



University of British Columbia  
**Board of Governors**  
**MINUTES**

**Thursday, September 24, 2009**  
**UBC Okanagan**  
**University Centre**  
**8:30 a.m. – 3:30 p.m.**

**In Attendance: Board Members**

Chancellor Sarah Morgan-Silvester  
President Stephen Toope  
Mr. Brad Bennett, Chair  
Mr. Bijan Ahmadian  
Ms. Theresa Arsenault  
Ms. Bonnie Bates Gibbs  
Ms. Alexandra Caldwell  
Mr. Michael Duncan  
Mr. James Eccott  
Ms. Anne-Marie Fenger  
Mr. Robert Fung  
Dr. Arun Garg  
Dr. Nassif Ghossoub  
Ms. Maureen Howe  
Dr. Andrew Irvine  
Mr. Barry Lapointe  
Mr. William Levine  
Dr. Barrie McCullough  
Mr. Ross Smith  
Ms. Susan Yurkovich

**Administration**

Ms. Lisa Castle  
Dr. David Farrar  
Dr. John Hepburn  
Mr. Hubert Lai  
Ms. Barbara Miles  
Mr. Pierre Ouillet  
Mr. Stephen Owen  
Dr. Doug Owram  
Mr. Brian Sullivan  
  
Ms. Reny Kahlon

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**Regrets:** Ms. Janet Pau

## **1. REMARKS**

### **1.1 Chair**

The Chair welcomed Board members and guests to the meeting and noted a change to the order in which agenda items would be addressed.

### **1.2 President**

The President expressed appreciation for the contributions of the AVP Alumni and Executive Director, Alumni Association, leaving UBC at the end of May 2010.

He noted that the provincial budget confirmed funding commitments previously made by the government. Where funding has been reduced, the Administration is working with the province and others towards possible solutions.

The issue of HST rebates for post-secondary institutions is being addressed with the Minister of Finance.

The inaugural meeting with members of the Premier's Technology Council went well. The goal is to establish a forum in which to identify potential major policy initiatives for consideration by the provincial government.

A recent gift in support of the Museum of Anthropology means that the MoA expansion is very close to achieving full funding, relieving the University of the associated debt burden.

### **1.3 Chancellor**

The Chancellor drew the Board's attention to the positive Moody's credit report circulated with docket materials.

## **2. GOVERNANCE**      **Chair: Dr. Arun Garg**

Members: Mr. Bijan Ahmadian, Ms. Theresa Arsenault, Mr. Michael Duncan, Ms. Bonnie Bates Gibbs, Dr. Nassif Ghoussoub, Mr. James Eccott, Dr. Andrew Irvine, Ms. Susan Yurkovich *Ex officio*: Mr. Brad Bennett, Chancellor Sarah Morgan-Silvester, Professor Stephen Toope

The Committee Chair expressed satisfaction at seeing the vision for the UBC Okanagan campus coming to fruition.

### **2.1 STRATEGIC DISCUSSION: Place and Promise: The UBC Strategic Plan**

The President provided background for the item, noting that both Senates have received information and updates in a review process parallel to that undertaken by the Board. Widespread consultation outside of the University's formal governing bodies has also taken place and will continue as the Plan evolves.

Given the diversity of units and departments at UBC (particularly Vancouver), the Plan will act as a template within which individual areas can implement actions towards the University's overall goals.

It is proposed that a Budget Committee be struck to identify strategies for linking budget allocations to the Strategic Plan.

Feedback from Board members on the commitments, goals, actions and measures identified in the current draft of the Strategic Plan (focus on alumni engagement, community engagement and student learning):

- Provide regular achievement/progress updates to the Board.
- Make teaching and learning measures more specific; improve teaching evaluation processes; recognize and reward excellent teachers.
- Include more specific measures of student experience, such as scores on student surveys and availability of student services.
- Indicate resource/budget allocation links between the Plan and desired outcomes/actions, including work required to provide data.
- Provide an opportunity for the Board to comment on the aboriginal engagement aspects of the Plan.
- Strengthen the academic freedom value statement.
- Tracking of student employment on campus is an important part of evaluating the financial support available to students.
- Include the possibility of adding colleges to the University's housing plans in the future.
- Review metrics to ensure appropriate 'key drivers' towards desired outcomes are included and to re-categorize those metrics that are actions.
- When UBC figures are provided, provide context/comparison to peer institutions.
- Aggregate key drivers into a smaller number of items which can be presented to the Board and the larger community in an easily accessible format.
- Concern about the ambitious scale of the Plan.
- Review measures in related areas (such as student engagement and program requirements / attracting outstanding faculty or international faculty) to identify potential conflicts.
- Include recognition of student leadership/involvement outside the classroom.
- Capture quality of facilities/infrastructure, fit between facilities/infrastructure and curricular requirements and needs; impacts both student learning and work environment goals.
- The consultation process in the Senates and University communities provides an opportunity to communicate UBC's past achievements and ongoing progress towards the goals identified in the Plan.
- Include faculty accountability more clearly.
- Make explicit the links between innovation, betterment of society and wealth creation.

- Change the focus of alumni engagement goals from benefit to the University to benefits to the alumni of lifelong engagement with UBC; measure what UBC contributes to individuals.
- Value alumni engagement for its own sake, separate from development; this is not sufficiently clear in the present wording.
- Clarify responsibility for measuring progress against the goals and indicate how the performance assessment process is tied into measurement.
- Include evaluation of the overall campus environment.
- Community engagement/support could play an important role in UBC's ability to pursue certain types of research.
- Prioritize goals for implementation.
- Benchmark those particular targets which support UBC's status as a leading international research university, as expressed by the UBC brand.
- Where it has been difficult to assign specific measures to goals, phasing and creative approaches to assessing progress can be implemented.
- Listing those things that the University will not undertake may be a useful exercise.

The President assured the Board that regular progress updates will be provided and additional feedback sought.

The process of aggregating measures into a high-level report card format has already begun; a prototype will come to the Board once it is prepared.

Feedback from this meeting as well as broader community consultation will be incorporated into the next draft of the Strategic Plan. The Committee Chair added that the Governance Committee will closely follow implementation of the Strategic Plan.

## **2.2 Board of Governors Website**

Student Governors noted that the availability of Board docket materials on the website is increasing student engagement with governance issues, and requested that materials be posted to the website immediately upon distribution of the docket to Board members.

## **2.3 Standing Committee Membership**

***BE IT RESOLVED that the Board of Governors hereby approves membership of the Standing Committees as circulated.***

**CARRIED**

### **3. LEARNING & RESEARCH COMMITTEE**

**Chair: Dr. Barrie McCullough**

Members: Mr. Bijan Ahmadian, Ms. Alexandra Caldwell, Mr. James Eccott, Dr. Nassif Ghoussoub, Ms. Janet Pau  
Ex officio: Mr. Brad Bennett, Chancellor Sarah Morgan-Silvester, Professor Stephen Toope

#### **3.1 Endowments**

**BE IT RESOLVED that *the Board of Governors hereby approves variations to an endowment fund set out in Part (2) under the docket.***

**CARRIED**

#### **3.2 Formal and Informal Learning Space Upgrades and Maintenance**

The Committee Chair reported that the detailed report circulated with the docket was reviewed for the Committee.

Information about the impact of renewal on deferred maintenance costs was requested for future reports.

#### **3.3 Policy #89 (Research and other studies involving Human Subjects) – Amendment of Procedures**

Under the authority of the President, the Procedures associated with Policy #89 ((Research and Other Studies Involving Human Subjects) were amended on May 28, 2009 and the amendments are now being reported to the Board of Governors.

Amendments improve consistency between UBC policies and practices and the regulatory requirements of ethical oversight bodies.

#### **3.4 UBC Okanagan Deputy Vice Chancellor's Report**

The Deputy Vice Chancellor acknowledged that parking has been an issue recently at the UBC Okanagan campus, while pointing out that UBC O's ratio of one parking spot for every three vehicles exceeds the one-to-five ratio at UBC Vancouver.

UBC O Administration has committed to opening a new 250-spot parking lot in November 2009, which should address the waitlist for parking passes. The lot will be financed over time through the sale of parking passes.

In support of sustainability, an important commitment of the University, Administration will continue to work with the appropriate bodies to improve transit service to UBC O, encouraging maximum uptake of the U-Pass option included in student fees.

The Deputy Vice Chancellor's report to the Board included information about the capital expansion of the UBC O campus, a brief enrolment and hiring overview, and progress towards the development of a campus-specific strategic plan, supportive of the vision and values outlined by Place and Promise.

All planned academic buildings have been or are being constructed. The next phase of student residences will complete the original build-out vision.

Current library facilities at UBC Okanagan are experiencing very heavy use. The Administration has asked that plans for the Learning Commons be reviewed and options proposed for moving the building forward quickly. The growing student population is resulting in heavy demand for athletic facilities as well.

The original UBC Okanagan Academic Plan has been a key driver of the build-out plan and continues to be important during the current strategic planning process. Experience gained during the previous five years of operations is informing the process as well.

In the context of a new, relatively small campus environment, there is opportunity at UBC Okanagan to create and implement a single, integrated strategic plan. Considerable discussion and consultation with internal administrative groups has already taken place, to be followed by consultation with internal academic groups and the overall campus community. Feedback has been positive and supportive of the draft plan.

Emerging themes include a strong focus on student engagement outside the classroom and on interactive learning in the classroom, building critical thinking, creativity and innovation, partly through increased student involvement in research.

Interaction and cooperation among administrative and academic portfolios is another goal. The plan will drive resource allocation.

Board members strongly encouraged Administration to explore all available options, including private and/or municipal partnerships, for providing athletic facilities, trails, outdoor exercise routes, etc., on or adjacent to the UBC O campus.

The DVC will follow up on the status of trails, a project on which planning had begun.

Questions from Board members elicited the information that decreases in financial aid to students, both awards and bursaries, are due to changing student profiles and student loan eligibility definitions; UBC Okanagan students receive greater bursary investment per FTE than do UBC Vancouver students; bursary availability at UBC Okanagan will increase along with the number of endowed bursaries, over time.

### **3.5 ACADEMIC PRESENTATION – UBC Distributed Medical Program**

Guests: Dr. Gavin Stuart, Dean of Medicine  
Dr. Allan Jones, Regional Associate Dean, Southern Medical Program

Information about the background and structure of the distributed medical program in the province was provided. Classification of sites is guided by provincial definitions and related funding structures.

It was noted that UBC has taken a leadership role in North America with the establishment of a distributed medical education model.

Board members raised the issue of a shortage of general/family practitioners in the province, particularly in rural areas, and learned that close to 44% of the medical program's most recent graduates continued on to general practice, higher than anywhere else in Canada. The relative percentages of graduates entering family practice is as intended by program design for each of the individual sites.

The distributed medical program creates centres of medical education in a number of areas in the province, in a variety of settings; many medical program students establish practice in the community in which they went to university.

Discussions with the Ministry of Health around possible strategies for responding to community needs, improving availability of care in rural areas and providing avenues for integration of physicians trained outside of Canada are ongoing.

A curriculum renewal task force has been established to address issues such as encouraging students to think from the perspective of leadership in medical policy areas.

Planning for the expansion of the program to the Okanagan has included extensive engagement with physicians and medical administration throughout the valley. Advisory groups have been established for each expansion site.

Opportunities exist at UBC Okanagan for multidisciplinary and interprofessional engagement on many levels between the faculty of medicine and other health faculties.

The President emphasized the crucial importance of the distributed medical program and the vast energy and resources that have been devoted to its creation. The President acknowledged the unique and indispensable role played by the Dean of Medicine in creating the structure of shared resources and knowledge. The Board Chair added his thanks as well.

### **3.6 Senate Recommendations - UBC Vancouver**

**BE IT RESOLVED that *the Board of Governors hereby accepts recommendations resulting from the UBC Senate (Vancouver) meeting of May 13, 2009.***

**CARRIED**

Approval is required under the *University Act*, Sections 37 and 38.

### **4. PEOPLE, COMMUNITY & INTERNATIONAL COMMITTEE**

**Chair:** Mr. James Eccott **Members:** Ms. Theresa Arsenault, Ms. Bonnie Bates Gibbs, Ms. Alexandra Caldwell, Mr. Michael Duncan, Ms. Anne-Marie Fenger, Mr. Robert Fung, Dr. Arun Garg, Dr. Nassif Ghossoub **Ex officio:** Mr. Brad Bennett, Chancellor Sarah Morgan-Silvester, Professor Stephen Toope

#### **4.1 Policy #124 (Naming)**

The Committee Chair reported that policy revisions had been reviewed at the Committee meeting.

**BE IT RESOLVED that *the Board of Governors hereby rescinds Policy #124 (Naming) and approves proposed Naming Policy circulated as Attachment ‘A’ under the docket, effective immediately.***

**CARRIED**

#### **4.1 Naming of Campus Facilities**

The Committee Chair stressed that only the name of the proposed hospice was under consideration.

**BE IT RESOLVED that *the Board of Governors hereby approves the following recommendations, forwarded by the President from the September 3, 2009 meeting of the Naming Committee (in accordance with Board of Governors’ Policy #124):***

- 1) “St. John Hospice” for the 12-bed hospice proposed for UBC Vancouver; and,**
- 2) “Theatre-Film Production Building” for Building #036 / Arts One Building, located at 6358 University Boulevard.**

**CARRIED**



### **4.3 Enrolment Update**

The Committee Chair reported that a lengthy and interesting discussion had taken place at the Committee meeting.

The following information was provided in response to questions raised by members at the Committee meeting:

- Approximately 605 students eligible to participate in post-secondary education graduate annually from the five school districts of the Kootenay region; 11-12% of those students choose to attend UBC.
- 2009 enrolment figures indicate an increase in enrolment from the east Kootenays.
- One effective enrolment strategy has been exposing influential student leaders from a community to UBC Okanagan; their positive response influences others in their community to consider attending UBC O.
- An enrolment timeline typical for the Faculty of Arts was circulated to Board members. Admission and housing applications are now consolidated, and both Senates have allowed for final admission offers to be based on interim grades.
- Surveys conducted over the past two years have indicated that the timing of offers from UBC is a deciding factor for only a very small number of students. Timing trends towards earlier offers from UBC are evident when comparing 2009 to 2008; this is a regularly tracked metric.

A Board member expressed concern about accepting interim grades and requested that the Administration conduct an impact analysis of the policy shift.

Board members were invited to continue conversations around admissions procedures with the VP Students following the Board meeting.

### **4.4 Student Financial Support Annual Report**

The report was received and discussed at the Committee meeting.

The Administration will propose additional student financial support initiatives for the Board's consideration.

### **4.5 UBC Vancouver Child Care Expansion**

The Committee Chair reported that the importance of sufficient quality child care to recruitment and retention of students and faculty was emphasized during Committee discussion.

UBC Okanagan has sufficient spaces available for preschool children, but there is pressure to provide additional infant and toddler spaces. A committee is examining options for expansion; recommendations and associated cost information will come to the Board once the report is complete.

#### **4.6 2010 Olympic and Paralympic Secretariat Update**

The Committee Chair reported that a thorough presentation of facilities and planning for the 2010 Games was received at the Committee meeting.

In addition to the media strategy report requested by the Committee, a summary of student engagement initiatives planned and underway was requested for the next meeting of the Board.

#### **4.7 Wayfinding at UBC Okanagan**

Street names approved as required, including City of Kelowna approvals, will be presented at the next Board meeting.

#### **4.8a Award Winners - Faculty**

Scholars profiled at this meeting:

- W. Stephen McNeil, Assistant Professor, Chemistry, Irving K. Barber School of Arts and Sciences, UBC Okanagan
- Maurice Williams, Professor, History, Irving K. Barber School of Arts and Sciences, UBC Okanagan

Report on awards to and recognition of UBC faculty (Teaching, Service, and Research) was circulated in the docket.

#### **4.8b Award Winners – Students, Staff, Alumni**

Profiled at this meeting:

- Gwen Zilm, Associate Vice President, Learning Services, UBC Okanagan

Report on awards to and recognition of students, staff and alumni was circulated in the Board docket.

#### **4.9 UBC Fundraising and Alumni Engagement Campaign**

The Committee Chair reported that the proposed structure for reporting of progress towards achieving alumni engagement and fundraising objectives was outlined at the Committee meeting.

The first regular update will come to the December 3, 2009 Board meeting; ‘off ramps’ will be included, as requested by the Committee.

#### **4.10 Alumni Affairs**

Progress against previously presented key indicators (Dashboard) was outlined for the Board.

Work to create benchmarks based on Canadian data has been undertaken; a report will be provided for the Board in the future. However, there is a general sense that UBC is setting the pace in Canada.

In the context of North American, UBC has improved performance against indicators, rising from the bottom of tracking graphs to the middle. Overall progress continues to trend upward.

A priority for the campaign period is to focus on student and young alumni engagement, creating a culture in which continued engagement with the University is the norm.

While 'email for life' capability is now in place, the majority of UBC students have and continue to use pre-existing email addresses, rather than a 'ubc.ca' email address. Alumni Affairs has captured approximately one-third of available student email addresses. Improved promotion of the UBC email option is needed.

Another area where improvements could be made is connecting with and tracking potential volunteers.

Board members will receive a copy of the handbook distributed to graduating students, as they join the ranks of UBC alumni.

#### **5. *AUDIT COMMITTEE* Chair: Mr. Ross Smith**

Members: Mr. Brad Bennett, Mr. James Eccott, Mr. Barry Lapointe, Mr. Bill Levine

##### **5.1 Financial Forecast Quarterly Report – June 30, 2009**

The Committee Chair reported that the Audit Committee reviewed the circulated financial forecast during their July meeting.

##### **5.2 Financial Statements Quarterly Report – June 30, 2009**

The Committee Chair reported that the Audit Committee reviewed the circulated quarterly report during their July meeting.

##### **5.3 Insurance and Risk Management Annual Report – Fiscal 2008/2009**

The Committee Chair reported that the Audit Committee reviewed the circulated annual report during their July meeting.

#### **6. *FINANCE COMMITTEE* Chair: Mr. Bill Levine**

Members: Mr. Bijan Ahmadian, Dr. Nassif Ghousoub, Ms. Maureen Howe, Dr. Andrew Irvine, Ms. Janet Pau, Mr. Ross Smith *Ex officio*: Mr. Brad Bennett, Chancellor Sarah Morgan-Silvester, Professor Stephen Toope

##### **6.1 Annual Reports & Financial Statements**

Annual reports and financial statements were circulated for information in the Board docket, as reviewed and discussed at the Committee meeting.

## **6.2 UBC Properties Trust (UBCPT) Financial Statements**

UBCPT financial statements were circulated for information in the Board docket, as received at the Committee meeting.

## **7. JOINT: *PROPERTY & PLANNING* and *FINANCE***

**Lead Chair: Dr. Andrew Irvine    Chair: Mr. Bill Levine**

### **7.1 Centre for Interactive Research and Sustainability (CIRS)**

The recent history of the project was briefly reviewed for the Board. An unexpected request for additional information from BC Hydro resulted in a delay to the initial excavation schedule for the building. Formal confirmation of funding from BC Hydro has now been received, in the form of a signed MOU.

Construction progress over the coming months will be largely weather dependent.

Tenders commensurate with the project budget have been received, as per conditional Board 3 approval granted in Sept 2008. The space plan has been revised in the interim, increasing capacity of the building within the existing budget.

A \$1M overall cost reduction has been achieved through careful analysis of discretionary costs, an effort that will continue throughout the construction period.

Space available in CIRS will meet other University needs and reduce costs elsewhere. Savings expected to result from reduced utility costs in the leading-edge sustainable building can be directed to the reduction of GPOF debt.

A large classroom/theatre has been included in plans for the building, with financial support from the VP Academic and VP Students (portion of international student fees set aside for contribution to academic capital costs). Large classroom space is managed centrally; the classroom addition is required to meet student needs.

Benefits of CIRS to students in terms of classroom space, research opportunities and experience of sustainability-focused technology were discussed.

Funding sources and the proposed internal financing structure as outlined in the docket were reviewed for the Board. Funds will be reallocated internally within the University's financial systems, based on formal loan contracts.

A Board member expressed concerns about the uneven progress of the project and potential for additional strain on the GPOF.

The President noted that internal funding for capital projects is a common strategy for UBC. Internal loans are paid down as soon as funds become available, and careful attention is paid to maintaining the appropriate balance of internal funding within the University's overall budget. Grants are provided through securely funded government programs.

The VP Finance added that the amount unfunded at Board 3 approval is an important check point. A typical benchmark is 80% of funding confirmed; CIRS has 84% of its funding confirmed (excluding classroom). The recently approved risk policy is imbedded in the project.

The inclusion of a financial sustainability analysis in project proposals was suggested, as was consideration of formalizing acceptable levels of confirmed funding for the three stages of Board approval.

**BE IT RESOLVED that *the Board of Governors hereby approves the following:***

**CENTRE FOR INTERACTIVE RESEARCH IN SUSTAINABILITY**

**Final Funding Release**

**Approval**

Revised Final Capital Budget \$36,883,000

Revised Final Operating Budget see report

Award of Contract

**Funding Release \$31,323,000**

**CARRIED**

**7. PROPERTY & PLANNING COMMITTEE Chair: Dr. Andrew Irvine**

Members: Mr. Bijan Ahmadian, Ms. Alexandra Caldwell, Mr. Michael Duncan, Ms. Anne-Marie Fenger, Mr. Robert Fung, Mr. Bill Levine, Dr. Barrie McCullough, Ms. Janet Pau *Ex officio*: Mr. Brad Bennett, Chancellor Sarah Morgan-Silvester, Professor Stephen Toope

**7.4 Totem In-Fill Student Housing (UBC Vancouver)**

The Committee Chair briefly reviewed the motion before the Board.

**BE IT RESOLVED that *the Board of Governors hereby approves the following:***

**TOTEM IN-FILL STUDENT HOUSING**

**BOARD 1**

**Approval**

Project in Principle

Consultant Selection

Preliminary Capital Budget \$46,253,000

Preliminary Operating Budget see report

Preliminary Schedule	
Location	
Preliminary Program	
Proceed to Schematic Design	
<b>Funding Release</b>	<b>\$100,000</b>
	<b><u>CARRIED</u></b>

### **7.5 Bioenergy Research and Demonstration Project**

The Committee Chair reviewed the motion before the Board, noting that the original funding request had been reduced, as approved by the Committee.

Board members requested and received assurance that estimated savings are realistic, and that authentic interest in conducting clean-energy research exists.

The Committee recommendation that funds be released on the basis of a maximum 25% contribution from the University was noted.

**BE IT RESOLVED** that *the Board of Governors hereby approves the following:*

### **BIOENERGY RESEARCH & DEMONSTRATION PROJECT BOARD 1**

#### **Approval**

Capital Budget	\$26,000,000
Average Annual Operating Income	\$845,000
Schedule	
Revised Program	
Proceed to Working Drawings & Tender	
<b>Funding Release</b>	<b>\$200,000</b>
	<b><u>CARRIED</u></b>

### **7.6 School of Population and Public Health (SPPH)**

The Committee Chair reviewed the motion, noting that the project is fully funded, and that UBCPT will act as project manager.

**BE IT RESOLVED** that *the Board of Governors hereby approves the following:*

#### **SCHOOL OF POPULATION AND PUBLIC HEALTH (SPPH) BOARD 1 & BOARDS 2 & 3 CONDITIONAL\***

##### **Approval**

Project in Principle	
Consultant Selection	
Capital Budget	\$7,819,000
<b>Funding Release**</b>	<b>\$7,819,000</b>

\* Conditional on receipt of tenders on or below budget.

\*\*Funding in the amount of \$250K is requested at this time, with the balance of the funding release (\$7,569M) to be granted upon successful removal of the conditions of this report.

**CARRIED**

### **7.7 UBC Okanagan Student Housing – Phase 4**

The Committee Chair briefly reviewed the motion.

**BE IT RESOLVED** that *the Board of Governors hereby approves the following:*

#### **UBC OKANAGAN STUDENT HOUSING – PHASE 4 BOARD 2**

##### **Approval**

Capital Budget	\$14,977,000
Operating Budget	see report
Schedule	
Authorization to Issue Development Permit	
Proceed to Working Drawings and Tender	
<b>Funding Release</b>	<b>\$400,000</b>

**CARRIED**

### **7.8 UBC Okanagan Public Realm**

Details of the proposed UBC Okanagan Public Realm Plan were presented to the Board, including timelines and funding sources.

Completion of public realm projects is tied to completion of capital projects; the proposed timeline for affected outdoor areas will be adjusted as needed.

Photos of upgrades and landscaping improvements made at UBC O in recent months were displayed.

Initial discussions around public realm projects with potential to attract donations have taken place. Areas of development potential include gateways, courtyards and promenade areas.

Design work in preparation for tying the pre-existing public realm to the proposed plan remains to be done.

Installation of lighting in support of student safety is included in the plan.

***BE IT RESOLVED that the Board of Governors hereby approves the UBC Okanagan Public Realm Plan as circulated.***

**CARRIED**

### **7.9 UBC Okanagan Administration Building - Renovations**

The Committee Chair reviewed the motion.

The Board requested and received confirmation that the expanded scope of the project can be accommodated in the existing budget.

***BE IT RESOLVED that the Board of Governors hereby approves the following:***

**UBC OKANAGAN ADMINISTRATION BUILDING –  
RENOVATIONS**

**BOARD 3 Revised**

**Approval**

**Capital Budget**

**\$2,235,000**

**Funding Release**

**\$335,000**

**CARRIED**



### **7.10 Policy #125 (Retained Risk Fund for Major Capital Projects)**

The Committee Chair reviewed the motion. Details of policy revisions were circulated in the docket.

**BE IT RESOLVED that *the Board of Governors hereby approves:***

- a) UBC Policy #125 (Retained Risk Fund for Major Capital Projects) in the form attached hereto as Attachment 1; and,***
- b) the Fee to be charged against each Major Capital Project at UBC Okanagan and UBC Vancouver at 25% of the project-specific contingency allowance for that Major Capital Project.***

**CARRIED**

### **7.11 Advisory Urban Design Panel (AUDP) Report**

The report was circulated in the docket for information.

### **7.12 Advisory Urban Design Panel (AUDP) Appointments**

**BE IT RESOLVED that *the Board of Governors hereby approves the reappointment of Mr. Norm Couttie for a term to expire in September 2011 and extension of Ms. Catherine Berris' appointment until such time that a replacement Landscape Architect member is approved.***

**CARRIED**

### **7.13 Update on SUB Negotiations**

Guest: Ian Robertson, Chair, Alumni Affairs Board of Directors

The Committee Chair reported that a progress update with regard to the proposed new SUB and Alumni Centre was received at the Committee meeting.

Since that time, the AMS Council has had the opportunity to consider the proposed governance arrangement for SUB construction and the process of drafting the necessary agreements is moving forward.

The Board of Directors of the Alumni Association has approved the draft MOU, to come before the UBC Board of Governors in December for approval.

### **7.14 Capital Priorities**

Circulated as an information item, the capital priorities submission provides an overview of capital needs for which funding is required. Capital priorities are driven largely by academic/student needs and criteria.

As projects are proposed, they are filtered through three levels of Executive approval prior to initial presentation to the Board. Once a priority has received final approval from the Executive, the process of acquiring necessary funding begins.

Given recent successes in achieving some top capital priorities, the capital priorities list will be refreshed for presentation to the Board in February 2010, at the latest.

The Committee Chair expressed appreciation for improvements made to the process of prioritizing capital needs at UBC.

### **7.15 Capital Projects Update**

Also an information item, the capital projects update is a summary of projects that have entered the Board approval stream, to which funding commitments have been made. Budget, construction schedule and any unfunded amounts are tracked.

Photos of projects under construction or recently completed were displayed for the Board and a brief update of current status provided. Overall, both campuses are projecting a positive budget variance.

As discussed by the Board at previous meetings, the construction of the UBC O Engineering/Management Building is a vital aspect of program accreditation. Completion targets have been phased to ensure that necessary facilities will be available when required.

Board members wishing to increase their understanding were invited to review both capital reports in detail with the VP Finance, Resources & Operations following the meeting.

### **7.16 Board 4 Reports**

The following Board 4 reports, including photos of the completed buildings, were presented at this meeting:

- UBC Okanagan Student Housing Phase 2
- Doug Mitchell Thunderbird Sports Centre

## ***9. ADJOURNMENT***

***BE IT RESOLVED that the open session of the Board of Governors meeting be hereby adjourned.***

**CARRIED**