



**1. REMARKS**

10:30 a.m.-10:40 a.m.

Chair, Chancellor, President

**3. PROPERTY & PLANNING COMMITTEE**

10:40 a.m.-11:40 a.m.

Chair: Mr. Robert Fung Members: Ms. Shannon Dunn, Ms. Anne-Marie Fenger, Dr. Nassif Ghossoub, Dr. Richard Johnston, Mr. Tim Krupa, Ms. Alice Laberge, Board Chair Bill Levine, Mr. Douglas Mitchell, Chancellor Sarah Morgan-Silvester, Ms. Sumedha Sharma, Mr. Michael Silley, President Stephen Toope, Dr. Michael Treschow

**Remarks from the Committee Chair**

<p>3.1 <a href="#">UBC Okanagan Master Plan Update</a></p> <p>D. Buszard P. Ouillet N. Knight M. Shakespeare</p>	<p><b>Open Approval</b> Presentation (10 min) Discussion (20 min)</p>	<p><b>DECISION REQUESTED</b> <b>IT IS HEREBY REQUESTED</b> that <i>the Board of Governors approve the UBC Okanagan Master Plan 2035 work program.</i></p>														
<p>3.2 <a href="#">UBC Bookstore Expansion &amp; Renovation (Vancouver)</a></p> <p>P. Ouillet D. Harvie J. Metras P. Smailes A. Poettcker</p>	<p><b>Open Approval</b> Presentation (5 min) Discussion (10 min)</p>	<p><b>DECISION REQUESTED</b> <b>IT IS HEREBY REQUESTED</b> that <i>the Board of Governors approve:</i></p> <ol style="list-style-type: none"> <li><b>BOARD 3 to commence construction of the UBC Bookstore Expansion &amp; Renovation project</b> (subject to construction tenders being received at or below budget, based on 80% of tenders);</li> <li><b>Advance work on civil utilities relocations, demolition of existing exterior canopy and construction of a temporary entry prior to 80% tender completion</b> (required to meet September 2013 completion for start of academic term). No demolition of interior space will occur until 80% of tenders are received, anticipated for March 2013; and,</li> <li><b>Internal loan of \$5.3M to support the project, amortized over seven years at a projected interest rate of 5%, with annual debt service sourced from Bookstore revenues.</b></li> </ol> <table border="0"> <tr> <td>Capital Budget</td> <td style="text-align: right;">\$6,000,000</td> </tr> <tr> <td>Operating Budget</td> <td style="text-align: right;">\$75,680</td> </tr> <tr> <td><b>Funding Release</b></td> <td style="text-align: right;"><b>\$5,300,000</b></td> </tr> </table> <p><b>Information</b> Funding released to date \$700,000 Expenses to date \$72,000</p>	Capital Budget	\$6,000,000	Operating Budget	\$75,680	<b>Funding Release</b>	<b>\$5,300,000</b>								
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<p>3.3 <a href="#">Engineering Student Centre</a></p> <p>L. Cowin P. Ouillet E. Hall J. Metras N. Knight A. Poettcker</p>	<p><b>Open Approval</b> Presentation (5 min) Discussion (10 min)</p>	<p><b>DECISION REQUESTED</b> <b>IT IS HEREBY REQUESTED</b> that <i>the Board of Governors approve:</i></p> <ol style="list-style-type: none"> <li><b>BOARD 2 for the Engineering Student Centre project;</b> and,</li> <li><b>Removal of existing structure and infrastructure in advance of Board 3.</b></li> </ol> <table border="0"> <tr> <td>Capital Budget</td> <td style="text-align: right;">\$5,220,000</td> </tr> <tr> <td>Operating Budget</td> <td style="text-align: right;">\$86,500</td> </tr> <tr> <td>Schedule</td> <td></td> </tr> <tr> <td>Authorization to issue Development Permit</td> <td></td> </tr> <tr> <td>Proceed to working drawings</td> <td></td> </tr> <tr> <td>Demolition of existing Cheeze Factory</td> <td></td> </tr> <tr> <td><b>Funding Release</b></td> <td style="text-align: right;"><b>\$600,000</b></td> </tr> </table> <p><b>Information</b> Funding released to date \$400,000 Expenses to date \$288,000</p>	Capital Budget	\$5,220,000	Operating Budget	\$86,500	Schedule		Authorization to issue Development Permit		Proceed to working drawings		Demolition of existing Cheeze Factory		<b>Funding Release</b>	<b>\$600,000</b>
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#### 4. FINANCE COMMITTEE

11:40 a.m.-12:30 p.m.

**Chair:** Dr. Maureen Howe **Members:** Ms. Shannon Dunn, Ms. Anne-Marie Fenger, Dr. Nassif Ghossoub, Dr. Richard Johnston, Dr. Gerry Karr, Mr. Tim Krupa, Ms. Alice Laberge, Board Chair Bill Levine, Mr. Jason McLean, Chancellor Sarah Morgan-Silvester, Mr. Greg Peet, Ms. Sumedha Sharma, Mr. Michael Silley, President Stephen Toope, Dr. Michael Treschow

##### Remarks from the Committee Chair

<p>4.1 <a href="#">Operating Budget Outlook</a></p> <p><b>P. Ouillet</b> M. Shakespeare I. Burgess</p>	<p><b>Open Information</b> Presentation (25 min) Discussion (25 min)</p>	<p><b>AT BOARD</b></p> <p>The purpose of this report is to share early perspective on UBC Okanagan and UBC Vancouver 2013-2014 Operating budget with the Board, and to receive input prior to the March budget approval.</p> <p>As we move into the 2013-2014 fiscal year, the finances of the University are under considerable pressure. Constraints imposed by the Provincial government include a reduction in the Operating grant, limits in domestic tuition, unfunded salary increases, and an inability to raise capital though debt. External conditions include pressure on endowment returns, an uncertain real estate environment, and inflation excess of 2%.</p> <p>At the same time, the University is implementing several initiatives under this constrained environment. We are working to transform the learning environment for students. We are becoming a player in the on-line course delivery. We are building on those research areas where the University is a global leader. We are also recognised as the innovation hub for BC.</p> <p>The 2013-2014 budget reflects the stretched financial situation for both campuses and is forcing hard decisions. The guiding principles for the 2013-2014 budgets are fairly consistent with the previous years:</p> <ul style="list-style-type: none"><li>• Protect core University functions and services</li><li>• Drive efficiencies firmly and question non-core activities</li><li>• Continue to invest in the future of the University by focusing on <i>Place and Promise</i> priorities</li></ul>
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#### 6. PEOPLE, COMMUNITY & INTERNATIONAL COMMITTEE

1:15 p.m.-1:45 p.m.

**Chair:** Ms. Theresa Arseneault **Members:** Ms. Anne-Marie Fenger, Dr. Nassif Ghossoub, Dr. Gerry Karr, Mr. Tim Krupa, Ms. Alice Laberge, Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, Mr. Greg Peet, Ms. Sumedha Sharma, President Stephen Toope

##### Remarks from the Committee Chair

##### Received for Information

<p>6.1 <a href="#">UBC Development &amp; Alumni Engagement Campaign</a></p> <p><b>B. Miles</b> H. McCaw J. Todd</p>	<p><b>Open Information</b> Presentation (10 min) Discussion (10 min)</p>	<p><b>AT BOARD</b></p> <p>The campaign progress report for the period ending ending December 31, 2012 is circulated. The two leading indicators for campaign progress are: alumni with “points” for alumni engagement and cumulative funds raised towards the campaign working goal.</p> <p>Points are a consolidated, value-weighted measure of all recordable alumni engagement and reflect a higher level of alumni engagement (all forms). As of December 31st, 37,934 alumni with points have been recorded, exceeding the annual goal of 37,900.</p> <p>This quarter we have exceeded the threshold of \$1 billion having secured \$1.03 billion or 69% of the campaign working goal.</p>
<p>6.2 <a href="#">UBC Vancouver and UBC Okanagan Annual Reports on Enrolment 2012/2013</a></p> <p><b>D. Farrar</b> <b>D. Buszard</b> J. Ridge</p>	<p><b>Open Information</b> Presentation (10 min) Discussion (10 min)</p>	<p>Enrolment at both UBC campuses remains very strong, with all but a few programs at or near capacity. This year the Okanagan campus met its Provincially funded enrolment targets, several years ahead of most expectations.</p> <p>The Vancouver campus remains slightly over its provincially funded undergraduate targets. Demand for both campuses remains strong, even with the shift to broad-based admissions. The Okanagan campus has fully implemented broad-based admissions for the current admissions cycle.</p> <p>Late in 2012 both Senates approved a package of admissions policy changes that will allow UBC to issue offers of admissions much earlier than in the past, especially for grade 12 BC students. This will improve UBC’s competitiveness.</p>

<p>6.3 <a href="#">UBC Learning Exchange (Vancouver) Annual Update 2011-2012</a></p> <p><b>P. Spothelfer</b> <b>K. Leahy</b></p>	<p><b>Open Information</b></p> <p>Presentation (10 min)</p> <p>Discussion (10 min)</p>	<p>In the past year, the Learning Exchange completed the move of the UBC-CLI to the VP Students portfolio, initiated the development of a unit strategic plan under the leadership of the VP Communications &amp; Community Partnership, and established a new Academic Director appointment with the support of the VP Academic.</p> <p>Through this rebuilding period the Learning Exchange continued to leverage University and donor funding to bring people together from the University and Vancouver's Downtown Eastside (DTES), working with over 1,400 residents, 200 students and about 20 local organizations.</p> <p>Going forward, UBC has the opportunity to be a leader in community engagement in the DTES, with the Learning Exchange acting as a focal point to coordinate and promote all of UBC's efforts in the DTES.</p>
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### Consent Items and Items received for Information

**NOTE:** Time will be allocated for discussion of specific **Consent Approval** and **Information** items upon request from a Governor.

#### 3. Property & Planning Committee

##### 3.4 [CONSENT APPROVAL Appointments to the Advisory Urban Design Panel \(AUDP\)](#)

As recommended by the Administration, approve the appointment of Dr. Louise Cowin, UBC Vice-President Students, to the staff position on the Advisory Urban Design Panel for a term to expire in February 2015.

#### 4. Finance Committee

##### 4.2 [CONSENT APPROVAL REQUEST Student Union Building Revised Agreements and Building Lease](#)

Approval of the revised agreements for the development and lease of the new Student Union Building, and authorization for the University Administration to:

- a) Obtain Ministerial approval pursuant to section 50(2) of the *University Act* to grant a lease of the new Student Union Building to the Alma Mater Society of the University of British Columbia Vancouver ("AMS").
- b) Execute the lease and related agreements between UBC and the AMS on the terms consistent with those outlined in the report.

##### 4.3 [Establishment of New Endowments](#)

Endowment funds listed under the docket submission have been approved by the President on the recommendation of the University Counsel in accordance with UBC Policy #113 (Endowment Management) and are presented to the Board of Governors for information only.

#### 5. Learning & Research Committee

##### 5.5 **CONSENT APPROVAL REQUEST Senate Recommendations**

- a. [Recommendations resulting from Vancouver Senate meeting of December 12, 2012](#), effective as of February 6, 2013.
- b. [Recommendations resulting from Okanagan Senate meetings of December 19, 2012 and January 30, 2013](#), effective as of February 6, 2013.

##### 5.6 [CONSENT APPROVAL REQUEST Request for Exemption from Amortization for Endowment Funds](#)

As recommended by the President and University Counsel, approval of an encroachment on the Lorraine Douglass Prize in Real Estate Endowment Fund (E5271) (the "Fund") by exempting the Fund from annual amortization payments established under Policy #113 (Endowment Management) (the "Policy").

##### 5.7 [CONSENT APPROVAL REQUEST Endowment Name Changes](#)

1. The family of the Donor of the Fund requests approval to change the name of the Charlotte Borgen Memorial Endowment Fund to the "Dr. Charlotte Thomson Memorial Endowment Fund".
2. UBC's International Student Initiative ("ISI"), which provided the monies to establish the the Fund, requests approval to change the name of the Donald Wehrung International Student Humanitarian Award Endowment Fund to the "Donald Wehrung International Student Award Endowment Fund".

##### 5.8 [Endowment Status Report](#)

A summary of the status of endowment funds (Vancouver) as at November 30, 2012 is circulated for information, in accordance with Policy #113 (Endowment Management). The amounts exclude the Student Housing Financing Endowment, as this is not invested with IMANT (UBC Investment Management Trust).

<b>6. People, Community &amp; International Committee</b>	
6.4	<b><u>CONSENT APPROVAL REQUEST Naming of Campus Facilities</u></b> As recommended by the Naming Committee, approve “Bentley Dining Hall” for the new dining hall building at the Loon Lake Research & Education Centre in the Malcolm Knapp Research Forest.
6.5	<b>Notable Distinctions</b> a. <b><u>The full listing of Notable Distinctions in the Research, Teaching and Service categories</u></b> is circulated, including profiles of the following scholars: <ul style="list-style-type: none"> <li>• Dr. Wa Sham (Sam) Cheung, Clinical Assistant Professor, Oral Health Science, Faculty of Dentistry</li> <li>• Dr. Robert Millar, Professor, Civil Engineering, Faculty of Applied Science</li> <li>• Dr. Joan Botorff, Director, Institute for Healthy Living and Chronic Disease Prevention, UBC Okanagan</li> </ul> b. <b><u>Report on awards to and recognition of students, staff and alumni is circulated.</u></b>
6.6	<b><u>Alumni Activity Report</u></b> The Alumni Activity report for the year ending December 31, 2012 is circulated.
<b>7. Governance Committee</b>	
7.2	<b><u>Policy #20 (Advertising of Position Vacancies) and Associated Procedures</u></b> Amendment to support the University’s goal of recruiting the most qualified candidates for position vacancies and to consolidate the University’s policies on advertising into one document.
7.3	<b><u>Policy #27 (Reappointment of Retired or Retiring Members of Faculty) Amendments and Associated Procedures</u></b> Amendment and Amalgamation with Policy #52 (Retirement of Faculty) and Repeal of Policy #52 (Retirement of Faculty).
7.4	<b><u>Policy #50 (Leave to take Political Office) and Associated Procedures</u></b> Amendments extend the scope of Policy #50 to include all groups of employees to be eligible for leave to take political office.
<b>8. Audit Committee</b>	
8.1	<b><u>Quarterly Financial Statements</u></b> At its January 2013 meeting, the Audit Committee received Consolidated Financial Statements for the third quarter of 2012-2013 (at December 31, 2012). Statements are circulated for information.
8.2	<b><u>Quarterly Financial Forecast</u></b> At its January 2013 meeting, the Audit Committee received and approved the Quarterly Financial Forecast (at December 31, 2012). The Forecast is circulated for information.