

THE UNIVERSITY OF BRITISH COLUMBIA

A meeting of the UBC Board of Governors was held on September 27, 2007, from 8:30 a.m. to 3 p.m., in the Shuswap/Pennask Room of the Grand Okanagan Resort, Kelowna.

In Attendance:

Mr. Brad Bennett, Chair
Ms. Bonnie Bates-Gibbs
Ms. Nicole Byres
Ms. Belle Dale-Wills
Mr. James Eccott
Mr. Jeff Friedrich
Dr. Arun Garg
Ms. Jacki Hoffman-Zehner
Dr. Andrew Irvine
Mr. Barry Lapointe
Dr. Gregory Lawrence
Mr. William Levine
Dr. Barrie McCullough
Mr. Darren Peets
Mr. Bryce Rositch
Ms. Krystal Smith

President Stephen Toope
Ms. Reny Kahlon
Dr. Doug Owram
Mr. Terry Sumner
Mr. Stephen Owen
Dr. David Farrar
Mr. Brian Sullivan
Dr. John Hepburn
Ms. Lisa Castle

Regrets:

Chief Robert Louie
Ms. Susan Yurkovich
Chancellor Allan McEachern

1. REMARKS

1.1 Chair

Mr. Brad Bennett welcomed guests and members to today's Board meeting, held in Kelowna. On September 26, Board members participated in a number of events. Community members at those events continue to express excitement and enthusiasm about UBC O.

BE IT RESOLVED that the Board of Governors hereby approves the following appointments: Ms. Krystal Smith to the Property & Planning Committee; Mr. Barry Lapointe to the Audit Committee; Mr. Bill Levine to the Finance Committee and the Property & Planning Committee; Ms. Susan Yurkovich to the Governance Committee and the Community & International Committee; and Mr. Jim Eccott to the Management Resources Compensation Committee.

And further, that the Board of Governors hereby approves the removal of Dr. Arun Garg from the Audit Committee and Mr. Barry Lapointe from the Finance Committee and Property & Planning Committee.

CARRIED

Board Member Recognitions: Dr. Arun Garg has received the 2007 silver medal of service for his long and distinguished service to the BCMA, their highest lifetime achievement honour; Mr. Barry Lapointe was named by the Kelowna Chamber of Commerce Kelowna Business Man of the Year; Mr. Brad Bennett awarded honorary alumni status by the UBC Alumni Association.

1.2 President

President Stephen Toope said that the University has exceeded development targets this year, having already raised \$55M, up to \$68M with current discussions under way with committed donors. Among other gifts, an announcement in regard to funding for the Museum of Anthropology project is expected soon.

Over the course of the last 11 months, the number of AVPs has been reduced by three, with one additional AVP position ending shortly, down to a total of 18. A new VP position has been created, justified by the University's development efforts.

Excerpts from a card from Frances Dixon were read, expressing her appreciation for the experience of serving as a student representative on the Board of Governors.

2. AUDIT COMMITTEE

Chair: Mr. Ross Smith; Members: Mr. Brad Bennett, Mr. James Eccott

2.1 Internal Audit Policy

The policy was discussed at the July 19, 2007 Audit Committee meeting. Since that meeting, Mr. Darren Peets contacted the Chair of the Audit Committee and suggested adding a whistle-blower policy; this type policy development may more appropriately rest with the Governance Committee or the Board.

BE IT RESOLVED that the Board of Governors hereby approves the Internal Audit Policy as presented.

CARRIED

2.2 Insurance & Risk Management Annual Report 2006/2007

The report was also reviewed by the Audit Committee. A summary was offered to the Board.

- The majority of the University's risk transfer is achieved through purchasing insurance. Additional risk transfer is achieved through contractual agreements designed to share the risk equally between two parties (research agreements, license agreements).
- Everyone on campus (faculty, staff, students, BoG, volunteers) is covered.
- The total insured value is split approximately 50/50 between buildings and contents. Examples of property exposures: fire, water, theft, breakdown of equipment, earthquake
- Underground infrastructure is insured against tremor or earthquake which could cause significant damage to sewer systems.
- Power generating machinery is covered, as are electrical grids around campus.
- Business interruption for the ancillaries is covered.
- There are not many injury claims in any given year. \$53,000 over ten claims is estimated for the current fiscal year. The majority of claims are covered off by insurance.
- The Faculties of Medicine and Dentistry require malpractice insurance coverage.
- Third party property damage and errors and omissions insurance is also in place.
- The University utilizes insurance reserves to cover the deductible portion of insurance claims. Under property, the \$250,000 deductible will come into play three times in the present fiscal year.

- This past year, there was a \$3M loss in the Life Sciences Centre and a \$350,000 loss on the tennis centre roof. While the majority of that is covered by insurance, the University did bear a cost of over \$1M out of reserves.
- Total premiums are up about 15% over last year, now in the \$3M range. The increase is primarily due to growth on both campuses; as buildings are added, additional premium is generated.
- Self insurance reserves at year end were at \$3.2M, due to a year-end budget allocation of \$2M. This will be much needed funding to address the deductible portion of claims in the current fiscal year.

2.3 Institutional Accountability Plan and Report 2007-08 / 2009-10

UBC is reporting to the province that all goals have been achieved or substantially achieved, except one in section - student spaces and strategic skills programming in the Computer Science area.

Mr. Jeff Friedrich expressed concern about the IAP, asking if there was a way to present information more strategically to the province.

Mr. Terry Sumner said that the IAP is the University's response to performance measures set by the province. The entire report (on file with the Board Secretary) is much more comprehensive than the summary provided at this meeting.

Mr. Walter Sudmant added that consistency is lacking between the government measures and the University's own strategic goals. It may be possible to add some of UBC's evolving strategic goals (such as undergraduate education/experience).

Ms. Nicole Byers said that the Board is ultimately responsible for ensuring that the promises made in the IAP are kept. She expressed her concern that the Board had not seen the entire report and therefore did not have the chance to provide input around important UBC strategies.

Mr. Brad Bennett agreed that the University's own strategic planning, taking place within a number of different areas, is what would take UBC into the ranks of the top 20 universities world wide. Professor Stephen Toope felt that adding some of the University's own measures into the IAP (would require negotiation with the province) would alert the province to areas requiring attention. Further, many of the measures are irrelevant to UBC because they are system-wide measures.

2.4 Quarterly Financial Statements

The Quarterly Financial Statements for the period ended June 30, 2007 were distributed with the docket. March 2007 figures have been restated to reflect new accounting guidelines requiring that all financial instruments on the balance sheet be recorded at fair value. The Audit Committee approved the unaudited statements and they have been submitted to the government.

3. FINANCE COMMITTEE

Chair: Ms. Nicole Byres; Members: Mr. Brad Bennett, Mr. Jeff Friedrich, Mr. Barry Lapointe, Dr. Gregory Lawrence, Mr. Bryce Rositch, Mr. Ross Smith, Professor Stephen Toope

3.1 Annual Debt Report

The Finance Committee received a presentation and discussed this item.

3.2 Debenture Issue

The Finance Committee recommended approval of the resolution. A letter of approval has been provided by the province, although final wording has not yet been achieved.

The University may choose to delay execution of the Debenture in order to secure a lower interest rate.

BE IT RESOLVED that the Board of Governors hereby approves the following:

- 1) The issuance of debentures by the University in a principal amount not exceeding \$125,000,000 (the "Debentures") on substantially the terms set forth in the term sheet attached as Appendix A (the "Debenture Term Sheet)" is hereby approved.***
- 2) Approval of the following terms of the Debentures is hereby delegated to any two officers of the University who together are authorized to execute the Debentures on behalf of the University pursuant to Resolution Number 3 or any other resolution of the Signing Committee of the Board of Governors:***
 - a) the principal amount of the Debentures to be issued, not to exceed \$125,000,000;***
 - b) the interest rate and other pricing terms applicable to the Debentures;***
 - c) the maturity date of the Debentures, not to exceed 30 years from the date of issue (plus, if required, additional days to provide for the maturity date to be a business day); and***
 - d) all other terms of the Debentures, to the extent not inconsistent with the Debenture Term Sheet.***
- 3) Any two officers of the University who together are authorized to execute the Debentures or to execute contracts and agreements relating to the general operation, development and expansion of the University are hereby authorized to execute any other agreement or document such officers consider necessary or desirable in connection with the issuance of the Debentures, including without limitation any engagement, agency or underwriting agreement with***

one or more investment dealers, subscription agreements with purchasers of the Debentures and a supplemental indenture to the Maser Trust Indentures of the University under which previous series of debentures have been issued, in such form as may be approved by the officers executing such agreement or document, such approval to be conclusively evidenced by their execution.

CARRIED

3.3 University Neighbourhood Association Budget 2007-2008

A presentation was received by the Finance Committee. Mr. Jim Taylor, president of the UNA, will attend the November Board meeting.

BE IT RESOLVED that the Board of Governors hereby approves the University Neighbourhood Association Budget 2007-2008.

CARRIED

3.4 Tuition Fee Adjustment for International Student Initiative

The VP Students provided further information regarding this item. Staff has completed a review of international student tuition at comparable institutions in light of recent currency fluctuations.

The current recommendation is to proceed with the cost of living increase as indicated in the docket, based on a September 2001 Board resolution linking annual tuition increases to the Education Price Index.

Costing done in 1996, when the program was originally approved, satisfied the Board at the time that the elements for full cost recovery were being taken into appropriate consideration. It was also made clear that market could be a secondary consideration, and that has been the case for the life of the program.

The Board reviewed the ISI again two years ago when considering the capital cost contribution and was satisfied with the parameters. At least 3.9% (higher in some years) of total ISI tuition is set aside for student financial assistance. The original Board 1996 resolution called for 10 full-cost scholarships, targeted to areas of the world that would be unlikely to send students to UBC otherwise. Since 1996, the number of full-cost scholarships has grown to 22, with certain programs targeted to increase diversity.

The University has had some success fundraising for international student scholarships, particularly with alumni who are located internationally and want to encourage students from their own countries to attend UBC. UBC is at the forefront of Canadian universities in terms of availability international student scholarships. Student exchanges also play a role in building a diversified student body.

Over the past week the University's responsibility to international students already attending UBC, some of whom are struggling due to currency fluctuations, has also been discussed. Administration is in the process of communicating directly with current international students to let them know that emergency financial assistance and other supports are available.

3.5 Great Northern Way – Financial Statements 2006

The audited financial statements have been approved by Great Northern Way's Board and were taken as read at the Finance Committee meeting.

3.6 TRIUMF Financial Statements 2006/07

The audited financial statements have been approved by TRIUMF's Board and were received at the Finance Committee meeting.

3.7 UBC Investment Management Trust Financial Statements

IMANT's financial statements were approved by IMANT's Board. Mr. Phillip Falls, president of IMANT, presented at the Finance Committee meeting.

Part of the discussion on this item was in regard to ethical investing and related challenges. The University is receiving an increasing number of questions in regard to its investment decisions. It was agreed at Finance Committee to set up an ad hoc committee of Board members to discuss the issue.

The 11% long-term Endowment return objective stated in the financial statements is a reflection of recent positive market performance. Long-term return expectations for the Endowment are reviewed approximately every 3 years. When the next review is conducted in the fall of 2008, it is likely that the number will likely fall to approximately 7.8%.

3.8 UBC Investment Management Trust Inc. – Report on University Endowment Investment Results and Update to March 31, 2007

See Item 3.7.

3.9 UBC Investment Management Trust Inc. – Report on Staff Pension Plan Investment Results and Update to December 21, 2006

See Item 3.7.

3.10 UBC Properties Trust Annual Report and Financial Statements

The audited financial statements were approved by UBC Property Trust's Board. There was a presentation and discussion at Finance Committee.

4. JOINT: PROPERTY & PLANNING w/ FINANCE

Lead Chair: Mr. Bryce Rositch; Chair: Ms. Nicole Byres

4.1 Sauder School of Business Building Project – Phase 1 (Revised Board 3)

The Joint Committee learned that a portion of the capital costs related to Phase 2 of this project have been moved forward to Phase 1, to allow for seismic upgrading more appropriately done at this stage of construction.

The majority of discussion at the Committee level centered on the funding shortfall created when the province declined to approve the proposed student fee portion, now proposed to come from the GPOF. Committee members were reminded that the Sauder project is an extremely important strategic priority for the University, with direct implications for the accreditation of the Sauder School of Business.

The University has been extremely successful with donors on this project. There is a strong commitment to a review of funding sources in three years included in the resolution; the search for other sources of funding for the GPOF portion will commence immediately.

Recommendations will be coming forward to the Board in regard the relationship of fundraising to project approvals.

BE IT RESOLVED that the Board of Governors hereby approves Revised Board 3 for the Sauder School of Business Building Project – Phase 1:

Approval:

Revised Schedule

Revised Capital Budget \$40,000,000

Revised Funding

Funding Release \$4,514,000

And further, that the Board of Governors hereby approves internal financing of up to \$18 million, to permit construction of the Sauder School of Business Building Project – Phase 1. The loan will be repaid over a period of 30 years, and debt service will be sourced from University discretionary funds and MBA student fees.

CARRIED

PROPERTY AND PLANNING

Chair: Mr. Bryce Rositch; Members: Ms. Nicole Byres, Ms. Belle Dale-Wills; Mr. Barry Lapointe; Mr. Allan McEachern, Dr. Barrie McCullough, Mr. Darren Peets, Professor Stephen Toope

4.2a Advisory Urban Design Panel Appointment

At the Committee meeting, Mr. Bryce Rositch declared a potential conflict of interest; the Chair granted him permission to remain.

BE IT RESOLVED that *the Board of Governors hereby approves the appointment of Mr. Norm Coultie, MAIBC, to the Advisory Urban Design Panel, for a term to expire in September 2009.*

CARRIED

4.2b Development Permit Board Appointment

BE IT RESOLVED that *the Board of Governors hereby delegates the authority to appoint a student representative to the Development Permit Board to the AVP Campus and Community Planning.*

CARRIED

4.3 Chemical and Biological Engineering Building – East Wing Completion Project (Board 1)

BE IT RESOLVED that *the Board of Governors hereby approves Chemical and Biological Engineering Building – East Wing Completion Project (Board 1), as follows:*

Approval:

<i>Preliminary Capital Budget</i>	<i>\$2,600,000</i>
<i>Preliminary Operating Budget</i>	<i>\$57,300</i>
<i>Preliminary Schedule</i>	
<i>Consultant Selection</i>	
<i>Preliminary Program</i>	
<i>Proceed to Schematic Design</i>	
<i>Funding Release</i>	<i>\$400,000</i>

CARRIED

4.4 Infrastructure Impact and Community Amenity Charges

BE IT RESOLVED that *the Board of Governors hereby approves the recommended changes to the IIC rates.*

CARRIED

4.5 UBC Renew Old Auditorium Renovation (Board 1 and 2)

This project is a heritage revitalization that will provide space for the music program; the University values its heritage structures.

BE IT RESOLVED that *the Board of Governors hereby approves UBC Renew Old Auditorium Renovation (Board 1 and 2), as follows:*

Approval:

<i>Capital Budget</i>	\$20,041,700
<i>Operating Budget</i>	\$123,742
<i>Schedule</i>	
<i>Project in Principle</i>	
<i>Location</i>	
<i>Consultant Selection</i>	
<i>Program (Ref. Att. 3)</i>	
<i>Proceed to Working Drawings and Tender</i>	
<i>Funding Release</i>	\$2,800,000

CARRIED

4.6 UBC Renew – Buchanan A and B (Post Board 2 funding release)

Professor Stephen Toope commented that both the Old Auditorium and Buchanan A and B are dedicated primarily to arts students at UBC, meeting important teaching space needs across the University.

BE IT RESOLVED that *the Board of Governors hereby approves a post Board 2 funding release to proceed to working drawings and tender on Buchanan B and to replace the room at Buchanan A.*

<i>Approval</i>	<i>Buchanan A</i>	<i>Buchanan B</i>
<i>Capital Budget</i>	\$12,147	\$14,000
<i>Operating Budget</i>	\$127	\$223
<i>Funding Release</i>	\$1,000	\$852

CARRIED

4.7 Advisory Urban Design Panel Annual Report

The Urban Design Panel acts as the eyes of the Board for projects on campus. At the November meeting, the Board will receive a presentation from the Chair of the Urban Design Panel. This will provide an opportunity for Board members to discuss some of the qualitative aspects of what the University hopes to achieve so that the Urban Design Panel has that in mind when they make decisions.

4.8 Capital Projects Update

Mr. Al Poettcker presented information on this item.

- Trade delays, productively and safety are the biggest challenges to the current capital build out.
- Where buildings are complicated, coverage is poor, particularly in Kelowna. It is very difficult to get trades to return when there are deficiencies.
- There has been some moderation in pricing, but no apparent benefit from the stronger dollar as yet.
- The current state of UBC O and UBC V build outs was reviewed, including photographs of current construction and artistic renderings of completed projects.
- All VANOC venues have been reviewed by Partnerships BC.
- The heritage core retained as part of the Irving K. Barber Learning Centre as been the source of significant challenges, but is due to be finished in December of this year. An update will be presented to the Board in November.

4.9 Electrical and Computer Engineering Project (Kaiser) (Board 4)

The report, including a post occupancy review, was included in the docket.

4.10 BC Government Public Private Partnership Policy

Information regarding the provincial government's Public Private Partnership Policy was included in the docket, as well as the current status of UBC building projects.

4.11 Major Projects Status Report

Status on major projects provided in the docket.

4.12 UBC Okanagan Build Out Update

Dr. Doug Owram presented.

- Resolving funding issues through donations is crucial. It has always been the expectation that fundraising will provide a significant portion of UBC O's capital build out costs.
- A number of new student residences will open over the next few months.
- A number of buildings such as the University Centre and Arts & Sciences carry an unfunded component. The Engineering Management Building carries the

largest liability in terms of its unfunded component and is crucial to the engineering program at UBC O.

- A formal proposal around the medical program and building will be coming before the Board in the near future, depending on continuing talks with the provincial government.
- The geothermal system, solar energy and other environmental design aspects of the campus are crucial given both UBC O's commitment to sustainability and the government's concern about these issues. It is very important to convey UBC O's emission-free status to provincial government officials at every opportunity.

The following comments were made in discussion:

- There have been encouraging developments in detailed discussions with the provincial government in relation to encouraging further support.
- The lack of engineering facilities at UBC O is an issue for engineering students; however, once the Fipke building opens in the spring, a significant amount of classroom, lab and faculty space will be available for the engineering program until their own building is open.
- The collegia program and the University Centre will add a lot of quality student social space at UBC O.
- A central problem on both campuses is the lack of government support for capital cost inflation. TUPC is talking with the government about this constantly, as a top item priority. Administration is talking regularly with the Minister of Finance and others in government to ensure that these agenda items are being brought forward thoroughly at the level of the Treasury Board and the Cabinet.

4.13 UBC Okanagan – Okanagan Centre

Plans for the Okanagan Centre at UBC O have been revised due to functional program changes completed with extensive consultation with local First Nation communities. Information on the changes and implications for zoning amendments and modifications to the master plan will come before the Board at the appropriate time.

4.14 UBC Okanagan Geoexchange Project Update

Mr. Aidan Kiernan presented this update and answered Board members' questions.

- At the time UBC expanded to the Okanagan campus, the heating/cooling system in place was at capacity and could not accommodate the planned build out. The decision was made to install a geoexchange energy system.

- 90% of the infrastructure is installed, with 16” supply and return pipes all around the campus, a number of wells are drilled and pumping systems are in place. Completion of the valve control system for the campus is underway, as is an innovative plan for retrofitting of existing buildings; this is affordable due to the cheap energy available from the geexchange project.
- The aquifer begins 50 feet below grade and is 200 feet thick.
- The Fipke Centre will be connected to the system in January 2008, to provide temporary heating during construction period.
- Recent meetings with DEBS indicate that other than vehicle emissions, the Okanagan campus will be emission free by 2010. Small hydroelectric boilers will be used to ‘top up’ on extremely cold days.
- The geothermal system has been very carefully investigated to ensure that it will not be detrimental to the environment.
- With the system running, there is a 10 cm draw down at the edge of the campus adjacent to Highway 97. The draw down is entirely confined to the campus.
- Modeling to gauge the effect of extracting and reinjecting aquifer water indicates that after five years of operation, the outside of the plume (still contained within the UBC O campus) would be 1° higher than the 12° in the centre of the aquifer.
- Because the temperature issue has been raised repeatedly, UBC O will be monitoring the aquifer at the north and south ends of the campus, resulting in one of the best monitored systems in North America.
- Assuming a 3% fuel cost increase per year, UBC O will enjoy cost avoidance of \$22M over a 25-year period. With an initial capital cost of \$10M, this means a net cost avoidance of \$12M over 25 years. Once the infrastructure is in place, additional buildings can easily be added, continuing to accrue savings to UBC Okanagan.
- CO₂ emissions will be reduced by 68,000 tons and UBC O will avoid using 60,000 gigajoules of gas every year once final build out is achieved.
- An environmental assessment will be completed for both the second phase and the final phase; there is confidence that, given the detailed investigation and monitoring now in place, UBC O will pass environmental assessment with flying colours.
- UBC O will be the only campus in North America to be emissions free. Efforts are being made to see if there are any emissions free post-secondary institutions in Europe.
- Approval for this project required courage on the part of the Board, due to the initial capital cost, but the results are going to be hugely beneficial to the University and to the environment.

Dr. Barrie McCullough said that he would like to see UBC fire a shot across the bow of university ships throughout continent, challenging them to match this accomplishment. Ms. Bonnie Bates Gibbs said that the geothermal energy system helps UBC O stand out from other universities.

The geothermal system delivers water to the buildings, at which point it becomes the financial responsibility of the individual buildings to distribute heating/cooling throughout the building. This results in a lower capital costs for those projects, as compared to generating heating/cooling energy in each building separately.

Mr. Stephen Owen said that the geothermal energy system is highly consistent with and relevant to the provincial government's statement that the next budget will be a green budget. The geothermal system, combined with UBC Vancouver's dramatic reductions in greenhouse gas emissions over the last five years should be able to convince government that taking these sorts of 'demonstration' projects to scale provincially would provide tremendous benefits for the province. The progress made towards sustainability may also encourage the government to meet UBC's capital spending requests, if it can be demonstrated to the Auditor General or some other accounting authority that the apparent initial capital costs are actually less than they appear when considered in the light of life-cycle costing and therefore might not have to go onto provincial books as traditional accounting principles would suggest.

Mr. Darren Peets wondered if UBC Vancouver could implement zone geothermal on that campus as boilers require replacement.

The slight rise in temperature does not place any limits on use of the geothermal system. As water is taken straight out of the aquifer and returned through a closed system, there is no possibility of contamination, especially in comparison to chemical use by surrounding agricultural and recreational operations.

4.15 UBC Vancouver Official Community Plan Report

The UBC Vancouver campus has achieved (and surpassed) two significant OCP requirements: increased use of public transportation and reduction in SOV traffic; and on-campus housing accessibility for the campus community.

4.16 University Square Planning Exercise

This item was discussed thoroughly at Committee. Those members who are full-time residents of the campus felt that from the Board's perspective, there has been a responsible amount of consultation. The Board will receive a report in November, presenting options for moving ahead with the above-grade design.

5. LEARNING AND RESEARCH

Chair: Dr. Gregory Lawrence; Members: Mr. Brad Bennett, Ms. Jacki Hoffman-Zehner, Dr. Andrew Irvine, Mr. Robert Louie, Dr. Barrie McCullough, Mr. Allan McEachern, Mr. Darren Peets, Professor Stephen Toope

5.1 TRIUMF Corporate Reorganization

A complete presentation was received at Committee.

BE IT RESOLVED that *the Board of Governors authorize the execution of the agreements necessary for the reorganization of TRIUMF and the establishment of a TRIUMF decommissioning fund provided that such documents are acceptable to the University Counsel.*

CARRIED

5.2 Endowments

In general, Endowment returns have been doing better than inflation. Between 250-300 of the 5,000 Endowments are ‘underwater’ (principle hasn’t kept up based on inflation), but numbers have come down in the last three to four years because of good overall returns. Information on numbers of Endowed Chairs not keeping pace with inflation was not available.

BE IT RESOLVED that *the Board of Governors hereby approves endowment fund documents listed under Part (1) of the September 2007 docket effective as of September 27, 2007.*

BE IT RESOLVED that *the Board of Governors hereby approves variations to endowment fund documents listed under Part (2) of the September 2007 docket effective as of September 27, 2007.*

CARRIED

5.3 Recommendations from the UBC Vancouver Senate

BE IT RESOLVED that *the Board of Governors hereby accepts recommendations from UBC Senate (Vancouver) as circulated with the docket, effective as of September 27, 2007.*

CARRIED

5.4 Recommendations from the UBC Okanagan Senate

BE IT RESOLVED that *the Board of Governors hereby accepts recommendations from UBC Senate (Okanagan) as circulated with the docket, effective as of September 27, 2007.*

CARRIED

5.5 Support and Promote Teaching Excellence at UBC Okanagan

Dr. Doug Owram introduced Mr. Peter Arthur, Director of the Centre for Teaching and Learning at UBC O, who presented information about the program and answered Board members' questions.

- Staff at UBC Okanagan's Teaching and Learning Centre meet with all new faculty prior to the fall term and offers information on available programs.
- Peer mentoring has been very successful over last four years, pairing a new faculty member with an experienced faculty member from a different discipline.
- Communities of practice bring together faculty members from a variety of disciplines around a specific topic for discussion.
- Approximately 80% of new faculty at UBC O become involved in CTL programs.
- The CTL innovates new programs, based on feedback from faculty (paper and online). Customized workshops are frequently offered.

5.6 University Industry Liaison Office Update

Mr. Angus Livingstone presented at Committee and a written submission is included in the docket. Dr. John Hepburn introduced Mr. David Jones, Associate Director of the UBC Okanagan UILO.

After 18 years with the UILO at UBC Vancouver, Mr. David Jones has moved to the Okanagan, where he is devoting much of his time to relationship building both in the local community and with faculty. Invention disclosures and intellectual property transfers will come in time as research at UBC Okanagan develops. At the present time, the Office is preparing the local business community so that efficient structures will be in place when needed – for example, assisting with the formation of an Okanagan composite manufacturing group – and supporting faculty by helping them to source funding needed to get research programs up and running.

Mr. Jeff Friedrich said that the UILO has been responsive in working with students on a global licensing project; he was interested in more information about the future strategic direction of the office.

Dr. John Hepburn said that in addition to considering a new name for the office to better reflect its broader mandate, the UILO is moving away from simplistic metrics of success towards the fostering of more partnerships, and increasing community engagement and placing more emphasis on the non-financial benefits of research (i.e., global access issues). Information on these initiatives was submitted in the Board docket.

5.7 Report on Formal and Informal Learning Space Upgrades and Maintenance

The report is contained in the docket; there was discussion at Committee.

6. COMMUNITY & INTERNATIONAL

Chair: Mr. James Eccott; Members: Ms. Bonnie Bates Gibbs, Mr. Brad Bennett, Ms. Jacki Hoffman-Zehner, Mr. Robert Louie, Mr. Allan McEachern, Professor Stephen Toope

6.1 Naming of Campus Facilities

Following discussion at Committee, the originally presented motion has been split into two motions, to address concerns that names proposed for UBC Okanagan roads lacked originality and/or historical significance, although this was in no way intended as negative comment against those communities that were recognized as potential naming recipients.

BE IT RESOLVED that the Board of Governors hereby sends the UBC Okanagan campus road names proposals back to the President's Advisory Committee on Naming for further deliberations.

CARRIED

BE IT RESOLVED that the Board of Governors hereby approves the following recommendation from the President's Advisory Committee on Naming:

That the name Berton Avenue be approved for the Wesbrook Village access road in the South Campus Neighbourhood Plan area at UBC Vancouver.

CARRIED

ACTION: The UBC Okanagan community will have the opportunity for further input on possible road names prior to the next meeting of the PACN.

6.2 Building our Reputation Report

There was no discussion of this item.

7. PEOPLE

Chair: Dr. Arun Garg; Members: Mr. Brad Bennett, Ms. Belle Dale-Willis, Mr. Jeff Friedrich, Ms. Bonnie Bates Gibbs, Dr. Andrew Irvine, Mr. Allan McEachern, Ms. Krystal Smith, Professor Stephen Toope

7.1a Award Winners - Faculty

Dr. Doug Oworm spoke about profiled award winners Dr. John Greenough and Dr. Blair Spearman, while Dr. John Hepburn shared information about Dr. Edwin Perkins.

7.1b Award Winners - Staff

There was no discussion of this item.

7.2 Alumni Association Report

The recent Alumni Reunion Weekend was very successful. Although attendance figures have increased significantly since the first event, the goal for Reunion Weekend is to build it to the point where all UBC alumni are interested in attending.

At the upcoming alumni award dinner on November 15, Mr. Brad Bennett will be formally recognized as a UBC alumnus.

Mr. Brian Sullivan said that during the extensive consultation around University Square, he noted a growing appreciation among students in our community of the alumni profile and the opportunities that exist as a result.

Mr. Jim Eccott said that in a recent conversation with a UBC alumnus, he was told that there had been a great improvement in outreach from the University, increasing the sense of connection and possibly encouraging philanthropy.

7.3 Enrolment Update

Information was included in the docket. Enrolment is up at both at UBC V and UBC O. All provincial post-secondary institutions are short of government enrolment benchmarks; UBC is doing better than others in that regard.

7.4 People Plan (1) Strategic Discussion

Now known as Focus on People – Workplace Practices at UBC, this strategic document is intended to begin discussion around those values UBC holds for the faculty and staff community and identify key strategies and measures of accountability going forward.

It was clear from discussion at the People Committee that members are interested in engaging the Board in a discussion about accountability measures in areas such as recruitment and retention. Staff, faculty, students and alumni were identified as the four key constituencies of the People's Committee.

Ms. Lisa Castle said that the draft plan will be distributed on a confidential basis to critical stakeholders on Monday, followed by direct consultation over the month of October. Input is needed around the identification of appropriate accountability measures; Board members were invited to provide their input as well.

Ms. Jacki Hoffman-Zehner felt that the goals identified in the document are quite broad, while at the Board level, there is more interest in the specific figures related to recruitment, retention and turnover, as well as strategies for the actual implementation of the document. Ms. Lisa Castle said that the document is directed at current faculty and staff, as well as prospective faculty and staff, plus managers and others in formal leadership positions. It is intended to be the broad HR strategy for the University. The first part of the document reflects what has been heard in the consultation process to date. The following pages are the strategies and specific, realistic initiatives to be undertaken to pursue those strategies. Identifying metrics and specific accountabilities is the next big piece of work, to be done through the upcoming consultation period.

Ms. Jacki Hoffman-Zehner suggested that a review of the structure of Human Resources throughout UBC's extremely decentralized units and departments would be a useful addition to the document.

Ms. Lisa Castle is meeting with the DVC EC and Director of HR at UBC Okanagan to discuss the structure of consultation on that campus.

Currently there are a number of strategies (exit interview, entrance interviews, etc.) that UBC could employ consistently on a system-wide basis but does not. Other tools such as annual performance development sessions are available, but not always used. Ensuring compliance on these and similar items in the decentralized decision-making structure of UBC is a challenge.

A report on the results of the stakeholder consultation process and identified accountability measures will come to the November Board meeting.

7.5 Personal Security Annual Report

A thorough report was received at Committee; details are included in the docket. Given that there may be up to 60,000 people at UBC Vancouver at any given time, an annual incident rate of 31 incidents indicates a very safe campus. **ACTION:** The People Committee will follow up on the need for increased education around building safety.

7.6 Critical Incident Management

This work-in-progress was presented at Committee. Follow up on one key action item has taken place, working with Telus to provide communication through text messaging in the event of a crisis on campus.

8. OTHER

8.1 UBC Foundation Board Appointment

BE IT RESOLVED that *the Board of Governors hereby approves the appointment of Mr. James Eccott as a member of the UBC Foundation Board for an additional three-year term.*

CARRIED

8.2 Appointment of New Provost to the Hamber Foundation

Mr. Bryce Rositch is currently a member of the Hamber Foundation, which oversees a University Endowment. It is traditional that the Provost also sit on the Foundation.

BE IT RESOLVED that *the Board of Governors hereby approves the appointment of Dr. Dave Farrar as New Provost to the Hamber Foundation.*

CARRIED

8.3 University Appointed Trustee, UBC Faculty Pension Plan

BE IT RESOLVED that *the Board of Governors hereby approves the appointment of Dr. Joanne Emerman as Trustee to the University of British Columbia Faculty Pension Plan for a four-year renewable term, effective the date approved by the Board.*

CARRIED

9. GOVERNANCE COMMITTEE

Chair: Ms. Nicole Byres; Members: Mr. Brad Bennett, Ms. Bonnie Bates Gibbs, Mr. Jim Eccott, Mr. Jeff Friedrich, Dr. Arun Garg, Dr. Gregory Lawrence, Professor Stephen Toope

10.3 2008 Board Meeting Dates

BE IT RESOLVED that *the Board of Governors approves 2008 meeting dates as following:*

Standing Committees	Board
January 31	February 7 (dinner – Feb. 6)
March 31	April 10 (dinner – April 10)
May 30	June 5 (dinner – June 4)
	July 10 – Board Strategy Day (Retreat) plus meeting for urgent matters only
September 18	September 25 (Kelowna) (Reception/Dinner – September 24 th)
November 19	November 27 (dinner – November 26)

CARRIED

Ms. Jacki Hoffman-Zehner formally registered her continued protest that Board meetings are scheduled on US Thanksgiving Day. Ms. Reny Kahlon said that due to the President's and others' schedules, that date was the only option.

10.4 Website Demonstration

The Governance Committee has seen drafts of the proposed web materials and has approved them. A formal presentation will be made at the November Board meeting.

10. ADJOURNMENT

BE IT RESOLVED that the Board of Governors meeting of September 27, 2007 be adjourned.

CARRIED