

THE UNIVERSITY OF BRITISH COLUMBIA

A regularly scheduled meeting of the Board of Governors was held on Thursday, May 20, 1993, at 9:30 a.m. in the Board and Senate Room of the Old Administration Building.

Present:

- Dr. Leslie R. Peterson, Acting Chair
- Mr. Kenneth M. Bagshaw, Chair
- Dr. David W. Strangway, President
- Mr. Thomas R. Berger, Q.C.
- Ms. Shirley Chan
- Ms. Barbara Crompton
- Dr. William R. Cullen
- Mr. Ronald H. Granholm
- Dr. Arthur S. Hara
- Mr. Michael K. Y. Hughes
- Mr. Orvin C. W. Lau
- Dr. Tong Louie
- Ms. Lois Moen
- Mr. Michael Partridge
- Mr. Dennis J. Pavlich

In Attendance:

- Mrs. Nina Robinson, Secretary to the Board
- Dr. Daniel R. Birch, Vice President Academic and Provost
- Mr. A. Bruce Gellatly, Vice President, Administration & Finance
- Dr. Robert C. Miller, Jr., Vice President, Research
- Dr. K. D. Srivastava, Vice President, Student & Academic Services
- Mr. Peter W. Ufford, Vice President, External Affairs
- Dean Lynn Smith, Faculty of Law
- Mr. Michael Hartwick, Internal Auditor
- Ms. Darcelle Cottons, Administrator, Child Care Services
- Mr. Len Goossen, Housing Accountant
- Dr. Ruth Patrick, Head Librarian
- Mr. Nowell Best
- Mr. Tim Miner, Director, Campus Planning & Development
- Mr. John Smithman, Director, Parking & Security Services
- Mr. Mark Betteridge, President, UBC Real Estate Corporation

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Ms. Libby Nason, Vice Provost
Members of the Public Gallery

OPEN SESSION

REMARKS

Chair

Mr. Kenneth M. Bagshaw indicated that he was resigning as a member of the Board of Governors and, consequently as Chair, effective May 21, 1993. Mr. Bagshaw indicated that he had found his period of time on the Board a rewarding and challenging endeavour, and that his decision to resign was entirely because of pressures of business.

Mr. Bagshaw took the opportunity to publicly state his tremendous admiration for the skill, dedication and energy of Dr. David W. Strangway. He indicated that the University was fortunate to have a man of Dr. Strangway's calibre guiding UBC.

FINANCE

Ancillary Service Rate Changes and Budgets 1993-94

Budgets

Rick Hansen Fellowship Program

Disability Resource Centre

IT WAS RESOLVED,

That the 1993-94 budgets for the following ancillary enterprises be and are hereby approved.

Rick Hansen National Fellow Program

Disability Resource Centre

CARRIED.

Student Housing and Conferences

Child Care Services—Audit Report

The following documentation was received in connection with Child Care Services.

- (1) Internal Audit Report dated May 1993 on Department of Housing and Conferences Child Care Services.
- (2) Responses to Internal Audit
 - (a) Memorandum dated May 17, 1993, from Mr. Len Goossen
 - (b) Memorandum dated May 17, 1993, from Ms. Darcelle Cottons
 - (c) Memorandum dated May 19, 1993, from Mr. Bob Frampton
 - (d) Response from Day Care Office

Mr. Michael Hartwick, Internal Auditor, Ms. Darcelle Cottons, Administrator, Child Care Services and Mr. Len Goossen, Housing Accountant were in attendance during discussion of this item.

Mr. Hartwick's report concluded that, overall, child care management has been effective in maintaining a high quality program of child care that the University and the community should be proud of. With the exception of maintenance charges, Mr. Hartwick's office found the financial systems, procedures and controls are adequate and do provide assurance that transactions are authorized, valid, complete and accurate. Generally the records are in good order and transactions are properly supported by documentation. However, financial controls over maintenance charges were inadequate and do not provide satisfactory assurance. Mr. Hartwick's office was unable to trace maintenance charges to documentation that described the work done and the cost.

Mr. Hartwick had made a number of recommendations to strengthen accounting controls over purchasing, payroll and expense verification and had suggested a number of cost-saving measures that might be taken.

IT WAS RESOLVED,

That the Child Care Services budget be and is hereby referred to the Finance Committee to bring back a recommendation to the Board.

CARRIED.

Financial Statements:

Graduate Student Centre Society at December 31, 1992

Faculty Club at June 30, 1992

The above-referenced financial statements had been circulated and were received for information.

Mr. A. Bruce Gellatly reported that the Faculty Club was in a crisis situation with respect to its financial status. He indicated that the University Administration was monitoring the situation and would make regular progress reports to the Board.

Policies

Standing Report to Board on Policy Development

Current Policies

For Approval

Policy Administration

IT WAS RESOLVED,

That the following policy on Administration of Policies is hereby approved and the Board notes the President's procedures for implementation and administration of the policy.

"The UBC Policy Handbook communicates policies and procedures which have university-wide application, and provides a basis for consistent and appropriate decision making on many issues.

Unless otherwise indicated within a specific policy or its procedures, policies and procedures apply to all members of faculty and staff and, where indicated, students at the University. Policies and procedures in the Policy Handbook are for the internal guidance of members of faculty and staff at UBC, and have no impact on the relationship with third parties unless expressly part of a contract with them.

It is the responsibility of all members of faculty and staff to familiarize themselves with the contents of the Policy Handbook and to conduct themselves accordingly. It is the responsibility of all administrative heads of units to communicate with those under their direction about the application of policies and procedures in their units, to ensure compliance, and to take appropriate action if problems arise."

CARRIED.

For Information

Entertainment

Environment

Research

Patents & Licensing

Travel

The proposed policies referenced above had been circulated and were received for information. The President welcomed feedback from members of the Board of Governors.

Donations--Quarterly report to March 31, 1993

The Donations Report and Five Year Summary for the quarter ended March 31, 1993, had been circulated and was received for information.

Campaign Project Summary

A campaign project summary dated May 12, 1993, for chairs, centres and scholarship endowments had been circulated and was received for information.

Law Student Association Fee Change

IT WAS RESOLVED,

That the following fee change for the Law Student Association, which has met all the requirements of the AMS Constitution, be and is hereby approved beginning with the Winter Session 1994-95.

From \$12 to \$15.

CARRIED.

PROPERTY

Major Projects Status Report

The Major Projects Status Report dated May 4, 1993, had been circulated and was received for information.

The Central Library Phase One--Report on public process and proceed to call for tenders

A report dated May 11, 1993, with respect to the Central Library--Phase I indicated the following:

- (1) The report has been developed in consultation with the Central Library Project Development Committee and the Librarian's Central Library Advisory Committee. The May 1991 Program Study prepared by Humanite Services Planning Ltd. provided the initial programmatic concept for the Central Library Phase I Project.
- (2) The Board approved the Predesign Report on November 19, 1992.
- (3) The design is in conformance with the Campus Plan.
- (4) The Public Process described in the Board's resolution of March 25, 1993, has been held.

A report on the public meeting process for the Central Library--Phase I was circulated for the information of the Board. It was agreed that another public meeting on the library would be held.

IT WAS RESOLVED,

That confirmation is hereby given that the Central Library Phase 1 Design Development Report dated March 1993 is approved as the basis for proceeding to working drawings and tender.

CARRIED.

Tender Awards to be made by Executive Committee prior to July Board Meeting

President David W. Strangway alerted members of the Board that it may be necessary for the Executive Committee to award tenders on the following projects prior to the meeting of the Board scheduled for July 22, 1993.

**Advanced Materials
Belkin Art Gallery
Scarfe Building**

Hazardous Waste Incinerator--Public Process

A brief report on the incinerator replacement project, schedule and status as of April 15, 1993, had been circulated and was received for information.

Schedule of Public Meetings regarding Capital Projects

A schedule of proposed public meetings in 1993 regarding capital projects had been circulated and was received for information.

ACADEMIC AND STUDENT AFFAIRS

Reports and Recommendations from Senate

Meeting held April 21, 1993

IT WAS RESOLVED,

That the following recommendations from Senate be approved, subject, where applicable, to the proviso that none of the programs be implemented without formal

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reference to the President; and that the Deans and Heads concerned with new programs be asked to indicate the space requirements, if any, of such new programs.

Dean Lynn Smith was in attendance during discussion of the proposal to establish an enrollment quota in the first year of the LL.B. program in the Faculty of Law, and provided the Board with the rationale for the recommendation. Dean Smith indicated that, if the Faculty of Law was going to deal with new needs and expectations, this was the only way to do it.

After considerable discussion the proposal was approved.

An enrollment quota of 180 students in the first year of the LL.B. program in the Faculty of Law. (Approved as required under the University Act, Sections 36 (o), 37 and 27 (p)).

The establishment of a Centre for Labour and Management Studies. (Approved as required under the University Act, Section 36 (i)(o) and 37).

The establishment of a Centre for Molecular Medicine and Therapeutics. (Approved as required under the University Act, Section 36 (i)(o) and 37).

Proposals from the Faculty of Graduate Studies: separation of the M.P.E. program into an M.P.E., and M.A., and an M.Sc., a Ph.D. program in Law, the conversion of the B.Arch. to a Master of Architecture (with the exception of ARCH 569), and a Master of Arts in Vocational Rehabilitation Counselling, and curriculum proposals from the School of Human Kinetics. (Approved as required under the University Act, Section 36 (f)(i)(o) and 37).

CARRIED.

Meeting held May 19, 1993

IT WAS RESOLVED,

That the following recommendations from Senate be approved, subject, where applicable, to the proviso that none of the programs be implemented without formal reference to the President; and that the Deans and Heads concerned with new programs be asked to indicate the space requirements, if any, of such new programs.

Prizes, scholarships and bursaries. (Approved as required under the University Act, Section 36 (i) and 37.)

The establishment of Chairs in Chinese Research, Chairs in Japanese Research, Chairs in Korean Research, Chairs in South Asian Research, and Chairs in South East Asian Research. (Approved as required under the University Act, Section 36 (i)(o) and 37).

The establishment of the UBC/St. Paul's Hospital Foundation Chair in AIDS Research. (Approved as required under the University Act, Section 36 (i)(o) and 37).

Curriculum proposals from the Faculties of Agricultural Sciences, Applied Science, Arts, Education, graduate Studies (with the exception of ELEC 576 which has been withdrawn), Medicine and Science, and new programs in : Canadian Studies, an M.Sc. program in Genetic Counselling and a B.Sc. program in Freshwater Science. (Approved as required under the University Act, Section 36 (f)(i)(o) and 37).

CARRIED.

West East Centre for Microbial Diversity--Contract with National University of Singapore

It was proposed that a resolution similar to the approval given by the Board on March 25, 1993, in connection with the proposed Centre for Molecular Medicine and Therapeutics be passed.

IT WAS RESOLVED,

That the Board of Governors hereby authorizes the administration to negotiate a contract with the National University of Singapore to establish the West East Centre.

CARRIED.

Teaching and Learning Enhancement Fund 1993-94

A report dated May 7, 1993, on the Teaching and Learning Enhancement Fund including the list of proposals funded for 1993-94 had been circulated and was received for information.

Vancouver General Hospital--Research Affiliation Agreement

IT WAS RESOLVED,

That the Research Affiliation Agreement between the University and Vancouver General Hospital be approved; and that the University signing officers are hereby authorized to execute the agreement on behalf of the University.

CARRIED.

CORRESPONDENCE

Letter from Prime Minister Brian Mulroney re use of Norman MacKenzie House for Clinton/Yeltsin visit

Letter from Alma Mater Society dated March 12, 1993 re constitution for The Ubysey Service Organization

**Letter dated March 23, 1993, from B.C. Coalition of People with Disabilities
University-Colleges--Mandate Statement**

San Francisco Examiner Article--Saturday, March 13, 1993, re Student Fees/Salary Cuts (from Shirley Chan)

Letter dated April 6, 1993, from President David W. Strangway to Mr. Ross Penner and Ms. Pam Rogers re 1993-94 budget for the Department of Housing and conference Services

Letter dated April 23, 1993, from the Minister of Advanced Education, Training & Technology to Mr. Patrick Dodge, President, New Democrats Vancouver-Quilchens Constituency Association re spending priorities at UBC

AUCC Spring 1993 Circuletter

The above-referenced correspondence had been circulated and was received for information.

OTHER BUSINESS

Memorial Minute to Alan M. Eyre to be spread on July 1993 Board Minutes (Board Member--1978-1980)

The Board noted, with regret, the death of Mr. Alan M. Eyre on May 9, 1993. Mr. Eyre had served as a member of the Board of Governors from 1978 to 1980.