



**University of British Columbia
Board of Governors Meeting
MINUTES**

**April 10, 2008
UBC Vancouver
Ponderosa Centre
8:30 a.m. – 4:00 p.m.**

In Attendance:

Board Members

Mr. Brad Bennett, Chair
President Stephen Toope
Ms. Bonnie Bates Gibbs
Mr. James Eccott
Ms. Anne-Marie Fenger
Mr. Jeff Friedrich
Mr. Robert Fung
Dr. Arun Garg
Dr. Nassif Ghoussoub
Ms. Jacki Hoffman-Zehner
Dr. Andrew Irvine
Mr. William Levine
Dr. Barrie McCullough
Ms. Janet Pau
Mr. Darren Peets
Mr. Ross Smith
Ms. Susan Yurkovich

Administration

Dr. David Farrar
Dr. John Hepburn
Mr. Stephen Owen
Mr. Brian Sullivan
Mr. Terry Sumner

Ms. Reny Kahlon

Regrets:

Ms. Theresa Arsenault
Mr. Barry Lapointe

Ms. Barbara Miles
Dr. Doug Owram

1. REMARKS

1.1 Chair

The Chair welcomed new Board members and acknowledged the many contributions of outgoing student Board members Mr. Jeff Friedrich, Mr. Darren Peets and Ms. Krystal Smith.

The Chair offered congratulations on behalf of the Board to Dr. Arun Garg, recipient of the 2008 Distinguished Visiting Scholar award from India's Ministry of External Affairs. This is the first time the award has been given to a Canadian.

1.2 President

The President welcomed new Board members and thanked outgoing student Board members for their work on the Board.

The President stated his regret with regard to the unfolding of recent University Square related events at UBC Vancouver. Public space is an important priority for the Board and student voices have been heard, as evidenced by the Board's decision that green space and specifically the existing grassy area be preserved in the design of University Square.

Among the goals for the University Square project are additional informal spaces, additional student housing, and full integration of student-focused facilities, including a new SUB facing directly onto the Square. Student leaders at both the undergraduate and graduate levels have been involved in planning for SUB Renewal and University Square.

1.3 Open Consent Items

BE IT RESOLVED that *the Board of Governors approve hereby open consent items as presented.*

CARRIED

2. GOVERNANCE Chair: Dr. Arun Garg

Members: Ms. Theresa Arsenault, Ms. Bonnie Bates Gibbs, Mr. James Eccott, Mr. Jeff Friedrich, Dr. Andrew Irvine, Ms. Susan Yurkovich *Ex-officio*: Chancellor, Mr. Brad Bennett, Professor Stephen Toope

[2.1 Board of Governors Standing Committee Membership Ratification](#)

BE IT RESOLVED that *the Board of Governors ratify hereby Standing Committee membership as presented.*

CARRIED

[2.2 Creation of Policy #118 – Whistleblower](#)

Policy #118 was brought before the March 2008 meeting of Governance Committee for information.

The possibility of expanding the policy to include issues other than financial misconduct is under consideration by Administration.

[2.3 Board of Governors Skills Matrix](#)

Circulated in the Board docket; discussed at the March 2008 meeting of the Governance Committee.

3. PEOPLE, COMMUNITY & INTERNATIONAL Chair: Mr. James Eccott

Members: Ms. Theresa Arsenault, Ms. Bonnie Bates Gibbs, Ms. Anne-Marie Fenger, Mr. Jeff Friedrich, Mr. Robert Fung, Dr. Nassif Ghossoub, Ms. Jacki Hoffman-Zehner, Mr. Darren Peets, Ms. Krystal Smith, Ms. Susan Yurkovich *Ex-officio*: Chancellor, Mr. Brad Bennett, Professor Stephen Toope

[3.1 UBC Alumni Affairs Activity Report](#)

Information circulated in the docket was discussed at the March 2008 meeting of the People, Community & International Committee.

[3.2 UBC 2010 Olympic Secretariat](#)

Information circulated in the docket was discussed at the March 2008 meeting of the People, Community & International Committee.

[3.3 University Neighbourhood Association \(UNA\) Annual Report](#)

Information circulated in the docket was discussed at the March 2008 meeting of the People, Community & International Committee.

[3.4 Award Winners / Notable Distinctions](#)

a) Faculty

The following faculty members were profiled at this meeting:

- Daniel Pratt, Professor, Educational Studies, Faculty of Education
- David McLean, Professor, Dermatology and Skin Science, Faculty of Medicine
- Michael Tenzer, Head, Ethnomusicology, School of Music, Faculty of Arts

Detailed information was circulated in the Board docket.

b) Students, Staff & Alumni

- UBC Okanagan teams have been very successful in the past year, winning a number of medals at the provincial level. Coaches and members of three UBC national championship teams (women's volleyball, women's basketball and the swim team) were presented to the Board.
- UBC has been recognized as within the top 25 Canadian diversity employers, in light of the Positive Space program for lesbian, gay, bisexual and transgender community members.

Details were circulated in the Board docket.

A short video was shown, introducing UBC O's new name for their student teams – the UBC Okanagan Heat.

[3.5 Centenary Celebrations Report](#)

In the coming year, a number of [events](#) will take place to celebrate the 100th anniversary of the *University Act*, formally establishing the University of British Columbia as the province's first institution of higher education.

Celebrations planned for the coming year are the beginning of a continuing period of celebration leading up to major events in 2014, marking the 100th anniversary of the opening of the University of British Columbia.

3.i Development Working Group Chair: Ms. Jacki Hoffman-Zehner

Members: Mr. James Eccott, Mr. Robert Fung *Ex-officio*: Chancellor, Mr. Brad Bennett, Professor Stephen Toope

[3.i.1 Development Campaign Strategy](#)

A complete presentation was received by the Development Working Group at its March 2008 meeting. Further discussion will take place at the July Retreat; Board members were encouraged to review the presentation in preparation for that conversation.

4. LEARNING & RESEARCH Chair: Dr. Barrie McCullough

Members: Mr. James Eccott, Dr. Nassif Ghoussoub, Ms. Jacki Hoffman-Zehner, Ms. Janet Pau, Mr. Darren Peets
Ex-officio: Chancellor, Mr. Brad Bennett, Professor Stephen Toope

4.1 Endowments

Details of endowments were included in the Board's docket materials and meet the University's conditions of receipt.

BE IT RESOLVED that *the Board of Governors approve hereby endowment fund documents as presented, effective as of April 10, 2008.*

CARRIED

4.2 CFI Inter-Institutional Agreement – QMSC

Items 4.2, 4.3 and 4.4 all arise as a result of success in CFI competitions and also include matching funding from BCKDF. The research facilities will be built off-site, and funds will be administered through UBC.

BE IT RESOLVED that *the Board of Governors authorize hereby the execution of an Inter-Institutional agreement between the University of Saskatchewan (Saskatchewan) and Canadian Light Source Inc. (CLSI) and the University, in a form approved by University Counsel.*

CARRIED

4.3 CFI Inter-Institutional Agreement – PC-TRIADD

BE IT RESOLVED that *the Board of Governors authorize hereby the execution of an Inter-Institutional agreement between the Vancouver Coastal Health Authority (VCHA) and the University, in a form approved by University Counsel.*

CARRIED

4.4 CFI Inter-Institutional Agreement – Centre for Hip Health

BE IT RESOLVED that *the Board of Governors authorize hereby the execution of an Inter-Institutional agreement between the Vancouver Coastal Health Authority (VCHA) and the University, in a form approved by University Counsel.*

CARRIED

4.5 Academic Presentation – New Models for Indigenous Studies in the Faculty of Arts

The University has taken a proactive approach to increasing numbers of First Nations faculty and students, including graduate students.

The Campus Advisory Board on Student Development awarded the 2008 Alfred Scow Award to the First Nations Study Program for “its significant positive impact on student life and student development at UBC”.

Guest: Dr. Linc Kesler, Associate Professor and Director,
First Nations Studies Program, Faculty of Arts

There are very complex issues facing British Columbia at this point in its relationship with indigenous people in the province. Providing a complete and relevant education that includes both historical and current Aboriginal perspectives (and people) makes available to all students, regardless of their field of study, the basis for cross-cultural communications and negotiations based on information and understanding.

UBC’s First Nations Study Program, now completing its sixth year of operations, is based on an intensive core of theoretical and methodological investigations, culminating in a fourth-year research practicum that extends across two full terms. The program is drawing top graduate Aboriginal students from across North America.

Each year, over 160 Aboriginal organizations are invited to present their research needs to fourth-year First Nations Study Program students; usually about 25 organizations respond to the invitation. After some preliminary research, students choose projects and negotiate and finalize research designs with the organizations presenting those projects. Students work independently with the organizations to complete their projects, delivering formal academic presentations at the end of the second term.

To date, more than 30 students have completed the practicum, working with a wide diversity of organizations and a broad range of research problems and methodologies. Students develop advanced research capabilities working with bibliographical and archival records, people, and the latest technologies for recording and disseminating their work.

The First Nations Study Program strengthens relationships between UBC and Aboriginal community organizations, demonstrating the value that university-based researchers who are aware of Aboriginal perspectives can bring.

The program provides students with opportunities to apply the complex and often theoretical understandings they have developed in their classes to the solution of real-world problems. Student-driven research projects help students, especially

Aboriginal students, realize that the advanced skills and capabilities provided by a university education can provide value to their communities, while also realizing becoming skilled and formally educated does not have to mean abandoning their identifies or values as Aboriginal people.

Growing cooperation between UBC's film program and Aboriginal filmmakers, along with the addition of two new professors hired this year, will soon expand the options available to students in the First Nations program.

While Aboriginal people have significant expertise in many fields, this expertise has not been captured in an academic format. Many of the projects undertaken by First Nations Study Program students involve capturing and archiving that expertise in ways that make it accessible to the academic community.

One very exciting venture has been the development of software at UBC that allows internet video archiving. The software provides easy access to the archived video by individual users and provides the stability needed to cite video content (which includes transcription) as a scholarly source using the standard form of academic notation.

A student project focused on student experience has been produced as a 20-minute film, shown at Aboriginal education conferences, student conferences, to the UBC Executive Committee, and to members of the Faculty of Arts and the Anthropology department. It will also be shown twice at the academic congress being held at UBC in June. The students, now graduated, have expanded the project and will be making the presentation available online by the end of May.

A short clip from the film was shown to the Board.

For a variety of reasons, Aboriginal students often feel alienated from higher education. The First Nations Study Program research practicum has been successful in engaging students' attention and building their confidence in the value of their education and their own ability to apply the skills gained at university, both practical and 'abstract'. Universities provide a special opportunity for people to think through complex problems; engagement can be increased by helping students make connections between the skills gained in university and their ability to use those skills to address their own real-life challenges. Creating this rationale at an early age would increase the numbers of students that consider a university education to be an attainable and meaningful goal in their lives.

A vital component of the success of the First Nations Study Program is the trust placed in the students to use their intelligence and skills to engage in projects they themselves have identified as important.

UBC has launched a process of extensive consultation both within the University and within Aboriginal communities throughout the province to move towards the achievement of key Aboriginal student participation goals. Over the next year and a half, as the University drafts the next iteration of Trek, the Board will be asked to consider how priorities will be set for engagement with Aboriginal people both inside and outside the university.

[4.6 Recommendations from UBC Okanagan Senate](#)

Approval is required under the *University Act*, Sections 37 (1) (i) (o) (p) and 38.

BE IT RESOLVED that *the Board of Governors accept hereby the recommendations resulting from the UBC Senate (Okanagan) meetings of February 13, 2008 and March 12, 2008.*

CARRIED

[4.7 Recommendations from UBC Vancouver Senate](#)

Approval is required under the *University Act*, Sections 27 (2) (i) (j) ®, 37 (1) (f) (i) (j) (o), 38 and 47 (a).

BE IT RESOLVED that *the Board of Governors accept hereby the recommendations resulting from the UBC Senate (Vancouver) meeting of February 27, 2008.*

CARRIED

[4.8 Strategic Discussion – Pacific Institute for Climate Solutions \(PICS\)](#)

The Learning & Research Committee received a presentation of the material circulated in the docket at its March 2008 meeting.

The budget figures in the docket are not yet completely confirmed. Approximately \$1M will be spent annually on administration, and slightly over \$1M on graduate and post-doctoral fellowships. The balance of just under \$1.5M is to be spent on research activities, workshops, etc. As governance for PICS has not yet been established, firm budget decisions have not been made at this point. The upcoming amalgamation of the Pacific Climate Impacts Consortium and PICS will also have an effect on the PICS budget.

5. PROPERTY & PLANNING Chair: Dr. Andrew Irvine

Members: Ms. Anne-Marie Fenger, Mr. Robert Fung, Mr. Bill Levine, Dr. Barrie McCullough, Ms. Janet Pau, Mr. Darren Peets, Ms. Krystal Smith *Ex-officio*: Chancellor, Mr. Brad Bennett, Professor Stephen Toope

5.1 Centre for Interactive Research in Sustainability (CIRS) (Board 1 Revised)

The Property & Planning Committee discussed the project in detail at its March 2008 meeting and endorsed the funding release request currently before the Board.

This unique project will be built to a designation beyond LEED Platinum, a category which does not yet have a clear designation.

CFI/BCKDF funding excludes a number of items (such as teaching and office space); the overall project budget is consistent with other projects at UBC.

Local partnerships are stressed for this project as part of its purpose is to demonstrate that this type of sustainable building design is widely possible and not restricted to those with access to academic/international partnerships.

The request for Board 1 approval will come to the June 2008 meeting of the Board of Governors, at which time more funding and other details will be available. UBC has been successful with equally complicated CFI projects in the past.

Should the Board choose not to proceed, funds spent on the project to date will be absorbed by the UBC budget. Approximately half of the design planning undertaken for this project will be valuable to the University when planning future projects.

The Board discussed the possibility of reducing the funding release authorization, as the full amount will not be needed prior to the June 2008 Board meeting.

BE IT RESOLVED that *the Board of Governors approve hereby the following:*

**CENTRE FOR INTERACTIVE RESEARCH IN SUSTAINABILITY (CIRS)
APPROVAL – Board 1 (Revised)**

Approval:	Preliminary Capital Budget	\$27,679,000*
	Preliminary Operating Budget	see report
	Schedule	
	Project in Principle	
	Location	
	Consultant Selection	Busby Perkins & Will
	- subject to successful renegotiation of fees based on new s	
	Funding Release	\$300,000

*Includes approximately \$1.7M for the GNW site analysis, feasibility and schematic design.

CARRIED

5.2 Norman B. Keevil Institute of Mining Engineering (Board 1)

BE IT RESOLVED that *the Board of Governors approve hereby the following:*

**NORMAN B. KEEVIL INSTITUTE OF MINING ENGINEERING
APPROVAL – Board 1**

Approval:

Preliminary Capital Budget	\$6,750,000
Preliminary Operating Budget	\$86,465
Schedule	
Project in Principle	
Location	
Consultant Selection	
Preliminary Program	
Proceed to Schematic Design	
Funding Release	\$400,000

CARRIED

5.3 Museum of Anthropology Renewal Project (Revised Board 3)

BE IT RESOLVED that *the Board of Governors approve hereby the following:*

**MUSEUM OF ANTHROPOLOGY RENEWAL PROJECT
APPROVAL – Board 3 (Revised)**

Approval:

Capital Budget	\$55,500,000
Operating Budget	see report

CARRIED

5.4 Thunderbird Park Redevelopment – Phase 1 (Board 1, 2 & Conditional 3)

A consultant has determined that there is sufficient room within each building site to provide a closed geothermal exchange system individually for each project in the vicinity of Thunderbird Park.

The Sustainability Office has requested that figures be confirmed in the context of a major energy related sustainability initiative at UBC Vancouver, which will likely involve geothermal energy as a supplement to other environmentally friendly energy options. Any cost/benefit options for Thunderbird Park will also be reviewed.

BE IT RESOLVED that *the Board of Governors approve hereby the following:*

THUNDERBIRD PARK REDEVELOPMENT – PHASE 1

Approval – Board 1, 2 and Conditional Board 3*

Conditional on tenders being received on or below budget.

Approval:

Capital Budget	\$10,890,000
Operating Budget	see report
Schedule	
Project in Principle	
Location	
Consultant Selection	
Program	
Funding Release	\$10,890,000

CARRIED

[5.5 UBC Renew – Buchanan B \(Conditional Board 3\)](#)

BE IT RESOLVED that *the Board of Governors approve hereby the following:*

UBC RENEW – BUCHANAN B

APPROVAL – Conditional Board 3*

*Conditional on tenders being received on or below budget.

Approval:

Capital Budget	\$14,090,624
Operating Budget	\$222,578
Award of Contract	
Funding Release	\$11,709,640

CARRIED

[5.6 UBC Okanagan Campus Build Out Update](#)

Discussion of this item was postponed to the June 2008 Board of Governors meeting.

5.7a UBC Okanagan Arts & Sciences 2 – Scope Reduction

BE IT RESOLVED that *the Board of Governors approve hereby the following:*

**UBC OKANAGAN ARTS & SCIENCES 2
APPROVAL – Revised Board 3**

Approval:

Revised Program	
Revised Operating Budget	\$549,570
Revised Schedule	

CARRIED

5.8 University Boulevard Update

AMS SUB Renewal Presentation

Guests: Michael Duncan
Tristan Markle

Information about the consultation process undertaken was presented to the Board. Over 4,000 students (over 12% of the current full-time student population) participated in the consultation.

In the AMS SUB Renewal referendum, students were asked (and 54% of voting students agreed) to support a fee increase towards the construction of a new Student Union building. Levying of the fee will begin once the AMS and the University have reached agreement on overall funding for the project. The tight timeline presented by the University Square project requires that MOU negotiations be concluded quickly, with a detailed presentation to be made at the June 2008 Board meeting.

Students will contribute \$80M, the largest single contribution ever received by UBC. 44% of the student population voted in the referendum, also approving U-Pass renewal with a small fee increase (97.2% in favour), a variety of bylaw reforms (77.3% in favour), increased support for refugee students in Canada (79.4% in favour) and a name change – the organization is now the Alma Mater Society of the University British Columbia Vancouver.

The Chair commended the AMS on the effective student consultation process. There was a very positive response from the Board in reaction to the generosity of the AMS contribution towards the new SUB and University Square.

The Executive Committee has asked the VP Students to take the lead in discussions with students, supported by a small working group. The President expressed his commitment to a successful and timely conclusion to MOU negotiations.

[5.8 Capital Projects Update](#)

Weather has been an issue on both campuses; contractors expect to be able to make up the lost time on most projects.

The Beatty Biodiversity project has run into a number of challenges, adding an additional two months to the schedule. Users are aware of the situation.

Sauder School construction is now underway and on schedule. Additional program elements may be added, dependent on funding.

Thunderbird Winter Sports Centre will be turned over to VANOC at the end of the month.

Construction of the new portion of the Museum of Anthropology is on schedule and within budget. The renovation portion is challenging, given additional requirements from Canadian museum authorities that were the subject of a recent report to the Board.

The Library is nearing completion and contains many memorable spaces, along with an interior heritage core.

A July 2008 completion date for the Fipke Centre at UBC O has been reconfirmed by the contractor. This project is on budget, with shelled-out areas to be completed within the contingency fund and some additional funding from the University.

The second phase of student housing at UBC Okanagan is now back on schedule for completion this spring. It is hoped that third-party approvals required before Phase 3 construction can begin will be resolved in time for Board 2 and Conditional Board 3 approvals in June 2008 and a September 2009 opening date.

The UBC Okanagan student services building is well underway and the contractor believes the original schedule can be met, despite weather delays over the winter.

Construction in South Campus is moving ahead, with some buildings to be occupied this month. Further discussion of capacity will take place at the June 2008 Board meeting.

There are less than 50 units currently available at South Campus, most which have already been sold. Housing sales in March were flat and uncertainty in US financial markets may cause disruptions for a further 6-12 months. South Campus targets have already been exceeded and current projects will take the University to March 2009, by which time the market is expected to have improved.

Pharmacy figures include a large equipment allowance, as put forward by Partnerships BC. Final numbers may be lower.

UBC Capital Program

The Board received information on classification and tracking of capital projects as they move through the approval process and the decisions made at each stage. A number of projects listed are stalled, in many cases due to insufficient provincial capital funding.

The Board requested that a running total be added to track actual expenditures against budget at Board 3 and while construction is underway.

Information on capital funding sources and status does regularly come before the Board. The President suggested that a presentation be made to the Board soon for the benefit of the new members.

The UBC Okanagan Engineering / Management building is awaiting zoning approval from the City of Kelowna and height approval from NAV Canada. Problems are not anticipated. Final confirmation of funding from Treasury is also needed.

5.10 Major Projects Status Report

Information was circulated in the docket.

VANOC has provided just under \$35M in funding for Thunderbird Rink. The project remains within the approved Board 3 budget.

The UBC Okanagan aboriginal welcome centre is donor driven and the Development Office is working hard to identify a lead donor for the building. The University remains completely committed to the project.

5.11 UBC Vancouver Strategic Transportation Plan – Status Report

Information was circulated in the docket and a summary of discussion at the Property & Planning Committee meeting was given to the Board.

Area residents are concerned about levels of heavy truck traffic, but are appreciative of the amenities made available to them by the presence of the University.

Administration continues to communicate the message that a significant portion of the heavy truck traffic on SW Marine Drive is not related to construction at UBC Vancouver.

5.12 UBC Vancouver Childcare Financing Update

Discussions with the province around funding for childcare expansion at UBC Vancouver continue. The funding originally identified as provincial will be met from capital contingency.

6. FINANCE Chair: Mr. Bill Levine

Members: Mr. Jeff Friedrich, Dr. Nassif Ghoussoub, Dr. Andrew Irvine, Ms. Janet Pau, Ms. Krystal Smith, Mr. Ross Smith *Ex-officio*: Chancellor, Mr. Brad Bennett, Professor Stephen Toope

6.1 Fee Annual Reports 2008/2009

a) UBC Okanagan Student Union Fees

BE IT RESOLVED that the Board of Governors approve hereby the schedule of fees for the Students' Union UBC Okanagan as attached under the docket, effective September 1, 2008.

CARRIED

b) UBC Vancouver AMS Student Fees

BE IT RESOLVED that the Board of Governors approve hereby the schedule of fees for the Alma Mater Society UBC Vancouver as attached under the docket, effective September 1, 2008.

CARRIED

c) Tuition Fees

The Finance Committee discussed tuition fees in depth at its March 2008 meeting, with the result that a third element was added to the resolution originally circulated.

Administration considered changing the implementation date to September 1 rather than April 1, as requested at the Finance Committee meeting, and decided that the impact on the budget would be difficult to absorb in the University's current financial circumstances. The suggestion will be considered again in early 2009 with regard to making the change as part of the 2009/2010 budget if that is deemed to be appropriate.

Initial discussion between AMS and UBC Administration has taken place, and there is a solid determination to work jointly together to lobby governments on the issue of student debt and financial aid to students.

In recognition of the importance of this issue to students and to the University, it was suggested that a fourth element be added to the resolution before the Board.

BE IT RESOLVED that *the Board of Governors add hereby a fourth item to the tuition resolution, formally acknowledging the high priority status of student financial aid within UBC Development.*

(Opposed: K. Smith) **CARRIED**

BE IT RESOLVED that *the Tuition Fee motion (Item 6.1c) be divided into separate parts for the purposes of voting.*

(In favour: K. Smith) **DEFEATED**

BE IT RESOLVED that *the Board of Governors shall hereby:*

- 1. Set and determine the fees for instruction in all programs and courses commencing on or after May 2008 according to the fee schedule attached under the docket and marked: "Schedule A".*
- 2. Direct the Administration to ensure that students in financial need are offered the assistance they require to enroll or continue and report in January 2009 on those efforts and the use of University funds set aside for this purpose.*
- 3. Encourage the University to work in concert with student governments at each campus to advocate for improved coordination between federal and provincial student financial assistance programs and more effective approaches to ameliorate student debt.*
- 4. Formally acknowledge the high priority status of student financial aid to UBC Development.*

(Opposed: J. Friedrich, K. Smith) **CARRIED**

d) Non-Instructional Fees

BE IT RESOLVED that *the Board of Governors hereby approve non-instructional fees in accordance with “Schedule B” as attached under the docket, effective September 1, 2008.*

(Abstained: K. Smith) **CARRIED**

Schedule C has been approved by the President and was attached in the docket for information.

In response to questions raised at the March 2008 Finance Committee meeting, Administration provided the information that the transcript processing fee is in place to cover the costs of putting into place a self-ordering transcript system (includes all UBC O courses) and speeding up delivery of transcripts over an amortization period of five years.

Similar work around admissions was completed some time ago and that system paid off; there is no systems development cost component in that fee.

e) Criminal Records Review Fee

BE IT RESOLVED that *the Board of Governors hereby approve a Criminal Records Review Fee of \$40, to be charged to teacher candidates requiring a practicum placement under the jurisdiction of the Faculty of Education, for the Bachelor of Education, Elementary, Middle Years and Secondary Teacher Education programs.*

CARRIED

[6.2 Ancillary Budget Annual Reports](#)

Information was circulated in the Board docket.

Ancillaries operate under a requirement to provide support for the University’s central operating budget. In many cases, profits from ancillaries are transferred to the University prior to the presentation of financial statements to the Board. In some cases, a portion of profits are held in reserve funds to address future capital and maintenance needs within ancillary budgets.

Administration is reviewing ancillary budgets to provide additional information around profit margins and the University’s expectations for the various units with regard to profit and services to the University.

a) Housing & Conferences

The Finance Committee received an in-depth presentation about Housing & Conferences operations at its March 2008 meeting.

b) Athletics & Recreation

Wherever possible, fees to students are reduced. Capital reserves are generated through cost reductions and fee increases to non-student users of UBC's facilities, and will be reinvested in athletics and recreation facilities on campus.

Two fiscal years ago, the Board decided that the GPOF should invest \$600,000-\$900,000 annually in athletics at UBC Vancouver, subject to budget status. The rationale for the decision was that as Athletics & Recreation provides services to non-student members of the University community and the inter-collegiate program has important and positive reputational impacts for the University, it was appropriate to provide central operating support to the department. In view of the overall financial situation of University, only one installment has been made; installments in the past two years have been forgone.

c) Bookstore

Formal customer service auditing takes place annually and is reported internally.

d) Food Services

Due to an existing debt requiring servicing, Sage operates at a small annual deficit.

Board members pointed out that service levels at food outlets on campus (as well as the operations of other ancillaries) contribute significantly to the overall student experience at the University and directed Administration to broaden benchmarks currently used by ancillaries in order that this type of impact can be assessed and progress tracked.

Currently, customer service auditing takes place annually and is reported internally.

e) Parking Services

The University maintains a central contingency fund against all potential litigation; individual ancillaries do not maintain their own contingency funds for this purpose.

Parking Services has provided funding in the form of significant dividends to the University over the years – for example, funds transferred from Parking Services subsidize the cost of the U-Pass program.

While in the past parking rates have been tied to transit rates, that process is now complete and parking rate increases are based on inflation, tempered by market conditions and the need to contain parking within the bounds of the University.

f) Plant Operations

Customer satisfaction surveys are conducted annually. Results are benchmarked against all other major North American universities. Charge-out rates are also compared to private sector charge-out rates.

A capital reserve is needed for future planning.

e) Utilities

There was no discussion of this item.

f) Continuing Studies

There was no discussion of this item.

g) IT Services

There was no discussion of this item.

h) Robson Square

There was no discussion of this item.

BE IT RESOLVED that *the Board of Governors approve hereby fiscal 2008/2009 Ancillary Budgets as presented under the docket.*

CARRIED

[6.3 General Purpose Operating Budget](#)

Budgets are being revised in response to provincial budget cuts for the 2008/09 fiscal year. A firm operating budget will be presented at the June 2008 Board meeting.

[6.4 Socially Responsible Investment Advisory Committee for the Endowment \(SRI Committee\)](#)

Material circulated in the Board docket was reviewed at the March 2008 Finance Committee meeting.

BE IT RESOLVED that *the Board of Governors approve hereby the formation of and Terms of Reference for the Socially Responsible Investment Advisory Committee for the Endowment (SRI Committee) as presented under the docket.*

CARRIED

7. ADJOURNMENT

BE IT RESOLVED that *the Board of Governors meeting be hereby adjourned.*

CARRIED