



The University of British Columbia
BOARD OF GOVERNORS MEETING
MINUTES

Tuesday, September 17, 2013
11:00 a.m. – 4:00 p.m.

Okanagan Campus
3333 University Way
University Centre UC200

In Attendance: Board Members

Board Chair Theresa Arsenault
President Stephen Toope
Ms. Shannon Dunn
Ms. Anne-Marie Fenger
Mr. Robert Fung
Dr. Nassif Ghoussoub
Dr. Richard Johnston
Dr. Gerry Karr
Ms. Alice Laberge
Mr. Jason McLean
Mr. Douglas Mitchell
Mr. John Montalbano
Mr. Matt Parson
Mr. Greg Peet
Mr. Michael Silley
Dr. Michael Treschow
Mr. Curtis Tse

Administration

Dr. Deborah Buszard
Dr. David Farrar
Dr. John Hepburn
Mr. Hubert Lai
Ms. Barbara Miles
Mr. Pierre Ouillet
Mr. Pascal Spothelfer

Board Secretary

Ms. Reny Kahlon

Regrets: Dr. Maureen Howe
Chancellor Sarah Morgan-Silvester

REMARKS

The Board Chair called the September 17, 2013 Board of Governors meeting to order.

Members of the [successful women's and men's volleyball teams](#) were presented to and congratulated by the Board of Governors.

The McLean McCuaig Foundation Leadership Award was presented to student Board members Mr. Matt Parson, Mr. Michael Silley and Mr. Curtis Tse. The Board Chair expressed the Board's appreciation for their contributions to the University.

The President spoke about a recent trip to China and important agreements reached between UBC and Chinese institutions and government ministries, including:

- [Chongqing Government](#)
- [UBC China Council](#)
- [China Scholarship Council Doctoral Scholarships](#) (program expansion)

Two major gifts in support of the Alumni Centre also resulted from this trip.

The President reported to the Board of Governors that positive meetings with the new Minister and Deputy Minister of Advanced Education have taken place.

Work continues in collaboration with the Association of Universities & Colleges of Canada (AUCC) and the U15 Group of Canadian Research Universities around continued support for research in the upcoming federal budget.

The President reported that an arbitrator decision on faculty salaries was reached. The amount awarded exceeded the 2% provincial government mandate by .5%; additional savings will be found at the faculty level to support the increase.

The President reminded the Board of Governors that classes would be suspended on September 18 to allow students, faculty and staff to attend Truth & Reconciliation Commission events on that date.

The Deputy Vice-Chancellor reported to the Board of Governors that the Okanagan campus has applied for a separate membership in the AUCC.

She reminded the Board of Governors that Okanagan Heat athletics teams had been confirmed as members of Canada West Universities Athletic Association (CWUAA) in May and as full members of Canadian Interuniversity Sport (CIS) – the country's top league – in June.

The Deputy Vice-Chancellor reported that the Okanagan campus has become a member of the [Erasmus Mundus Programme](#), a European-union-funded program of partnerships between research-intensive universities. A formal announcement will be made later in the fall.

1. AUDIT COMMITTEE

1.1 Quarterly Financial Forecast at June 30, 2013

The Committee Chair reported that the Forecast was received and reviewed in detail by the Audit Committee in July 2013 and has been submitted to the Provincial Government, as required.

A very brief report was provided at the Board of Governors meeting; the attention of Board members was drawn to the assumptions that form the basis of underlying calculations.

1.2 Quarterly Financial Statements at June 30, 2013

The Committee Chair reported that the Audit Committee received and reviewed UBC's Consolidated Financial Statements for the first quarter of 2013-2014 (period ending June 30, 2013) in July 2013.

A very brief report was provided at the Board of Governors meeting.

1.4 Signing Resolution – Emergencies & Disasters

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors grants authority to undertake actions that are necessary to respond to an emergency or disaster and recovery actions that are required after the critical emergency response in order to restore University operations, as set out in the form of signing resolution attached as Attachment 1.*

CARRIED

1.5 Policy #19 – Acting President

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors approves the revised Policy #19 (Acting President) circulated as Attachment 1.*

CARRIED

1.6 Policy #8 – Disaster Management

Policy revisions were received for information.

2. FINANCE COMMITTEE

2.1 UBC Investment Management Trust (IMANT) Quarterly Review

The Committee Chair reported that the Committee received the IMANT quarterly review to June 30, 2013; the report was positive.

2.2 UBC Staff Pension Plan Quarterly Compliance & Governance Report

The Committee Chair reported that the Committee received and discussed this report.

The Staff Pension Plan 2012 Year in Review was available at the Committee meeting; it is also available [online](#) and in booklet format on request from the Board of Governors Secretariat.

2.4 Tuition Waiver for Children in Care

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors approves the waiver of tuition for youth (Wards of the Province) who age out of government care when they turn 19 and who are eligible to attend UBC (eligibility as defined in Policy #72).*

CARRIED

2.5 Endowment Variation – Name Change

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors approves (as per the lead donor to the Fund, Mr. Alexander Laird, and the Faculty of Applied Science) the change of name of the Mining Engineering Alumni Student Development Endowment Fund to the “Blue Evans Student Support Endowment Fund”.*

CARRIED

2.6 Annual Debt Report

This report was received by the Board of Governors for information.

2.7 Staff Pension Plan – Plan Summary and Audited Financial Statements 2012

Financial Statements were received by the Board of Governors for information.

2.8 Faculty Pension Plan – Plan Summary and Audited Financial Statements 2012

Financial Statements were received by the Board of Governors for information.

2.9 Endowment Status Report

This report was received by the Board of Governors for information.

2.10 Establishment of New Endowments

This report was received by the Board of Governors for information.

2.11 ESG Investment Principles Task Group

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors approves Terms of Reference for the ESG Investment Principles Task Group as circulated.*

CARRIED

3. LEARNING & RESEARCH COMMITTEE

3.1 Okanagan Campus Sustainability Report

Deferred to November 2013.

3.2 Place and Promise: UBC's Okanagan Campus Barber School of Arts

**Presentations: Dr. Zach Walsh; Cannabis: The Aspirin of the 21st Century
Dr. Christine Schreyer and Ms. Robyn Giffen; From Alphabet to Dialect**

The Board of Governors received two academic presentations.

3.3 Proposed Policy #81 – Use of Learning Materials in UBC Credit Courses

University Counsel explained to the Board of Governors that following this meeting, the draft policy will be published with a call for comments from the UBC community. Both Senates will also have an opportunity to review and comment on the policy prior to presenting the final version to the Board of Governors for approval in January 2014.

University Counsel will review the procedure followed in drafting the proposed policy and will report back to the Board of Governors regarding the participation of the UBC Students' Union Okanagan.

3.4 Integration of Health

Deferred to November 2013.

3.7 Council of Senates Recommendation Re: Affiliation Agreement

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors concurs with the recommendation of the Council of Senates to approve the terms of the affiliation between the University of British Columbia Faculty of Law and the Law Faculties of Chulalongkorn University (Thailand), Kyushu University (Japan), the University of Victoria (Canada) and the University of Washington (US), to assist in the delivery of the Master of Laws (LLM, Business Law) at Chulalongkorn University, confirmed by email approval on Tuesday, June 18, 2013, as attached.*

CARRIED

5. PROPERTY & PLANNING COMMITTEE

5.1 Alumni Centre

The Committee Chair reported that the Committee received and discussed the project report.

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors approves:*

- a. *BOARD 3 for the Alumni Centre project, including commencement of construction;*
- b. *Revised business terms for the project agreements, to reflect change from a ground lease to a building lease;*
- c. *Authorization for the University Administration to obtain Ministerial approval pursuant to s50(2) of the University Act to grant a lease of building to the UBC Alumni Association; and,*
- d. *Internal bridge financing up to \$9.0 million for seven years at 5.0% annual interest.*

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|---------------------------------|---------------------|
| Revised Capital Budget | \$19,515,000 |
| Operating Budget | \$320,947 |
| Award of Construction Contracts | |
| Funding Release | \$18,015,000 |

CARRIED

5.2 UBC Life Building (Old SUB Reuse – Vancouver)

Deferred.

5.3 Student Union Building (Vancouver)

The Committee Chair reported that the Committee received a presentation of the circulated material, including revisions to the capital budget, funding sources and financing structure. He emphasized that the increased contingency in the budget was provided in response to overruns and unexpected costs, not scope increases.

A Board member stressed the importance of providing original budget vs. final budget information to the Board of Governors for all post-Board-3 reports.

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors approves the following post-BOARD 3 scope and budget adjustments:*

- a. *An increase of \$3.5 million in the new Student Union Building (SUB) project budget to allow inclusion of additional scope items reflecting changing AMS priorities and to replenish project contingency funds.*
- b. *An increase of \$2 million in internal financing up to \$93 million for the SUB project (total project cost plus construction period financing charges less AMS student levy revenue anticipated to be collected prior to the end of construction). The AMS loans will be up to \$68 million with an annual debt service of \$4.53 million sourced from the AMS student levy. The UBC loan will be \$25 million (as approved at Board 3) with an annual debt service of \$1.67 million sourced from the UBC operating budget.*
- c. *A reduction of five years in the repayment period for the loans to a maximum period of 35 years, down from 40 years at Board 3, at a 5.75% annual interest rate.*

| | |
|---------------------------------|--------------------|
| Revised Capital Budget | \$106,760,000 |
| Operating Budget | \$2,137,000 |
| Award of Construction Contracts | |
| Funding Release | \$3,500,000 |

CARRIED

5.4 Neighbourhood District Energy System (NDES) – Due Diligence (Vancouver)

The Committee Chair reported that the Committee received a presentation of the circulated materials, including an overview of the rationale for the project, progress to date, and next steps.

The Committees were assured that the NDES could be powered by a different energy source should TRIUMF waste heat cease to be available. Any financial risk is borne by the utility buyer, not UBC.

In addition, the Committees were informed that the project has met the business case (cost relative to electric heat); during the due diligence process, additional savings opportunities may be identified.

5.8 Development Permit Board (DPB) - Appointment

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors approves the appointment of Ms. Erin Rennie to the Development Permit Board to fill the position of student representative, for a one-year term ending September 2014.*

CARRIED

6. PEOPLE, COMMUNITY & INTERNATIONAL COMMITTEE

6.1 UBC Development & Alumni Engagement Campaign

The Deputy Vice-Chancellor provided a brief overview of Campaign priorities for the Okanagan campus.

The Director of Development for the Okanagan campus provided additional information about the evolution of campaign priorities over the past year, and of progress towards Campaign goals for the Okanagan campus, including alumni engagement.

6.2 Intercultural Understanding Strategic Plan

Deferred.

6.3 Focus on People

Deferred.

6.6 Naming of Campus Facilities

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors approves the recommendation from the Naming Committee to rename the Auditorium (344 Memorial Road) “Old Auditorium”.*

CARRIED

6.7 Naming of Campus Facilities

The following resolution received approval electronically on August 27, 2013:

BE IT HEREBY RESOLVED that *the Board of Governors approves the following names for residential components of the Ponderosa Commons complex:*

- a. *"Spruce House" for the tower at 2118 West Mall*
- b. *"Maple House" for the podium at 6488 University Boulevard*
- c. *"Arbutus House" for the tower at 6488 University Boulevard*

CARRIED

6.8 Notable Distinctions

The Board received the full listing of notable distinctions in the Research, Teaching and Service categories for information.

6.9 Alumni Affairs Activity Report

This report was received for information.

7. GOVERNANCE COMMITTEE

7.1 Amendments to Procedures

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors approves amendments to the following policies, effective September 17, 2013:*

- a. *Policy #21 (Appointment of Deans and Principals)*
- b. *Policy #23 (Extension of Appointments for Deans and Principals)*
- c. *Policy #43 (Extension of Appointments for Registrars and Librarians)*

CARRIED

7.2 Amendments to Procedures

The Board of Governors received amendments to the following policies for information:

- a. Policy #17 – Appointment of Registrar and Librarian*
- b. Policy #18 – Appointment of Designated Senior Academic Administrators*
- c. Policy #24 – Extension of Appointments for Designated Senior Academic Administrators*

7.3 Amendments to Procedures

The Board of Governors received amendments to Policy #3 (Discrimination and Harrassment) for information.

7.4 UBC Foundation Board - Appointment

The following resolution received approval electronically on August 27, 2013:

BE IT HEREBY RESOLVED that *the Board of Governors approves the reappointment of Mr. Michael Bentley as a member of the UBC Foundation Board for a second three-year term, effective May 1, 2013 to May 1, 2016.*

CARRIED

7.5 Membership of the Standing Committees

The following resolution was moved and seconded:

BE IT HEREBY RESOLVED that *the Board of Governors approves membership of the Standing Committees as circulated.*

CARRIED

ADJOURNMENT

Members were advised that, in accordance with the approved schedule of meetings, the next regular meeting of the UBC Board of Governors would be held on November 26, 2013.

The following resolution was moved:

BE IT HEREBY RESOLVED that *the September 17, 2013 Board of Governors meeting is adjourned.*

CARRIED