



**University of British Columbia
BOARD OF GOVERNORS
AGENDA**

**Thursday, December 1, 2011
9:00 a.m. to 12:00 p.m.
UBC Vancouver
Arbutus Room, Ponderosa Centre**

1. REMARKS **9:00 a.m.-9:20 a.m.**

Chair / Chancellor / President

2. PROPERTY & PLANNING COMMITTEE **9:20 a.m.-10:00 a.m.**

Chair: Mr. Robert Fung Members: Ms. Shannon Dunn, Ms. Anne-Marie Fenger, Dr. Nassif Ghoussoub, Mr. Sean Heisler, Dr. Richard Johnston, Ms. Alice Labege, Board Chair Bill Levine, Mr. Douglas Mitchell, Chancellor Sarah Morgan-Silvester, Ms. Janet Pau, Mr. Spencer Robins, Ms. Sumedha Sharma, Professor Stephen Toope, Dr. Michael Treschow

Remarks from the Committee Chair

<p>2.1 Wesbrook Place Neighbourhood Plan (UBC Vancouver) – Amendments</p> <p>P. Ouillet S. Owen N. Knight J. Stott</p>	<p>Open Approval (20 min)</p>	<p>DECISION REQUESTED IT IS RECOMMENDED that the Board of Governors adopt the amended Wesbrook Place Neighbourhood Plan circulated as Attachment 4 and authorize the Administration to seek subdivision and related approvals from the provincial government.</p>
<p>2.2 Advisory Urban Design Panel (AUDP) (UBC Vancouver) Appointment</p> <p>Guest: Brian Wakelin, Chair, AUDP</p> <p>P. Ouillet N. Knight</p>	<p>Open Approval (5 min)</p>	<p>DECISION REQUESTED IT IS RECOMMENDED that the Board of Governors approve the reappointment of Margot Long to the UBC Vancouver Advisory Urban Design Panel, for a term to end in December 2013.</p>
<p>2.3 Development Permit Board (DPB) (UBC Vancouver) Appointment</p> <p>Guest: Harold Kalke, Chair, DPB</p> <p>S. Owen P. Ouillet N. Knight</p>	<p>Open Approval (5 min)</p>	<p>DECISION REQUESTED IT IS RECOMMENDED that the Board of Governors approve the appointment of Ellen Wardell to the UBC Vancouver Development Permit Board, for a term to end in December 2013.</p>
<p>2.4 Capital Budget Update: Djavad Mowafaghian Centre for Brain Health (UBC Vancouver)</p> <p>D. Farrar J. Hepburn P. Ouillet P. Smith J. Metras G. Stuart A. Poettcker</p>	<p>Open Information Presentation (3 min) Discussion (5 min)</p>	<p>The Faculty of Medicine has received a \$2.5M donation for a Brain Tissue and DNA Bank to be located in the new Djavad Mowafaghian Centre for Brain Health, increasing the overall capital budget to \$68.333M from \$66.333M.</p> <p>\$1.824M of the donation will be used to fund capital fit out and equipment costs. \$0.676M will be set aside an operating fund to support ongoing operations and maintenance costs for the Brain Tissue and DNA Bank facility.</p>
<p>2.5 Capital Projects Update</p> <p>P. Ouillet D. Owram J. Metras N. Knight A. Poettcker</p>	<p>Open Information</p>	<p>The circulated report includes all major capital projects that have received at least Board 1 approval and provides a summary of the schedule, budget, costs to date, confirmed funding sources, outstanding unfunded amounts, debt financing requirements and impact on overall deferred maintenance for each project. Also included is an estimate of the impact that each capital project has toward reducing the University’s deferred maintenance backlog.</p> <p>New in this report is a separate line item summarizing the number and total value of renovation projects with an individual cost of less than \$2.5M. This inclusion is part of the September 2011 BoG resolution that increased delegated approval authority for capital projects from \$1.5M to \$2.5M.</p>

3. JOINT: PROPERTY & PLANNING COMMITTEE **10:00 a.m.-10:15 a.m.**
FINANCE COMMITTEE **Lead Chair: Mr. Robert Fung Chair: Dr. Maureen Howe**

Remarks from the Committee Chair

<p>3.1 Student Union Building (UBC Vancouver)</p> <p>L. Cowin P. Ouillet J. Metras P. Smailes A. Poettcker</p>	<p>Open Approval (5 min)</p>	<p>DECISION REQUESTED IT IS RECOMMENDED that the Board of Governors approve an immediate funding release of \$1.5M in advance of tender completion to allow for completion of working drawings and tender documents; and, Grant BOARD 3 approval, subject to:</p>
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		<p><i>a. Tenders for construction components (\$74.225M budget) being received at or below budget (removal of this condition will be based on results from approximately 80% of tenders).</i></p> <p><i>b. Decision on building exterior colour being resolved.</i></p> <table border="0"> <tr> <td>Capital Budget</td> <td style="text-align: right;">\$103,260,000</td> </tr> <tr> <td>Operating Budget</td> <td style="text-align: right;">\$2,137,000</td> </tr> <tr> <td>Award of Construction Contracts</td> <td></td> </tr> <tr> <td>Funding Release</td> <td style="text-align: right;">\$97,985,000</td> </tr> </table> <p>Information:</p> <table border="0"> <tr> <td>Funding Released to Date</td> <td style="text-align: right;">\$5,228,000</td> </tr> <tr> <td>Expenses to Date</td> <td style="text-align: right;">\$5,275,000</td> </tr> </table> <p>DECISION REQUESTED</p> <p>IT IS RECOMMENDED that <i>the Board of Governors approve internal financing of up to \$91M for the New Student Union Building project (\$103.26M total project cost less \$12.26M in AMS student levy fees anticipated to be collected prior to the end of construction). Both loans to be repaid over a maximum period of 40 years at a 5.75% interest rate.</i></p> <p>Information:</p> <p>The AMS loan will be up to \$66M with an annual debt service of \$4.25M sourced from the AMS student levy.</p> <p>The UBC loan will be \$25M with an annual debt service of \$1.61M sourced from UBC's operating budget.</p> <p>DECISION REQUESTED</p> <p>IT IS RECOMMENDED that <i>the Board of Governors approve amendments to the Old SUB Surrender Agreement that would increase the maximum AMS retained space in the Old SUB from 24,500 ft² to 39,000 ft² of net assignable area (including component gross up) and allow the AMS kitchen and kitchen storage areas to be included in the retained space under the same terms as the New Building Lease agreement.</i></p>	Capital Budget	\$103,260,000	Operating Budget	\$2,137,000	Award of Construction Contracts		Funding Release	\$97,985,000	Funding Released to Date	\$5,228,000	Expenses to Date	\$5,275,000		
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<p>3.2 Ponderosa Commons (UBC Vancouver)</p> <p>P. Ouillet L. Cowin D. Farrar J. Metras P. Smailes A. Poettcker A. Parr</p>	<p>Open Approval (5 min)</p>	<p>DECISION REQUESTED</p> <p>IT IS RECOMMENDED that <i>the Board of Governors approve BOARD 3 for Ponderosa Commons Phase 1, subject to tenders for construction components (\$64.0M budget) being received at or below budget (removal of this condition will be based on results from approximately 80% of tenders).</i></p> <table border="0"> <tr> <td>Phase 1 Capital Budget (for approval)</td> <td style="text-align: right;">\$ 87,654,876</td> </tr> <tr> <td>Phase 2 Capital Budget</td> <td style="text-align: right;"><u>\$79,777,735</u></td> </tr> <tr> <td>Total Phase 1+2 Capital Budget</td> <td style="text-align: right;"><u>\$167,432,611</u></td> </tr> <tr> <td>Award of Construction Contracts</td> <td></td> </tr> <tr> <td>Funding Release</td> <td style="text-align: right;">\$83,654,876</td> </tr> </table> <p>Information:</p> <table border="0"> <tr> <td>Funding Released to Date</td> <td style="text-align: right;">\$1,583,000</td> </tr> <tr> <td>Expenses to Date</td> <td style="text-align: right;">\$4,000,000</td> </tr> </table> <p>DECISION REQUESTED</p> <p>IT IS RECOMMENDED that <i>the Board of Governors approve internal financing of up to \$80.3M for Phase 1 of the Ponderosa Commons project; to be repaid over a maximum period of 30 years at a rate of 5.75%.</i></p> <p>Information:</p> <p>Debt service will be funded from Student Housing & Hospitality Services (SHHS) rental revenue.</p>	Phase 1 Capital Budget (for approval)	\$ 87,654,876	Phase 2 Capital Budget	<u>\$79,777,735</u>	Total Phase 1+2 Capital Budget	<u>\$167,432,611</u>	Award of Construction Contracts		Funding Release	\$83,654,876	Funding Released to Date	\$1,583,000	Expenses to Date	\$4,000,000
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4. FINANCE COMMITTEE

Chair: Dr. Maureen Howe Members: Ms. Shannon Dunn, Dr. Nassif Ghoussoub, Mr. Sean Heisler, Dr. Richard Johnston, Ms. Alice Laberge, Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, Ms. Janet Pau, Mr. Spencer Robins, Ms. Sumedha Sharma, Mr. Ross Smith, Professor Stephen Toope, Dr. Michael Treschow

Remarks from the Committee Chair All items received for information

<p>4.1 UBC IMANT Investment Portfolios Quarterly Review</p> <p>P. Ouillet P. Smailes J. Parihar</p>	<p>Open Information</p>	<p>The investment portfolios quarterly review as at September 30, 2011 is circulated.</p>
<p>4.2 Endowment Status Report as at September 30, 2011</p> <p>P. Ouillet I. Burgess A. Glynn</p>	<p>Open Information</p>	<p>In accordance with Policy #113 (Endowment Management), a summary of the status of endowment funds (UBC Vancouver) as at September 30, 2011 is circulated.</p>
<p>4.3 Annual Financial Statements</p> <p>P. Ouillet B. Miles A. Poettcker J. Parihar I. Burgess A. Glynn</p>	<p>Open Information</p>	<p>The following statements are circulated:</p> <ul style="list-style-type: none"> a. UBC Properties Investments (UBC Properties Trust) Ltd Financial Statements as at March 31, 2011 b. UBC Investment Management Trust (IMANT) Inc. Financial Statements as at March 31, 2011 c. Great Northern Way Campus Trust Financial Statements as at December 31, 2010 d. Tri-University Meson Facility (TRIUMF) Financial Statements as at March 31, 2011 e. UBC Foundation Financial Statements as at March 31, 2011 f. University Neighbourhoods Association (UNA) Financial Statements as at March 31, 2011 g. The Neighbours' Fund Financial Statements as at March 31, 2011

5. AUDIT COMMITTEE

10:15 a.m.-10:30 a.m.

Chair: Mr. Ross Smith

Members: Dr. Maureen Howe, Mr. Barry Lapointe, Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, President Stephen Toope

Remarks from the Committee Chair All items received for information

<p>5.1 Quarterly Financial Statements</p> <p>P. Ouillet I. Burgess A. Glynn</p>	<p>Open Information</p>	<p>AT BOARD Circulated are UBC's Consolidated Financial Statements for the second quarter of 2011/2012, as at September 30, 2011.</p>
<p>5.2 Quarterly Financial Forecast - approved at the October 12, 2011 Audit Committee Meeting</p> <p>P. Ouillet I. Burgess A. Glynn</p>	<p>Open Information</p>	<p>AT BOARD Circulated is the Quarterly Financial Forecast for September 30, 2011, as submitted to the provincial government.</p> <p>While all efforts have been made to ensure that the forecasts are accurate, they are derived based on the best information available and key assumptions.</p>

6. JOINT: PEOPLE, COMMUNITY & INTERNATIONAL COMMITTEE FINANCE COMMITTEE

10:30 a.m.-10:55 a.m.

Lead Chair: Ms. Theresa Arsenault Chair: Dr. Maureen Howe

Remarks from the Committee Chair

<p>6.1 UBC Development & Alumni Engagement Campaign</p> <p>B. Miles H. McCaw J. Todd I. Burgess</p>	<p>Open Information Presentation (5 min) Discussion (15 min)</p>	<p>AT BOARD Campaign Progress Report for period ended September 30, 2011 (Q2)</p>
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7. PEOPLE, COMMUNITY & INTERNATIONAL COMMITTEE

10:55 a.m.-11:25 a.m.

Chair: Ms. Theresa Arsenault Members: Ms. Anne-Marie Fenger, Dr. Nassif Ghossoub, Mr. Sean Heisler, Ms. Alice Laberge, Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, Mr. Spencer Robins, Ms. Sumedha Sharma, Professor Stephen Toope

Remarks from the Committee Chair

<p>7.1 Enrolment Update</p> <p>D. Farrar D. Owrarn</p>	<p>Open Information Presentation (5 min) Discussion (10 min)</p>	<p>AT BOARD</p> <p>Circulated is the 2011/2012 annual enrolment report for UBC's Vancouver and Okanagan campuses.</p> <p>The report includes performance against Ministry-funded targets and key enrolment initiatives for 2012/2013.</p>
<p>7.2 UBC Vancouver Learning Exchange – Community Learning Annual Update</p> <p>S. Owen K. Leahy</p>	<p>Open Information Presentation (5 min) Discussion (10 min)</p>	<p>AT BOARD</p> <p>After a 2011 review of the VP Students portfolio, Community Service Learning was located with the newly structured portfolio, while the UBC Vancouver Learning Exchange remains within the portfolio of the Vice President External, Legal and Community Relations.</p> <p>Next steps include collaboration between the Learning Exchange and the Provost/Vice President Academic, and the recruitment of an Academic Director to guide the next stages of the program's evolution.</p>
<p>7.3 Informal & Formal Learning Space - Upgrades & Maintenance</p> <p>D. Farrar L. Cowin</p>	<p>Open Information</p>	<p>The circulated report outlines formal and informal learning space upgrades completed in 2010/2011 and planned for 2011/2012.</p>
<p>7.4 a. Award Winners – Faculty</p> <p>D. Farrar J. Hepburn D. Owrarn</p> <p>b. Award Winners – Students, Staff & Alumni</p> <p>L. Cowin</p>	<p>Open Information</p>	<p>The full listing of Notable Distinctions in the Research, Teaching and Service categories is circulated, including profiles of the following scholars:</p> <ul style="list-style-type: none"> • Dr. Sally (Sarah) Otto (Research Category) Professor Zoology, Faculty of Science Director, Biodiversity Research Centre • Dr. Ian Scott (Teaching Category) Associate Professor, Family Practice, Faculty of Medicine • Ms. Gail Wilson (Service Category) Senior Instructor, School of Kinesiology, Faculty of Education <p>Report on awards to and recognition of students, staff and alumni is circulated.</p>
<p>7.5 Alumni Affairs Activity Report</p> <p>B. Miles J. Todd</p>	<p>Open Information</p>	<p>A summary of Alumni Affairs activities since the September 27, 2011 Board of Governors meeting is circulated for information.</p>
<p>7.6 Naming of Campus Facilities</p> <p>S. Owen N. Knight</p>	<p>Open Consent</p>	<p>AT BOARD</p> <p>DECISION REQUESTED</p> <p>IT IS REQUESTED that the Board of Governors approve the following recommendation from the Naming Committee:</p> <p>1. “Campus Security Office” for Building #4097 on UBC’s Okanagan campus.</p>

9. JOINT: COMMUNITY PLANNING TASK GROUP / PROPERTY & PLANNING COMMITTEE

11:25 a.m.-11:40 a.m.

Task Group Members: Ms. Anne-Marie Fenger, Mr. Robert Fung, Mr. Sean Heisler, Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, Ms. Sumedha Sharma, Professor Stephen Toope Ms. Susan Yurkovich

Lead Chair: Dr. Nassif Ghossoub
Chair: Mr. Robert Fung

Remarks from the Committee Chair

<p>9.1 Report from the Task Group Chair</p> <p>N. Ghossoub</p>	<p>Open Information Presentation (5 min) Discussion (10 min)</p>	<p>AT BOARD</p> <p>Minutes of the July 14, 2011 meeting of the Community Planning Task Group are circulated for information.</p>
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11. LEARNING & RESEARCH COMMITTEE

11:40 a.m.-12:00 p.m.

Chair: Dr. Richard Johnston Members: Dr. Nassif Ghoussoub, Mr. Sean Heisler, Dr. Maureen Howe, Board Chair Bill Levine, Ms. Janet Pau, Mr. Spencer Robins, Chancellor Sarah Morgan-Silvester, Professor Stephen Toope, Dr. Michael Treschow

Remarks from the Committee Chair

11.1 University-Industry Liaison Office (UILO) Annual Report J. Hepburn A. Livingstone	Open Information Presentation (5 min) Discussion (10 min)	AT BOARD UBC's University-Industry Liaison Office (UILO) has a proud tradition of facilitating engagement between the business community and researchers at UBC and its Affiliated Teaching Hospitals. <i>Place and Promise: The UBC Plan</i> sets out the explicit goal that UBC will "increase the quality and impact of UBC's research and scholarship" and become a "world leader in knowledge exchange and mobilization" through increasing emphasis on engaging external research communities at UBC and expanding the multiplicity of knowledge exchange channels, such as global access licensing.
11.3 Establishment of New Endowments H. Lai	Open Information	Endowment funds listed under the docket submission have been approved by the President on the recommendation of the University Counsel and are presented to the Board of Governors for information only, in accordance with UBC Policy #113 (Endowment Management).
11.4 BC Regional Chair in Water Resources & Ecosystem Sustainability H. Lai	Open Consent	DECISION REQUESTED IT IS REQUESTED that <i>the Board of Governors approve the establishment of the BC Regional Chair in Water Resources & Ecosystem Sustainability, as recommended by the Senate (Okanagan) and approve the establishment of the BC Regional Chair in Water Resources & Ecosystem Sustainability Endowment Fund, as recommended by the President and the University Counsel.</i>
11.5 a) UBC Vancouver Senate Recommendations	Open Consent	DECISION REQUESTED IT IS REQUESTED that <i>the Board of Governors accept recommendations resulting from the UBC Vancouver Senate meeting of November 16, 2011, effective as of December 1, 2011.</i>
b) UBC Okanagan Senate Recommendations		DECISION REQUESTED IT IS REQUESTED that <i>the Board of Governors accept recommendations resulting from the UBC Okanagan Senate meeting of November 23, 2011, effective as of December 1, 2011.</i>

**12. JOINT: LEARNING & RESEARCH COMMITTEE
FINANCE COMMITTEE**

Lead Chair: Dr. Richard Johnston Chair: Dr. Maureen Howe

Remarks from the Committee Chair

12.1 Strategic Discussion Place and Promise: Faculty of Medicine D. Farrar	Open Information	The Committees received an overview of the activities and accomplishments of the Faculty of Medicine and the UBC Distributed Medical Program.
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13. GOVERNANCE COMMITTEE

Chair: Ms. Susan Yurkovich **Members:** Ms. Theresa Arsenault Ms. Shannon Dunn, Dr. Nassif Ghossoub, Mr. Sean Heisler, Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, Mr. Spencer Robins, Ms. Sumedha Sharma, Professor Stephen Toope

Remarks from the Committee Chair

<p>13.1 Policy #61 (Postdoctoral Fellows) H. Lai</p>	<p>Open Information</p>	<p>Two years ago, the University launched an initiative to improve the terms and conditions for postdoctoral fellows appointed at UBC. The Office of the University Counsel convened a policy development committee to undertake review of Policy #61 (Postdoctoral Fellows), which has resulted in a determination that the document should be updated to reflect these improvement in the terms and conditions and to align the Policy's language and structure with the University's current practices.</p>
<p>13.2 Conflict of Interest a. Annual Report b. Appointment of Conflicts Administrator H. Lai</p>	<p>Open Consent</p>	<p>AT BOARD DECISION REQUESTED IT IS REQUESTED that the Board of Governors approve an extension to the appointment of Leon Getz, Q.C. as the Conflict of Interest Administrator for the Board of Governors to December 31, 2012 on the same terms and conditions previously negotiated by the University Counsel.</p>
<p>13.10 Membership of the Standing Committees S. Yurkovich R. Kahlon</p>	<p>Open Consent</p>	<p>AT BOARD DECISION REQUESTED IT IS REQUESTED that the Board of Governors approve as circulated Membership of the Standing Committees of the UBC Board of Governors.</p>

14. OTHER

<p>14.1 American Foundation for UBC Annual General Meeting (Chair to call AGM Vote) B. Miles I. Burgess H. McCaw</p>	<p>Open Consent</p>	<p>AT BOARD DECISION REQUESTED IT IS REQUESTED that the Board of Governors approve:</p> <ul style="list-style-type: none"> • <i>Minutes of the November 23, 2010 Annual General Meeting of the American Foundation for the University of British Columbia;</i> • <i>Financial statements of the American Foundation for the University of British Columbia, fiscal year end March 31, 2010; and,</i> • <i>The appointment of Mr. Robert E. Ward as Member and Director of the American Foundation for UBC for an initial three-year term, to November 2014.</i> • <i>The appointment of Mr. Aleksey Novicov as Member and Director of the American Foundation for UBC for an initial three-year term, to November 2014.</i> <p>The American Foundation for UBC has a single class of Members made up of Members of the Board of Governors of UBC.</p> <p>The Members conduct the Annual General Meeting of the American Foundation for UBC; the Agenda for the AGM is attached.</p>
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