



**The University of British Columbia
BOARD OF GOVERNORS MEETING
AGENDA**

Tuesday, November 26, 2013

1:00 p.m. – 4:30 p.m.

Vancouver Campus

Walter Gage Towers [map](#)

Isabel MacInnes Ballroom

5959 Student Union Boulevard

REMARKS **1:00 p.m.-1:15 p.m.**

1. AUDIT COMMITTEE **1:15 p.m.-1:20 p.m.**

Chair: Ms. Alice Laberge **Members:** Board Chair Theresa Arsenault, Dr. Maureen Howe, Mr. Jason McLean, Mr. Douglas Mitchell, Mr. John Montalbano, Chancellor Sarah Morgan-Silvester, President Stephen Toope

1.1 Quarterly Financial Forecast P. Ouillet I. Burgess A. Glynn	Open Information	AT BOARD The forecast was received and approved by the Audit Committee in October 2013 and has been submitted to the Provincial Government. Forecasts are based on the best information available and key assumptions; all efforts have been made to ensure that forecasts are accurate.
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1.2 Consolidated Financial Statements Quarterly Report P. Ouillet I. Burgess S. Mackenzie	Open Information	AT BOARD Circulated in the docket are UBC’s Consolidated Financial Statements for the second quarter of 2013-2014 (period ending September 30, 2013), received by the Audit Committee in October 2013.
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2. LEARNING & RESEARCH COMMITTEE **1:20 p.m.-2:30 p.m.**

Chair: Dr. Richard Johnston **Members:** Board Chair Theresa Arsenault, Dr. Nassif Ghoussoub, Dr. Maureen Howe, Dr. Gerry Karr, Mr. John Montalbano, Chancellor Sarah Morgan-Silvester, Mr. Matt Parson, Mr. Greg Peet, Professor Stephen Toope, Dr. Michael Treschow, Mr. Curtis Tse

2.1 Place and Promise: Faculty of Science D. Farrar	Open Information Presentation (15 min) Discussion (15 min)	AT BOARD Presenter: Dr. Simon Peacock, Dean, Faculty of Science Presentation: Transforming undergraduate education: UBC’s Carl Wieman Science Education Initiative and Flexible Learning Initiatives UBC is increasingly recognized as an international leader for our efforts to improve undergraduate science education. Over the past six years, UBC’s Carl Wieman Science Education Initiative (CWSEI) has significantly improved student learning in more than 100 large undergraduate science courses through the adoption of effective, evidence-based science education practices. The lessons learned from the CWSEI are helping guide UBC’s Flexible Learning initiative, another exciting opportunity to improve student learning.
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2.2 Annual Sustainability Report a. Vancouver Campus b. Okanagan Campus J. Hepburn D. Buszard P. Ouillet J. Robinson M. Shakespeare K. Culver	Open Information Presentation (20 min) Discussion (15 min)	AT BOARD The Annual Sustainability Report provides a detailed overview of academic and operational sustainability, as well as communications and outreach activities and achievements in fiscal year 2012-2013. It also outlines strategic sustainability priorities in these areas for the next fiscal year.
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2.3 Amendment to Policy #47 (Chairs and Professorships Funded by External Funds) H. Lai D. Farrar D. Buszard	Open Information (5 min)	AT BOARD The Policy was written in 1987 and last reviewed and lightly revised in 2007. The purpose of the proposed amendments is to ensure the Policy supports the University’s goal of encouraging the creation of prestigious chairs, professorships and distinguished scholar honorifics (collectively “Honorifics”) funded by endowments or other funds in accordance with the following principles: 1. Honorifics should be conferred by UBC upon faculty members (the “Holders”) to reward excellence in research and teaching.
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		<p>2. Conferral of an Honorific should normally be accompanied by financial resources for research and teaching support and honoraria to enhance their capacity to do world class research and teaching, and in some cases the funds may be used for salary and benefits.</p> <p>3. Holders of Honorifics should provide regular reports to UBC on their activities, and UBC should share the impact of Honorifics with the donors who have enabled the establishment of Honorifics and with the broader community.</p> <p>The proposed amendments meet these stated aims by setting out the academic, financial and accountability criteria for Honorifics. The proposed amendments to the Policy have been developed by a Policy Review Committee under the oversight of the Office of the University Counsel. The policy creates no legal or governmental liabilities. Approval of the Policy is within the statutory powers of the Board of Governors and no governmental approvals are required.</p>
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Lunch – 12:00 p.m. to 1:00 p.m.

3. PEOPLE, COMMUNITY & INTERNATIONAL COMMITTEE	2:30 p.m.-2:35 p.m.
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Chair: Mr. Greg Peet Members: Board Chair Theresa Arsenaault, Ms. Anne-Marie Fenger, Dr. Nassif Ghoussoub, Dr. Gerry Karr, Ms. Alice Laberge, Chancellor Sarah Morgan-Silvester, Mr. Matt Parson, President Stephen Toope, Dr. Michael Treschow, Mr. Curtis Tse

Remarks from the Committee Chair

<p>3.1 Annual Enrolment Report 2013-2014</p> <p style="padding-left: 20px;">- Vancouver and Okanagan</p> <p>D. Farrar D. Buszard C. Mathieson</p>	<p>Received for information at Committee Meeting</p>	<p>As in previous years, demand for both UBC campuses remained strong in 2013. The Vancouver campus remains over provincially funded targets and the Okanagan campus has achieved enrolment targets for the second year in a row.</p> <p>The 2013 enrolment cycle marked the first year where both Vancouver and Okanagan campuses used broad-based admission criteria in selecting a first-year class. Through the use of this more holistic admission decision-making model, UBC has made itself more accessible to students while attracting a first-year class more likely to actively engage in their learning.</p> <p>Late in 2012, both Senates approved a package of admission policy changes designed to allow UBC to make better, and more timely offers of admission; these policies take full effect in 2014 and will serve to improve UBC’s competitiveness in attracting the best and the brightest.</p>
<p>3.2 Focus on People: Workplace Practices at UBC Annual Report</p> <p>L. Castle A. Bayne</p>	<p>Received for information at Committee Meeting</p>	<p>In 2008, the Board of Governors approved the general direction, strategies and measures of success that form part of UBC’s human resource strategy entitled <i>Focus on People: Workplace Practices at UBC</i>. The five-year framework has five specific strategies, each with corresponding initiatives that evolve from year to year. This multi-dimensional framework is a critical contributor (the mid-level plan) to UBC’s <i>Place and Promise</i> commitment to an Outstanding Work Environment. The University community is invited to review and comment on the annual report, available at http://www.focusonpeople.ubc.ca/annual-report-2012/</p>
<p>3.3 UBC Development & Alumni Engagement Campaign: Quarter 2 Campaign Progress Report</p> <p>B. Miles H. McCaw J. Todd</p>	<p>Received for information at Committee Meeting</p>	<p>Campaign progress report for the 2nd Quarter, ending September 30, 2013. The two leading progress indicators are alumni engagement ‘points’ and cumulative funds raised towards the Campaign working goal.</p> <p>Points are a consolidated, value-weighted measure of all recordable alumni engagement and reflect a higher level of alumni engagement (all forms). Campaign fundraising progress remains on target.</p>
<p>3.4 The Intercultural Promise Intercultural Understanding Mid-Level Strategic Plan: Working Draft & Proposed Framework</p> <p>D. Farrar A. Habacon</p>	<p>Received for information at Committee Meeting</p>	<p>An update to the working draft of the intercultural understanding mid-level strategic plan – <i>The Intercultural Promise</i> – and the proposed conceptual and strategic framework, the presentation will outline the strategic framework and goals specific to UBC’s Vancouver campus.</p>

4. FINANCE COMMITTEE			2:35 p.m.-2:40 p.m.
<p>Chair: Mr. John Montalbano Members: Board Chair Theresa Arsenault, Ms. Shannon Dunn, Dr. Nassif Ghossoub, Dr. Maureen Howe, Dr. Richard Johnston, Dr. Gerry Karr, Ms. Alice Laberge, Mr. Jason McLean, Chancellor Sarah Morgan-Silvester, Mr. Greg Peet, Mr. Michael Silley, President Stephen Toope, Dr. Michael Treschow, Mr. Curtis Tse</p>			
Remarks from the Committee Chair			
<p>4.1 UBC Investment Management Trust (IMANT) Quarterly Review</p> <p>P. Ouillet P. Smailes J. Parihar</p>	<p>Received for information at Committee Meeting</p>	<p>UBC IMANT report as at September 30, 2013 is circulated for information, and includes a review of:</p> <ul style="list-style-type: none"> a. Capital Markets Returns b. Results by Fund 	
<p>4.2 UBC Staff Pension Plan Quarterly Compliance & Governance Report</p> <p>L. Castle J. Parker</p>	<p>Received for information at Committee Meeting</p>	<p>As part of its regular duties, the UBC Staff Pension Plan Pension Board (the "Pension Board") provides an update to the Board of Governors on key Plan developments, including investment and funding matters.</p>	
6. PROPERTY & PLANNING COMMITTEE			2:40 p.m.-4:00 p.m.
<p>Chair: Mr. Robert Fung Members: Board Chair Theresa Arsenault, Ms. Shannon Dunn, Ms. Anne-Marie Fenger, Dr. Nassif Ghossoub, Dr. Richard Johnston, Ms. Alice Laberge, Mr. Jason McLean, Mr. Douglas Mitchell, Chancellor Sarah Morgan-Silvester, Mr. Matt Parson, Mr. Michael Silley, President Stephen Toope, Dr. Michael Treschow, Mr. Curtis Tse</p>			
Remarks from the Committee Chair			
<p>6.1 UBC Student Housing Objectives</p> <ul style="list-style-type: none"> - Vancouver Campus - Okanagan Campus 	<p>Received for information at Committee Meeting</p>	<p>An update on student housing at the Okanagan and Vancouver campuses.</p>	
<p>6.2 Ponderosa Commons – Phase 2</p> <p>L. Cowin D. Farrar P. Ouillet A. Parr J. Metras L. Colby P. Smailes A. Poettcker</p>	<p>Open Approval (5 min)</p>	<p>DECISION REQUESTED</p> <p>IT IS HEREBY REQUESTED that the Property & Planning Committee recommend that the Board of Governors approve:</p> <ol style="list-style-type: none"> 1. BOARD 3 for Ponderosa Commons Phase 2 with a funding release of \$75,329,485 to undertake construction, subject to construction tenders being received at or below budget, based on 80% of tenders. 2. The following internal financing: <ol style="list-style-type: none"> a. A loan in the amount of \$55.47 million financed from the Student Housing Financing Endowment to support the student housing component of the project. Annual debt service sourced from housing rental revenue. b. A loan in the amount of \$4.75 million financed from working capital to support the SHHS-managed, non-residential amenity components of the project. Annual debt service sourced from amenity space revenue. c. A loan in the amount of \$6.04 million financed from working capital to support the Central contribution to the Faculty of Education component of the project. Annual debt service sourced from the Central operating budget. <p>These loans will be repaid over a period of up to 30 years at an expected rate of 5.75% per year.</p>	

		<p>Phase 1 Capital Budget (approved Dec 2011) \$87,654,876 Phase 2 Revised Capital Budget <u>\$77,829,485</u> Revised Total Phase 1+2 Capital Budget \$165,484,361 Operating Budget Award of Construction Contracts Funding Release \$75,329,485</p> <p>Information Funding Released to Date \$90,154,876 Expenses to Date Phase 1 \$80,000,000 Phase 2 <u>\$1,700,000</u> Total \$81,700,000</p>
<p>6.3 Engineering Student Centre</p> <p>L. Cowin P. Ouillet M. Parlange J. Metras L. Colby A. Poettcker</p>	<p>Open Approval (5 min)</p>	<p>DECISION REQUESTED IT IS HEREBY REQUESTED that the Property & Planning Committee recommend that the Board of Governors approve:</p> <ol style="list-style-type: none"> 1. BOARD 3 for the Engineering Student Centre, with a funding release of \$4.22 million to undertake construction (subject to construction tenders being received at or below budget, based on 80% of tenders). 2. Approval for an internal loan of up to \$1.76 million to support the project. This loan will be repaid over a period of up to 25 years at an expected rate of 5.75% per year, with annual debt service sourced from a project specific student fee. <p>Capital Budget \$5,220,000 Operating Budget \$86,500 Award of Construction Contracts Funding Release \$4,220,000</p> <p>Information Funding released to date: \$1,000,000 Expenses to date: \$469,099</p>
<p>6.4 Loon Lake Dining Hall (Malcolm Knapp Research Forest)</p> <p>D. Farrar P. Ouillet J. Innes J. Metras P. Lawson A. Poettcker</p>	<p>Open Approval (5 min)</p>	<p>DECISION REQUESTED IT IS HEREBY REQUESTED that the Property & Planning Committee recommend that the Board of Governors approve BOARD 1 for the Loon Lake Dining Hall project (Malcolm Knapp Research Forest), with authorization to proceed with selection of the design/build contractor and for a funding release of \$200,000 to undertake schematic design.</p> <p>Preliminary Capital Budget \$3,000,000 Preliminary Operating Budget See report Schedule Project in Principle Location Program Design/Build Contractor Selection Proceed to Schematic Design Funding Release \$200,000</p> <p>Information: Funding released to date: \$0 Expenses to date: \$0</p>

<p>6.5 UBC Life Building (Vancouver)</p> <p>L. Cowin P. Ouillet J. Teasdale A. Howard A. Parr J. Metras P. Smailes A. Poettcker</p>	<p>Open Approval (5 min)</p>	<p>DECISION REQUESTED IT IS HEREBY REQUESTED that <i>the Property & Planning Committee recommend that the Board of Governors approve BOARD 1 for the UBC Life Building (Old SUB Re-Use) project with authorization to engage a prime consultant and for a \$500,000 funding release to undertake schematic design.</i></p> <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 40px;">Preliminary Capital Budget</td> <td style="text-align: right;">\$58,250,000</td> </tr> <tr> <td style="padding-left: 40px;">Preliminary Operating Budget</td> <td style="text-align: right;">Included in report</td> </tr> <tr> <td style="padding-left: 40px;">Preliminary Schedule</td> <td></td> </tr> <tr> <td style="padding-left: 40px;">Project in Principle</td> <td></td> </tr> <tr> <td style="padding-left: 40px;">Location</td> <td></td> </tr> <tr> <td style="padding-left: 40px;">Consultant Selection</td> <td></td> </tr> <tr> <td style="padding-left: 40px;">Program</td> <td></td> </tr> <tr> <td style="padding-left: 40px;">Proceed to Schematic Design</td> <td></td> </tr> <tr> <td style="padding-left: 40px;">Funding Release</td> <td style="text-align: right;">\$500,000</td> </tr> </table> <p>Information Expenses to date: \$0</p>	Preliminary Capital Budget	\$58,250,000	Preliminary Operating Budget	Included in report	Preliminary Schedule		Project in Principle		Location		Consultant Selection		Program		Proceed to Schematic Design		Funding Release	\$500,000
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<p>6.6 Amendment Land Use Plan (Vancouver) Regional Context Statement</p> <p>P. Spothelfer P. Ouillet L. Colby</p>	<p>Open Approval (5 min)</p>	<p>DECISION REQUESTED IT IS HEREBY REQUESTED that <i>the Property & Planning Committee recommend that the Board of Governors:</i></p> <ol style="list-style-type: none"> 1. <i>Approve revisions to the Regional Context Statement made in response to comments received from Metro Vancouver’s Chief Planning Official on October 18, 2013 (Attachment 1); and,</i> 2. <i>Direct the Administration to refer the revised Regional Context Statement amendment to the UBC Land Use Plan (Attachment 2) to a Public Hearing, to be conducted by the Public Hearing Committee and to be held in February 2014 as required by the Municipalities Enabling and Validating Act No 3, 2010 and Ministerial Order M 229 -2010.</i> 																		
<p>6.7 Okanagan Campus Master Plan Update - Phase 1 Public Consultation Summary</p> <p>D. Buszard P. Ouillet L. Colby M. Shakespeare</p>	<p>Open Information Presentation (15 min) Discussion (15 min)</p>	<p>AT BOARD In February 2013, the UBC Board of Governors approved a work program and process to update the campus Master Plan for UBC’s Okanagan campus. A Master Plan Steering Committee has been established to provide ongoing process oversight. It is anticipated that the final Master Plan update will be completed in Fall of 2014 to guide future physical campus growth to 2030. Phase I consultation for the Master Plan update was held in October 2013.</p>																		
<p>8. OTHER Chair: Ms. Theresa Arsenaout</p>		<p>4:00 p.m.-4:15 p.m.</p>																		
<p>8.1 American Foundation for UBC Annual General Meeting</p> <p>(Agenda circulated: Chair to call AGM Vote)</p> <p>B. Miles I. Burgess H. McCaw</p>	<p>Open Approval (5 min)</p>	<p>AT BOARD DECISION REQUESTED IT IS REQUESTED that <i>the Board of Governors approve:</i></p> <ul style="list-style-type: none"> • <i>Minutes of the Annual Meeting of the American Foundation for UBC held on December 4, 2012;</i> • <i>The Financial Statements for the fiscal year ending March 31, 2013;</i> • <i>The reappointment of Mr. Philip Chown as Member and Director of the American Foundation for a three-year term to October 7, 2016; and,</i> • <i>The reappointment of Ms. Heather McCaw as Member and Director of the American Foundation for a three-year term to November 23, 2016.</i> <p>The American Foundation for UBC has a single class of Members made up of Members of the Board of Governors of UBC.</p>																		

Consent Items and Items received for Information

NOTE: Time will be allocated for discussion of specific **Consent Approval** and **Information** items upon request from a Governor.

2. Learning & Research Committee

2.4 **CONSENT APPROVAL REQUEST Senate Recommendations**

- a. Recommendations resulting from **Vancouver** Senate meetings of [September 18, 2013 and November 20, 2013](#), effective as of November 26, 2013.
- b. Recommendations resulting from **Okanagan** Senate meetings of [September 25, 2013](#), effective as of November 26, 2013.

2.5 **CONSENT APPROVAL REQUEST Endowment Encroachment and Transfer**

Approval for (a) an encroachment on a portion of the capital of the Reproductive Endocrinology and Infertility Endowment Fund (E8365) (the “REI Endowment”); and, (b) the transfer of the monies to the Dr. Victor Gomel Professorship in Obstetrics and Gynaecology Fund (the “Gomel Professorship”).

3. People, Community & International Committee

3.7 **CONSENT APPROVAL REQUEST Naming of Campus Facilities**

- a. “Oberlander Lane” for the lane between Marine Drive and Lower Mall
- b. “Pondersoa Commons” for mixed-use project at University Boulevard and West Mall
“Cedar House” for Phase 2 residential tower at 6445 University Boulevard
“Oak House” Phase 2 residential podium at 2075 West Mall

3.8 **Notable Distinctions**

- a. The [full listing of Notable Distinctions in the Research, Teaching and Service categories](#) is circulated, including profiles of the following scholars:
 - Ms. Shona Ellis, Professor of Teaching / Associate Head, Department of Botany, Faculty of Science
 - Dr. Maja Krzic, Associate Professor, Faculty of Land & Food Systems
 - Dr. Mark MacLachlan, Professor, Chemistry, Faculty of Science

3.9 [Alumni Affairs Update](#) A summary of Alumni Affairs activity is circulated.

3.10 [University Neighbourhoods Association \(UNA\) – Annual Report](#)
2012-2013 UNA Annual Report circulated for information.

4. Finance Committee

4.3 **Financial Statements**

- a. [UBC Investment Management Trust \(IMANT\)](#)
- b. [UBC Properties Trust \(UBCPT\)](#)
- c. [Great Northern Way Campus Trust](#)
- d. [Tri-Universities Meson Facility \(TRIUMF\)](#)
- e. [The UBC Foundation](#)
- f. [University Neighbourhoods Association \(UNA\)](#)
- g. [The Neighbours’ Fund](#)

4.4 **Endowment Status Report**

A summary of the status of endowment funds (Vancouver) as at September 30, 2013 is circulated for information, in accordance with Policy #113 (Endowment Management). The amounts exclude the Student Housing Financing Endowment, as this is not invested with IMANT (UBC Investment Management Trust).

4.5 **Establishment of New Endowments**

Endowment funds listed under the docket submission have been approved by the President on the recommendation of the University Counsel in accordance with UBC Policy #113 (Endowment Management) and are presented to the Board of Governors for information only.

6. Property & Planning Committee	
6.9	<u>CONSENT APPROVAL REQUEST Development Permit Board (DPB) – Annual Report</u> <ul style="list-style-type: none">a. Receive the 2013 Annual Report of the Development Permit Board;b. Accept the resignation of Development Permit Board Chair, Harold Kalke, with appreciation for his dedicated volunteer service since 2003; and,c. Approve the appointment of Prof. Andrew Irvine to Chair the Development Permit Board for a term to expire at the end of December 2016.
6.10	<u>Advisory Urban Design Panel (AUDP) Annual Report</u> <p>The circulated report provides a summary of UBC’s Advisory Urban Design Panel activities over the past year, covering the period from November 2011 to December 2013.</p>
6.11	Board 4 Reports <p>The following Board 4 Reports were received for information at this meeting:</p> <ul style="list-style-type: none">a. <u>Sauder School of Business Building Project (Vancouver)</u>b. <u>Thunderbird Park Redevelopment – Phase 1 (Vancouver)</u>c. <u>Thunderbird Stadium Fields (Vancouver)</u>
6.12	<u>CONSENT APPROVAL REQUEST UBC Traffic and Parking Rules – Text Amendment</u> <p>Approval of amendments to UBC’s Traffic and Parking Rules</p>
7. Governance Committee	
7.1	CONSENT APPROVAL REQUEST Staff Pension Plan Reappointments <ul style="list-style-type: none">a. Reappointment of <u>Mr. Harry Satanove as the Independent Chair</u> of the Board of Directors of the University of British Columbia Staff Pension Plan for a two-year term, effective from January 1, 2014 to December 31, 2015.b. Reappointment of <u>Mr. Jay Parker as a Director</u> of the Board of Directors of the University of British Columbia Staff Pension Plan for a four-year term, effective from January 1, 2014 to December 31, 2017.
7.2	<u>CONSENT APPROVAL REQUEST UBC Foundation Board Appointment</u> <ul style="list-style-type: none">a. Approval of the appointment of Mr. Dale G. Parker as a member and Chair of the UBC Foundation Board for an initial term, effective November 26, 2013.b. The reappointment of Mr. Douglas Mitchell as a member of the UBC Foundation Board for a second and final three-year term, effective November 26, 2013.
7.3	New Board of Governors Meeting Dates – September 2014 NO DOCUMENTATION Standing Committees – September 23, 2014 (Vancouver) Reception/Dinner – September 29, 2014 (Okanagan) Board of Governors – September 30, 2014 (Okanagan)