



University of British Columbia
BOARD OF GOVERNORS
MINUTES

Tuesday, November 23, 2010
8:30 a.m. to 5:00 p.m.
UBC Vancouver
Arbutus Room, Ponderosa Centre

In Attendance: Board Members

Mr. Bill Levine, Chair
Ms. Theresa Arsenault
Ms. Bonnie Bates Gibbs
Ms. Anne-Marie Fenger
Mr. Robert Fung
Dr. Nassif Ghossoub
Mr. Ben Glassco
Mr. Sean Heisler
Dr. Andrew Irvine
Ms. Alice Laberge
Dr. Barrie McCullough
Mr. Douglas Mitchell
Ms. Janet Pau
Mr. Ross Smith
Mr. Azim Wazeer
Ms. Susan Yurkovich

Ex-Officio Members

Chancellor Sarah Morgan-Silvester
President Stephen Toope

Administration

Dr. David Farrar
Dr. John Hepburn
Ms. Barbara Miles
Mr. Pierre Ouillet
Mr. Stephen Owen
Dr. Doug Owrarn
Mr. Brian Sullivan

Ms. Reny Kahlon

Regrets:

Ms. Virginia Greene
Dr. Maureen Howe
Mr. Barry Lapointe

1. REMARKS

1.1 Chair

The Board Chair extended the Board's congratulations to Chancellor Sarah Morgan-Silvester, Ms. Virginia Greene and Ms. Susan Yurkovich on being named among BC's 100 most influential women by the *Vancouver Sun*.

The Chair also recognized other award winners, including Dr. Donald S. Mavinic, a 2010 NSERC Synergy Award for Innovation winner; Dr. Clyde Hertzman, named Canada's Health Researcher of the Year, and Dr. John Robinson, recipient of the Larry Bell Award through BC Hydro's 2010 PowerSmart Excellence Awards.

The Chair explained that many of the items on the Board of Governor's agenda have been reviewed in detail by the appropriate committee and as such will not require extended discussion.

1.2 Chancellor

The Chancellor invited Board members to attend UBC Vancouver's congregation ceremonies and Celebrating Achievement events.

1.3 President

The President shared his recent experience travelling to India with a group of Canadian university presidents, intended to generate interest and increase connections with the Indian government and potential students. The visit was very well received, and generated considerable positive press.

Based on meetings with newly appointed provincial ministers and their deputies, it is likely that forward movements on initiatives requiring provincial involvement will be on hold until a new premier is in place.

Meetings with the federal Finance Minister have been encouraging in terms of interest expressed in innovation and advanced education; budgetary considerations could be a barrier to increased funding.

The University of British Columbia forged a [formal partnership](#) with the Max Planck Society, Germany's foremost basic research institution and home to 32 Nobel prizes.

2. AUDIT COMMITTEE

Chair: Mr. Ross Smith

Members: Dr. Maureen Howe, Mr. Barry Lapointe, Mr. Bill Levine *Ex officio*: Chancellor Sarah Morgan-Silvester, Professor Stephen Toope

2.1 Quarterly Financial Statements to September 20, 2010

The Consolidated Financial Statements (second quarter of 2010/11, period ending September 30, 2010) were received by the Audit Committee in October 2010 and circulated for the Board's information.

2.2 Quarterly Financial Forecast at September 20, 2010

The Quarterly Financial Forecast as at September 30, 2010 was approved by the Audit Committee in October 2010, has been submitted as required to the provincial government, and was circulated for the Board's information.

3. PEOPLE, COMMUNITY & INTERNATIONAL COMMITTEE Chair: Ms. Theresa Arsenault
Members: Ms. Bonnie Bates Gibbs, Ms. Anne-Marie Fenger, Mr. Robert Fung, Dr. Nassif Ghossoub, Mr. Ben Glassco, Ms. Alice Laberge, Mr. Azim Wazeer *Ex officio*: Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, Professor Stephen Toope

3.1 People, Community & International Committee Strategic Session

The Committee Chair reported that members were updated on plans for the January 31, 2010 strategic session and invited to submit additional comments to the Board Secretariat.

3.3 Naming of Campus Facilities

The Committee Chair reported that the item was reviewed at the Committee meeting and the motion forwarded with a recommendation for approval.

BE IT RESOLVED that *the Board of Governors hereby approves the following recommendations, forwarded by the President in accordance with Policy #124 (Naming) from the October 28, 2010 meeting of the Naming Committee:*

- 1. Rename the Chemistry Physics Building ‘Chemistry A Block, Chemistry Physics Building’.*

CARRIED

3.4 Request to Amend the Terms of an Endowment Fund

The Committee Chair reported that the item was reviewed at the Committee meeting and the motion forwarded with a recommendation for approval.

It was noted that a scholarship recognizes academic achievement more broadly than a prize, which tend to be tied to a particular department/grade achievement.

BE IT RESOLVED that *the Board of Governors hereby approves the following:*

- a) change of name of the Language and Literacy Education Graduate Prize Endowment Fund to the Mary Ashworth Memorial Graduate Prize in Education Endowment Fund; and,*
- b) change of purpose from supporting a prize to supporting a scholarship, as recommended by the President and University Counsel.*

CARRIED

3.5 Celebrating Achievement: the UBC Blue and Gold Review and the Annual Review

The Committee Chair reported that the item was reviewed at the Committee meeting.

In support of fiscal and environmental sustainability, the [UBC Annual Review](#) (previously the Annual Report) is available only on the University’s website.

3.6 Alumni Affairs Activity Report

The report was circulated in the docket for information; there was no discussion.

3.7 Presentation: Terry Talks

**Guests: Mr. Allen Sens, Acting Assistant Dean of Arts
Senior Instructor, Political Science Department
Mr. Naeem Mawji, Chemical Engineering student**

The Board received an overview of the philosophical base, activities and purpose of the Terry Project, designed to create and promote interdisciplinary learning and undergraduate education on global issues at UBC through integration of physical and life sciences, and the social sciences and humanities.

While funding for the Terry Project has been achieved to this point through successful grant applications, the Project will soon be without funding, reliant on the ‘passion and ingenuity’ provided by the faculty members involved, and their ability to leverage resources for the benefit of the program.

Among the Terry Project’s initiatives are the annual UBC TEDx Terry Talks, at which students are invited to give “the talk of their lives”.

UBC student Mr. Naeem Mawji spoke of his childhood in Tanzania, his research into the impacts of lack of electricity on the lives of Tanzanians and the successful initiatives he has undertaken to provide low-cost, sustainable electricity to a Tanzanian village (see [UBC Reports](#) for the story).

Efforts continue to increase the affordability and sustainability of the pilot program, including working with other UBC students to improve system components and address outstanding challenges.

Board members expressed their appreciation of this work, and asked for additional details about the system and future plans for the Terry Project.

3.8 UBC Vancouver Learning Exchange Annual Update

The Committee Chair reported that Dr. Fryer provided a summary of highlights from the previous year at the Committee meeting, and students who participated in Learning Exchange community-service learning opportunities spoke of their experiences.

The UBC Vancouver Learning Exchange Annual Report was circulated at the Committee meeting.

3.9 Development of UBC's International Strategic Plan

The Committee Chair reported that the Committee received a presentation outlining the current level of international engagement at UBC and the Strategic Plan process to this point, which has included identifying objectives, risks and opportunities.

Community consultation will continue to the end of 2010, with additional details of the Int'l Strategic Plan to be provided to the Board of Governors in February 2011.

3.10 University-Industry Liaison Office (UILO) Annual Report

The Committee Chair reported that the Committee received an update on progress towards achieving goals previously presented to the Board, in the areas of industry engagement, knowledge mobilization and entrepreneurship.

3.11 University Neighbourhoods Association (UNA) Annual Report

The report was circulated in the docket for information; there was no discussion.

3.12a Award Winners - Faculty

The following scholars were profiled at this meeting:

- Dr. Marina Milner-Bolotin, Assistant Professor, Department of Curriculum & Pedagogy, Faculty of Education
- Professor Sherrill Grace, English Department, Faculty of Arts
- Ms. Sarah Rauch, Lecturer and Director of UBC's First Nations Legal Clinic, Faculty of Law

The report providing details of these and additional awards to and recognition of faculty members was circulated in the Board docket.

3.12b Award Winners – Students, Staff & Alumni

The following were highlighted at this meeting:

- Ms. Deborah Robinson, Executive Coordinator, Strategic Enrolment Management
- Silver medal finalists in the CIS national championships, the UBC Women's Field Hockey team and the UBC Men's Soccer team.

The report providing details of these and additional awards to and recognition of UBC students, staff and alumni was circulated in the Board docket.

4. PROPERTY & PLANNING COMMITTEE

Chair: Dr. Andrew Irvine

Members: Ms. Anne-Marie Fenger, Mr. Robert Fung, Dr. Nassif Ghossoub, Mr. Ben Glassco, Mr. Sean Heisler, Ms. Alice Laberge, Dr. Barrie McCullough, Mr. Douglas Mitchell, Ms. Janet Pau, Mr. Azim Wazeer *Ex officio*: Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, Professor Stephen Toope

4.1 UBC Okanagan Geoexchange Phase 3

The Committee Chair reported that the item was reviewed at the Committee meeting and the motion forwarded with a recommendation for approval.

BE IT RESOLVED that *the Board of Governors hereby approves the following:*

UBC OKANAGAN GEOEXCHANGE PHASE 3

BOARD 1, BOARD 2 and BOARD 3

Approval

Capital Budget	\$6,494,000
Operating Budget	see report
Schedule	
Consultant Selection	
Project in Principle	
Program	
Award of Contract	
Funding Release	\$6,494,000

CARRIED

4.2 Alumni Centre

The Committee Chair reported that the item was reviewed at the Committee meeting and the motion forwarded with a recommendation for approval.

BE IT RESOLVED that *the Board of Governors hereby approves the following:*

ALUMNI CENTRE

BOARD 2

Approval

Preliminary Capital Budget	\$17,984,000
Preliminary Operating Budget	\$308,450
Program	
Schedule	
Authorization to issue Development Permit	
Proceed to Working Drawings	
Funding Release	\$900,000

CARRIED

4.3 Engineering Student Centre

The Committee Chair reported that the item was reviewed at the Committee meeting and the motion forwarded with a recommendation for approval.

BE IT RESOLVED that *the Board of Governors hereby approves the following:*

ENGINEERING STUDENT CENTRE

BOARD 1

Approval

Preliminary Capital Budget	\$5,070,000
Preliminary Operating Budget	\$76,712
Schedule	
Project in Principle	
Location	
Consultant Selection	
Program	
Proceed to Schematic Design	
Funding Release	\$400,000

CARRIED

4.4 Advisory Urban Design Panel Reappointment

The Committee Chair reported that the item was reviewed at the Committee meeting and the motion forwarded with a recommendation for approval.

BE IT RESOLVED that *the Board of Governors hereby approves the reappointment of Ms. Lisa Castle to the UBC Advisory Urban Design Panel Board of Directors, for a term to expire in January 2013.*

CARRIED

4.5 UBC Vancouver Public Realm Plan Annual Report

The Committee Chair reported that the item was received for information at the Committee meeting.

4.6 UBC Vancouver Building Operations Update

The Committee Chair reported that the item was received for information at the Committee meeting.

4.7 Board 4 Reports

Board 4 project completion reports for the listed projects were circulated with the docket and reviewed for the Board (including photos of completed projects).

- UBC Renew - Buchanan Block B
- UBC Vancouver Child Care
- UBC Vancouver Kids' Clubs

It was noted that the project planning group for all new buildings now includes a facilities planner from the infrastructure development group.

Once a building has been occupied for some time, users of the building meet with the operations group and others involved in project development to discuss the process and the experience of building users. With smaller renovation projects, a 'customer survey' has been done; this has not yet been implemented for major capital projects.

4.8 Capital Projects Update

The Board received an update of capital projects currently in progress, as circulated in the docket (all major capital projects that have received at least Board 1 approval).

The report includes projects which are completed but have not yet been presented in a Board 4 report.

Photos of projects currently in progress at both UBC Vancouver and UBC Okanagan were displayed for the Board.

The Board's attention was drawn to the unspent contingency amount at UBC Vancouver, a rolling total that fluctuates as projects are approved and finished. Contingency funds that remain unspent at project end could be used to reduce fundraising or debt requirements. Historically, contingency funds have been absorbed by costs, with almost all UBCPT-managed projects coming in on budget.

UBC Okanagan expects a healthy surplus, as many capital projects have come in under budget.

Average contingency funds range from 3-10% of project value, depending on the individual project.

Board members are provided with an original budget for each project, plus a regularly updated projected final budget as construction proceeds.

A Board member raised a concern about screens planned for undergraduate informal learning spaces, not yet installed. The Provost said that he would follow up with the Dean and report back to the Board on the resolution of the issue.

Also requested was a comparison of UBC's deferred maintenance status in comparison to other universities in North America.

5. COMMUNITY PLANNING TASK GROUP

Chair: Mr. Robert Fung

Members: Ms. Anne-Marie Fenger, Dr. Nassif Ghossoub, Ms. Virginia Greene, Mr. Sean Heisler, Dr. Andrew Irvine, Mr. Azim Wazeer, Ms. Susan Yurkovich *Ex-officio Members:* Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, President Stephen Toope

Minutes of the **August 27, 2010** meeting of the Community Planning Task Group were circulated for information.

The Task Group Chair thanked staff and members of the Task Group for their time and commitment.

6. JOINT: PROPERTY & PLANNING COMMITTEE **Lead Chair: Dr. Andrew Irvine** **FINANCE COMMITTEE** **Chair: Dr. Maureen Howe**

6.1 Faculty of Pharmaceutical Sciences / Centre for Drug Research and Development (CDRD) Building – Fast Track Update Report

The Board received an information update, a requirement imposed as part of the June 2010 fast-track approval for the Pharmaceutical Sciences / CDRD project. Monthly progress reports are also provided to the Board Chair and Chairs of the Finance and Property & Planning Committees.

This Fast Track Update Report covers the period to October 31, 2010, during which construction has been moving as scheduled. Photos of construction were displayed.

Major tender packages completed and awarded to this point are all within budget (information was circulated in the docket).

The Administration expects 80% of project tenders to be complete by February 2011. Project design is approximately 85% completed.

Construction progress has not been impacted by the slight delay in the design process and completion as originally scheduled is still expected.

7. FINANCE COMMITTEE

Chair: Dr. Maureen Howe

Members: Dr. Nassif Ghossoub, Mr. Ben Glassco, Mr. Sean Heisler, Dr. Andrew Irvine, Ms. Alice Laberge, Ms. Janet Pau, Mr. Ross Smith *Ex officio:* Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, Professor Stephen Toope

Dr. Andrew Irvine acted as Committee Chair for this portion of the meeting and provided a summary of discussion at the November 11, 2010 Finance Committee strategic session, at which the Committee received presentations and discussed the investment management strategy for UBC IMANT, the endowment spend rate and the staff pension plan.

7.0 UBC IMANT Investment Management Strategy: Endowment Fund Asset Mix & Implementation Recommendations

Guests: Mr. Roger Polishak, Acting CEO, UBC IMANT
Mr. Jai Parihar, UBC IMANT Board Member

The Vice President Finance, Resources and Operations provided a high-level summary of proposed key changes to IMANT's asset mix and recommendations resulting from the Finance Committee strategic session.

The Chancellor requested and received additional information regarding the establishment of value-add targets.

The motion was forwarded by the Committee with a recommendation for approval.

BE IT RESOLVED that *the Board of Governors hereby approves as circulated the UBC IMANT Investment Management Strategy: Endowment Fund Asset Mix and Implementation Recommendations.*

CARRIED

7.2 MBA International Tuition Fee Increase

Guests: Dr. Brian Bemmels, Senior Associate Dean, Academic Programs

**Ms. Katriona Macdonald, Assistant Dean and
Executive Director, Academic Programs**

The VP Students outlined the reasons for the proposed tuition fee increase, supported by comments from guests. Increased tuition income will allow the program to provide a wider variety of specialized courses and expand support to international students.

Consultation information was circulated in the docket, with the exception of a recently received letter from the president of the UBC Vancouver Graduate Student Society, stating that their executive strongly disagrees with the tuition increase.

Board members expressed their concern about the accessibility of the program, suggesting additional scholarships and other strategies be implemented to mitigate the increased cost.

A report to the Board on mitigation strategies and allocation of additional tuition income was requested.

A Board member raised the issue of outstanding information requests made by the MBA Society and asked that the Administration provide a response.

BE IT RESOLVED that *the Board of Governors hereby approves a \$6,000 increase to the international MBA student, effective August 2011, and an additional \$6,000 increase effective August 2012, for new international (visa) students entering the UBC MBA full-time and part-time programs.*

CARRIED

7.5 Endowment Status Report as at September 30, 2010

In accordance with Endowment Management Policy # 113, a summary of the status of endowment funds (UBC Vancouver) as at September 30, 2010 was received by the Board of Governors for information.

7.6 Endowment Spend Rate for 2011/2012

The Committee Chair reported that the item was reviewed at the Committee meeting and the motion forwarded with a recommendation for approval.

BE IT RESOLVED that *the Board of Governors hereby a 3.5% endowment spend rate for fiscal year 2011/2012.*

CARRIED

7.7 Ancillary Budget Annual Report – Athletics & Recreation (UBC Vancouver)

**Guest: Mr. Robert (Bob) Philip, Director, Athletics & Recreation
(UBC Vancouver)**

The Board of Governors received an update of the successful financial and operational performance of Athletics & Recreation at UBC Vancouver. The presentation included priorities for 2010/2011, as well as identified risks, opportunities and links to Place and Promise objectives.

Ongoing initiatives include expansion of discounts to faculty and staff and consideration of options for the aquatic centre.

The President added that a formal consultation process around UBC's participation in either the CIS or the NCAA will begin in early 2011, and will include reports to the Board of Governors.

9. GOVERNANCE COMMITTEE

Chair: Ms. Susan Yurkovich

Members: Ms. Theresa Arsenault, Ms. Bonnie Bates Gibbs, Dr. Nassif Ghossoub, Mr. Sean Heisler, Dr. Andrew Irvine
Ex officio: Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, Professor Stephen Toope

9.1 UBC Foundation Board Appointment

BE IT RESOLVED that *the Board of Governors hereby approves the appointment of Mr. Douglas Mitchell to the UBC Foundation Board.*

CARRIED

9.2 Place and Promise: The UBC Plan

The Board of Governors received an annual report of progress against the goals and actions included in [Place and Promise: The UBC Plan](#) (circulated in the docket).

The President said that the Plan is having a significant impact on future planning throughout the University, something he attributed to the very broad community participation in the original elaboration of the Plan and the strong links between Plan objectives and budget allocations.

9.3 Policy #23 (Extension of Appointments for Deans and Principals)

University Council provided an overview of the rationale for the proposed action and the amendment process, which included community consultation.

BE IT RESOLVED that *the Board of Governors hereby repeals Policy #23 (Reappointment of Deans and Principal of College of Health Disciplines) and approves Policy #23 (Extension of Appointments for Deans and Principals) circulated as Attachment 1, effective November 24, 2010.*

CARRIED

9.4 Policy #24 (Extension of Appointments for Designated Senior Academic Administrators)

University Council provided an overview of the rationale for the proposed action and the amendment process, which included community consultation.

BE IT RESOLVED that *the Board of Governors hereby repeals Policy #24 (Reappointment of Vice Presidents) and approves Policy #24 (Extension of Appointments for Designated Senior Academic Administrators) circulated as Attachment 1, effective November 24, 2010, for all extensions of appointments where the process has not yet commenced.*

CARRIED

9.5 Policy #14 (Response to At-Risk Behaviour)

University Council reviewed the background of the policy and provided an update of the amendment process. Details were also circulated in the docket.

Board members agreed that they would provide any comments regarding the proposed revisions directly to the Office of the University Council prior to December 7, 2010, after which point the public consultation will begin at the discretion of the Administration.

A request for approval of the revised policy is expected to come before the Board in April 2011.

9.6 Policy #3 (Discrimination and Harassment)

University Council reviewed the background of the policy and provided an update of the amendment process. Information regarding the process of communicating the policy to the University community was provided.

The Board expressed concern about Section 4 as proposed, and asked that the wording be amended to provide appropriate safeguards on the discretion of the AVP Equity.

It was suggested that information about UBC's Respectful Work Environment Statement be added in the preamble to the policy.

Board members agreed that they would provide additional comments regarding the proposed revisions directly to the Office of the University Council prior to December 7, 2010, after which point the public consultation will begin at the discretion of the Administration. A request for approval of the revised policy is expected to come before the Board in April 2011.

10. LEARNING & RESEARCH COMMITTEE

Chair: Dr. Barrie McCullough

Members: Members: Dr. Nassif Ghoussoub, Mr. Ben Glassco, Mr. Sean Heisler, Dr. Maureen Howe, Ms. Janet Pau
Ex officio: Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, Professor Stephen Toope

10.1 Academic Presentation

Guest: Dr. Julio Montaner
Professor of Medicine and Head, Division of AIDS, BC
Director, BC Centre for Excellence in HIV / AIDS

Presentation: Treatment as prevention: HAART expansion – a powerful strategy to reduce AIDS morbidity and mortality and HIV incidence

Dr. Montaner provided information on the status of AIDS treatment in the early 1990s and spoke of the impact of his research and the resulting treatment on halting the spread of HIV in various communities.

Board members expressed their support for his work and requested and received additional information regarding cost of the treatment and barriers to expansion.

10.2 University and Industry Relationships – Campus as a Living Lab

The Board received an overview of the initiative's background, current activities and next steps.

Board members requested information regarding funding sources and learned that individual funding arrangements are required for each project. Options include grant applications and provision of equipment 'at cost'. It is standard procedure to provide details of funding to the Board with each approval request.

UBC Okanagan is beginning the process of discussion partnership opportunities in that local area.

10.3 Endowments

Endowment funds listed under the docket submission have been approved by the President on the recommendation of the University Counsel and are presented to the Board of Governors for information, in accordance with UBC Policy #113 (Endowment Management).

10.4a UBC Vancouver Senate Recommendations

BE IT RESOLVED that *the Board of Governors hereby accepts recommendations resulting from the UBC Vancouver Senate meeting of September 15, 2010, effective as of November 23, 2010.*

CARRIED

10.4b UBC Okanagan Senate Recommendations

BE IT RESOLVED that *the Board of Governors hereby accepts recommendations resulting from the UBC Okanagan Senate meeting of September 22, 2010, effective as of November 23, 2010.*

CARRIED

ADJOURNMENT

BE IT RESOLVED that *the open portion of the UBC Board of Governors meeting be hereby adjourned.*

CARRIED

11. OTHER

11.1 American Foundation for UBC Annual General Meeting

BE IT RESOLVED that *the annual general meeting of the American Foundation for the University of British Columbia be hereby called to order.*

CARRIED

BE IT RESOLVED that *the Board of Directors of the American Foundation for UBC hereby approves as circulated:*

- *Minutes of the December 3, 2009 meeting of the American Foundation for the University of British Columbia;*
- *Financial statements of the American Foundation for the University of British Columbia, fiscal year end March 31, 2009;*
- *The reappointment of Ms. Heather McCaw as a Director of the American Foundation for the University of British Columbia Board, for a three-year term to expire in November 2013; and,*
- *Appointment of Mr. Philip Chown as a Member and Director of the American Foundation for the University of British Columbia for an initial three-year term to October 2013.*

CARRIED

BE IT RESOLVED that *the annual general meeting of the American Foundation for the University of British Columbia be hereby adjourned.*

CARRIED