



**University of British Columbia
BOARD OF GOVERNORS
AGENDA**

**Tuesday, April 3, 2012
10:00 a.m. to 2:00 p.m.**
UBC Vancouver
Arbutus Room
Ponderosa Centre

1. REMARKS

10:00 a.m.-10:15 a.m.

Chair / Chancellor / President

3. FINANCE COMMITTEE

10:15 a.m.-10:40 a.m.

Chair: Dr. Maureen Howe Members: Ms. Shannon Dunn, Dr. Nassif Ghossoub, Mr. Sean Heisler, Dr. Richard Johnston, Ms. Alice Laberge, Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, Ms. Janet Pau, Mr. Spencer Robins, Ms. Sumedha Sharma, Mr. Ross Smith, Professor Stephen Toope, Dr. Michael Treschow

Remarks from the Committee Chair

<p>3.1 UBC Investment Management Trust (IMANT) Quarterly Report</p> <p>P. Ouillet P. Smailes J. Parihar</p>	<p>Open</p>	<p>UBC IMANT report as of December 31, 2011 was received for information at the Finance Committee meeting.</p>
<p>3.2 UBC Working Capital Investment Mandate</p> <p>P. Ouillet P. Smailes M. Shakespeare J. Parihar</p>	<p>Open Approval (5 min)</p>	<p>DECISION REQUESTED IT IS RECOMMENDED that the Board of Governors approve:</p> <ul style="list-style-type: none"> • <i>the University's Core Working Capital Fund Statement of Investment Policies & Procedures (SIPP) as recommended by the UBC Investment Management Trust (IMANT) Board; and,</i> • <i>the creation of the University's Liquidity Fund Statement of Investment Policies & Procedures.</i>
<p>3.3 Tuition Fees 2012/2013</p> <p>a. Tuition Mandatory Fees</p> <p>b. Non-Instructional Fees</p> <p>c. UBC Alma Mater Society (AMS) Student Fees</p> <p>d. UBC Students' Union Okanagan (UBCSUO) Student Fees</p> <p>e. International Undergraduate 2012/2013 Tuition Increase</p> <p>L. Cowin D. Farrar P. Ouillet D. Owram</p>	<p>Open Approval (5 min)</p>	<p>DECISION REQUESTED IT IS RECOMMENDED that the Board of Governors:</p> <p>a. <i>Set and determine the fees for instruction in all programs and courses commencing on or after May 1, 2012, according to the fee schedule attached and marked 'Schedule A';</i></p> <p><i>Direct the Administration to ensure that students in financial need are offered the assistance they require to enrol or continue, and report in June 2013 on those efforts and the use of University funds set aside for this purpose;</i></p> <p>b. <i>Approve tuition-related fees effective May 1, 2012, and mandatory fees effective September 1, 2012 according to the fee schedule circulated and marked 'Schedule B'*;</i></p> <p>c. <i>Approve as circulated the schedule of fees for the UBC Alma Mater Society, effective September 1, 2012**;</i></p> <p>d. <i>Approve as circulated the schedule of fees for the UBC Students' Union Okanagan, effective September 1, 2012;</i></p> <p>e. <i>Approve an increase of 3% to international undergraduate (ISI) tuition effective May 2012 for new incoming international undergraduate students for the 2012/2013 Academic Year; and,</i> <i>Approve an increase of 2% to international undergraduate (ISI) tuition for the subsequent three years (2013/14, 2014/15, and 2015/16), or until graduation from their current degree program, whichever is the shorter period, for new international undergraduate (ISI) students new to UBC in 2012/13.</i></p> <p><small>*. Schedule 'C' has been approved by the President and is circulated for information. ** Some AMS fees have opt-out provisions, administered by the UBC AMS.</small></p>
<p>3.4 Operating Budget 2012/2013</p> <p>P. Ouillet D. Farrar D. Owram I. Burgess J. Podger</p>	<p>Open Approval (5 min)</p>	<p>DECISION REQUESTED IT IS RECOMMENDED that the Board of Governors approve the 2012/2013 Operating Budget (Vancouver & Okanagan) as circulated.</p> <p>Note: Included in the approval request is transfer of \$4M from the Retained Risk Fund (Vancouver) to the Operating fund for the Vancouver Campus, in accordance with Policy #125 (Retained Risk for Major Capital Projects).</p>
<p>3.5 Consolidated Budget 2012/2013</p> <p>P. Ouillet D. Owram D. Farrar I. Burgess</p>	<p>Open Approval (5 min)</p>	<p>DECISION REQUESTED IT IS RECOMMENDED that the Board of Governors approve the 2012/2013 Consolidated Budget (Vancouver and Okanagan) as circulated.</p>

4. JOINT: PROPERTY & PLANNING COMMITTEE / FINANCE COMMITTEE		10:40 a.m.-10:50 a.m.																								
Remarks from the Committee Chairs		Chairs: Mr. Robert Fung, Dr. Maureen Howe																								
4.1 Steam-to-Hot-Water Conversion Project (Vancouver) P. Ouillet D. Woodson J. Metras P. Smailes	Open Approval (5 min)	<p>DECISION REQUESTED IT IS RECOMMENDED that the Board of Governors approve Phase 2 and Phase 3 of the Steam-to-Hot-Water Conversion Project, subject to tenders for construction components being received at or below budget*, and an initial funding release for Phase 4, to commence design of the hot-water peaking plant.</p> <p><small>* Removal of this condition will be based on results from approximately 80% of tenders.</small></p> <p>BOARD 2 and BOARD 3</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Capital Budget – Approved Overall</td> <td style="text-align: right;">\$84,800,000</td> </tr> <tr> <td>New Capital Expense – Powerhouse demolition</td> <td style="text-align: right;">\$3,500,000</td> </tr> <tr> <td>Revised Capital Budget – Project Overall</td> <td style="text-align: right;">\$88,300,000</td> </tr> <tr> <td>Capital Budget – Phase 1 Previously Approved</td> <td style="text-align: right;">\$5,891,020</td> </tr> <tr> <td>Capital Budget – Phase 2 + 3</td> <td style="text-align: right;">\$13,870,000</td> </tr> <tr> <td>Capital Budget – Phase 4 (Peaking Plant Design)</td> <td style="text-align: right;">\$2,380,000</td> </tr> <tr> <td>Preliminary Operating Budget</td> <td style="text-align: right;">See Report</td> </tr> <tr> <td>Proceed to Working Drawings</td> <td></td> </tr> <tr> <td>Award of Construction Contracts</td> <td></td> </tr> <tr> <td>Funding Release</td> <td style="text-align: right;">\$16,250,000</td> </tr> </table> <p>Information:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Funding released to date:</td> <td style="text-align: right;">\$8,241,020</td> </tr> <tr> <td>Expenses to date:</td> <td style="text-align: right;">\$4,215,586</td> </tr> </table>	Capital Budget – Approved Overall	\$84,800,000	New Capital Expense – Powerhouse demolition	\$3,500,000	Revised Capital Budget – Project Overall	\$88,300,000	Capital Budget – Phase 1 Previously Approved	\$5,891,020	Capital Budget – Phase 2 + 3	\$13,870,000	Capital Budget – Phase 4 (Peaking Plant Design)	\$2,380,000	Preliminary Operating Budget	See Report	Proceed to Working Drawings		Award of Construction Contracts		Funding Release	\$16,250,000	Funding released to date:	\$8,241,020	Expenses to date:	\$4,215,586
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5. PROPERTY & PLANNING COMMITTEE		10:50 a.m.-11:00 a.m.																								
Chair: Mr. Robert Fung Members: Ms. Shannon Dunn, Ms. Anne-Marie Fenger, Dr. Nassif Ghoussoub, Mr. Sean Heisler, Dr. Richard Johnston, Ms. Alice Laberge, Board Chair Bill Levine, Mr. Douglas Mitchell, Chancellor Sarah Morgan-Silvester, Ms. Janet Pau, Mr. Spencer Robins, Ms. Sumedha Sharma, Professor Stephen Toope, Dr. Michael Treschow																										
Remarks from the Committee Chair		Received for Information 5.4 Board 4 Reports																								
5.2 Geological Field School (Oliver, BC) D. Farrar P. Ouillet P. Smith S. Peacock J. Metras A. Poettcker	Open Approval (5 min)	<p>DECISION REQUESTED IT IS RECOMMENDED that the Board of Governors approve Board 3 for the Geological Field School (Oliver, BC), subject to tenders for construction components (\$1.644M budget) being received at or below budget.* Removal of this condition will be based on results from approximately 80% of tenders.</p> <p>BOARD 3</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Final Capital Budget</td> <td style="text-align: right;">\$2,400,000</td> </tr> <tr> <td>Final Operating Budget</td> <td style="text-align: right;">\$31,000</td> </tr> <tr> <td>Final Program</td> <td></td> </tr> <tr> <td>Funding Sources</td> <td></td> </tr> <tr> <td>Award of Contract</td> <td></td> </tr> <tr> <td>Funding Release</td> <td style="text-align: right;">\$2,000,000</td> </tr> </table> <p>Information:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Funding released to date:</td> <td style="text-align: right;">\$400,000</td> </tr> <tr> <td>Expenses to date:</td> <td style="text-align: right;">\$50,000</td> </tr> </table>	Final Capital Budget	\$2,400,000	Final Operating Budget	\$31,000	Final Program		Funding Sources		Award of Contract		Funding Release	\$2,000,000	Funding released to date:	\$400,000	Expenses to date:	\$50,000								
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5.3 Bookstore Addition (Vancouver) P. Ouillet J. Metras D. Harvie	Open Approval (5 min)	<p>DECISION REQUESTED IT IS RECOMMENDED that the Board of Governors approve:</p> <p>BOARD 1</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Preliminary Capital Budget</td> <td style="text-align: right;">\$5,000,000</td> </tr> <tr> <td>Preliminary Operating Budget</td> <td style="text-align: right;">\$47,747</td> </tr> <tr> <td>Schedule</td> <td></td> </tr> <tr> <td>Project in Principle</td> <td></td> </tr> <tr> <td>Location</td> <td></td> </tr> <tr> <td>Consultant Selection</td> <td></td> </tr> <tr> <td>Program</td> <td></td> </tr> <tr> <td>Proceed to Schematic Design</td> <td></td> </tr> <tr> <td>Funding Release</td> <td style="text-align: right;">\$500,000</td> </tr> </table> <p>Information:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Expenses to date:</td> <td style="text-align: right;">\$0</td> </tr> </table>	Preliminary Capital Budget	\$5,000,000	Preliminary Operating Budget	\$47,747	Schedule		Project in Principle		Location		Consultant Selection		Program		Proceed to Schematic Design		Funding Release	\$500,000	Expenses to date:	\$0				
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6. JOINT: COMMUNITY PLANNING TASK GROUP / PROPERTY & PLANNING COMMITTEE **11:00 a.m.-11:15 a.m.**

Task Group Members: Ms. Anne-Marie Fenger, Mr. Robert Fung, Mr. Sean Heisler, Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, Ms. Sumedha Sharma, Professor Stephen Toope Ms. Susan Yurkovich **Chairs: Dr. Nassif Ghoussoub
Mr. Robert Fung**

Remarks from the Committee Chairs

6.1 Gage South 'Area Under Review' + Environs (Vancouver) P. Ouillet S. Owen	Open Approval (5 min)	DECISION REQUESTED IT IS RECOMMENDED that the Board of Governors: a. Approve the layout for academic and transit facilities in general conformance with the concept plan provided in Attachment 2; b. Approve the use of the northern part of the Gage South area for 12-month student housing, with a priority for graduate students and post-doctoral fellows, to support vibrancy and mixed-use objectives for this part of campus as set out in the Land Use Plan and the Vancouver Campus Plan; c. Refer to public hearing the proposed amendment of the Land Use Plan to change the designation of Gage South from 'Area Under Review' to 'Academic', as in Attachment 3; and, d. Refer to public hearing the amendment to the Land Use Plan proposed in Attachment 3: to add a policy to the Land Use Plan clarifying the Board's ability to locate approved residential floor space allocations not achieved in any particular neighbourhood to different parts of campus in the future, given the importance of these allocations to UBC's academic mission, student housing goals, faculty and staff housing goals, endowment value and sustainable community goals.
6.2 Housing Action Plan (Vancouver) S. Owen P. Ouillet L. Cowin L. Castle N. Knight	Open Information (10 min)	AT BOARD Consultation summary report of engagement and consultation activities undertaken between April 2011 and January 2012, and themes expressed by the community to date. The consultation period was extended to undertake more extensive outreach and engagement during the fall and winter of 2011.

7. LEARNING & RESEARCH COMMITTEE **11:15 a.m.-12:00 p.m.**

Chair: Dr. Richard Johnston Members: Dr. Nassif Ghoussoub, Mr. Sean Heisler, Dr. Maureen Howe, Board Chair Bill Levine, Ms. Janet Pau, Mr. Spencer Robins, Chancellor Sarah Morgan-Silvester, Professor Stephen Toope, Dr. Michael Treschow

Remarks from the Committee Chair

7.1 Place and Promise: Sauder School of Business D. Farrar	Open Presentation (20 min) Discussion (20 min)	AT BOARD Presenter: Dr. Daniel Muzyka, Dean Faculty of Management Sauder School of Business (Vancouver) Presentation: Sauder School of Business: A Review & Update The Sauder School of Business (Faculty of Commerce and Business Administration) has undergone significant change over the past decade. The School has introduced a number of new programs, expanded further internationally, renewed its research activities, significantly enhanced its corporate and business connections, renewed its faculty ranks and facilities and has positioned itself among the top research-based business schools in the world. This review will update the Board of Governors regarding the scope of current activities, the School's relative performance on a national and international scale, the key elements of its current strategy and the primary challenges facing the School going forward.
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LUNCH – 12:00 p.m. to 1:00 p.m.

9. GOVERNANCE COMMITTEE			1:00 p.m.-1:20 p.m.
Chair: Ms. Susan Yurkovich Members: Ms. Theresa Arsenault, Ms. Shannon Dunn, Dr. Nassif Ghoussoub, Mr. Sean Heisler, Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, Mr. Spencer Robins, Ms. Sumedha Sharma, Professor Stephen Toope			
Remarks from the Committee Chair			
9.1 Policy #88 (Patents & Licensing) Amendments H. Lai J. Hepburn	Open Information (5 min)	AT BOARD Policy #88 has been in place since 1993, without amendment (Attachment B). Attachment A outlines the revisions proposed. Whereas the Current Policy is focused on the commercialization of inventions arising from University research, proposed revisions aim to maximize the impact of University research in the broadest sense, whether that is through commercial or other means. Proposed revisions are also intended to reflect the University's current thinking, practices and current research environment, and to most efficiently and effectively support the University's academic mandate.	
9.2 Amendments to: Policy #61 (Postdoctoral Fellows) Policy #86 (Extraordinary Expenses – Grant & Contract-Funded Employees) H. Lai D. Farrar D. Owram J. Hepburn	Open Approval (5 min)	AT BOARD DECISION REQUESTED IT IS REQUESTED that the Board of Governors approve as circulated Policy #61 (Postdoctoral Fellows) and Policy #86 (Extraordinary Expenses – Grant & Contract-Funded Employees), effective April 3, 2012.	
10. PEOPLE, COMMUNITY & INTERNATIONAL COMMITTEE			1:20 p.m.-1:50 p.m.
Chair: Ms. Theresa Arsenault Members: Ms. Anne-Marie Fenger, Dr. Nassif Ghoussoub, Mr. Sean Heisler, Ms. Alice Laberge, Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, Mr. Spencer Robins, Ms. Sumedha Sharma, Professor Stephen Toope			
Remarks from the Committee Chair			
10.1 Strategic Discussion International Strategic Plan J. Hepburn	Open Presentation (10 min) Discussion (10 min)	AT BOARD In 2011, the International Strategic Plan was created to provide guidelines to strengthen UBC's international engagement. The Plan sets a framework for achieving objectives for the next three to five years, and contains specific goals that can be achieved by many different groups across campus. Discussion Points: <ol style="list-style-type: none">1. Areas of geographic focus for international engagement2. International strategy and overseas representation3. Organizational structure to support UBC's international engagement	
10.2 University Neighbourhoods Association (UNA) Annual Report S. Owen N. Knight	Open Information (5 min)	AT BOARD The Annual Report summarizes the UNA's activities from 2011, including: - key initiatives and accomplishments in relation to building a vibrant, diverse and sustainable community; - recognition of the many volunteers that participate in community-building initiatives; - the financial statements; and, - the organizational status of the UNA Chair, Board of Directors, Standing Committees and subcommittees. In addition, the report highlights key issues that the UNA is focusing on in 2012, including: - developing an emergency and disaster recovery plan; - increasing volunteer opportunities and developing additional multicultural programs; - undertaking a number of planning initiatives in collaboration with UBC under the UNA-UBC Sustainability Memorandum of Understanding; and, - implementing bylaws addressing parking, noise and animal control within the neighbourhood areas.	

Consent Items and Items received for Information

NOTE: Time will be allocated for discussion of specific **Consent Approval** and **Information** items upon request from a Governor.

3. Finance Committee

3.6 Endowment Status Report

A summary of the status of endowment funds (Vancouver) as at January 31, 2012 is circulated for information, in accordance with Policy #113 (Endowment Management). The amounts exclude the Student Housing Financing Endowment, as this is not invested with IMANT. The summary shows the comparative values of the Capital Account and the Stabilization Account as at March 31, 2011 and March 31, 2010, and the subsequent changes to market values since the new endowment policy was implemented.

3.7 University Neighbourhoods Association (UNA) 2012/2013 Budget

Circulated for information, as approved by the UNA Board of Directors.

3.8 UBC Controlled, Affiliated or Related Organizations, Major Campus Tenancies, and Off-Campus Properties

Annual Report as at March 2012 circulated for information.

5. Property & Planning Committee

5.1 Capital Projects – Update

circulated for information

5.6 CONSENT APPROVAL: Appointments to the Advisory Urban Design Panel (AUDP) – Martin Nielsen and Mark Ostry.

7. Learning & Research Committee

7.2 CONSENT APPROVAL: Senate Recommendations

- a. Recommendations resulting from **Vancouver Senate** meetings of February 15, 2012 and March 14, 2012, effective as of April 3, 2012.
- b. Recommendations resulting from **Okanagan Senate** meetings of February 29, 2012 and March 28, 2012, effective as of April 3, 2012.

7.3 Establishment of New Endowments

Endowment funds listed under the docket submission have been approved by the President on the recommendation of the University Council and are presented to the Board of Governors for information only, in accordance with UBC Policy #113 (Endowment Management).

7.4 CONSENT APPROVAL: Requests to Vary the Terms of Endowment(s)

Approve, as recommended by the President and University Council, encroachment on the endowment funds listed by exempting the Funds from annual amortization payments established under Policy #113 (Endowment Management)

9. Governance Committee

9.5 CONSENT APPROVAL Western Canadian Universities Marine Sciences Society (WCUMSS) – Ratification of Appointments to the Management Council

10. People, Community & International Committee

10.3 CONSENT APPROVAL Naming of Campus Facilities

1. “Bioenergy Research and Demonstration Facility” for Building #19 on UBC’s Vancouver Campus.

10.4 Notable Distinctions

- a. **The full listing of Notable Distinctions in the Research, Teaching and Service categories** is circulated, including profiles of the following scholars:
 - Dr. Joanna Bates, Professor, Family Practice / Director, Centre for Health Education Scholarship, Faculty of Medicine
 - Dr. Adam Peets, Clinical Associate Professor, Medicine, Faculty of Medicine
 - Dr. Young-Heon Kim, Assistant Professor, Mathematics, Faculty of Science
 - Dr. Andrew Warfield, Assistant Professor, Computer Science, Faculty of Science
- b. **Report on awards to and recognition of students, staff and alumni** is circulated.

10.5 Alumni Affairs Activity Report

A summary of Alumni Affairs activities is circulated for information.