

## **THE UNIVERSITY OF BRITISH COLUMBIA**

A regularly scheduled meeting of the Board of Governors was held on Thursday, March 17, 1994, at 10:00 a.m. in the Board and Senate Room of the Old Administration Building.

**Present:**

- Ms. Barbara Crompton, Chair
- Mr. Robert H. Lee, Chancellor
- Dr. David W. Strangway, President
- Ms. Shirley Chan
- Dr. William R. Cullen
- Mr. Michael K. Y. Hughes
- Dr. Roslyn Kunin
- Mr. Orvin C. W. Lau
- Dr. Tong Louie
- Ms. Lois Moen
- Mr. Michael Partridge
- Mr. Dennis J. Pavlich

A message of regret for absence was received from Mr. Thomas R. Berger,

**Q.C.**

**In Attendance:**

- Mrs. Nina Robinson, Secretary to the Board
- Dr. Daniel R. Birch, Vice President, Academic & Provost
- Mr. A. Bruce Gellatly, Vice President, Administration & Finance
- Dr. K. D. Srivastava, Vice President, Student & Academic Services
- Dr. A. J. McClean, Assoc. Vice President Academic
- Dr. John Grace, Dean, Graduate Studies
- Dr. Clark Binkley, Dean, Forestry
- Dr. Nancy Sheehan, Dean, Education
- Mr. Steve Patrnick, Director of Student Affairs, GSA
- Mr. Ed Pedersen, GSA
- Graduate Student Delegation
- Ms. Libby Nason, Vice Provost
- Mr. Tim Miner, Director, Campus Planning & Development
- Ms. Kathleen Beaumont, Campus Planning & Development
- Mr. Steve Crombie, Manager, Media Relations
- Dr. C. Slonecker, Director, Ceremonies & Community Relations
- Members of the public gallery

## **OPEN SESSION**

### **PRESENTATION**

#### **Teaching Innovations**

Dr. William A. Webber, Associate Vice President, Academic, with the assistance of the following members of faculty and students, made a presentation on teaching innovations at UBC.

- |   |   |
|---|---|
| (1) Faculty Development Programs  | Ms. Gail Riddell<br>Director<br>Centre for Faculty Development and<br>Instructional Services                                |
| (2) Science I<br>Faculty of Science   | Ms. Anna Greatrex<br>Student<br>Dr. Julyet Benbasat<br>Director, Science I  |
| (3) Entrepreneurship Experience Program<br>Faculty of Commerce and<br>Business Administration | Ms. Sherry Erb<br>Student<br>Dr. Raphael Amit<br>Director<br>U.B.C. Entrepreneurship and Venture<br>Capital Research centre |
| (4) Standardized Clinical Experiences<br>for Health Science Students                          | Dr. Andrew Chalmers<br>Department of Medicine   |

### **REMARKS**

#### **Chair**

#### **Board Appointments/Elections Lieutenant Governor in Council/Students**

It was noted that Dr. Tong Louie had been reappointed to the Board of Governors for a three year term ending December 16, 1996. In addition, Mr. Michael K.

Y. Hughes and Mr. Orvin Lau had been re-elected to the Board for a one-year term commencing February 1, 1994.

### **Board Orientation Session**

Ms. Crompton advised that the Board Orientation Session would be held as soon as possible after the new appointees to the Board are known.

### **President**

President David W. Strangway briefed the Board on the following issues.

- (1) Cancellation of the KAON Project.
- (2) Granting and budget process (preliminary information for 1994-95)
- (3) Public Sector Employers' Council (PSEC)
- (4) Health Labour Relations Association
- (5) Campus Lighting Project
- (6) Senate ad hoc Committee on Reorganization
- (7) Dupre Report (will be shared with the Board when it is available)
- (8) Process Re-Development
- (9) Tuition Fees (will be brought forward in May for ratification) (also reference to letter from the Minister)

made

### **FLAGGED ITEMS**

#### **Child Care Budget**

A delegation was given five minutes to address the Board in connection with the Child Care Budget. The delegation asked that the Child Care budget not be passed until the May 1994 meeting of the Board.

Appreciation was expressed by the delegation to Mrs. Mary Risebrough for her open consultation on this issue.

#### **Liu Centre for International Studies--Phase I--Functional Plan and Proceed with Design**

#### **IT WAS RESOLVED,**

**That the Project Brief of January 3, 1994 as prepared by Resource Planning Group for Liu Centre for International Studies as submitted to the Board for information in January, 1994 be approved as the basis for further planning of the project.**

**CARRIED.**

It was noted that a presentation on the Liu Centre for International Studies--Phase II would be made to the Board in future at a time to be announced.

**Occupational Health, Safety & Environment (Status Report, Projects & Issues; Environmental Programs; Environmental Audit)**

The above-referenced items were discussed in the "flagged" section of the meeting. Please see Open--Occupational Health, Safety & Environment page

**Academic & Student Affairs (6.7.2--Communications Policy)**

A discussion took place with respect to the draft Communications Policy. Ms. Shirley Chan emphasized the need for community consultation. Mr. Orvin Lau urged that the strategy to be developed be proactive rather than reactive. Mr. Dennis Pavlich suggested a number of changes in wording. Board members were encouraged to forward any further suggestions to Ms. Libby Nason.

Also, please see Open--Academic & Student Affairs--Communications Policy.

**PROPERTY**

**Major Projects Status Report**

The Major Projects Status Report dated March 1994 had been circulated and was received for information.

Mr. A. Bruce Gellatly indicated that the multi-tenant facility lease would be available in time for the May 1994 Board meeting.

It was agreed that a discussion of operation costs and maintenance would take place when major projects are brought forward in future.

**Capital Project Check List**

Ms. Shirley Chan indicated that all Board members had an opportunity to provide input to the development of the capital project check list. She noted that the question of environment had been placed under issues and concerns, and that a per cent of major components had been added.

**IT WAS RESOLVED,**

**That the Capital Project Synopsis be approved on the understanding that a revised copy (in the light of comments from Board members) will be circulated to the May Board meeting for information.**

**CARRIED.**

**Forest Sciences Centre--Design and proceed with working drawings**

The design development plan dated February 18, 1994, prepared by Dalla-Lana/Griffin Architects for the Forest Sciences Centre had been circulated.

**IT WAS RESOLVED,**

**That the Design Development Report dated February 28, 1994 prepared by Dalla-Lana Griffin Architects for the Forest Sciences Centre be approved so that working drawings can be prepared and tenders called to construct the works.**

**CARRIED.**

**Scarfe 2--Proceed with working drawings**

**IT WAS RESOLVED,**

**The Design Development Report of March, 1994 as prepared by Hotson Bakker Architects for Scarfe Phase II Renovations be approved, working drawings be prepared and tenders called.**

**That the New Office Addition Schematic Design of March, 1994 as prepared by Hotson Bakker Architects be approved, working drawings be prepared and tenders called.**

**CARRIED.**

**St. John's College**

(Dean John Grace and Ms. Catherine Vertesi were in attendance to answer questions with respect to this item).

A report dated March 17, 1994, from Dr. Daniel R. Birch indicated that the concept of St. John's College as a graduate residential college similar to Green College, but with a distinctive academic focus has been under development for more than three years. Dr. Birch's report provided a chronology of discussions, meetings and activities. A memorandum from Dr. John Grace gave an overview of the project. Also attached was a document entitled "An International Focus for St. John's College." It was anticipated that

a recommendation would be before the Board at its May meeting with respect to proceeding to detailed planning and design.

### **Standing Report on Building and Campaign Events**

The standing report dated May 2, 1994, on building and campaign events had been circulated and was received for information.

### **FINANCE**

#### **Ancillary Service Rate Changes and Budgets 1994-95**

##### **Budgets**

Athletics and Sports Services

Athletics and Sports Facilities

Educational Measurement Research Group

Telecommunications

University Computing Services

UBC Press

Media Services

Bookstore

Disability Resource Centre

Rick Hansen National Fellow Program

#### **IT WAS RESOLVED,**

**That the Ancillary Budgets for 1994-95 referenced above be and are hereby approved.**

**CARRIED.**

##### **Housing & Conferences**

#### **IT WAS RESOLVED,**

**That the budget and rate changes for Student Housing and Conferences be approved as circulated.**

##### **University Apartments**

**CARRIED.**

**IT WAS RESOLVED,**

**That the budget and rate changes for University Apartments be approved as circulated**

**CARRIED.**

**IT WAS RESOLVED,**

**That the Board of Governors hereby rescinds its motion to defer consideration of the 1994-95 Child Care Services Budget to the May 19, 1994, meeting of the Board.**

**That the 1994-95 Child Care Services Budget be and is hereby approved on the understanding that the President will consider the following:**

- (a) No increase in fees.**
- (b) UBC will continue to subsidize the cleaning and maintenance portion of the budget.**
- (c) Any other consequential change to the budget which this resolution may imply is approved.**
- (d) The whole issue of Child Care as an ancillary service be considered as a matter of philosophy at a later date after all the pertinent information is available.**

**CARRIED.**

**The President informed the Board that 2 (a)-(d) would be implemented.**

**Food Services--Residences**

**IT WAS RESOLVED,**

**That the budget and rate changes for Food Services Residences be approved as circulated.**

**CARRIED.**

**Parking**

**IT WAS RESOLVED,**

**That the rate changes for Parking be approved as circulated.**

**CARRIED.**

## **Student Aid Fund**

### **Policies**

#### **Deletion of Policy on Bookstore Collections**

**IT WAS RESOLVED,**

**That the Board of Governors hereby approves deletion of Policy # 112, Bookstore Collection Procedures.**

**CARRIED.**

## **OCCUPATIONAL HEALTH, SAFETY AND ENVIRONMENT**

### **Policies**

#### **University Safety--Revision to Policy #7**

A proposed revision to Policy #7--University Safety had been circulated. The policy is as follows:

"The University aims to provide a safe, healthy and secure environment in which to carry on the University's affairs. All possible preventive measures are taken to eliminate accidental injuries, occupational diseases and risks to personal security.

Compliance with the Workers' Compensation Act, WHMIS and related legislation is the minimum standard acceptable. All students and members of faculty and staff are encouraged to strive to exceed these minimum legal standards and to eliminate unnecessary risks."

The Board noted the President's procedures for implementing the policy.

**IT WAS RESOLVED,**

**That the Board of Governors approves the revisions to the University Safety Policy.**

**CARRIED.**

#### **The Reporting of Accidents and Hazardous Conditions--Deletion**

As a result of discussions with the University Safety Committee about the revisions to the University Safety Policy it was determined that Policy #8 had become redundant and should, therefore, be deleted.



**IT WAS RESOLVED,**

**That the Board of Governors hereby approves deletion of Policy # 8: The Reporting of Accidents and Hazardous Conditions.**

**CARRIED.**

#### **Personal Security Program--Progress Report**

A progress report on the Personal Security Program had been circulated and was received for information. It was noted that Mr. A. Bruce Gellatly was currently establishing an advisory committee to implement the program. Membership would include representatives from AAPS, CUPE, the Faculty Association and others. In addition, the University was in the process of selecting a personal security officer.

#### **Environment Progress Report**

The Environment progress report had been circulated and was received for information.

### **ACADEMIC AND STUDENT AFFAIRS**

#### **Reports and Recommendations from Senate**

**IT WAS RESOLVED,**

**That the following recommendations from Senate be approved, subject, where applicable, to the proviso that none of the programs be implemented without formal reference to the President; and that the Deans and Heads concerned with new programs be asked to indicate the space requirements, if any, of such new programs.**

**CARRIED.**

#### **Curriculum Proposals**

**IT WAS RESOLVED,**

**That the Board of Governors concurs with the recommendation of Senate (from its meeting of January 19, 1994) in approving curriculum proposals from the Faculties of Agricultural Sciences (with the exception of Human Nutrition and Family Science proposals), Applied Science (with the exception of the Civil Engineering proposals), Arts, Dentistry, Graduate Studies, Pharmaceutical Sciences and Science. (Approval required under the *University Act*, section 36 (f) (i) (o) and 37.)**

**CARRIED.**

**Institute for Child and Family Health Research**

**IT WAS RESOLVED,**

**That the Board of Governors approves the establishment of the Institute for Child and Family Health Research as approved by Senate at its meeting of February 16, 1994 and recommended to the Board for approval.**

**CARRIED.**

**Peter Wall Institute of Advanced Studies**

The Peter Wall Institute of Advanced Studies was deferred to the May 1994 meeting of the Board.

**Change of Name from Department of Pathology to Department of Pathology and Laboratory Medicine**

**IT WAS RESOLVED,**

**That the Board of Governors approves a change in the name of the Department of Pathology to the Department of Pathology and Laboratory Medicine as approved by Senate at its meeting of February 16, 1994 and recommended to the Board for approval.**

**CARRIED.**

**Centre for Biodiversity Research**

**IT WAS RESOLVED,**

**That the Board of Governors approves the establishment of the Centre for Biodiversity Research in the Faculty of Science as approved by Senate at its meeting of February 16, 1994 and recommended to the Board for approval.**

**Admission Quotas for 1994-95**

**IT WAS RESOLVED,**

**That the Board hereby sets the 1994/95 admission quotas for the various faculties and schools of the University, as approved by the Senate at its meeting of February 16, 1994.**

**CARRIED.**

**Vice President Academic Report to Senate on Actions taken in cases of Teaching Evaluated as less than Satisfactory**

The Board received for information the Provost's annual report to Senate for 1992-93 on actions taken in cases of teaching evaluated as less than satisfactory.

**Teaching and Learning Enhancement Fund 1994-95**

The list of proposals funded for 1994-95 from the Teaching and Learning Enhancement Fund had been circulated and was received for information.

**Criteria for Admissions (in addition to GPA)**

The Board received for information a report from Dr. Daniel R. Birch on admissions criteria in addition to Grade Point Average, i.e., academic achievement. The list consisted of undergraduate and postbaccalaureate professional programs which either consider admissions criteria in addition to academic achievement for all students or provide discretionary admission for some students and consider additional criteria in so doing. Excepts from Calendar students were included.

**Endowment Deeds**

**IT WAS RESOLVED,**

**That the Board approves the following Endowment Deeds:**

**CARRIED.**

**WORLD OF OPPORTUNITY CAMPAIGN**

**Faculty of Commerce and Business Administration**

**Real Estate Foundation Junior Professorships in Urban Land Economics Endowment Deed.**

**Other**

**Morris and Helen Belkin Art Gallery Endowment for the Morris and Helen Belkin Art Gallery Operating Endowment Deed.**

**President's Fund - Faculty Endowments**

**Faculty of Graduate Studies:**

**Westwater Research Centre Endowment Deed.**

### **NON-CAMPAIGN ENDOWMENT DEEDS**

**Edward W. Bassett Graduate Scholarship Endowment Deed.**  
**Abtar Berar Prize Endowment Deed.**  
**Wallace Berry memorial Prize Endowment Deed.**  
**W.B. U M.H. Chung Department of Surgery Endowment Deed.**  
**Diane Mason Memorial Prize in Contracts Law Endowment Deed.**  
**Sheri Mescaniuk Memorial Bursary Endowment Deed.**  
**Jack B. Mitchell Memorial Bursary Endowment Deed.**  
**Odlum Brown Limited Bursary Endowment Deed.**  
**Pratt-Johnson Fund for Visiting Ophthalmologists Endowment Deed.**  
**Pratt-Johnson Paediatric Ophthalmology Endowment Deed.**  
**Grace (Torchy) Stewart Adamson Memorial Scholarship Endowment Deed.**  
**Alex Sutherland Memorial Bursary Endowment Deed.**  
**Faculty of Education Mathematics and Science Education Endowment Deed.**

### **Standing Report on Endowments--Academic**

### **Standing Report on Endowments--Scholarship**

The above-referenced reports had been circulated and were received for information.

### **Policies**

The following draft policies on issues that will require a decision in future by the Board had been circulated and were received for information. The President encouraged Board members to forward any comments or suggestions they might have to Ms. Libby Nason.

**Human Rights, Discrimination and Harassment**  
**Communications**  
**Religious Holidays**  
**Snow**

### **Teaching Space**

Dr. Daniel R. Birch undertook to provide a progress report on teaching space to the May 1994 meeting of the Board.

## **AUDIT**

### **Internal Audit Policy**

The following policy had been circulated.

"The purpose of the Internal Audit Department is to assist University administrators and the Board of Governors in discharging their fiduciary responsibilities.

The Director of Internal Audit is authorized to perform independent, objective and continuous reviews of the University's operational and financial control systems, as well as the quality of performance in carrying out administrative responsibilities.

The University supports the independence and access of the Internal Audit Department. Vice Presidents are responsible for ensuring that appropriate actions are taken to address audit recommendations."

### **IT WAS RESOLVED,**

**That the Board of Governors hereby approves the revised policy # 111: Internal Audit.**

**CARRIED.**

## **CORRESPONDENCE**

The Board received correspondence on the following issues:

- (1) Day Care
- (2) Graduate Student Fees
- (3) International Student Fees
- (4) Miscellaneous (feminist teaching, University Hill Community Planning, Hampton Place, road alignments, Wreck Beach and Tuition Fees).

The correspondence package was received for information.

## **OTHER BUSINESS**

**Board Appointments**

**Staff Pension Plan Investment Committee**

**UBC Endowment Investment Advisory Committee**

**IT WAS RESOLVED,**

**That Dr. Roslyn Kunin be appointed to the Staff Pension Plan Investment Committee and the UBC Endowment Investment Advisory Committee.**

**CARRIED.**

**Policies:**

**Standing Report to Board on Policy Development**

The standing report dated March 3, 1994, on Policy Development had been circulated and was received for information.

**Review of policies**

A memorandum dated February 25, 1994, to President David W. Strangway from Ms. Libby Nason reporting on the review of policies approved up to July 1993, had been circulated and was received for information.

The Board requested that, in future and where possible, summary statements should include reference to the applicable policy and/or Mission Statement.

**Public Process Strategy--Progress Report**

A progress report on the consultation and development of a public process for future campus development was received for information. The administration agreed to take under consideration a request to have Ray Spaxman come to the Board when and if the report is ready.

**Communications Strategy--Progress Report**

President Strangway indicated that the Communications Policy would be forwarded to the May 1994 meeting of the Board. In addition, a progress report on the Communications Strategy would be on the May 1994 agenda.

**Reminder re Spring Congregation 1994**

Board members were reminded of, and encouraged to attend, Spring Congregation 1994.