College; feedback has been remarkably positive. The College is currently undertaking a longer term impact analysis to gauge the influence of inter-professional education on the practice of graduates.

The College is engaged on a regular basis with the Ministry of Advanced Education and the Ministry of Health, increasing the government's understanding of the importance of interprofessional education.

The College has established a professional development committee to increase the engagement and recognition of faculty. An innovative aspect of this committee is the presence of representatives from the various health authorities.

A competency framework created with funding from the Ministry of Advanced Education is available on the College website. The next phase of this work is to review the educational objectives, curriculum and assessment methods of all health and human services programs at UBC.

It is within the mandate of the College to conduct research evaluating the impact of innovative interprofessional education on practice and patient outcome.

Current remuneration structures and resistance to change is a major challenge to the interprofessional model of healthcare delivery. However, experience in Ontario suggests that successful negotiations are possible.

#### **4.4 Enhancing the Undergraduate Experience – Strategic Discussion**

The Board received a presentation detailing the composition of the student bodies at UBC Vancouver and UBC Okanagan.

72% of incoming domestic students at UBC Vancouver are from the lower mainland, while only 25% of incoming domestic students at UBC Okanagan are from the local area. An increase in numbers of out-of-province students is required for UBC to achieve national prominence.

At UBC Vancouver, at least 80% of students commute; UBC Vancouver students have the longest commuting distances within the G13 group of universities. 53% of first-year undergrads live in their family home.

44% of UBC Vancouver students first learned a language other than English; 83.3% of UBC Okanagan students speak English as their first language.

Chinese students comprise the largest undergrad group (37%) at UBC Vancouver, the next largest group is Caucasian. The number of Korean students is growing quickly.

UBC Okanagan students are mostly Caucasian, with a small number of Chinese and aboriginal students.

Undergrads report that they experience different local cultures, different disciplinary communities, different faculties, and different degree programs very differently. Generally speaking, smaller faculties and faculties that have figured out how to help students come together in cohorts achieved higher results than larger, non-cohort based faculties in terms of campus environment.

Those who report that they are 'very satisfied' with their educational experience are likely to act as net promoters for the University.

As a factor that adversely affected academic performance, 52% of students identified stress as having the biggest impact.

41% of students graduating in 2006 (most from UBC Vancouver) reported that they graduated debt-free.

Recent graduates are reporting engagement levels 5-10% higher than graduates from previous years.

Board members were encouraged to review section C and D of the docket prior to future discussion of the UBC student experience.

The cost of two annual surveys to the University is approximately \$22,000.

Ms. Susan Yurkovich expressed her willingness to meet with Administration and discuss student engagement in more detail.

A very important piece of work will be the matching of opportunities and supports with the reality of who UBC students actually are. Many are apparently willing to undertake the long commute, despite the availability of other post-secondary options closer to home. What are their reasons for choosing to do so? What implications does the ethnic diversity at UBC Vancouver have for initiatives designed to enhance student experience? How can UBC Okanagan increase diversity while still creating a sense of community on the campus?

President Toope said that these and similar questions are being asked to tease out the many intertwined contributing factors that will guide the University's approach to improving student engagement and experience at UBC. The strong consultation process associated with the Vancouver Campus Plan review is also an opportunity to identify factors contributing to student experience at UBC Vancouver.

Once progress has been made in identification of key issues, a report will come to the Board. Data will also be used to create metrics that will help to drive the budgeting process.

Administration continues to press the provincial and federal governments on the issue of insufficient funding for the indirect costs of research and the impact of this on the overall undergraduate experience.

#### **4.5 Recommendations from the UBC V Senate**

**BE IT RESOLVED** that *the Board of Governors hereby accepts recommendations resulting from the UBC Senate (Vancouver) meeting of December 12, 2007, effective as of February 7, 2008.*

**CARRIED**

#### **4.6 Recommendations from the UBC O Senate**

**BE IT RESOLVED** that *the Board of Governors hereby accepts recommendations resulting from the UBC Senate (Okanagan) meeting of January 16, 2008, effective as of February 7, 2008.*

**CARRIED**

## **5. PROPERTY & PLANNING COMMITTEE**

**Chair:** Mr. Bryce Rositch; **Members:** Mr. Brad Bennett, Ms. Nicole Byres, Ms. Belle Dale-Wills; Mr. Bill Levine, Dr. Barrie McCullough, Mr. Darren Peets, Ms. Krystal Smith, Professor Stephen Toope

### **5.0 Student Housing Presentation - AMS**

**Guests:** Mr. Brendon Goodmurphy

The Committee received a presentation entitled *Student Housing: From Commuter Campus to Community Campus*. The University's most recent Capital Prioritization Model (Academic Projects) was also included in the docket.

A key aspect of the presentation is the perceived need for a stronger structure to receive student input on issues before the Board.

### **5.1 UBC Okanagan Health Sciences Centre (Board 1)**

Please refer to the minutes of the January 31, 2008 Property & Planning Committee meeting.

***BE IT RESOLVED that the Board of Governors hereby approves the following:***

**UBC OKANAGAN HEALTH SCIENCES CENTRE –  
Board 1 Approval:**

Preliminary Capital Budget	\$33,146,000
Preliminary Operating Budget	\$313,110
Schedule	
Project in Principle	
Location	
Consultant Selection	
Preliminary Program	
Proceed to Schematic Design	
<b>Funding Release</b>	<b>\$400,000</b>

**CARRIED**

### **5.2 UBC Okanagan Student Housing Phase 3 (Board 1)**

Please refer to the minutes of the January 31, 2008 Property & Planning Committee meeting.

**BE IT RESOLVED** *that the Board of Governors hereby approves the following:*

#### **UBC OKANAGAN STUDENT HOUSING PHASE 3 – Board 1 Approval:**

Preliminary Capital Budget	\$23,607,000
Preliminary Operating Budget	See report
Schedule	
Project in Principle	
Location	
Consultant Selection	
Preliminary Program	
Proceed to Schematic Design	
<b>Funding Release</b>	<b>\$400,000</b>

**CARRIED**

### **5.3 Advisory Urban Design Panel Appointments**

Please refer to the minutes of the January 31, 2008 Property & Planning Committee meeting.

**BE IT RESOLVED** *that the Board of Governors hereby approves the re-appointment of Dr. Rhodri Windsor-Liscombe and Mr. Byron Braley to the Advisory Urban Design Panel, for terms to expire in January 2010.*

**CARRIED**

### **5.4 UBC Botanical Garden Biodiversity Forest Canopy Walkway**

Board approval is not required, as the value of a licence/contract exceeds the signing limit of \$10 million.

Please refer to the minutes of the January 31, 2008 Property & Planning Committee meeting.

### **5.5 Chemical & Biological Engineering Building – East Wing Completion Project**

Please refer to the minutes of the January 31, 2008 Property & Planning Committee meeting.

**BE IT RESOLVED** *that the Board of Governors hereby approves the following:*

**CHEMICAL & BIOLOGICAL ENGINEERING BUILDING – EAST WING COMPLETION PROJECT –**

**Board 2 & Conditional Board 3\* Approval:**

\*subject to tenders being received at or below budget

Capital Budget	\$2,600,000
Operating Budget	\$70,776
Schedule	
Authorization to Issue Development Permit	
Proceed to Working Drawings & Tender	
Award of Contract	
<b>Funding Release</b>	<b>\$2,200,000</b>

**CARRIED**

**5.6 Centre for Engineering Design (Board 1)**

Please refer to the minutes of the January 31, 2008 Property & Planning Committee meeting.

**BE IT RESOLVED** *that the Board of Governors hereby approves the following:*

**CENTRE FOR ENGINEERING DESIGN –**

**Board 1 Approval:**

Preliminary Capital Budget	\$6,595,000
Preliminary Operating Budget	\$139,400
Schedule	
Project in Principle	
Location	
Consultant Selection	
Preliminary Program	
Proceed to Schematic Design	
<b>Funding Release</b>	<b>\$200,000</b>

**CARRIED**

**5.7 UBC Rederivation Unit (Board 1, 2 and Conditional 3)**

Please refer to the minutes of the January 31, 2008 Property & Planning Committee meeting.

Discretionary capability exists to waive both Advisory Design Panel approve and the public meeting requirement under certain circumstances. The University has decided to waive both, in light of the lack of design capability in this project and the intensive stakeholder discussions that have already taken place.

**BE IT RESOLVED** *that the Board of Governors hereby approves the following:*

**UBC REDERIVATION UNIT –  
Board 1, 2 and Conditional 3\* Approval:**

\*subject to tenders being received at or below budget

Capital Budget	\$3,448,000
Operating Budget	\$44,449
Schedule	
Project in Principle	
Location	
Consultant Selection	
Program	
Authorization to Issue Development Permit	
Award of Contract	
<b>Funding Release</b>	<b>\$3,448,000</b>

**CARRIED**

**5.8 UBC Okanagan Campus Build Out Update**

There were no significant project updates since the Board last met; an update will be provided at the April 2008 Board meeting.

**5.9 Capital Projects Update**

There were no significant project updates since the Board last met; an update will be provided at the April 2008 Board meeting.

**5.10 UBC Hospice (pre-Board 1)**

Please refer to the minutes of the January 31, 2008 Property & Planning Committee meeting.

**5.11 Major Projects Status Report**

There was no discussion of this item; information was included in the Board docket.

**5.12 UBC Vancouver Campus Plan**

The Board received a presentation in regard to information gathered at thirteen peer university campuses, with a focus on gateways, courtyards, pedestrian access and landscape/architectural design.

The campuses visited incorporate signature buildings, carefully structured ‘human scale’ small spaces, disciplined landscape design, public art, and an emphasis on the pedestrian experience. Most have one or two large commons areas.

Found space within existing areas is often used to create comfortable student social/study space. Many universities are using space between buildings to create atriums. There is great variety in housing and mixed use types and configurations, which both enhances the student experience and allow students to meet more of their daily needs on campus.

Each of the universities visited has experienced substantial growth and capital investment. More often than not, new buildings being are carefully and successfully knit into the existing campus through infill.

The Board was supportive of pursuing similar strategies at UBC Vancouver.

The Campus Plan review provides an opportunity for the Board to provide clear direction to Administration around the desired quality of campus development.

### **5.13 TransLink Broadway Corridor Rapid Transit Study**

Please refer to the minutes of the January 31, 2008 Property & Planning Committee meeting.

## **6. FINANCE and PROPERTY & PLANNING**

**Lead Chair:** Nicole Byres    **Chair:** Bryce Rositch

### **6.1 Irving K. Barber Learning Centre – Revised Budget**

Please refer to the minutes of the January 31, 2008 Joint Finance and Property & Planning Committee meeting.

**BE IT RESOLVED** *that the Board of Governors hereby approves the following:*

#### **IRVING K. BARBER LEARNING CENTRE –**

#### **Approval – Revised Budget:**

Capital Budget	\$79,740,000
<b>Funding Release</b>	<b>\$10,874,000</b>

**CARRIED**

### **6.2 Leon and Thea Koerner University Centre – Lower Level Renovation (Board 1, 2 and Conditional 3)**

Please refer to the minutes of the January 31, 2008 Joint Finance and Property & Planning Committee meeting.

Land & Food Services has indicated that they will be in a position to take over operation of the space under discussion in 10 years.

Administration is engaged in active consideration of possible locations for student, staff and faculty social space (perhaps dedicated); discussions will continue.

**LEON AND THEA KOERNER UNIVERSITY CENTRE – LOWER  
LEVEL RENOVATION –**

**Board 1, 2 and Conditional 3\* Approval:**

\*subject to tenders being received at or below budget

Capital Budget	\$4,682,000
Operating Budget	\$230,269
Schedule	
Project in Principle	
Location	
Consultant Selection	G. Hlynsky Architect
Program	
Authorization to Issue Development Permit	
Award of Contract	
<b>Funding Release</b>	<b>\$4,682,000</b>

**CARRIED**

**FINANCE COMMITTEE**

**Chair:** Ms. Nicole Byres; **Members:** Mr. Brad Bennett, Mr. Jeff Friedrich, Mr. Gregory Lawrence, Mr. Bill Levine, Mr. Bryce Rositch, Ms. Krystal Smith, Mr. Ross Smith, Professor Stephen Toope

The Finance Committee received a presentation from CUPE Local 116; please refer to the minutes of the January 31, 2008 Finance Committee meeting.

**6.4 Policy #117 – Records Management**

Please refer to the minutes of the January 31, 2008 Finance Committee meeting.

**BE IT RESOLVED** that *the Board of Governors hereby rescinds UBC Policy #117 (Records Retention) and Policy #118 (Records Management); and*

**THAT** *the Board of Governors hereby approves Policy #117 (Records Management) Attachment 1 as under the docket, effective February 7, 2008.*

**CARRIED**

**6.5a UBC Foundation Financial Statements 2006/2007**

The Board of Directors of the UBC Foundation has approved the audited Financial Statements for the year ended March 31, 2007. The Statements were audited by Price Waterhouse Coopers, which provided an unqualified audit opinion. UBC Foundation financial statements are consolidated with UBC financial statements.

The UBC Foundation was established in 1987 as an agent of the Crown, at a time when donations to the Foundation could be applied against 100% of the donor's net income. Until the federal government changed that legislation, most major gifts to the University went through the UBC Foundation for the benefit of the University.

The Foundation has the capacity to act as trustee for trusts that benefit UBC, can hold shares of private corporations, and is GST exempt.

The UBC Board of Governors holds the responsibility for appointing UBC Foundation Board members, two of which are also members of the UBC Board.

The UBC Foundation is the trustee for the Peter Wall Endowment and Rick Hansen Trust, shares of which pay a dividend.

Under legislation, an Order in Council is not required to sell real property held by the Foundation.

#### **6.5b UBC Foundation Board Appointment**

Please refer to the minutes of the January 31, 2008 Finance Committee meeting.

***BE IT RESOLVED that the Board of Governors hereby approves the re-appointment of Dr. Donald Rix as a member of the UBC Foundation for a second three-year term, to expire in January 2011.***

**CARRIED**

#### **6.6 Socially Responsible Investment Advisory Committee for the Endowment (SRI COMMITTEE)**

Please refer to the minutes of the January 31, 2008 Finance Committee meeting.

There was concern at Committee about the ability of the SRI Committee to influence the University's investment policy, given the Committee's advisory status.

President Toope pointed out that in performing its role of ensuring that the Board is fully informed and asks the right questions of the IMANT Board, the SRI Committee will impact the University's overall investment policy.

### **7. AUDIT COMMITTEE**

**Chair:** Mr. Ross Smith; **Members:** Mr. Brad Bennett, Mr. James Eccott, Mr. Barry Lapointe

#### **7.1 Quarterly Financial Statements to December 31, 2007**

At its January 10, 2008 meeting, the Audit Committee reviewed and approved Financial Statements for the quarter ended December 31, 2007 (circulated with the Board docket).

Administration pointed out that the \$18M write-down on the value of University-held ABCP is a best estimate of the impairment at this time. The inclusion of this amount in the financial statements ensures compliance with GAAP.

Overall, the University's financial position is positive, with net assets continuing to increase over previous reporting periods.

#### Asset-Backed Commercial Paper

In August 2007, non-bank asset-backed commercial paper ceased trading. At that time, UBC identified that it had \$122M of such paper, which is still the situation today. It is important to note that all investments were made according to acceptable University parameters.

The University's liquidity requirements and operating needs are in no way impaired.

Administration at the University, Treasury and IMANT remain engaged in ongoing communication with high-level representatives of the Montreal Committee as restructuring proceeds.

Release of full information to investors is expected by the end of February, at which time the University will have more information regarding the underlying assets of its entire ABCP holdings. Investors will vote at the end of March and ABCP will begin trading again in late April or May.

Information will also be released to trading houses, brokers and to all banks.

Where possible, Administration has estimated the write-down in comparison to similar asset pools in the market. However, there is no information on the assets underlying perhaps 30-40% of the ABCP held by UBC. Other institutions and universities are facing the same lack of information, resulting in a very wide range of predictions.

President Toope reassured the Board that the Audit Committee has been very active and thoughtful around the ABCP situation since the issue first came to light. Internal discussions continue, to ensure that there are tighter controls on Treasury investments in the future.

#### **7.2 Quarterly Fiscal Forecasts for 2007/08 to 2010/11**

At its January 10, 2008 meeting, the Audit Committee reviewed and approved the Quarterly Financial Forecasts for the period ended March 31, 2008. The Forecast has been forwarded to the province.

A break-even position for the unrestricted operating assets is forecast from 07/08 through to 2010/2011.

Financial forecasts are positive overall, with assets continuing to increase.

#### **7.4 UBC Asset-Backed Commercial Paper Mandate Transfer to UBC Investment Management Trust Inc.**

There is standard protocol between the University and IMANT with respect to the full recovery of costs incurred by IMANT in the course of business. Fees are recovered from the returns of working capital investments.

Despite the ABCP situation, working capital investment income is expected to remain positive.

An unknown amount of accumulated ABCP investment income will be returned to the University once restructuring is complete.

***BE IT RESOLVED that the Board of Governors hereby approves that investment oversight of the Asset-Backed Commercial Paper (ABCP) component of the University's working capital (\$122 million) be formally transferred to IMANT by designating these funds as "investable assets" as contemplated under the Management Agreement for UBC Investable Assets between the University and IMANT.***

**CARRIED**

***BE IT RESOLVED that Board of Governors hereby approves the management of the Asset-Backed Commercial Paper (ABCP) component of the University's working capital in accordance with IMANT's draft Statement of Investment Policies and Procedures for the Special Working Capital Fund.***

***The substantive terms of IMANT's draft Statement of Investment Policies and Procedures for the Special Working Capital Fund (filed with the Board Secretary) are:***

- 1. IMANT will endeavour to maximize its knowledge of the available options regarding the restructured ABCP.***
- 2. IMANT will optimize realizations (i.e., through sale or holding assets to maturity) based upon the best balance of risk and return.***
- 3. Restructured investments resulting from the "workout" will either be retained to maturity or sold when a liquid market for the securities develops.***
- 4. Any funds realized from principal distributions, maturities or sales will be transferred to the Working Capital Fund, also managed by IMANT.***

**CARRIED**

### **7.5 UBC Working Capital Investment Mandate Transfer to UBC Investment Management Trust Inc.**

\$50M will remain under Treasury management, to meet the day-to-day cash liquidity requirements of the University. These funds may be invested only in short-term government securities or bankers' acceptances and otherwise must remain with the University's principal bank in an interest-bearing account. A draft Signing Resolution was circulated to Board members for information.

During the transition period prior to Board approval of IMANT's Statement of Investment Policies and Procedures, working capital investments will be restricted to money-market investments with maturities no longer than three months and credit ratings of 'A' or higher; investments in asset-backed paper will not be permitted.

Cash resources may be advanced to operating departments in order to finance over a period of years the acquisition of assets, providing no such advance is in excess of \$2M, an increase to the previous limit of \$1M.

It is expected that the Statement will be before the Board at the June 5 meeting for approval.

***BE IT RESOLVED that the Board of Governors hereby approves that investment oversight of the University's working capital investment portfolio be transferred to IMANT by designating these funds as "investable assets" as contemplated under the Management Agreement for UBC Investable Assets between the University and IMANT.***

**CARRIED**

### **9. ADJOURNMENT**

***BE IT RESOLVED that the meeting of UBC Board of Governors' Committee be adjourned.***

**CARRIED**