



University of British Columbia
BOARD OF GOVERNORS
MINUTES

April 3, 2012
10:00 a.m. to 2:00 p.m.
UBC Vancouver
Arbutus Room
Ponderosa Centre

In Attendance: Board Members

Mr. Bill Levine, Chair
Chancellor Sarah Morgan-Silvester
President Stephen Toope
Ms. Theresa Arsenault
Ms. Shannon Dunn
Ms. Anne-Marie Fenger
Mr. Robert Fung
Dr. Nassif Ghoussoub
Mr. Sean Heisler
Dr. Maureen Howe
Dr. Richard Johnston
Dr. Gerald Karr
Ms. Alice Laberge
Mr. Jason McLean
Mr. Douglas Mitchell
Ms. Janet Pau
Ms. Sumedha Sharma
Mr. Ross Smith
Mr. Spencer Robins
Dr. Michael Treschow
Ms. Susan Yurkovich

Administration

Ms. Lisa Castle
Dr. Louise Cowin
Dr. David Farrar
Mr. Pierre Ouillet
Mr. Stephen Owen
Dr. Doug Owram
Mr. Hubert Lai
Ms. Reny Kahlon

Regrets: *none*

1. REMARKS

The Board Chair called the meetings of the Standing Committees to order.

Incoming Board members Dr. Gerry Karr and Mr. Jason McLean were introduced and welcomed.

On behalf of the Board of Governors, the Board Chair thanked outgoing Board members Mr. Sean Heisler and Mr. Spencer Robins for their service and commitment to the University.

The President informed the Board of Governors about upcoming items planned for discussion at the June 2012 meeting and commented briefly on the recently released federal budget and related research funding.

He also reminded the Board that Mr. Stephen Owen has come to the end of his term as Vice President External, Legal & Community Relations; Dr. Pascal Spothelfer will join UBC in May 2012 as the new Vice President Communications & Community Engagement.

The Board of Governors has also approved the reappointment of Dr. David Farrar as Provost and Vice President Academic.

The President drew the Board's attention to the [Early Alert](#) program, now implemented on the Vancouver campus, and provided a brief update on the [start an evolution](#) campaign.

The VP Students presented members of UBC's successful women's volleyball team and men's and women's varsity swimming team to the Board of Governors; [five members of UBC's swim team have qualified for the 2012 Canadian Olympic Team.](#)

3. FINANCE COMMITTEE

Chair: Dr. Maureen Howe

Members: Ms. Shannon Dunn, Ms. Anne-Marie Fenger, Dr. Nassif Ghossoub, Mr. Sean Heisler, Dr. Richard Johnston, Dr. Gerald Karr, Ms. Alice Laberge, Board Chair Bill Levine, Mr. Jason McLean, Chancellor Sarah Morgan-Silvester, Ms. Janet Pau, Mr. Spencer Robins, Ms. Sumedha Sharma, Mr. Ross Smith, Professor Stephen Toope, Dr. Michael Treschow

3.1 UBC Investment Management Trust (IMANT) Quarterly Report

The Committee Chair reported that the Finance Committee received and discussed a presentation of the circulated materials, and that the Committee was informed that achieving the targeted return for the endowment would be difficult but doable. She noted for the Board's information that the endowment stabilization account is currently in deficit.

3.2 UBC Working Capital Investment Mandate

The Committee Chair reported that the Committee was provided with an overview of circulated materials, including background of working capital and rationale behind the approval request.

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors approves:*

- *the University's Core Working Capital Fund Statement of Investment Policies & Procedures (SIPP) as recommended by the UBC Investment Management Trust (IMANT) Board; and,*
- *the creation of the University's Liquidity Fund Statement of Investment Policies & Procedures.*

CARRIED

3.3 Tuition Fees 2012/2013

The Committee Chair reported that circulated materials, including guiding principles and consultation process and results, were reviewed at the Committee meeting.

It was reported at the Committee meeting that the Administration has undertaken changes to the tuition consultation process, including holding monthly meetings with representatives of student governments to receive input regularly throughout the University's budgeting process.

Also pointed out at the Committee meeting - the University does increase domestic tuition fees to the full extent mandated by the province, notwithstanding the consultation process.

The Provost and Vice President Academic explained that tuition rates for each incoming ISI cohort are approved by the Board of Governors.

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors:*

- a. *Sets and determines the fees for instruction in all programs and courses commencing on or after May 1, 2012, according to the fee schedule attached and marked 'Schedule A';*

Directs the Administration to ensure that students in financial need are offered the assistance they require to enrol or continue, and report in June 2013 on those efforts and the use of University funds set aside for this purpose;

- b. *Approves tuition-related fees effective May 1, 2012, and mandatory fees effective September 1, 2012 according to the fee schedule circulated and marked 'Schedule B'*;*
- c. *Approves as circulated the schedule of fees for the UBC Alma Mater Society, effective September 1, 2012**;*
- d. *Approves as circulated the schedule of fees for the UBC Students' Union Okanagan, effective September 1, 2012;*
- e. *Approves an increase of 3% to international undergraduate (ISI) tuition effective May 2012 for new incoming international undergraduate students for the 2012/2013 Academic Year; and,*
- f. *Approves an increase of 2% to international undergraduate (ISI) tuition for the subsequent three years (2013/14, 2014/15, and 2015/16), or until graduation from their current degree program, whichever is the shorter period, for new international undergraduate (ISI) students new to UBC in 2012/13.*

CARRIED

*. Schedule 'C' was approved by the President and circulated for the Board's information.

** Some AMS fees have opt-out provisions, administered by the UBC AMS.

3.4 Operating Budget 2012/2013

The Committee Chair reported that the Finance Committee received and discussed a summary of the circulated materials, outlining operating budgets for the Vancouver and Okanagan campuses.

Just prior to this meeting of the Board, the Finance Committee discussed the implementation of a framework (to be drafted through the Governance Committee) to establish policies and procedures to guide the Board of Governors when considering allocation of Trek Endowment earnings to the academic operations of the University.

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors approves the 2012 / 2013 Operating Budget (Vancouver and Okanagan).*

CARRIED

3.5 Consolidated Budget 2012/2013

The Committee Chair reported that the Finance Committee received and discussed a presentation summarizing the University's consolidated budget for the coming fiscal year.

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors approves the 2012 / 2013 Consolidated Budget (Vancouver and Okanagan).*

CARRIED

4. PROPERTY & PLANNING COMMITTEE FINANCE COMMITTEE

Chairs: Mr. Robert Fung
Dr. Maureen Howe

4.1 Steam-to-Hot-Water Conversion Project (Vancouver)

The Chair of the Property & Planning Committee reported that the Committees received and discussed an overview of the project, as detailed in the circulated materials.

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors approves Phase 2 and Phase 3 of the Steam-to-Hot-Water Conversion Project, subject to tenders for construction components being received at or below budget*, and an initial funding release for Phase 4, to commence design of the hot-water peaking plant.*

BOARD 2 and BOARD 3

Capital Budget – Approved Overall	\$84,800,000
New Capital Expense – Powerhouse demolition	\$3,500,000
Revised Capital Budget – Project Overall	\$88,300,000
Capital Budget – Phase 1 Previously Approved	\$5,891,020
Capital Budget – Phase 2 + 3	\$13,870,000
Capital Budget – Phase 4 (Peaking Plant Design)	\$2,380,000

Preliminary Operating Budget	See Report
Proceed to Working Drawings	
Award of Construction Contracts	
Funding Release	\$16,250,000

CARRIED

* Removal of this condition will be based on results from approximately 80% of tenders.

5. PROPERTY & PLANNING COMMITTEE

Chair: Mr. Robert Fung

Members: Ms. Shannon Dunn, Ms. Anne-Marie Fenger, Dr. Nassif Ghossoub, Mr. Sean Heisler, Dr. Richard Johnston, Ms. Alice Laberge, Board Chair Bill Levine, Mr. Douglas Mitchell, Chancellor Sarah Morgan-Silvester, Ms. Janet Pau, Mr. Spencer Robins, Ms. Sumedha Sharma, Professor Stephen Toope, Dr. Michael Treschow

5.1 Capital Projects Update

The most recent capital projects update was circulated; full discussion of capital priorities will take place at the June 2012 Board meeting.

Board members were assured that capital projects commence the Board approval process only if financing plans are in place.

Also discussed briefly was the process by which funds flow from UBC Properties Trust.

5.2 Geological Field School (EOS) Oliver, BC

The Chair of the Property & Planning Committee reported that the Committee received a summary of the approval request (as circulated).

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors approves Board 3 for the Geological Field School (Oliver, BC), subject to tenders for construction components (\$1.644M budget) being received at or below budget.**

**GEOLOGICAL FIELD SCHOOL (EOS) Oliver, BC
BOARD 3**

Final Capital Budget	\$2,400,000
Final Operating Budget	\$31,000
Final Program	
Funding Sources	
Award of Contract	
Funding Release	\$2,000,000

CARRIED

* Removal of this condition will be based on results from approximately 80% of tenders.

5.3 Bookstore Addition (Vancouver)

The Chair of the Property & Planning Committee reported that the Committee received and discussed a summary of the approval request (as circulated).

At the request of the Committee, the Board of Governors was provided with an updated liquidity chart (to be further revised in light of an error noted at this meeting).

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors approves:*

BOARD 1

Preliminary Capital Budget	\$5,000,000
Preliminary Operating Budget	\$47,747
Schedule	
Project in Principle	
Location	
Consultant Selection	
Program	
Proceed to Schematic Design	
Funding Release	\$500,000

CARRIED

5.4 Board 4 Reports

The Chair of the Property & Planning Committee reported that the following Board 4 reports were received by the Committee:

- a. Student Housing Phase 3 (Okanagan)
- b. UBC Research Ponds Relocation – The Origin & Persistence of Species (Vancouver)
- c. UBC Renew Phase 1 – Buchanan Block A (Vancouver)

In response to a question, the Board of Governors was informed that any costs related to construction or design deficiencies are reported at the Board 4 stage of the University's [capital approval process](#).

5.6 Advisory Urban Design Panel - Appointments

The following resolution received Consent Approval:

BE IT HEREBY RESOLVED that *the Board of Governors approves the appointments of Mr. Martin Nielsen and Mr. Mark Ostry to the UBC Advisory Urban Design Panel.*

CARRIED

6. COMMUNITY PLANNING TASK GROUP PROPERTY & PLANNING COMMITTEE

Chairs: Dr. Nassif Ghossoub

Mr. Robert Fung

Task Group Members: Ms. Anne-Marie Fenger, Mr. Robert Fung, Mr. Sean Heisler, Dr. Richard Johnston, Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, Ms. Sumedha Sharma, Professor Stephen Toope, Ms. Susan Yurkovich

6.1 Final Plan for Gage South ‘Area Under Review + Environs (Vancouver)

The Task Group Chair reported that the Task Group received and discussed an overview of circulated materials, including a review of the comprehensive consultation process.

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors:*

- a. Approves the layout for academic and transit facilities in general conformance with the concept plan provided in Attachment 2;*
- b. Approves the use of the northern part of the Gage South area for 12-month student housing, with a priority for graduate students and post-doctoral fellows, to support vibrancy and mixed-use objectives for this part of campus as set out in the Land Use Plan and the Vancouver Campus Plan;*
- c. Refers to public hearing the proposed amendment of the Land Use Plan to change the designation of Gage South from ‘Area Under Review’ to ‘Academic’, as in Attachment 3; and,*
- d. Refers to public hearing the amendment to the Land Use Plan proposed in Attachment 3: to add a policy to the Land Use Plan clarifying the Board’s ability to locate approved residential floor space allocations not achieved in any particular neighbourhood to different parts of campus in the future, given the importance of these allocations to UBC’s academic mission, student housing goals, faculty and staff housing goals, endowment value and sustainable community goals.*

CARRIED

6.2 Housing Action Plan (Vancouver)

The Task Group Chair drew the Board’s attention to the circulated summary report; the draft Housing Action Plan will come to the Board of Governors in June 2012.

Board members wondered about reported rates of residential usage of UBC facilities such as the aquatic centre and bus facility; results of surveys conducted by C+CP indicate higher residential usage rates.

7. LEARNING & RESEARCH COMMITTEE

Chair: Dr. Richard Johnston

Members: Dr. Nassif Ghoussoub, Mr. Sean Heisler, Dr. Maureen Howe, Board Chair Bill Levine, Ms. Janet Pau, Mr. Spencer Robins, Chancellor Sarah Morgan-Silvester, Ms. Sumedha Sharma, Professor Stephen Toope, Dr. Michael Treschow

7.1 Place and Promise Faculty Presentation

Presenter: Dr. Daniel Muzyka, Dean
Faculty of Management (Okanagan)
Sauder School of Business (Vancouver)

Presentation: Sauder School of Business: A Review & Update

The Board of Governors received a presentation regarding the scope of current activities, the School's relative performance on a national and international scale, the key elements of its current strategy and the primary challenges facing the School going forward.

During his presentation, Dr. Muzyka stressed that the Sauder School of Business will face significant challenges if it continues to be subject to 2% annual tuition caps. Were tuition increases for professional schools a possibility, the Sauder School would gradually phase in increases, while growing the capacity of the School. He added that a priority for the Sauder School is to continue to provide financial support (in the form of bursaries) to all admitted students in need.

The University is currently undertaking searches for two Deans (one Vancouver, one Okanagan) for the Sauder School. Included in the mandate of the new positions is a requirement to establish connections across the two campuses.

Board members received comments from and asked questions of three current Sauder students, who spoke of their many positive experiences.

7.2 Senate Recommendations

The following resolutions received Consent Approval:

BE IT HEREBY RESOLVED that *the Board of Governors accepts recommendations resulting from UBC Vancouver Senate meetings of February 15, 2012 and March 14, 2012, effective as of April 3, 2012.*

CARRIED

BE IT HEREBY RESOLVED that *the Board of Governors accepts recommendations resulting from UBC Okanagan Senate meetings of February 29, 2012 and March 28, 2012, effective as of April 3, 2012.*

CARRIED

7.3 Exemption from Amortization for Endowment Funds

The following resolution received Consent Approval:

BE IT HEREBY RESOLVED that *the Board of Governors approves, as recommended by the President and University Counsel, an encroachment on the endowment funds listed (the “Funds”) by exempting the Funds from annual amortization payments established under Policy #113 (Endowment Management).*

CARRIED

9. GOVERNANCE COMMITTEE

Chair: Ms. Susan Yurkovich

Members: Ms. Theresa Arsenault, Ms. Shannon Dunn, Dr. Nassif Ghossoub, Mr. Sean Heisler, Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, Mr. Spencer Robins, Ms. Sumedha Sharma, Professor Stephen Toope

9.1 Policy #88 (Patents & Licensing) - Amendments

The Committee Chair noted that the current policy and proposed revisions were circulated for the Board’s information.

The Vice President Research & International explained that policy revisions are intended to reflect the University’s current practices; UBC has experienced considerable success mobilizing inventions resulting from the work of UBC researchers.

The proposed revisions will now go forward for public consultation, with an approval request expected to come before the Board of Governors in November 2012.

9.2 Policy #61 (Postdoctoral Fellows) and Policy #86 (Extraordinary Expenses – Grant & Contract-Funded Employees) - Amendments

The Committee Chair noted that the circulated materials included a summary of public input in response to policy revisions.

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors approves as circulated Policy #61 (Postdoctoral Fellows) and Policy #86 (Extraordinary Expenses – Grant & Contract-Funded Employees), effective April 3, 2012.*

CARRIED

9.5 Western Canadian Universities Marine Sciences Society (WCUMSS) – Ratification of Appointments to the Management Council

The following resolution received Consent Approval:

BE IT HEREBY RESOLVED that *the Board of Governors*:

- *ratifies the appointment of Dr. Robert Shadwick, Department of Zoology, for the period July 1, 2011 to December 31, 2011;*
- *ratifies the appointment of Dr. Brian Leander, Departments of Biology and Zoology, for the period January 1, 2012 to December 31, 2012;*
- *approves the reappointment of Dr. Simon Peacock, Dean, from July 1, 2011 to June 30, 2013; and,*
- *approves the reappointment of Dr. Robert Shadwick for the period January 1, 2013 to June 30, 2013,*

to the Western Canadian Universities Marine Sciences Society Management Council.

CARRIED

9.6 Board of Governors Meeting Dates 2013

The following resolution received Consent Approval:

BE IT HEREBY RESOLVED that *the Board of Governors approves the following 2013 meeting dates:*

Standing Committees 8:00 a.m. to 5:00 p.m.*	Board Reception/Dinner 4:30 p.m. to 9:00 p.m.*	BOARD OF GOVERNORS 8:00 a.m. to 5:00 p.m.*
Tue 29 Jan 2013	Tue 5 Feb 2013	Wed 6 Feb 2013
Tue 26 Mar 2013	Tue 2 Apr 2013	Wed 3 Apr 2013
Thu 30 May 2013	Mon 3 Jun 2013	Tue 4 Jun 2013
Tue 10 Sep 2013	Mon 16 Sep 2013	Tue 17 Sep 2013
Tue 19 Nov 2013	Mon 25 Nov 2013	Tue 26 Nov 2013

CARRIED

* Meeting times are subject to change.

10. PEOPLE, COMMUNITY & INT'L COMMITTEE

Chair: Ms. Theresa Arsenault

Members: Ms. Anne-Marie Fenger, Dr. Nassif Ghossoub, Mr. Sean Heisler, Ms. Alice Laberge, Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, Mr. Spencer Robins, Ms. Sumedha Sharma, Professor Stephen Toope

10.1 Strategic Discussion: International Strategic Plan

The Vice President Research & International provided information about the International Strategic Plan, including a brief background, current direction, and benefits of international engagement to the University and the surrounding community.

Board members asked about connections with the Senates and Deans, and were assured of the University's ongoing commitment to coordination and collaborative planning.

Board members expressed their support for internationalization at UBC, and suggested that communicating the benefits of internationalization to the UBC community, Lower Mainland and province as a whole should be a priority.

10.2 University Neighbourhoods Association (UNA) Annual Report

The Board received a brief overview of the history of the University Neighbourhoods Association (UNA) and the Neighbours Agreement.

The UNA Annual Report was circulated for information.

10.3 Naming of Campus Facilities

The following resolutions received Consent Approval:

BE IT HEREBY RESOLVED that *the Board of Governors hereby approves the following Class 1 naming recommendation:*

*“Bioenergy Research and Demonstration Facility”
for Building #19 on UBC's Vancouver Campus.*

CARRIED

ADJOURNMENT

Members were advised that, in accordance with the approved schedule of meetings, the next regular meeting of the UBC Board of Governors would be held on June 12, 2012, starting at 8:30 a.m.

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the April 3, 2012 meeting of the UBC Board of Governors be adjourned.*

CARRIED