



University of British Columbia
Board of Governors
MINUTES

September 20, 2012
10:15 a.m. to 3:00 p.m.

UBC Okanagan
University Centre
UN200

In Attendance: Board Members

Chancellor Sarah Morgan-Silvester
Mr. Bill Levine, Board Chair
President Stephen Toope
Ms. Theresa Arsenault
Ms. Shannon Dunn
Ms. Anne-Marie Fenger
Mr. Robert Fung
Dr. Nassif Ghossoub
Dr. Richard Johnston
Dr. Gerry Karr
Mr. Tim Krupa
Ms. Alice Laberge
Mr. Jason McLean
Mr. Greg Peet
Ms. Sumedha Sharma
Mr. Michael Silley
Mr. Ross Smith
Dr. Michael Treschow
Ms. Susan Yurkovich

Administration

Dr. Deborah Buszard
Ms. Lisa Castle
Dr. Louise Cowin
Dr. David Farrar
Dr. John Hepburn
Mr. Hubert Lai
Ms. Barbara Miles
Mr. Pierre Ouillet
Mr. Pascal Spothelfer
Ms. Reny Kahlon

Regrets: Dr. Maureen Howe
Mr. Douglas Mitchell

1. REMARKS

The Board Chair called the September 20, 2012 meeting of the Board of Governors to order, noting that many of the items before the Board today have been considered in detail at meetings of the Standing Committees.

On behalf of the Board of Governors, the Chair congratulated the Vice President Development & Alumni on her reappointment to a second five-year term.

The Chancellor spoke of the momentous transformation of the Okanagan campus in her years as Chancellor.

The President informed the Board that with 8,431 students on campus, the original vision of the campus build out has been accomplished.

49,064 students are attending at the Vancouver campus, including the largest cohort of British Columbia students in UBC's history.

The President reported that he, the Chancellor and the Board Chair attended very successful opening events on both campuses, noting that broad-based admissions have been launched at the Okanagan campus this year.

The President provided an update regarding bargaining taking place between UBC and the unions that represent various staff groups.

1.1 Notable Distinctions – Faculty, Students, Staff & Alumni

Faculty members featured in the circulated Notable Distinctions item were presented to the Board, along with a brief summary of their awards and achievements.

The full listing in the Research, Teaching and Service categories (Faculty) and listing of awards to and recognition of students, staff and alumni were circulated.

2. AUDIT COMMITTEE

Chair: Mr. Ross Smith

Members: Dr. Maureen Howe, Board Chair Bill Levine, Mr. Jason McLean, Mr. Douglas Mitchell, Chancellor Sarah Morgan-Silvester, President Stephen Toope

2.1 Quarterly Financial Statements

The Audit Committee Chair reported that the Committee received the circulated Consolidated Financial Statements for the first quarter of 2012/2013 (to June 30, 2012) at its July 7, 2012 meeting.

2.2 Quarterly Financial Forecast

The Audit Committee Chair reported that the Committee received and approved the circulated Quarterly Financial Forecast (at June 30, 2012) at its July 7, 2012 meeting.

3. GOVERNANCE COMMITTEE

Chair: Ms. Susan Yurkovich

Members: Ms. Theresa Arsenault, Ms. Shannon Dunn, Dr. Nassif Ghossoub, Board Chair Bill Levine, Mr. Jason McLean, Chancellor Sarah Morgan-Silvester, Ms. Sumedha Sharma, Mr. Michael Silley, President Stephen Toope

3.2 University Neighbourhoods Association (UNA) Bylaws for Noise Control and Enforcement & Disputes

The Governance Committee Chair reported that the University Counsel provided an overview of the circulated materials at the Governance Committee meeting.

The Committee was informed that academic buildings/precincts (including student housing) are excluded from UNA bylaw jurisdiction.

Pursuant to the Neighbours' Agreement (2008), the University Neighbourhoods Association will be responsible for administration of bylaws in residential areas, including all enforcement costs.

The following resolution was moved and seconded:

BE IT RESOLVED HEREBY that the Board of Governors approves University Neighbourhoods Association (UNA) Bylaws circulated as Attachment 1 and Attachment 2, under authority of University Act Sections 27(2)(t), 27(2)(t.1), 27(2)(t.2), 27(2)(t.3), 27(2)(t.4), 27(2)(x.1) and 27(2)(x.2).

CARRIED

3.4 Policy #15 (Smoking and Smoking Product Promotion on Campus) - Amendment of Procedures

Received by the Board of Governors for information: On July 3, 2012, the President amended the procedures of Policy #15 to increase the minimum smoking distance between an outdoor smoking area and a doorway, window or air intake of a UBC Vancouver building from 6 metres to 8 metres in order that all UBC's LEED Buildings are compliant with the LEED requirements and all banned smoking areas and signage outside the UBC buildings will be consistent whether governed by the LEED certifications or not.

Pursuant to Policy #1 (Administration of Policies), the President has the authority to amend new procedures provided they conform to the approved Policy.

3.5 UBC Foundation Board Appointment

The following resolution received Consent Approval:

BE IT RESOLVED HEREBY that the Board of Governors approves the appointment of Mr. Jason McLean as a member of the UBC Foundation for an initial, three-year term.

CARRIED

4. FINANCE COMMITTEE

Chair: Dr. Maureen Howe

Members: Ms. Shannon Dunn, Ms. Anne-Marie Fenger, Dr. Nassif Ghossoub, Dr. Richard Johnston, Dr. Gerry Karr, Mr. Tim Krupa, Ms. Alice Laberge, Board Chair Bill Levine, Mr. Jason McLean, Chancellor Sarah Morgan-Silvester, Mr. Greg Peet, Ms. Sumedha Sharma, Mr. Michael Silley, Mr. Ross Smith, President Stephen Toope, Dr. Michael Treschow

In the absence of the Finance Committee Chair, the Chair of the Audit Committee acted as Chair for this portion of the meeting.

4.1 UBC Investment Management Trust (IMANT) Quarterly Review

The President and CEO of IMANT provided an overview of the circulated quarterly report (as of June 30, 2012).

In response to a question from the Chancellor, the Board was informed that the IMANT Board is watching interest rate trends in anticipation of impact on the rate of inflation and on the liability status of the Staff Pension Plan, as well as the economic situation in the United States and Europe.

While the IMANT Board monitors quarterly performance, investment policy responds to longer term trends and performance.

4.2 Statement of Investment Policies and Procedures for the UBC Supplemental Arrangement of the Faculty Pension Plan

The President and CEO of IMANT provided a brief overview of the circulated materials, requesting approval of a new asset mix for the Supplemental Arrangement, bringing it into alignment with the Faculty Pension Plan.

The following resolution was moved and seconded:

BE IT RESOLVED HEREBY that *the Board of Governors approves changes to the Statement of Investment Policies and Procedures for the UBC Supplemental Arrangement as circulated.*

CARRIED

4.3 Ancillary Budget: University Community Services & Okanagan Parking Services

The Committee Chair reported that a detailed presentation was provided at the Finance Committee meeting earlier in September.

The University Community Services portfolio includes the UBC Bookstore (system wide), UBCcard (Vancouver), Parking & Access Control Services (Vancouver), Campus Security (Vancouver), Campus Mail (system wide) and Parking Services (Okanagan).

4.5 Staff Pension Plan Quarterly Compliance & Governance Report

Received by the Board of Governors for information: UBC Staff Pension Plan Pension Plan update on key Plan developments, including investment and funding matters.

4.6 Staff Pension Plan – Plan Summary and Audited Financial Statements 2011

Received by the Board of Governors for information: UBC Staff Pension Plan Financial Statements for the year ending December 31, 2011.

4.7 Faculty Pension Plan – Plan Summary and Audited Financial Statements 2011

Received by the Board of Governors for information: UBC Faculty Pension Plan Financial Statements for the year ending December 31, 2011.

4.9 Tuition Fees for International Nutrition Major Degree Program

The following resolution received Consent Approval:

BE IT RESOLVED HEREBY that *the Board of Governors approves fees of \$5,013.76 for Canadian Students and \$24,129.60 for international students in the International Nutrition Major Degree program, and a \$1,000 administration fee for student placements in third year of the program.*

CARRIED

5. PROPERTY & PLANNING COMMITTEE

Chair: Mr. Robert Fung

Members: Ms. Shannon Dunn, Ms. Anne-Marie Fenger, Dr. Nassif Ghossoub, Dr. Richard Johnston, Mr. Tim Krupa, Ms. Alice Laberge, Board Chair Bill Levine, Mr. Douglas Mitchell, Chancellor Sarah Morgan-Silvester, Ms. Sumedha Sharma, Mr. Michael Silley, President Stephen Toope, Dr. Michael Treschow

The Chair of the Property & Planning Committee expressed his appreciation of the tremendous build-out progress and quality of buildings at the Okanagan campus, as well as the integration of UBC into the surrounding community and the positive working relationship with the City of Kelowna.

He also acknowledged the tremendous work done by UBC Properties Trust in managing construction of institutional projects for the University.

5.1 Leon and Thea Koerner University Centre Renovations (Vancouver)

The Chair of the Property & Planning Committee reported that the Committee received an overview of the project rationale, funding sources (including insurance savings allocated for seismic upgrades and contributions from building users) and construction schedule, followed by in-depth discussion.

At the request of the Chair, both the capital priorities list and capital spending projections will be included in future capital approval submissions to the Committee. In addition, the Administration will revise the reporting format to more clearly illustrate the internal flow of funds to deferred maintenance and for seismic upgrades.

In response to questions from a Board member, the Vice President Finance, Resources & Operations said that he would provide the Board with additional information about funds allocated to seismic upgrading at the November 2012 meeting.

The following resolution was moved and seconded:

BE IT RESOLVED HEREBY that *the Board of Governors approves BOARD 1, BOARD 2 and BOARD 3 for Renovations to the Leon and Thea Koerner University Centre (Vancouver), subject to tenders for construction components being received at or below budget:*

Capital Budget	\$5,598,000
Operating Budget	see report
Schedule	
Project in Principle	
Location	
Consultant Selection	
Program	
Authorization to Issue Development Permit	
Award of Construction Contracts	
Funding Release	\$5,598,000

CARRIED

5.2 Advisory Urban Design Panel (AUDP) Annual Report

The Committee Chair reported that the Property & Planning Committee had received the Advisory Urban Design Panel annual report, covering the period from November 2011 to August 2012.

The AUDP typically met once every month and advised on 12 building or landscape projects or initiatives on the Vancouver campus.

On behalf of the Board, the Committee Chair expressed appreciation to the AUDP for their work, noting the exceptionally high quality of AUDP members and the positive results apparent on both campuses.

5.3 Capital Projects Update

The Managing Director, Infrastructure Development provided the Board with a high-level overview of capital projects at various stages of construction, as per the circulated materials.

An overview of the Capital Priorities list was also provided. The Committee requested information outlining the full scope of review undergone by capital projects as they move to the Capital Priorities list to Board 1 and subsequent approvals.

The Board Chair noted that each project approval (from Board 1 to Board 3) is considered on an individual basis, in the context of current circumstances.

Among recently completed buildings is the Bioenergy Research Demonstration Facility, named by KPMG as an Infrastructure 100 project, one of 10 of the most innovative urban energy projects as chosen by a panel of external and independent industry professionals for the *Infrastructure 100: World Cities Edition*.

The Pharmaceutical Sciences Building received a *Canadian Architect Magazine* Award of Excellence in 2011.

In response to a question from a Board member, the President informed the Board that library space at the Okanagan campus is a top three priority overall for UBC and a very high priority for the Development Campaign.

In response to a question from another Board member, the AVP Campus + Community Planning reported the City of Kelowna and the Ministry of Transportation are working on a capital contribution agreement. Following finalization of the agreement and expiration of the CN response period (re: concept design), the project will go out for tender.

The Provost explained that as planning for the Bridge to UBC program continues, the life sciences will be added to the streams; the program will require additional lab space, for which preparations are now being made.

In response to a question from a Board member, the Provost said that he would bring an update to the November 2012 Board meeting regarding integration of health sciences programs at UBC.

The Vice President Development & Alumni Engagement said that funding for the Alumni Centre continues to be a high priority and a challenge for the Development Team.

5.4 Board 4 Reports

The following Board 4 Reports were presented at this meeting:

- Arts & Science 2 (Okanagan)
- Health Sciences Centre (Okanagan)
- Student Housing Phase 4 – Purcell Residence (Okanagan)

5.5 Amendments to the Land Use Plan (Vancouver)

Received by the Board of Governors for information: The Ministerial Order adopting Land Use Plan amendments approved by the Board of Governors at the June 2012 meeting.

6. JOINT COMMUNITY PLANNING TASK GROUP PROPERTY & PLANNING COMMITTEE

Chairs: Dr. Nassif Ghossoub

Mr. Robert Fung

Task Group Members: Ms. Anne-Marie Fenger, Mr. Robert Fung, Dr. Richard Johnston, Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, Ms. Sumedha Sharma, Mr. Michael Silley, Professor Stephen Toope

The Chair of the Community Planning Task Group spoke of the historic significance of the housing action plan as a Canadian first, an opportunity for UBC to further differentiate itself from other Canadian universities while developing a vibrant, sustainable, scholarly and fun residential community second to none. He also acknowledged the 18 months of hard work by everyone involved required to bring the housing action plan to this point.

Board members spoke of the need to emphasize the housing action plan as an integral part of UBC's overall strategic plan, and to include and engage stakeholders such as the GSS and the AMS.

BE IT RESOLVED HEREBY that *the Board of Governors:*

- 1. Adopts The University Community on Campus – Housing Action Plan policies provided as Attachment 3;**

2. *Directs staff to report back to the Board of Governors as appropriate on the implementation program; and*
3. *Requests UBC Properties Trust to work with UBC Administration to ensure the success of The University Community on Campus – Housing Action Plan.*

CARRIED

7. LEARNING & RESEARCH COMMITTEE

Chair: Dr. Richard Johnston

Members: Dr. Nassif Ghoussoub, Dr. Maureen Howe, Dr. Gerry Karr, Mr. Tim Krupa, Board Chair Bill Levine, Mr. Greg Peet, Ms. Sumedha Sharma, Chancellor Sarah Morgan-Silvester, Professor Stephen Toope, Dr. Michael Treschow

The Committee Chair spoke of the long history of post-secondary education in the Okanagan Valley.

7.1 UBC Okanagan Deputy Vice Chancellor's Report

The Deputy Vice Chancellor presented a detailed overview of expansion at the Okanagan campus since 2005/2006, and of the status of facilities in relation to current needs.

There is a positive working relationship between UBC Okanagan and the City of Kelowna, and transit continues to improve in response to increased ridership between local communities and the campus.

2010 figures indicated a \$1.4B by UBC to the Okanagan economy.

A Board member pointed out that UBC Okanagan meets only slightly over half of the standard for library space, something to be taken into consideration during forward planning. The Deputy Vice Chancellor shares the concern about the shortage of library space, adding that recreation space / athletic facilities are also in need of expansion.

The Director, Housing and Conferences (also a Board member) provided information about availability of student residence space upon completion of a student's first year.

7.2 Mount Everest Research Project

The Board received a presentation from Dr. Philip Ainslie about the Mount Everest Research Project, as per circulated materials, followed by discussion, during which Board members asked about preliminary findings, the impact of the local political environment and plans for additional high-altitude research.

7.3 Campus as a Living Lab

The Committee Chair reported that the Property & Planning Committee received and discussed a presentation of the circulated material.

Additional information and ongoing updates are available at <http://www.sustain.ubc.ca/our-commitment/campus-living-lab>.

Committee members pointed out the need for careful management of risk for all partners, and suggested that additional efforts be made to communicate the magnitude and successes of Living Lab projects to the public and to the provincial government.

7.4 entrepreneurship@UBC - Venture Capital Corporation

The Committee Chair reported that the Property & Planning Committee received and discussed a presentation of the circulated material.

Seeding funding (donor funds) available through this program is intended to support learning and to enhance the student experience. Funds are returned to the program through loan repayments and conversion to shares where ventures are successful.

Students from all programs and both campuses are eligible to apply to the program. In addition to funding, for which not all projects will qualify, coaching and mentoring services are available.

7.5 Senate Recommendations

The following resolutions received Consent Approval:

BE IT RESOLVED HEREBY that *the Board of Governors approves recommendations resulting from Vancouver Senate meeting of September 19, 2012, effective as of September 20, 2012.*

CARRIED

BE IT RESOLVED HEREBY that *the Board of Governors approves recommendations resulting from Okanagan Senate meeting of September 18, 2012, effective as of September 20, 2012.*

CARRIED

7.6 Request to Encroach on Endowment Funds

The following resolution received Consent Approval:

BE IT RESOLVED HEREBY that *the Board of Governors approves, as recommended by the President and the University Counsel:*

- a. The creation of the Garnett G. Sedgewick Professorship in Shakespeare and Early Modern Studies Endowment Fund (the “Professorship Fund”);*
- b. The variation thereof;*
- c. Encroachment on the entire value of that fund to collapse the fund; and,*
- d. Transfer of the monies to the Garnett Sedgewick Memorial Lectureship Endowment Fund (the “Lectureship Fund”).*

CARRIED

7.7 Endowment Name Changes

The following resolution received Consent Approval:

BE IT RESOLVED HEREBY that *the Board of Governors approves the following endowment name changes, as recommended by the President and the University Counsel:*

- a. Pacific Regeneration Fund to “PRT Growing Services Ltd Silviculture Scholarship Endowment Fund”.*
- b. Weldwood Fund to “West Fraser Scholarships in Forestry Endowment Fund”.*

CARRIED

7.8 Establishment of New Endowments

Received by the Board of Governors for information: Endowment funds as approved by the President on the recommendation of the University Counsel, in accordance with UBC Policy #113 (Endowment Management).

7.9 Endowment Status Report

Received by the Board of Governors for information: A summary of the status of endowment funds (Vancouver) as at June 30, 2012, in accordance with Policy #113 (Endowment Management).

8. PEOPLE, COMMUNITY & INT’L COMMITTEE

Chair: Ms. Theresa Arsenault

Members: Ms. Anne-Marie Fenger, Dr. Nassif Ghoussoub, Dr. Gerry Karr, Mr. Tim Krupa, Ms. Alice Laberge, Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, Mr. Greg Peet, Ms. Sumedha Sharma, President Stephen Toope

8.1 Aboriginal Access Studies Program

The Acting Director of Aboriginal Programs & Services provided a detailed presentation about the Aboriginal Access Studies Program at UBC Okanagan, followed by discussion.

In response to a question from a Board member, the Acting Director said that bursaries would be an enormous help to Aboriginal students, who often face financial barriers that prevent them from participating in the Aboriginal Access Studies Program.

The President pointed out that the number of students enrolled Aboriginal Access Studies Program exceeds the capacity provided through provincial funding, particularly as capacity is shared with the En’owkin Centre, the Okanagan Nation’s centre for higher learning in Penticton. Discussions between UBC and the En’owkin Centre continue in an effort to clarify the budget model.

8.2 Naming of Campus Facilities

The following resolution received Consent Approval:

BE IT RESOLVED HEREBY that *the Board of Governors approves “Pharmaceutical Sciences Building” for the building at 2405 Wesbrook Mall (Vancouver campus).*

CARRIED

8.3 Alumni Affairs Update

Received by the Board of Governors for information: Alumni Affairs Update.

ADJOURNMENT

In accordance with the approved schedule of meetings, the next regular meeting of the UBC Board of Governors would be held on December 4, 2012.

The following resolution was moved and seconded:

BE IT RESOLVED HEREBY that *the September 20, 2012 meeting of the UBC Board of Governors be adjourned.*

CARRIED