



University of British Columbia
BOARD OF GOVERNORS
MINUTES

February 2, 2012

8:30 a.m. to 2:30 p.m.

UBC Vancouver

Arbutus Room

Ponderosa Centre

In Attendance: Board Members

Chancellor Sarah Morgan-Silvester
Mr. Bill Levine, Chair
President Stephen Toope
Ms. Theresa Arsenault
Ms. Shannon Dunn
Ms. Anne-Marie Fenger
Mr. Robert Fung
Dr. Nassif Ghossoub
Mr. Sean Heisler
Dr. Maureen Howe
Dr. Richard Johnston
Ms. Alice Laberge
Mr. Douglas Mitchell
Ms. Janet Pau
Ms. Sumedha Sharma
Mr. Ross Smith
Mr. Spencer Robins
Dr. Michael Treschow
Ms. Susan Yurkovich

Administration

Ms. Lisa Castle
Dr. Louise Cowin
Dr. David Farrar
Mr. Stephen Owen
Dr. Doug Oworm
Mr. Hubert Lai
Ms. Reny Kahlon

Regrets: *none*

1. REMARKS

The Chair called the meeting of the Board of Governors to order.

On behalf of the Board, the Chair congratulated Ms. Sumedha Sharma, re-elected to a second term by students at the Vancouver campus.

The President reported on a meeting between the Prime Minister and presidents of major Canadian universities, at which the *Review of Federal Support to Research & Development Report* was discussed, with indications that the federal government intends to move more quickly than originally anticipated towards implementing the resulting recommendations.

In light of federal budget concerns, university presidents have made the determination that a principle objective is the protection of core operating grant programs administered by federal granting councils.

The President updated the Board of Governors regarding leadership renewal processes currently underway at the University and drew to the attention of Governors a [major federal investment in the pan-western Composites Research Network](#), to be headquartered at UBC's Vancouver campus.

Work continues through the [Canada West Universities Athletic Association](#) to address issues of support for student athletes and university autonomy. The working group will present a report to Canada West on February 7, 2012.

2. AUDIT COMMITTEE

Chair: Mr. Ross Smith

2.1 Quarterly Financial Forecast

The Quarterly Financial Forecast for December 31, 2011 was received for information, as approved by the Audit Committee on January 3, 2012 and as submitted to the provincial government.

Discussions with the province around UBC's projections are underway.

2.3 Quarterly Financial Statements

UBC's Consolidated Financial Statements for the third quarter of 2011/2012 as at December 31, 2011 and as received by the Audit Committee on January 3, 2012 were received for information.

4. GOVERNANCE COMMITTEE

Chair: Ms. Susan Yurkovich

4.1 Policy #97 (Conflict of Commitment and Conflict of Interest)

The Chair of the Governance Committee reported that the Committee received and discussed an overview of the proposed amendments.

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors approves as circulated Policy #97 (Conflict of Commitment and Conflict of Interest), effective February 2, 2012.*

CARRIED

4.2 Policy #89 (Research Involving Human Participants) and Associated Procedures

The Committee Chair explained that revisions to Policy #89 are required to bring UBC's policy into compliance with the expanded requirements of Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans (TCPS), issued in January 2011.

The Board of Governors will be asked to approve revisions to the Policy in June 2012, following UBC's standard public consultation process.

4.5 Amendments to Joint Senate and Board Policies

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors approves Policies #17 (Appointment of Registrar and Librarians) and Policy #18 (Appointment of Designated Senior Academic Administrators) in the forms circulated as Attachments C and D, effective February 3, 2012 for all appointments for which the selection process has not yet commenced.*

CARRIED

4.6 Policy #75 (Appointment of Graduate Students to Teach a Course requiring a Board of Governors Appointment)

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors repeals Policy #75 and approves revised Policy #75 circulated as Attachment D, effective February 3, 2012.*

CARRIED

4.7 Policy #125 (Retained Risk Fund for Major Capital Projects)

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors approves amendments to Policy #125 as circulated, effective September 27, 2011.*

CARRIED

5. FINANCE COMMITTEE

Chair: Dr. Maureen Howe

5.1 Student Housing & Hospitality Services – Financial Services and Operational Update

The Committee Chair reported that the Finance Committee received and discussed an overview of the circulated materials, including an update of activities at Student Housing & Hospitality Services (encompasses Student Housing, Conferences, Food Services, and Child Care Services).

During Committee discussion, members asked for and received clarification around the process and results of transferring faculty and staff housing currently within the SHHS portfolio to UBC Properties Trust as the body overseeing the build out of non-student housing at Point Grey.

Also raised was the issue of the discrepancy between the \$573 monthly housing allowance provided by the province and actual rents in the Lower Mainland. The VP Students agreed to investigate the issue further.

The President added that the Administration has been and will continue to press the issue with the provincial government.

Another area identified during Committee discussion as requiring further consideration was the quality / availability of food services and other amenities at the Okanagan campus.

5.2 Endowment Status Report

A summary of the status of endowment funds (UBC Vancouver) as at November 30, 2011 was received for information, in accordance with Policy #113 (Endowment Management)..

6. PROPERTY & PLANNING COMMITTEE

Chair: Mr. Robert Fung

6.1 Geological Field School (EOS) Oliver, BC

The Committee Chair reported that a summary of the approval request (as circulated) was provided at the Property & Planning Committee meeting.

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors approves the following:*

BOARD 2 - GEOLOGICAL FIELD SCHOOL (EOS) Oliver, BC

| | |
|--|------------------|
| Capital Budget | \$2,400,000 |
| Preliminary Operating Budget | \$31,000 |
| Revised Program | |
| Revised Schedule | |
| Proceed to Working Drawings and Tender | |
| Funding Release | \$300,000 |

CARRIED

6.2 Development Permit Board (DPB) - Appointments

The Committee Chair reported that the motion before the Board has been revised to allow time for additional review of the Development Permit Board's terms of reference.

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors approves:*

1. Deferred;

2. *The reappointment of Mr. Harold Kalke as Chair of the Development Permit Board for a term to end in December 2015;*
3. *The reappointment of Mr. Stan Hamilton and Mr. Jim Taylor to the Development Permit Board for terms to end in December 2014; and,*
4. *The Development Permit Board Terms of Reference as circulated.*

CARRIED

6.3 Advisory Urban Design Panel (AUDP) - Appointment

There was no discussion of this item.

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors approves the reappointment of Dr. Maged Senbel to the Advisory Urban Design Panel for a term to expire in February 2014.*

CARRIED

6.4 Annual Sustainability Report

The report was received for information at the Property & Planning Committee meeting; there was no discussion of this item at the Board of Governors meeting.

6.5 UBC Properties Trust Biannual Update (Continuation from September 2011)

The Chair of the Property & Planning Committee introduced Mr. Randy Zien, and explained that a continuation of the September 2011 UBC Properties Trust presentation would be provided.

A review of on-campus housing was provided, including numbers/styles of units, vacancy rates, and development-related charges, along with an overview of the broader regional, national and international housing market and anticipated trends.

6.6 Capital Projects Update

The report was received for information.

7. JOINT: COMMUNITY PLANNING TASK GROUP PROPERTY & PLANNING COMMITTEE

**Chairs: Dr. Nassif Ghoussoub
Mr. Robert Fung**

7.1 Housing Action Plan (Vancouver)

The Task Group Chair reported on feedback received at the January 18, 2012 Housing Action Plan forum, played a short video of comments made by forum participants, and encouraged Board members to read [comments made on the Board of Governors website](#). He also provided a brief overview of feedback received through Campus + Community Planning (focus groups, December 2011 open house).

Feedback is and will continue to be incorporated into the Housing Action Plan Discussion Paper during public consultation, with a draft to be presented to the Board of Governors in June 2012.

The Community Planning Task Group Chair pointed out that **implications of the options under consideration must also be reviewed in depth by the Finance Committee.**

Also noted was the inadequacy of the \$573 housing allowance provided under the provincial student loan program, even in the context of on-campus student housing.

7.2 Gage South + Environs Planning Process Update (Vancouver)

The Task Group Chair pointed out that the Community Planning Task Group had not yet had the opportunity to review and discuss the circulated report.

He noted that the April 2012 date proposed for the public hearing on the designation for the “Area Under Review” that is part of the study area falls at the end of the term/exam period, a time when students may not be able to contribute to the process.

THE BOARD OF GOVERNORS AGREED to receive the circulated report for information; the Community Planning Task Group will review the report and forward feedback to the Board of Governors.

8. LEARNING & RESEARCH COMMITTEE

Chair: Dr. Richard Johnston

8.1 Place and Promise: Faculty of Arts (Vancouver)

Dr. Gage Averill, Dean, Faculty of Arts / Faculty of Arts Strategic Plan

The largest Faculty at UBC, with nearly 13,000 undergraduate and 1,600 graduate students, Arts has 20 academic departments and schools spanning the humanities, social sciences, creative and performing arts, as well as professional programs. Many Arts departments are considered in the top two in Canada and among the top 15-20 internationally.

The presentation provided the Board of Governors an overview of the Faculty’s impact on the undergraduate experience at UBC, especially as related to *Place and Promise* commitments.

Board members discussed consideration of risk in choosing [Go Global](#) destinations, and potential revenue and other benefits of expanding course availability into a summer semester (costs / opportunities are being considered by the Finance portfolio).

Board members encouraged increased interaction and cooperation between Arts faculties at the two campuses.

8.2 Strategic Discussion: Research at UBC – Role of Graduate Students

The Board of Governors received a presentation from the Vice-President Research & International.

During discussion, Board members requested and received additional information regarding selection of graduate students, costs of and funding for graduate education, and outcomes for domestic and international students (including employment opportunities).

Also discussed was the importance of finding an appropriate balance between teaching and learning for graduate students, often related to the availability of financial support for the learning (research) activities of grad students.

8.3 Requests to Vary the Terms of Endowment(s)

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors approves, as recommended by the President and University Counsel:*

- a. Restated endowment terms circulated as Schedule A (Professor Jessie Gordon MacCarthy Memorial Scholarship Endowment Fund);*
- b. “Pfizer Consumer Healthcare Guy Genest Award in Pharmaceutical Sciences Endowment Fund” as the name of the endowment fund previously named Wyeth Award Fund;*
- c. Encroachment on the entire value of endowment funds listed, transfer of monies out of the Funds, and collapse of the Funds; and,*
- d. Encroachment on the endowment funds listed by exempting the Funds from annual amortization payments established under Policy #113 (Endowment Management).*

CARRIED

8.4 Senate Recommendations

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors concurs with:*

- a. Recommendations arising from the UBC Vancouver Senate meeting of December 14, 2011, effective as of February 2, 2012; and,*
- b. Recommendations arising from UBC Okanagan Senate meetings of December 15, 2011 and January 25, 2012, effective as of February 2, 2012.*

CARRIED

8.5 Establishment of New Endowments

The report was received for information.

9. PEOPLE, COMMUNITY & INT’L COMMITTEE

Chair: Ms. Theresa Arsenault

9.1 UBC Development & Alumni Engagement Campaign

The Board of Governors received a presentation reviewing highlights of the recent Campaign launch in Hong Kong, communication initiatives and results, and progress towards development and alumni engagement Campaign goals ([start an evolution website](#)).

The Board requested that gifts originating in the Okanagan be noted separately for information (donations in support of UBC's [Distributed Medical Education Program](#) / [Southern Medical Program](#) are attributed to the Faculty of Medicine).

Also requested was additional reporting about in-person meetings with donors and potential donors.

It was noted for the Board's information that matching government funds for capital projects would **not** be included in future reports.

9.2 Changes in Enrolment Services and Update on Access to Post-Secondary Education

The Board of Governors received and discussed a presentation of ongoing and planned changes to student support, including the implementation of an organizational structure based on connecting each student with one Enrolment Service Professional (ESP) – the 'Names Not Numbers' project.

ESPs will provide personalized registration, advising, and other supports to students throughout their undergraduate experience, and will facilitate the transfer of student relationships to the UBC Alumni Association upon graduation.

It was noted for the Board's information that while timing of the various initiatives will vary between the Vancouver and Okanagan campuses, overall guiding principles and goals have been accepted across the system.

The program will be fully rolled out at the Vancouver campus by June 2013.

Progress will be gauged through an annual (internal) student satisfaction survey, external surveys and other key performance measures, including feedback from faculty partners and the Student Advisory Council.

Also underway is a transition toward broad-based admissions and a greater focus on needs-based financial support for students. Financial initiatives involve continued discussions with the province about options and constraints of the student loan system as it is currently structured.

The University is carefully considering the needs of Aboriginal students within the context of initiatives such as broad-based admission; where students have limited family and community support, they may require additional assistance with the application process.

Structural issues within the application process that may pose a barrier to Aboriginal students are also being addressed.

At the Okanagan campus, recruitment of Aboriginal students has been reasonably successful. Challenges include the small number of Aboriginal students able to meet UBC entry standards and encouraging Aboriginal students to consider a wider choice of program/career options.

With the implementation of broad-based admission and other operational changes, UBC has substantially improved its ability to make offers of admission in a timely manner, relative to other North American institutions.

9.3 Naming of Campus Facilities

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors approves the following Class 1 Recommendations from the Naming Committee:*

- a. *Recommendations arising from the UBC Vancouver Senate meeting of December 14, 2011, effective as of February 2, 2012; a1. “David Sidoo Field” for the field at Thunderbird Stadium, in honor of donor.*
- b. *“Engineering, Management and Education” for Building #4030 at UBC’s Okanagan campus, to reflect building use.*

CARRIED

9.4 Notable Distinctions

The report was received for information.

9.5 UBC Campus Security Annual Report 2011 – Consolidated Report for Vancouver and Okanagan Campuses

The report was received for information.

9.6 Alumni Affairs – Activity Report

The report was received for information.

ADJOURNMENT

Members were advised that, in accordance with the approved schedule of meetings, the next regular meeting of the UBC Board of Governors would be held on April 3, 2012, starting at 8:30 a.m. (breakfast at 8:00 a.m.).

The following motion was moved and seconded:

BE IT HEREBY RESOLVED that *the February 2, 2012 meeting of the UBC Board of Governors is adjourned.*

CARRIED