



University of British Columbia  
**Board of Governors Meeting**  
**MINUTES**

**December 4, 2012**  
9:00 a.m. to 1:45 p.m.

**UBC Vancouver**  
**Ponderosa Centre**  
**Arbutus Room**

**In Attendance: Board Members**

Chancellor Sarah Morgan-Silvester  
Mr. Bill Levine, Board Chair  
President Stephen Toope  
Ms. Theresa Arsenault  
Ms. Shannon Dunn  
Ms. Anne-Marie Fenger  
Mr. Robert Fung  
Dr. Nassif Ghossoub  
Dr. Maureen Howe  
Dr. Richard Johnston  
Dr. Gerry Karr  
Mr. Tim Krupa  
Ms. Alice Laberge  
Mr. Jason McLean  
Mr. Douglas Mitchell  
Mr. Greg Peet  
Ms. Sumedha Sharma  
Mr. Michael Silley  
Mr. Ross Smith  
Dr. Michael Treschow  
Ms. Susan Yurkovich

**Administration**

Dr. Deborah Buszard  
Ms. Lisa Castle  
Dr. Louise Cowin  
Dr. David Farrar  
Dr. John Hepburn  
Mr. Hubert Lai  
Ms. Barbara Miles  
Mr. Pierre Ouillet  
Mr. Pascal Spothelfer  
Ms. Reny Kahlon

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**Regrets:** *none*

## 1. REMARKS

The Board Chair called the December 4, 2012 Board of Governors meeting to order.

On behalf of the Board, the Board Chair expressed appreciation for the contributions of outgoing Board member Mr. Ross Smith.

Three championship varsity teams were presented to the Board: the women's field hockey team, the men's soccer team, and the women's cross-country team.

The President told the Board that UBC is spearheading the India-Canada Centre for Innovative Multidisciplinary Partnerships to Accelerate Transformation and Sustainability (IC-IMPACTS), in collaboration with the University of Alberta, the University of Toronto and various public and private sector partners in Canada and India. [IC-IMPACTS has been chosen as the winner of the Canada-India Research Centre of Excellence \(CIRCE\) competition announced in Budget 2011.](#)

UBC has formed a coalition with Simon Fraser University, with the collaboration of Ecole Polytechnique de Montreal (EPDM), to establish the [Canadian International Institute for Extractive Industries and Development](#) (CIIEID).

Along with other members of the Association of Universities and Colleges of Canada, UBC has been meeting with senior federal government officials to advance the position of post-secondary education as part of the solution to the economic challenges facing Canada.

UBC and the City of Vancouver are working together towards a transit solution. As part of this process, the City has been provided with an update regarding UBC's current economic and commuter impact.

The President also provided a brief update regarding negotiations and settlements reached between UBC and the unions that represent various employee groups at both campuses of the University.

## 2. LEARNING & RESEARCH COMMITTEE

**Chair:** Dr. Richard Johnston

**Members:** Dr. Nassif Ghossoub, Dr. Maureen Howe, Dr. Gerry Karr, Mr. Tim Krupa, Board Chair Bill Levine, Mr. Greg Peet, Ms. Sumedha Sharma, Chancellor Sarah Morgan-Silvester, Professor Stephen Toope, Dr. Michael Treschow

### 2.1 Student Mental Health & Wellbeing

The Board received a presentation outlining the approach being taken at UBC in support of student mental health and wellbeing, including the Early Alert program.

Input and feedback from students, student groups and faculty members about the new online reporting tool has been positive.

During discussion, it was suggested that an integrated approach to mental health be undertaken at UBC, encompassing initiatives directed at students, faculty and staff.

Board members expressed interest in receiving additional information about the factors that contribute to depression and anxiety among students, differences in the experiences of domestic and international students (and resident and commuter students), and ways in which the Board can support mitigating strategies.

### 2.2 Integration of Health Sciences Programs / Facilities

The Committee Chair reported that the Committee received a presentation of the circulated material, an overview of the complexities of UBC's health-related faculty/department organization structure, issues/opportunities considered over the past year, and potential future directions.

### 2.3 Annual Sustainability Report 2011/2012

The Committee Chair reported that the Committee received a presentation, an overview of sustainability initiatives undertaken during the reporting period and of progress towards *Place and Promise* targets.

### 2.4 Amendment of Policy #85 (Scholarly Integrity)

The Committee Chair reported that the proposal to amend Policy #85 (Scholarly Integrity) was presented to the Committee for information.

Public consultation will be undertaken and the proposal will be finalized for Board of Governors approval in March 2013.

### 2.6 Amendment to Policy #57 (University Killam Professors)

The following resolution received Consent Approval:

**BE IT RESOLVED HEREBY** that *the Board of Governors approves Amendments to Policy #57 (University Killam Professors) and associated Procedures.*

**CARRIED**

### 2.7a Vancouver Senate Recommendations

The following resolution received Consent Approval:

**BE IT RESOLVED HEREBY** that *the Board of Governors accepts recommendations arising from the October 17, 2012 and November 14, 2012 meetings of the UBC Vancouver Senate, effective December 4, 2012.*

**CARRIED**

### 2.7b Okanagan Senate Recommendations

The following resolution received Consent Approval:

**BE IT RESOLVED HEREBY** that *the Board of Governors accepts recommendations arising from the November 20, 2012 meeting of the UBC Okanagan Senate, effective December 4, 2012.*

**CARRIED**

## 2.7c UBC Council of Senates Recommendations

The following resolution received Consent Approval:

**BE IT RESOLVED HEREBY** that *the Board of Governors accepts recommendations approved by the UBC Council of Senates on October 22, 2012, effective December 4, 2012.*

**CARRIED**

## 2.8 Endowment Status Report

A summary of the status of endowment funds (Vancouver) as at September 30, 2012 was circulated for information.

## 3. AUDIT COMMITTEE

**Chair: Mr. Ross Smith**

**Members:** Dr. Maureen Howe, Board Chair Bill Levine, Mr. Jason McLean, Mr. Douglas Mitchell, Chancellor Sarah Morgan-Silvester, President Stephen Toope

### 3.1 Quarterly Financial Statements at September 30, 2012

The Chair of the Audit Committee reported that the Committee received Consolidated Financial Statements for the second quarter of 2012/2013; period ended September 30, 2012.

### 3.3 Quarterly Financial Forecast

It was noted for the record that on October 9, 2012, the Audit Committee approved the Quarterly Financial Forecast as at September 30, 2012 for fiscal years 2012/2013 to 2015/2016.

## 4. FINANCE COMMITTEE

**Chair: Dr. Maureen Howe**

**Members:** Ms. Shannon Dunn, Ms. Anne-Marie Fenger, Dr. Nassif Ghossoub, Dr. Richard Johnston, Dr. Gerry Karr, Mr. Tim Krupa, Ms. Alice Laberge, Board Chair Bill Levine, Mr. Jason McLean, Chancellor Sarah Morgan-Silvester, Mr. Greg Peet, Ms. Sumedha Sharma, Mr. Michael Silley, Mr. Ross Smith, President Stephen Toope, Dr. Michael Treschow

### 4.1 Tuition for Bachelor of International Economics (BIE) Program

The Committee Chair reported that the Committee received a presentation from students concerned about proposed tuition for the Bachelor of International Economics Program.

In response to those concerns, the Committee asked the Administration to review the proposed tuition budget, which was done in the days prior to the Board meeting.

The Committee Chair reported that the Board of Governors received a letter from student group representatives indicating that they are satisfied with the revised tuition proposal before the Board at this meeting. A brief overview of those revisions was provided to the Board.

Board members requested and received additional information about the decision-making process behind the revisions and possible impacts on the program.

The President assured the Board that physical space needs for the first few years of the program have been met, and that future space needs would be supported through fundraising.

The following resolution was moved and seconded:

**BE IT HEREBY RESOLVED** that *the Board of Governors approves tuition fees of \$255.67 per credit for domestic students and \$931.13 per credit for international students in the Bachelor of International Economics Program.*

**CARRIED**

#### **4.2 UBC Investment Management Trust (IMANT) Quarterly Portfolio Review**

The Investment Portfolio Review to September 30, 2012 was presented for information.

IMANT has undertaken a review of the endowment to assess the current level of risk diversification. Results of the review and any recommendations arising as a result will be presented to the IMANT Board and reported to the UBC Board of Governors upon completion.

#### **4.3 UBC Staff Pension Plan Statement of Investment Policies & Procedures (SIPP)**

The Committee Chair reported that the Committee received a presentation outlining recommended changes to the SPP Statement of Investment Policies & Procedures (SIPP), including asset mix refinements.

In response to concerns expressed at the Committee meeting, it was agreed that IMANT would be asked to review the proposed changes to the SPP SIPP and the projected discount rate. Results from that review will be provided to the UBC Board of Governors for consideration.

The following resolution was moved and seconded:

**BE IT RESOLVED HEREBY** that *the Board of Governors:*

- a. deferred;*
- b. Approves Amendment No. 6 to the UBC Staff Pension Plan, effective April 1, 2013; and,*
- c. Authorizes and empowers the President and the Vice-President Human Resources to approve on behalf of the Board of Governors any revision to Amendment No. 6 as may be required:*
  - i. by Canada Revenue Agency to ensure continued registration under the Income Tax Act (Canada) of the Plan as amended;*
  - ii. by the Superintendent of Pensions, to ensure continued registration under the Pension Benefits Standards Act of the Plan as amended;*  
*or,*
  - iii. in the opinion of the Plan's legal counsel to avoid any breach of the law.*

**CARRIED**

## 4.6 UBC Controlled & Affiliated Organizations – Annual Financial Statements

The following statements were circulated for information:

- a. UBC Properties Investments (UBC Properties Trust) Ltd, Financial Statements as at March 31, 2012
- b. UBC Investment Management Trust (IMANT) Inc., Financial Statements as at March 31, 2012
- c. Great Northern Way Campus Trust, Financial Statements as at December 31, 2011
- d. Tri-University Meson Facility (TRIUMF), Financial Statements as at March 31, 2012
- e. UBC Foundation, Financial Statements as at March 31, 2012
- f. University Neighbourhoods Association (UNA), Financial Statements as at March 31, 2012
- g. The Neighbours' Fund Financial Statements as at March 31, 2012

## 4.7 Restated Terms of Endowment Funds

The following resolution received Consent Approval:

**BE IT RESOLVED HEREBY** that *the Board of Governors approves, as recommended by the President and University Counsel, restated endowment terms circulated as Schedules A and B for the following endowments:*

1. *Dr. Dimitrios Giannoulis Memorial Prize in Regional Anesthesia Endowment Fund Terms of Reference (the “Giannoulis Fund”); and,*
2. *Namkoong Family Fellowship and Teaching Exchange and Research Endowment Deed (the “Namkoong Fund”).*

**CARRIED**

## 4.8 Request for Exemption from Amortization for Endowment Funds and Name Change

The following resolution received Consent Approval:

**BE IT RESOLVED HEREBY** that *the Board of Governors approves, as recommended by the President and University Counsel, the following requests for the Sauder Family and Heart & Stroke Foundation of BC & Yukon Foundation in Cardiology:*

- a. *the deferral of annual amortization payments established under Policy #113 (Endowment Management); and,*
- b. *a name change to reflect the request of one of the primary donors to change how its name appears in the title of the Chair.*

**CARRIED**

## 4.9 Establishment of New Endowments

Endowment funds listed under the docket submission were approved by the President on the recommendation of the University Counsel were circulated for information.

**5. PEOPLE, COMMUNITY & INT'L COMMITTEE**      **Chair: Ms. Theresa Arsenault**  
**Members:** Ms. Anne-Marie Fenger, Dr. Nassif Ghossoub, Dr. Gerry Karr, Mr. Tim Krupa, Ms. Alice Laberge, Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, Mr. Greg Peet, Ms. Sumedha Sharma, President Stephen Toope

### 5.1 UBC Development & Alumni Engagement Campaign

The Committee Chair reported that the Committee received a presentation of second quarter results (as of September 30, 2012) and provided a brief overview of discussion at that meeting.

### 5.2 Equity Office Annual Report

Three annual reports were circulated: Employment Equity Report 2011, Equity Discrimination & Harassment Report 2011, and Equity Education & Training Report 2011.

The Committee Chair reported that the Committee received a presentation summarizing the data contained in the reports, representative of the UBC workforce as at October 31, 2012, and provided a brief overview of Committee discussion.

The President said that further review of equity data will be undertaken to address concerns raised at the Committee meeting and that an update would be provided to the Board of Governors.

### 5.4 Naming of Campus Facilities

The following resolution received Consent Approval:

**BE IT RESOLVED HEREBY that the Board of Governors approves the name “Creative & Critical Studies Building (CCS)” for the Fine Arts/Health Building at the Okanagan campus (1148 Research Road).**

**CARRIED**

### 5.5 Notable Distinctions

- a. The full listing of Notable Distinctions in the Research, Teaching and Service categories was circulated, including profiles of the following scholars:
  - Professor Peter Arcese, Forest Sciences, Faculty of Forestry
  - Professor Stephen Chatman, School of Music, Faculty of Arts
  - Professor Catherine Dauvergne, Faculty of Law
- b. Report on awards to and recognition of students, staff and alumni was circulated.

### 5.6 University Neighbourhoods Association (UNA) Annual Report

The 2011/2012 UNA Annual Report (dated September 2012) was circulated for information.

## 5.7 Alumni Affairs Activities Report

A summary of Alumni Affairs activities since the September 20, 2012 Board meeting was circulated for information.

## 6. PROPERTY & PLANNING COMMITTEE

**Chair: Mr. Robert Fung**

**Members:** Ms. Shannon Dunn, Ms. Anne-Marie Fenger, Dr. Nassif Ghoussoub, Dr. Richard Johnston, Mr. Tim Krupa, Ms. Alice Laberge, Board Chair Bill Levine, Mr. Douglas Mitchell, Chancellor Sarah Morgan-Silvester, Ms. Sumedha Sharma, Mr. Michael Silley, President Stephen Toope, Dr. Michael Treschow

### 6.2 UBC Bookstore Expansion & Renovation (Vancouver)

The Committee Chair reported that the Committee received a presentation and discussed the proposed scope increase, including funding and debt service.

The following resolution was moved and seconded:

**BE IT RESOLVED HEREBY that *the Board of Governors approves BOARD 2 for the UBC Bookstore Expansion & Renovation:***

Revised Capital Budget	\$6,000,000
Revised Operating Budget	\$75,680
Revised Program	
Revised Schedule	
Authorization to Issue Development Permit	
Proceed to Working Drawings	
<b>Funding Release</b>	<b>\$200,000</b>

**CARRIED**

### 6.3 Vancouver Whitecaps FC-UBC Athletics Soccer Training Facility (Vancouver)

The Committee Chair reported that the Committee received an overview of the proposed project.

The Committee Chair expressed concern about possible restrictions on the relocation of Whit Matthews Field, noting that the Letter of Intent states that there is a 22-year lease on that site, while the University is projecting other uses for the site in 10 years.

The Board of Governors was assured that it would be possible to modify the Definition Agreement as long as the Whitecaps are guaranteed reasonable proximity to the training facility on a field of reasonable size.

It was agreed that the resolution would be modified to indicate the desire of the Board of Governors that that University retain the ability to make decisions about the timing of development on Whit Matthews Field.



The following resolution was moved and seconded:

**BE IT RESOLVED HEREBY** that *the Board of Governors approves BOARD 1 in principle for the “Whitecaps National Soccer Development Centre”, to be developed on the UBC Vancouver campus in partnership between the Vancouver Whitecaps Football Club and UBC Athletics.*

*This approval is conditional upon:*

- 1. confirmation of a location (not to include Whit Matthews Field) for the two grass soccer fields required for the Centre and the terms of use for such fields (satisfactory to the Board); and,*
- 2. successful completion of project agreements as per the terms set out in this report and in the Letter of Intent previously undertaken with the Whitecaps (as modified to reflect the Board-approved alternative solution for the two grass soccer fields described in the paragraph above).*

Preliminary Capital Budget	\$23,500,000
Preliminary Operating Budget	see report
Preliminary Schedule	
Project in Principle	
Location	
Consultant Selection	
Program	
Proceed to Schematic Design	
<b>Funding Release</b>	<b>\$1,000,000</b>

**CARRIED**

## 6.4 Capital Projects Update

The President & CEO of UBC Properties Trust provided a review of the local housing market and a status update for a number of development projects underway at the Vancouver campus (including sales figures).

The Capital Projects report was presented, providing summary information on project schedule, budget, costs to date, confirmed funding sources, outstanding unfunded amounts, and debt financing requirements for each project.

Also included is an estimate of the impact that each capital project has toward reducing the University’s deferred maintenance backlog, and at the request of the Board, the capital priorities list has been added to the report.

Included in the presentation was an overview of the Executive approval process and the development permit process through which capital projects are forwarded to the Board of Governors capital approval process.

## 6.5 Board 4 Reports

The following Board 4 Reports were presented and discussed at this meeting:

- Beaty Biodiversity Research Centre and Beaty Biodiversity Museum
- Biological Archive (Rederivation Unit)
- Life Sciences Centre
- Wayne & William White Engineering Design Centre

## 6.7 Transit Terminal Project (Vancouver)

It was noted for the record that on October 16, 2012, the Board of Governors approved Board 1 for the Transit Terminal Project (Vancouver).

## 6.8 Development Permit Board (DPB) Annual Report

The ninth annual summary of Development Permit Board activities, covering the period from December 2011 to October 2012, was circulated for information.

## 7. GOVERNANCE COMMITTEE

Chair: Ms. Susan Yurkovich

Members: Ms. Theresa Arsenault, Ms. Shannon Dunn, Dr. Nassif Ghossoub, Board Chair Bill Levine, Mr. Jason McLean, Chancellor Sarah Morgan-Silvester, Ms. Sumedha Sharma, Mr. Michael Silley, President Stephen Toope

### 7.1 Staff Pension Plan Director Appointment

The Board of Governors received a brief review of circulated materials.

The following resolution was moved and seconded:

**BE IT RESOLVED HEREBY that the Board of Governors approves the appointment of Mr. Mike Leslie as a Director of the Board of Directors of the UBC Staff Pension Plan for a four-year term, effective January 1, 2013 to December 31, 2016.**

**CARRIED**

### 7.2 Dissolution of the Community Planning Task Group

Upon approval of [The University Community on Campus – UBC's Housing Action Plan](#) in June 2012, the work of the Community Planning Task Group was complete.

The following resolution was moved and seconded:

**BE IT RESOLVED HEREBY that the Board of Governors approves the dissolution of the Community Planning Task Group.**

**CARRIED**

### **7.3 Policy #104 (Acceptable Use & Security of UBC Electronic Information & Systems) - Consolidation and Renaming of Policies #104 and #106**

The proposed policy combines Policy #104 (Responsible Use of Information Technology Facilities & Services) and Policy #106 (Access to & Security of Administrative Information) into one new policy, to be called Policy #104 (Acceptable Use & Security of UBC Electronic Information & Systems).

Following a period of public comment, the Board of Governors will be presented with a recommendation for approval.

### **7.7 Faculty Pension Plan Director Appointments**

The following resolution received Consent Approval:

**BE IT RESOLVED HEREBY that *the Board of Governors approves the:***

- a. Reappointment of Dr. Joyce Boon as a Trustee of the University of British Columbia Faculty Pension Plan for a four-year term, January 1, 2013 to December 31, 2016;***
- b. Reappointment of Professor Joost Blom as a Trustee of the University of British Columbia Faculty Pension Plan for a four-year term, January 1, 2013 to December 31, 2016; and,***
- c. Appointment of Dr. R. Kenneth Carty as a Trustee of the University of British Columbia Faculty Pension Plan for a two-year term, January 1, 2013 to December 31, 2014.***

**CARRIED**

### **ADJOURNMENT**

In accordance with the approved schedule of meetings, the next regular meeting of the UBC Board of Governors will be held on February 6, 2013.

The following resolution was moved and seconded:

**BE IT RESOLVED HEREBY that *the December 4, 2012 meeting of the UBC Board of Governors is adjourned.***

**CARRIED**

**8. OTHER**

Chair: Mr. Bill Levine

**8.1 American Foundation for UBC Annual General Meeting**

The following resolution was moved and seconded:

**BE IT RESOLVED HEREBY** that that *the Annual General Meeting of the American Foundation for the University of British Columbia is called to order.*

**CARRIED**

The following resolution was moved and seconded:

**BE IT RESOLVED HEREBY** that *the Board of Governors approves:*

- *Minutes of the December 1, 2011 Annual General Meeting of the American Foundation for the University of British Columbia;*
- *Financial statements of the American Foundation for the University of British Columbia, fiscal year end March 31, 2012.*

**CARRIED**

The following resolution was moved and seconded:

**BE IT RESOLVED HEREBY** that that *the Annual General Meeting of the American Foundation for the University of British Columbia is adjourned.*

**CARRIED**