

BOARD OF GOVERNORS

AGENDA

Thursday, February 7, 2008
UBC Vancouver Campus
Ponderosa Centre
8:30 a.m. – 4:00 p.m.

1. REMARKS **8:30 a.m. - 8:45 a.m.**

1.1 Chair

Honour: Chancellors Allan McEachern & Bill Sauder

1.2 President

APPROVAL OF OPEN CONSENT ITEMS

2. People: Dr. Arun Garg, Chair **8:45 a.m. - 9:15 a.m.**

Members: Ms. Bonnie Bates Gibbs, Mr. Brad Bennett, Ms. Belle Dale-Wills, Mr. Jeff Friedrich, Dr. Andrew Irvine, Ms. Krystal Smith, Professor Stephen Toope

2.1	<p>UBC Human Resource Strategy – Focus on People: Workplace Practices at UBC</p> <p>D. Farrar T. Sumner L. Castle</p>	<p>Open / Approval</p> <p style="text-align: center;">(5 min)</p>	<p>TO BOARD</p> <p>BE IT RESOLVED that <i>the People Committee hereby recommends that the Board of Governors approve the following key elements of the University’s human resource strategy Focus on People: Workplace Practices at UBC:</i></p> <ul style="list-style-type: none"> • <i>The general direction and plan of action articulated in the Framework;</i> • <i>The five core strategies; and</i> • <i>The criteria and measures of success.</i>
2.3	<p>Creation of Policy #17 – Appointment of Registrar and Librarians (Joint Senate and Board Policy)</p> <p>D. Farrar B. Sullivan H. Lai</p>	<p>Open / Approval</p> <p style="text-align: center;">(5 min)</p>	<p>TO BOARD</p> <p>BE IT RESOLVED that <i>the People Committee hereby recommends that the Board of Governors rescind the procedures established by the Board of Governors on May 1, 1981 and approved by the Senate on May 20, 1981 for the recommendation and selection of candidates for the position of University Librarian; and</i></p> <p><i>That the People Committee hereby recommends that the Board of Governors approve UBC Policy #17 (Appointment of Registrar and Librarians) as presented.</i></p>
2.4	<p>Award Winners</p> <p style="padding-left: 20px;">a. Faculty</p> <p style="padding-left: 20px;">b. Students, Staff & Alumni</p> <p>B. Sullivan D. Farrar J. Hepburn D. Owram</p>	<p>Open / Information</p> <p style="text-align: center;">(10 min)</p>	<p>AT BOARD:</p> <p>The following Scholars are profiled at this meeting:</p> <ul style="list-style-type: none"> - Rachel Pottinger, Assistant Professor, Computer Science, Faculty of Science - Ronald Cenfetelli, Assistant Professor, Management Information Systems, Sauder School of Business. - Frieda Granot, Senior Associate Dean, Strategic Development & External Relations, Sauder School of Business.

2.5	Student Financial Support (Assistance and Awards) Annual Report B. Sullivan	Open / Information	
2.6	<u>STRATEGIC DISCUSSION:</u> Alumni Association Report & Indicators B. Miles M. Earl	Open / Information	
3. Community & International: Mr. James Eccott, Chair 9:15 a.m. – 9:30 a.m. Members: Ms. Bonnie Bates Gibbs, Mr. Brad Bennett, Ms. Jacki Hoffman-Zehner, Mr. Darren Peets, Professor Stephen Toope, Ms. Susan Yurkovich			
3.1	Naming Report S. Owen N. Knight	Open / Approval (10 Min)	TO BOARD DECISION REQUESTED: It is recommended that the Board of Governors approve the January 8, 2008 recommendations from the President’s Advisory Committee on Naming Facilities for Class 1 Facilities (listed under this docket), in accordance with Policy #124. *NOTE: All approvals for facilities on Vancouver campus.
4. Learning and Research: Dr. Greg Lawrence, Chair 9:30 a.m. – 10:30 a.m. Members: Mr. Brad Bennett, Ms. Jacki Hoffman-Zehner, Dr. Andrew Irvine, Dr. Barrie McCullough, Mr. Darren Peets, Professor Stephen Toope			
PRESENTATION: Darren Peets on Research (15 minutes)			
4.1	Endowments S. Owen H. Lai	Open / Approval (2 Min)	TO BOARD DECISION REQUESTED: It is requested that the Board of Governors approves endowment fund documents as listed under this docket, effective February 7, 2008.
4.2	Affiliation Agreement and Participation as Member of the Non-Profit Society – Centre for Drug Research and Development (CDRD) J. Hepburn	Open / Information (10 Min)	TO BOARD <u>Affiliation Agreement:</u> It is the practice of the University and CDRD to enter into an agreement to define the relationship and roles of each organization in connection with CDRD activities. CDRD and the University have worked to prepare an agreement that governs this affiliation. Key points in the agreement: <ul style="list-style-type: none"> • CDRD operates independently of its Affiliated Institutions, though UBC will have a seat on the CDRD Board of Directors. • UBC Investigators conducting research on CDRD Projects will comply with CDRD and UBC policies, with UBC policies taking precedence in cases of conflict. • UBC will provide CDRD Investigators with preferred access to any facilities or equipment mutually designated as CDRD Facilities and CDRD Equipment. • Intellectual property policies relating to UBC investigators shall be owned in accordance with UBC policies. • DDI Drug Development Inc., a company affiliated

			<p>with CDRD whose mission is to license and commercialize IP for the sole benefit of CDRD, will have the right to review CDRD projects and negotiate licensing terms from the IP owner. This right is only a right to negotiate; UBC does not have any obligation to license to DDI.</p> <p>This agreement does not impose any significant obligations or restrictions upon UBC. A copy of the agreement is attached.</p> <p><u>Membership in Non-Profit Society - CDRD</u> Key points of membership:</p> <ul style="list-style-type: none"> • As a member of CDRD, the University cannot receive any profits or gain from CDRD. • The University may nominate a Director to the Board of CDRD. Other members include selected representatives of other affiliated institutions and nominated at-large members. CDRD indemnifies Directors acting in good faith and carries insurance for the benefits of its Directors. • The UBC Vice President, Research has agreed to serve as the University representative as a Director of CDRD.
4.3	<p>Academic Presentation: L. Nasmith, Principal College of Health Disciplines</p> <p>D. Farrar</p>	<p>Open / Information (10 Min)</p>	<p>TO BOARD <i>The College of Health Disciplines: Enhancing Health Care through Inter-professional Education and Practice by Dr. Louise Nasmith will be joined by her colleagues Ms. Lesley Brianbridge and Dr. Grant Charles.</i></p>
4.4	<p>*STRATEGIC DISCUSSION Retreat Follow up - Enhancing the Undergraduate Experience</p> <p>D. Farrar B. Sullivan</p>	<p>Open / Information (20 Min)</p>	<p>TO BOARD Undergraduate Experience and Measurability/ Accountability.</p> <p><i>A progress report on CWSEI and LEAD will be presented at the May 2008 Board meeting.</i></p>
4.5	<p>Recommendations from UBC V Senate</p>	<p>Open / Consent (0 Min)</p>	<p>TO BOARD It is recommended that the Board of Governors accept the recommendation of UBC Senate (Vancouver). <i>Approval required under the University Act, Section 37 (1) (f) (O) and 38.</i></p> <p>Curriculum Proposals: <i>That the Board of Governors concur with the recommendation of the Senate in approving curriculum proposals from the Faculties of Applied Science, Arts, Graduate Studies (Faculty of Arts), Law, and Science.</i></p> <p>Student Awards: <i>That the Board of Governors concur with the recommendation of the Senate in approving the new awards as listed.</i></p>

4.6	Recommendations from UBC O Senate	Open / Consent (0 Min)	TO BOARD It is recommended that the Board of Governors accept the recommendation of UBC Senate (Okanagan). <i>Approval required under the University Act, Section 37 (1) (f) (O) and 38.</i>
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5. Property and Planning: Mr. Bryce Rositch, Chair **10:30 a.m. – 11:30 a.m.**

Members: Mr. Brad Bennett, Ms. Nicole Byres, Ms. Belle Dale-Wills, Mr. Bill Levine, Dr. Barrie McCullough, Mr. Darren Peets, Ms. Krystal Smith, Professor Stephen Toope

5.1	UBC Okanagan Health Sciences Centre (Board 1) D. Owram T. Sumner A. Kiernan N. Knight A. Poettcker	Open / Approval (5 min)	TO BOARD BE IT RESOLVED that <i>the Property and Planning Committee hereby recommends that the Board of Governors approve the following:</i> UBC OKANAGAN HEALTH SCIENCES CENTRE Approval –Board 1 Approval: Preliminary Capital Budget \$33,146,000 Preliminary Operating Budget \$313,110 Schedule Project in Principle Location Consultant Selection Preliminary Program Proceed to Schematic Design Funding Release \$400,000
5.2	UBC Okanagan Student Housing Phase 3 (Board 1) D. Owram T. Sumner B. Sullivan A. Kiernan A. Poettcker	Open / Approval (5 min)	TO BOARD BE IT RESOLVED that <i>the Property and Planning Committee hereby recommends that the Board of Governors approve the following:</i> UBC OKANAGAN STUDENT HOUSING PHASE 3 Approval –Board 1 Approval: Preliminary Capital Budget \$23,607,000 Preliminary Operating Budget See report Schedule Project in Principle Location Consultant Selection Preliminary Program Proceed to Schematic Design Funding Release \$400,000

5.3	<p>Advisory Urban Design Panel Appointments</p> <p>T. Sumner N. Knight</p>	<p>Open / Approval</p> <p>(5 min)</p>	<p>TO BOARD BE IT RESOLVED that the Property and Planning Committee hereby recommends that the Board of Governors re-appoint Dr. Rhodri Windsor-Liscombe and Mr. Byron Braley to the Advisory Urban Design Panel, for terms to expire in January 2010.</p>																
5.4	<p>UBC Botanical Garden Biodiversity Forest Canopy Walkway (Board 1, 2 and 3; and Approval to Lease)</p> <p>D. Farrar W. Pue</p>	<p>Open / Information</p>	<p>UBC BOTANICAL GARDEN BIODIVERSITY FOREST CANOPY WALKWAY</p> <p><i>No approval required.</i></p> <p><i>Information: For a licence there is no need for Ministerial approval and no need for Board approval unless the value of the contracts exceeds the signing limit of \$10 million.</i></p>																
5.5	<p>Chemical & Biological Engineering Building – East Wing Completion Project (Board 2 and Conditional 3)</p> <p>D. Farrar T. Sumner W. Pue A. Poettcker</p>	<p>Open / Approval</p> <p>(5 min)</p>	<p>TO BOARD BE IT RESOLVED that the Property and Planning Committee hereby recommends that the Board of Governors approve the following:</p> <p>CHEMICAL & BIOLOGICAL ENGINEERING BUILDING – EAST WING COMPLETION PROJECT</p> <p>Approval – Board 2 and Conditional 3* *Subject to tenders being received at or below budget</p> <p>Approval:</p> <table data-bbox="938 1234 1526 1533"> <tr> <td>Capital Budget</td> <td style="text-align: right;">\$2,600,000</td> </tr> <tr> <td>Operating Budget</td> <td style="text-align: right;">\$70,776</td> </tr> <tr> <td>Schedule</td> <td></td> </tr> <tr> <td>Authorization to Issue</td> <td></td> </tr> <tr> <td>Development Permit</td> <td></td> </tr> <tr> <td>Proceed to Working Drawings & Tender</td> <td></td> </tr> <tr> <td>Award of Contract</td> <td></td> </tr> <tr> <td>Funding Release:</td> <td style="text-align: right;">\$2,200,000</td> </tr> </table>	Capital Budget	\$2,600,000	Operating Budget	\$70,776	Schedule		Authorization to Issue		Development Permit		Proceed to Working Drawings & Tender		Award of Contract		Funding Release:	\$2,200,000
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5.6	<p>Centre for Engineering Design (Board 1)</p> <p>T. Sumner D. Farrar M. Isaacson W. Pue N. Knight A. Poettcker</p>	<p>Open / Approval</p> <p>(5 min)</p>	<p>TO BOARD BE IT RESOLVED that the Property and Planning Committee hereby recommends that the Board of Governors approve the following:</p> <p>CENTRE FOR ENGINEERING DESIGN</p> <p>Approval – Board 1</p> <p>Approval:</p> <table data-bbox="938 1921 1526 1948"> <tr> <td>Preliminary Capital Budget</td> <td style="text-align: right;">\$6,595,000</td> </tr> </table>	Preliminary Capital Budget	\$6,595,000														
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			Preliminary Operating Budget \$139,400 Schedule Project in Principle Location Consultant Selection Preliminary Program Proceed to Schematic Design Funding Release: \$200,000
5.7	UBC Rederivation Unit (Board 1, 2 and Conditional 3) T. Sumner W. Pue A. Poettcker N. Knight C. Harvey-Clark	Open / Approval (5 min)	TO BOARD BE IT RESOLVED that the Property and Planning Committee hereby recommends that the Board of Governors approve the following: UBC REDERIVATION UNIT Approval – Board 1, 2 and Conditional 3* *Subject to tenders being received at or below budget Approval: Capital Budget \$3,448,000 Operating Budget \$44,449 Schedule Project in Principle Location Consultant Selection Program Authorization to Issue Development Permit Award of Contract Funding Release: \$3,448,000
5.8	UBC Okanagan Campus Build Out Update D. Owram A. Kiernan T. Sumner A. Poettcker	Open / Information	Information in the docket: <i>At the March 2006 Board meeting, the UBC Okanagan campus build out to 2010/11 was presented. The Board requested regular updates on the progress of the build out of institutional space.</i>
5.9	Capital Projects Update NO DOCUMENTATION A. Poettcker	Open / Information (10 min)	AT BOARD As there are no significant Capital project updates since the Board last met, an update will be provided to the March 2008 Board meeting.
5.10	Hospice (pre-Board 1) D. Farrar G. Stuart T. Sumner A. Poettcker B. Braley	Open / Information	<i>The Order of St. John (OSJ) and the Vancouver Hospice Society (VHS) would like the University to provide a long-term site for lease of a 6-12 bed, free-standing hospice. Other than the commitment of land, the University would not have any ongoing financial or administrative obligations. The proposal is attractive given both the potential for a very direct and significant enhancement to UBC's academic mission, and from the perspective of working with worthy partners to offer an amenity associated with a complete community. This information item describing a potential hospice on campus is expected to be followed by a combined Board 1, 2, and 3, and a request for approval to enter into a long-term lease, at a future meeting.</i>

5.11	Major Projects Status Report T. Sumner A. Poettcker N. Knight	Open / Information (0 min)	Information provided in the docket
5.12	UBC Vancouver Campus Plan T. Sumner N. Knight	Open / Information (15 min)	TO BOARD Presentation from Nancy Knight
5.13	Translink Broadway Corridor Rapid Transit Study T. Sumner N. Knight	Open / Information	<i>In 2007, TransLink approved a comprehensive study process to examine routing and technology options for providing a rapid transit link between the Commercial station on Broadway and UBC. TransLink has structured a number of committees on which UBC and City of Vancouver staff are participating to develop the overall approach to the planning work, the technical analysis required and the public consultation aspects. The study is anticipated to take about two years to complete. Funding sources for the project have not been identified and would be required before any construction could begin. The minimum construction time is anticipated to be 8 – 10 years. Staff will update the Board regularly on progress of the planning study. The new bus terminal will complement any rapid transit system, as nearly two-thirds of the future bus traffic will still be needed if a rapid transit system is built.</i>

6. Joint: Finance and Property & Planning

11:30 – 11:45 p.m.

Lead Chair: Ms. Nicole Byres

Chair: Mr. Bryce Rositch

6.1	Irving K. Barber Learning Centre – Revised Budget D. Farrar T. Sumner W. Pue A. Poettcker	Open / Approval (5 min)	TO BOARD BE IT RESOLVED that the Property and Planning Committee and the Finance Committee jointly hereby recommend that the Board of Governors approve the following: IRVING K. BARBER LEARNING CENTRE Approval – Revised Budget Approval: Capital Budget: \$79,740,000 Funding Release: \$10,874,000
6.2	Leon and Thea Koerner University Centre – Lower Level Renovation (Board 1, 2, and Conditional 3) D. Farrar T. Sumner W. Pue N. Knight A. Poettcker	Open / Approval (5 min)	TO BOARD BE IT RESOLVED that the Property and Planning Committee and the Finance Committee jointly hereby recommend that the Board of Governors approve the following: LEON AND THEA KOERNER UNIVERSITY CENTRE – LOWER LEVEL RENOVATION Approval – Board 1, 2 and Conditional 3* *Subject to tenders being received on or below budget. Approval: Capital Budget \$4,682,000 Operating Budget \$230,269 Schedule

7.2	<p>Quarterly Financial Forecasts for fiscal years 2007/08 to 2010/11</p> <p>T. Sumner I. Burgess A. Glynn</p>	<p>Open / Information (5 min)</p>	<p>TO BOARD BE IT RESOLVED that <i>the Audit Committee hereby approves the Quarterly Financial Forecasts for the period ended March 31, 2008.</i></p>
7.4	<p>UBC Asset-Backed Commercial Paper Mandate Transfer to UBC Investment Management Trust Inc.</p> <p>T. Sumner</p>	<p>Open / Information (10 min)</p>	<p>TO BOARD BE IT RESOLVED that <i>the Audit Committee hereby recommends that investment oversight of the Asset-Backed Commercial Paper (ABCP) component of the University’s working capital (\$122 million) be formally transferred to IMANT by designating these funds as “investable assets” as contemplated under the Management Agreement for UBC Investable Assets between the University and IMANT.</i></p> <p>IT IS RECOMMENDED that <i>the Audit Committee hereby recommends that the Board of Governors approve the Asset-Backed Commercial Paper (ABCP) component of the University’s working capital be managed in accordance with IMANT’s draft Statement of Investment Policies and Procedures for the Special Working Capital Fund.</i></p> <p><i>The substantive terms of IMANT’s draft Statement of Investment Policies and Procedures for the Special Working Capital Fund (filed with the Board Secretary) are:</i></p> <ol style="list-style-type: none"> <i>1) IMANT will endeavour to maximize its knowledge of the available options regarding the restructured ABCP.</i> <i>2) IMANT will optimize realizations (i.e., through sale or holding assets to maturity) based upon the best balance of risk and return.</i> <i>3) Restructured investments resulting from the “workout” will either be retained to maturity or sold when a liquid market for the securities develops.</i> <i>4) Any funds realized from principal distributions, maturities or sales will be transferred to the Working Capital Fund also managed by IMANT.</i>
7.5	<p>UBC Working Capital Investment Mandate Transfer to UBC Investment Management Trust Inc.</p> <p>T. Sumner</p>	<p>Open / Approval (10 min)</p>	<p>TO BOARD BE IT RESOLVED that <i>the Audit Committee hereby recommends that the Board of Governors approve the transfer of investment oversight of the University’s working capital investment portfolio to IMANT by designating these funds as “investable assets” as contemplated under the Management Agreement for UBC Investable Assets between the University and IMANT.</i></p>