



University of British Columbia
Board of Governors
MINUTES

Tuesday, September 27, 2011
8:30 a.m.-2:00 p.m.
UBC Vancouver
Ponderosa Centre
Arbutus Room

In Attendance: Board Members

Mr. Bill Levine, Chair
Ms. Theresa Arsenault
Ms. Shannon Dunn
Ms. Anne-Marie Fenger
Mr. Robert Fung
Dr. Nassif Ghoussoub
Mr. Sean Heisler
Dr. Maureen Howe
Dr. Richard Johnston
Ms. Alice Laberge
Mr. Barry Lapointe
Mr. Douglas Mitchell
Chancellor Sarah Morgan-Silvester
Ms. Janet Pau
Ms. Sumedha Sharma
Mr. Ross Smith
Mr. Spencer Robins
President Stephen Toope
Dr. Michael Treschow
Ms. Susan Yurkovich

Administration

Ms. Lisa Castle
Dr. David Farrar
Dr. John Hepburn
Mr. Pierre Ouillet
Mr. Stephen Owen
Dr. Doug Owrap
Mr. Hubert Lai
Ms. Reny Kahlon

Regrets:

1. REMARKS

The Board Chair welcomed new Board members Ms. Shannon Dunn and Dr. Michael Treschow to their first Board of Governors meeting.

Winners of the gold medal at this year's CCUFSA Culinary Competition were presented to and received the congratulations of the Board of Governors.

The President welcomed new and returning Board members. During his remarks about opening events at UBC Vancouver and UBC Okanagan, he suggested that Board members visit www.events.ubc.ca for an overview of orientation events at both campuses.

[President's Town Halls](#) were held at UBC Vancouver and UBC Okanagan.

Also noted was increased enrolment at UBC Vancouver and at UBC Okanagan, where student numbers have reached the limits of provincial per capita funding.

2. LEARNING & RESEARCH COMMITTEE

Chair: Dr. Richard Johnston

Members: Dr. Nassif Ghoussoub, Mr. Sean Heisler, Dr. Maureen Howe, Board Chair Bill Levine, Ms. Janet Pau, Chancellor Sarah Morgan-Silvester, Mr. Spencer Robins, Ms. Sumedha Sharma, Professor Stephen Toope, Dr. Michael Treschow

2.1a Variation Request

The University Counsel reviewed the approval request before the Board, as per circulated materials.

BE IT RESOLVED that *the Board of Governors hereby approves the change of name of the endowment funds circulated as Schedules 1, 2, 3, 4, 5, 6, 7 and 8, all as recommended by the President and the University Counsel.*

CARRIED

2.1b Variation Request

The University Counsel reviewed the approval request before the Board, as per circulated materials.

BE IT RESOLVED that *the Board of Governors hereby approves the change of name of the endowment funds circulated as Schedules A and B, and as recommended by the President and the University Counsel.*

CARRIED

2.1c Restated Terms of Endowment Funds

The University Counsel reviewed the approval request before the Board, as per circulated materials.

BE IT RESOLVED that *the Board of Governors hereby approves the restated endowment terms for endowments circulated as Schedules A, B, and C, and as recommended by the President and the University Counsel.*

CARRIED

2.1d Encroachment Request for an Endowment Fund

The University Counsel reviewed the approval request before the Board, as per circulated materials.

BE IT RESOLVED that *the Board of Governors hereby approves the collapse of the Cynthia J. Horner Memorial Prize Endowment Fund (the 'Fund') and transfer the capital from the Fund into an annual award account in the Awards' Office, as recommended by the President and the University Counsel.*

CARRIED

2.1e Request for Exemption from Amortization for Endowment Funds

The University Counsel reviewed the approval request before the Board, as per circulated materials.

BE IT RESOLVED that *the Board of Governors hereby approves, as recommended by the President and the University Counsel, an encroachment on the listed endowment funds (the 'Funds') by exempting the Funds from annual amortization payments established under Policy #113 (Endowment Management).*

CARRIED

2.1f Establishment of New Endowments

Endowment funds listed under the circulated docket submission have been approved by the President on the recommendation of the University Counsel and are presented to the Board of Governors for information only, in accordance with UBC Policy #113 (Endowment Management).

2.2 UBC as a Living Laboratory - Progress Update

The Board of Governors received a presentation regarding overall progress towards transforming UBC Vancouver into a 'Living Laboratory' for Sustainability and Innovation; the presentation also outlined aspects of the underlying strategy.

During discussion, a list of 'talking points' was requested, to be used when opportunities arise for Board members to act as ambassadors for the Living Lab.

Also suggested was greater involvement of UBC's 'sustainability stars' in more intimate and visible ways with Living Laboratory projects.

2.3a UBC Vancouver Senate Recommendations

BE IT RESOLVED that *the Board of Governors hereby accepts recommendations resulting from the UBC Vancouver Senate meeting of September 14, 2011, effective as of September 27, 2011.*

CARRIED

2.1b Variation Request

BE IT RESOLVED that *the Board of Governors hereby accepts recommendations resulting from the UBC Okanagan Senate meeting of September 21, 2011, effective as of September 27, 2011.*

CARRIED

3. JOINT: *LEARNING & RESEARCH COMMITTEE* *FINANCE COMMITTEE*

3.1 Place and Promise: Faculty of Law

Academic Presentation & Strategic Discussion

Guest: **Mary Anne Bobinski, Dean, Faculty of Law**
Faculty of Law Strategic Plan and Budget

The Board of Governors received a detailed presentation of recent progress at UBC's Faculty of Law, links to *Place and Promise*, challenges, opportunities, and plans for the future.

The implications of two five-year budget scenarios were also reviewed, one with potential to further advance the Faculty's *Place and Promise* goals, and the other with potential to impede and perhaps reverse progress made to this point.

The Board of Governors briefly discussed options for supporting continued progress towards at the Faculty, with the Dean providing additional information about existing constraints.

4. FINANCE COMMITTEE

Chair: Dr. Maureen Howe

Members: Ms. Shannon Dunn, Dr. Nassif Ghoussoub, Mr. Sean Heisler, Dr. Richard Johnston, Ms. Alice Laberge, Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, Ms. Janet Pau, Mr. Spencer Robins, Ms. Sumedha Sharma, Mr. Ross Smith, Professor Stephen Toope, Dr. Michael Treschow

4.1 UBC IMANT Investment Portfolios Quarterly Review as at June 30, 2011

The Finance Committee Chair reported that the circulated materials were reviewed for the Committee by IMANT's CEO, and discussed in detail at the Committee meeting.

4.2 Endowment Status Report as at July 31, 2011

In accordance with Policy #113 (Endowment Management), a summary of the status of endowment funds (UBC Vancouver) as at July 31, 2011 was circulated.

4.3 UBC Staff Pension Plan 2011 Review (Year to Date)

The Finance Committee Chair reported that the circulated materials were reviewed and discussed in detail at the Committee meeting.

4.4a UBC Staff Pension Plan Audited Financial Statements 2010

The Finance Committee Chair reported that the circulated summary of the Plan and *Facts at a Glance* was received at the Committee meeting.

The Staff Pension Plan was required to undergo an actuarial valuation and a solvency valuation as at December 31, 2010. The Plan passed both the actuarial and solvency valuations.

Financial statements for the UBC Staff Pension Plan (SPP) for the year ending December 31, 2010 received an unqualified audit opinion from Deloitte & Touche LLP (filed with the Board Secretariat).

4.4b UBC Faculty Pension Plan Summary & Audited Financial Statements 2010

The Finance Committee Chair reported that the circulated summary sheet was received at the Committee meeting.

Financial statements for the UBC Faculty Pension Plan (FPP) for the year ending December 31, 2010 received an unqualified audit opinion from Deloitte & Touche LLP (filed with the Board Secretariat).

4.5 University Community Services

The Finance Committee Chair reported that a detailed presentation was received at the Committee meeting, including information about the UBC Bookstore (system-wide), the UBCcard, UBC Vancouver Parking & Access Control, and UBC Okanagan Parking Services and Keyless Campus. (Campus Security is also included in the UCS portfolio, but reports separately to the Board of Governors.)

Briefly discussed at the Committee meeting was a petition circulated over the summer, signed by approximately 860 people concerned about the proposed name change from UBC Bookstore to UBC Central. Consultation at both campuses continues; the final decision will be made by the Executive, upon the recommendation of University Community Services.

Current issues at the UBC Okanagan campus include the provision of a bicycle bridge to campus, in partnership with the province and the City of Kelowna. Completion is targeted for September 2012.

UBC Okanagan Administration is working with the Students' Union UBC Okanagan around an upcoming U-Pass referendum, triggered by a City of Kelowna rate increase.

5. PEOPLE, COMMUNITY & INT’L COMMITTEE Chair: Ms. Theresa Arsenault
Members: Chair: Ms. Theresa Arsenault Members: Ms. Anne-Marie Fenger, Dr. Nassif Ghossoub, Mr. Sean Heisler, Ms. Alice Laberge,
Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, Mr. Spencer Robins, Ms. Sumedha Sharma, Professor Stephen Toope

Access to Post-Secondary Education

From September 26, 2011 Strategic Session

Summary of discussion was circulated to Board members.

5.1 Naming of Campus Facilities

For information: Earlier in September, the Board of Governors approved (by electronic vote) the following names for two new student residences in the Totem Park Residence area: [həm’ləsəm’ House](#) and [q’ələxən House](#) (click on links for background / pronunciation / audio).

The Board of Governors received a brief overview of the motion.

The People, Community & International Committee forwarded the motion to the Board of Governors with a recommendation for approval.

BE IT RESOLVED that *the Board of Governors hereby approves the following Class 1 naming recommendations:*

- 1. “Gerald McGavin UBC Rugby Centre” for the proposed rugby centre at UBC Vancouver.**
- 2. “School of Population & Public Health” for Building #513.**

CARRIED

5.2 Alumni Affairs Activity Report

A summary of Alumni Affairs activities since the June 2011 Board of Governors meeting was received at the Committee meeting and circulated for information.

Approximately 200 alumni attended the recent UBC Alumni Association AGM.

5.3 UBC Public Bicycle System (UBC Vancouver)

The People, Community & International Committee Chair reported that circulated materials were received and discussed at the Committee meeting, detailing UBC’s interest in pursuing a Public Bike System, engagement with the City of Vancouver’s planning process for exploring a Public Bicycle System, and next steps in moving forward.

The Board of Governors will be provided with updates at significant points in the planning process.

5.4a Award Winners - Faculty

The full standing report was received for information. The following scholars were profiled at this meeting:

Teaching: Dr. David Duff, Professor and Associate Dean, Academic Affairs
Faculty of Law

Research: Dr. Dennis Danielson, Professor of English, Faculty of Arts

Service: Dr. Karen Bakker, Associate Professor, Geography Department
Faculty of Arts

Also mentioned was the recent announcement of [Dr. Sally Otto as a MacArthur Award winner](#) and the American Physical Society's granting of the [Lars Onsager Prize to Dr. Ian Affleck](#).

5.4b Award Winners – Students, Staff & Alumni

The full standing report detailing awards to and recognition of students, staff and alumni was received for information.

6. JOINT: COMMUNITY PLANNING TASK GROUP **Lead Chair: Dr. Nassif Ghossoub**
PROPERTY & PLANNING COMMITTEE **Chair: Mr. Robert Fung**

6.1 Minutes – Community Planning Task Group Meeting

Minutes of the March 17, 2011 and April 21, 2011 meetings of the Community Planning Task Group were circulated for the information of Board members.

6.2 UBC Vancouver Land Use Plan: **Housing Action Plan (Students, Staff, Faculty)**

The circulated report provided an update on progress towards a draft Housing Action Plan for UBC Vancouver, as discussed at the Community Planning Task Group's September 19, 2011 meeting.

The Task Group Chair reviewed the activities of the CPTG and UBC staff, including a tour of other institutions to investigate the various housing options employed in different settings; he added that experiences at private U.S. schools aren't always relevant in the UBC Vancouver context.

Lessons learned include the importance of housing as a recruitment and retention issue, the need to clarify maintenance and renovation responsibility, and the desirability of appropriate turnover in faculty and staff housing.

Parameters for discussion around the HAP are under consideration (i.e., definition of affordability), as are strategies for communicating the many positive ways in which the Administration is moving forward on housing-related issues.

The Community Planning Task Group has established a website to receive comments from community members and host discussion on the very complex issue of housing at and around UBC Vancouver, and how housing interacts with and provides support for UBC's academic mission.

Information gathered during the upcoming community consultation period will be consolidated into a draft Discussion Paper, to be presented to the Board of Governors for final consideration in May 2012. **Regular updates will be provided to the Board of Governors throughout the process.**

6.3 Gage South “Area Under Review” & Environs Planning Process - Update

The Board of Governors received a presentation of the circulated materials.

The Gage planning process is expected to resolve questions around the academic context of the area under review, including the aquatic centre, the diesel bus facility and student outdoor space.

Community consultation will take place over the next several months, with a public hearing on the draft Plan tentatively scheduled for spring 2012. **The Board of Governors will be provided with an update following each phase of consultation.**

The Administration assured the Board of Governors that a wide variety of options are under consideration at this point, and that input from the community will carry significant weight during the preparation of final recommendations. Increased communications to the campus community are stressing this message.

In response to concerns about transparency in the planning process, updates and minutes of Gage South + Environs Working Group meetings will be posted on the [C+CP website](#).

7. PROPERTY & PLANNING COMMITTEE

Chair: Mr. Robert Fung

Members: Ms. Shannon Dunn, Ms. Anne-Marie Fenger, Dr. Nassif Ghossoub, Mr. Sean Heisler, Dr. Richard Johnston, Ms. Alice Laberge, Board Chair Bill Levine, Mr. Douglas Mitchell, Chancellor Sarah Morgan-Silvester, Ms. Janet Pau, Mr. Spencer Robins, Ms. Sumedha Sharma, Professor Stephen Toope, Dr. Michael Treschow

7.1 UBC Okanagan Fitness / Wellness Centre

The Board of Governors received a presentation reviewing the circulated materials.

Board members expressed their gratitude to the donor family (Barry Lapointe and Mary Jo Schnepf).

BE IT RESOLVED that the Board of Governors hereby grants Board 2 and Board 3 approval for the UBC Okanagan Fitness / Wellness Centre to authorize award of the design / build contract, subject to satisfactory conclusion of negotiations with the preferred design / build team.

UBC OKANAGAN FITNESS / WELLNESS CENTRE

BOARD 2 and BOARD 3

Approval

Revised Capital Budget	\$3,817,000
Operating Budget	\$52,850
Revised Schedule	
Revised Program	
Award Design/Build Contract	
Funding Release	\$3,317,000

CARRIED

7.2 UBC Properties Trust (UBCPT) Biannual Update

The Board of Governors received a presentation of the circulated information, including the structure, mandate and guiding principles of [UBC Properties Trust](#).

Net proceeds from all rental and land lease proceeds flow through UBCPT to the Trek Endowment and the Student Housing Financing Endowment, in support of the academic purposes of the University.

7.3 Wesbrook Place Neighbourhood Plan Update (UBC Vancouver)

The Board of Governors received a presentation of the circulated materials, updating activities and progress towards the amended [Wesbrook Place Neighbourhood Plan](#), followed by discussion.

The planning process targets delivery of the package of neighbourhood plan amendments to the December 2011 meeting of the Board of Governors for formal approval.

7.4 Student Union Building (UBC Vancouver)

The Chair of the Property & Planning Committee reported that circulated materials were reviewed and discussed at the Property & Planning Committee meeting.

The motion was forwarded to the Board of Governors with a recommendation for approval.

BE IT RESOLVED that *the Board of Governors hereby approves:*

STUDENT UNION BUILDING (UBC VANCOUVER)

INTERIM FUNDING RELEASE

Approval

Capital Budget	\$103,260,000
Operating Budget	\$2,137,000
Funding Release	\$1,725,000

CARRIED

7.5 Ponderosa Housing Hub – Phase 1 (UBC Vancouver)

The Chair of the Property & Planning Committee reported that circulated materials were reviewed and discussed at the Property & Planning Committee meeting.

At the Board of Governors meeting, members discussed the financial projections with regard to summer occupancy, and were assured that the risk of less than full occupancy over a 12-month period is very small.

The motion was forwarded to the Board of Governors with a recommendation for approval.

BE IT RESOLVED that *the Board of Governors hereby approves:*

**PONDEROSA HOUSING HUB - PHASE 1
BOARD 2**

Approval

Revised Capital Budget	\$167,432,611
Revised Operating Budget/Proforma	see report
Revised Program Schedule Authorization to issue Development Permit Proceed to Working Drawings	
Funding Release	\$2,000,000

CARRIED

7.6 Earth & Ocean Sciences (EOS) Geological Field School

The Chair of the Property & Planning Committee reported that circulated materials were reviewed and discussed at the Property & Planning Committee meeting.

The motion was forwarded to the Board of Governors with a recommendation for approval.

BE IT RESOLVED that *the Board of Governors hereby approves:*

**EOS GEOLOGICAL FIELD SCHOOL (Oliver, BC)
BOARD 1**

Approval

Preliminary Capital Budget	\$2,400,000
Preliminary Operating Budget	\$31,000
Schedule Project in Principle Location Consultant Selection Program Proceed to Schematic Design	
Funding Release	\$100,000

CARRIED

7.7 Alumni Centre (UBC Vancouver)

Authorization to seek Provincial Approval of Ground Lease

The Chair of the Property & Planning Committee reported that circulated materials were reviewed and discussed at the Property & Planning Committee meeting.

The motion was forwarded to the Board of Governors with a recommendation for approval.

BE IT RESOLVED that *the Board of Governors hereby supports the ground lease of the site for the Alumni Centre to the UBC Alumni Association; and,*

BE IT FURTHER RESOLVED that *the Board of Governors hereby authorizes the Administration to obtain Lieutenant Governor Order in Council approval and Ministerial approval (pursuant to Section 50(2) of the University Act) to grant the building site lease to the UBC Alumni Association for the purpose of constructing an Alumni Centre.*

CARRIED

7.8 Advisory Urban Design Panel (AUDP) - Appointment

The Chair of the Property & Planning Committee reported that circulated materials were reviewed and discussed at the Property & Planning Committee meeting.

The motion was forwarded to the Board of Governors with a recommendation for approval.

BE IT RESOLVED that *the Board of Governors hereby approves the appointment of Mr. Steve Jedreicich to the UBC Advisory Urban Design Panel for a term to expire in September 2013.*

CARRIED

7.9 Faculty of Pharmaceutical Sciences / Centre for Drug Research and Development (CDRD) Building (UBC V) – Fast Track Update Report

The final Fast Track Update Report, covering the period to August 31, 2011, was circulated for information.

The project remains on target for completion and within budget; an adequate amount of contingency funding is available in the event it should be needed.

7.10 Capital Projects Update

The Board of Governors received a review of the circulated standing report, which includes all major capital projects that have received at least Board 1 approval and the capital contingency update.

During discussion it was noted that IICs are a significant source of public realm funding, one not usually available to universities.

7.11 Board 4 Report

The following Board 4 completion report was circulated and reviewed for the Board of Governors:

- UBC Okanagan Student Housing Phase 3B

**8. JOINT: *PROPERTY & PLANNING COMMITTEE*
*FINANCE COMMITTEE***

Lead Chair: Mr. Robert Fung

Chair: Dr. Maureen Howe

8.1 Capital Project & Internal Loan Approval Authority

The Property & Planning Committee Chair briefly reviewed the motion as amended by the Property & Planning Committee and forwarded to the Board of Governors with a recommendation for approval.

BE IT RESOLVED that *the Board of Governors delegates approval authority to the University Administration for capital projects and internal loans up to \$2.5M, under the following conditions:*

- *a limit of \$10M in aggregate annual financing; and,*
- *inclusion of capital projects up to \$2.5M in regular capital project updates to the Board of Governors.*

CARRIED

9. *AUDIT COMMITTEE*

Chair: Mr. Ross Smith

Members: Dr. Maureen Howe, Mr. Barry Lapointe, Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, President Stephen Toope

9.1 Quarterly Financial Statements

The Audit Committee Chair reported that UBC's Consolidated Financial Statements for the first quarter of 2011/2012 were received and discussed by the Audit Committee, and circulated for information.

9.2 Quarterly Financial Forecast

The Audit Committee Chair reported that the Quarterly Financial Forecast (as at June 30, 2011) was discussed and approved by the Audit Committee, and circulated for information.

11. *GOVERNANCE COMMITTEE*

Chair: Ms. Susan Yurkovich

Members: Ms. Theresa Arsenault, Ms. Shannon Dunn, Dr. Nassif Ghossoub, Mr. Sean Heisler, Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, Mr. Spencer Robins, Ms. Sumedha Sharma, Professor Stephen Toope

11.1 Policy #76 – Student Service Appointments

The Governance Committee Chair reported that the University Counsel reviewed circulated information at the Committee meeting.

The motion was forwarded to the Board of Governors with a request for approval.

BE IT RESOLVED that *the Board of Governors hereby repeals Policy #76 (Student Service Appointments).*

CARRIED

11.2 Policy #102 – Abandoned Motor Vehicles

The Governance Committee Chair reported that the University Counsel reviewed circulated information at the Committee meeting.

The motion was forwarded to the Board of Governors with a request for approval.

BE IT RESOLVED that *the Board of Governors hereby repeals Policy #102 (Abandoned Motor Vehicles); and,*

BE IT FURTHER RESOLVED that *the Board of Governors hereby approves amendments to UBC Traffic & Parking Rules (circulated as Schedule C), effective September 27, 2011.*

CARRIED

11.3 Policy #75 – Appointment of Graduate Students to Teach a Course in which a Board of Governors Appointment is Required

The Governance Committee Chair reported that the University Counsel had reviewed circulated materials at the Committee meeting.

Following consultation, a final proposal will be forwarded to the Board of Governors for approval early in 2012.

11.4 Policy #97 – Conflict of Interest & Commitment

The Governance Committee Chair reported that the University Counsel had reviewed materials at the Committee meeting.

Following consultation, a final proposal will be forwarded to the Board of Governors for approval early in 2012.

ADJOURNMENT

BE IT RESOLVED that *the open portion of the UBC Board of Governors meeting be hereby adjourned.*

CARRIED