



The University of British Columbia  
**BOARD OF GOVERNORS**  
**AGENDA**

**Monday, April 14, 2014**  
**9:30 a.m. – 10:45 a.m.**  
 Vancouver Campus  
 Walter Gage Towers [map](#)  
 Isabel MacInnes Ballroom  
 5959 Student Union Boulevard

**REMARKS** Chair / Chancellor / President

9:30 a.m.-9:45 a.m.

**3. FINANCE & PROPERTY COMMITTEE**

9:45 a.m.-10:45 a.m.

**Chair: Mr. Greg Peet** Members: Ms. Shannon Dunn, Mr. Darran Fernandez, Ms. Celeste Haldane, Dr. Richard Johnston, Ms. Alice Laberge, Ms. Fiona Macfarlane, Mr. Douglas Mitchell, Board Chair John Montalbano, Chancellor Sarah Morgan-Silvester, Mr. Matt Parson, Mr. Alan Shuster, Mr. Michael Silley, President Stephen Toope, Dr. Michael Treschow, Mr. Curtis Tse

<p>3.1 Tuition and Other Fees 2014-2015</p> <p>D. Farrar                  D. Buszard                  P. Ouillet                  L. Cowin                  C. Mathieson</p> <p>a. <a href="#">Tuition Fees</a></p>	<p><b>Open APPROVAL</b>  (10 min)</p>	<p><b>NOTE:</b> The Committee approved the following resolutions pending provision of additional information in response to questions raised at the Committee meeting.</p> <p><b>DECISION REQUESTED</b>  <b>THE FINANCE &amp; PROPERTY COMMITTEE HEREBY RECOMMENDS that the Board of Governors:</b></p> <p>a. <i>Approve proposed tuition fees for instruction in all programs and courses commencing on or after May 1, 2014, according to the fee schedule attached and marked 'Schedule A'; and,</i></p> <p><i>Direct the Administration to ensure that students in financial need are offered the assistance they require to enrol or continue, and report in June 2015 on those efforts and the use of University funds set aside for this purpose.</i></p>
<p>b. <a href="#">Non-Instructional Fees</a></p>		<p>b. <i>Approve, according to the fee schedule attached and marked "Schedule B"*:</i></p> <ul style="list-style-type: none"> <li>i. <i>Tuition-related fees effective May 1, 2014;</i></li> <li>ii. <i>Mandatory fees effective September 1, 2014;</i></li> <li>iii. <i>iMED premium rate increase effective July 1, 2014; and,</i></li> <li>iv. <i>Introduction of iMED Direct Billing fee effective July 1, 2014.</i></li> </ul> <p>*Schedule 'C' has been approved by the President; circulated for information.</p>
<p>c. <a href="#">International Undergraduate 2014-2015 Tuition Increase</a></p>		<p>c. <i>Approve an increase of 3% to international undergraduate (ISI) tuition fees effective May 1, 2014 for new incoming international undergraduate students for the 2014-2015 academic year; and,</i></p> <p><i>Approve an increase of 2% to international undergraduate (ISI) tuition for the subsequent three years (2015-2016, 2016-2017, and 2017-2018), or until graduation from their current degree program, whichever is the shorter period, for new international undergraduate (ISI) students new to UBC in 2014-2015.</i></p>
<p>d. <a href="#">Bachelor of Media Studies</a></p>		<p>d. <i>Approve tuition fees for the Bachelor of Media Studies tuition fees for the new Bachelor of Media Studies, as outlined in the circulated Report.</i></p>

<p>e. <a href="#">Graduate Certificate in Orientation and Mobility</a></p>		<p>e. <i>Approve the per course fee of \$1,258 per graduate course for domestic students and \$1,577.00 per graduate course for international students, and the per course fee of \$1174.60 for domestic students and \$5,076.26 for international students for the six-credit undergraduate course (EPSE 456). Total fee for Graduate Certificate in Orientation and Mobility will be \$4,949 for Canadian students and \$9,794 for international students.</i></p>
<p>f. <a href="#">Master of Public Health / Diploma in Dental Public Health</a></p>		<p>f. <i>Approve tuition fees for the new dual-degree program, Master of Public Health with Diploma in Dental Public Health.</i></p> <p>Please note: The program itself was approved by Senate and subsequently by the Board of Governors in February 2014.</p>
<p>g. <a href="#">Master of Laws (Common Law) Program Per-Credit Tuition Proposal</a></p>		<p>g. <i>Approve conversion of program-based tuition for the Master of Laws (Common Law) Program to per-credit tuition of \$804.40 for domestic students and \$938.47 for international students, effective Winter Session 2014-2015.</i></p>
<p>h. <a href="#">Master of Laws (Common Law) Unclassified Tuition Proposal</a></p>		<p>h. <i>Approve the creation of the following unclassified student tuition rates, effective Winter Session 2014-2015:</i></p> <p><i>i. Unclassified domestic per-credit rate of \$804.40 for Master of Laws (Common Law) courses, and,</i></p> <p><i>ii. Unclassified international per-credit rate of \$938.47 for Master of Laws (Common Law) courses.</i></p>
<p>3.2 <a href="#">UBC Operating Budget 2014-2015 Consolidated</a></p> <p>P. Ouillet D. Farrar D. Buszard C. Mathieson I. Burgess M. Shakespeare</p>	<p>Open APPROVAL  (5 min)</p>	<p><b>DECISION REQUESTED</b> <b>THE FINANCE &amp; PROPERTY COMMITTEE HEREBY RECOMMENDS that the Board of Governors approve the 2014-2015 Operating Budget (Consolidated) as circulated.</b></p>
<p>3.3 <a href="#">UBC Investment Management Trust (IMANT) Quarterly Review</a></p>	<p>Open Information</p>	<p>Received for information at Committee meeting.</p>
<p>3.4 <a href="#">Staff Pension Plan (SPP)</a></p> <p>a. Quarterly Compliance &amp; Governance Report</p> <p>b. SPP Governance Report &amp; Compliance Checklist 2013</p>	<p>Open Information</p>	<p>Received for information at Committee meeting.</p>

<p>3.5 <a href="#">Quantum Matter Institute Advanced Materials and Process Engineering Laboratory (AMPEL) (Vancouver)</a></p> <p>D. Farrar J. Hepburn P. Ouillet S. Peacock M. Parlange J. Metras M. White A. Poettcker</p>	<p>Open APPROVAL Presentation (10 min) Discussion (10 min)</p>	<p><b>DECISION REQUESTED</b> <b>THE FINANCE &amp; PROPERTY COMMITTEE HEREBY RECOMMENDS that the Board of Governors grant BOARD 2 approval for the Quantum Matter Institute (QMI) / Advanced Materials and Process Engineering Laboratory (AMPEL) project, with authorization to issue the development permit and a funding release of \$2,500,000 to complete working drawings and tender documents and to proceed with site works.</b></p> <table> <tr> <td>Capital Budget</td> <td>\$25,200,000</td> </tr> <tr> <td>Operating Budget</td> <td>\$446,200</td> </tr> <tr> <td>Revised Schedule</td> <td></td> </tr> <tr> <td>Revised Program</td> <td></td> </tr> <tr> <td>Authorization to issue development permit</td> <td></td> </tr> <tr> <td>Proceed to working drawings and tender</td> <td></td> </tr> <tr> <td><b>Funding Release</b></td> <td><b>\$2,500,000</b></td> </tr> </table> <p><b>Information</b> Funding Released to Date \$500,000 Expenses to date \$563,302</p>	Capital Budget	\$25,200,000	Operating Budget	\$446,200	Revised Schedule		Revised Program		Authorization to issue development permit		Proceed to working drawings and tender		<b>Funding Release</b>	<b>\$2,500,000</b>				
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<p>3.6 <a href="#">Baseball Training Facility (Vancouver)</a></p> <p>L. Cowin P. Ouillet A. Howard K. Toor J. Metras M. White A. Poettcker</p>	<p>Open APPROVAL Presentation (10 min) Discussion (10 min)</p>	<p><b>DECISION REQUESTED</b> <b>THE FINANCE &amp; PROPERTY COMMITTEE HEREBY RECOMMENDS that the Board of Governors grant BOARD 1 approval for the Baseball Training Facility project, with authorization to engage a prime consultant and a funding release of \$500,000 to undertake schematic design.</b></p> <table> <tr> <td>Preliminary Capital Budget</td> <td>\$3,500,000</td> </tr> <tr> <td>Preliminary Operating Budget</td> <td>see projection</td> </tr> <tr> <td>Schedule</td> <td></td> </tr> <tr> <td>Project in Principle</td> <td></td> </tr> <tr> <td>Location</td> <td></td> </tr> <tr> <td>Consultant Selection</td> <td></td> </tr> <tr> <td>Program</td> <td></td> </tr> <tr> <td>Proceed to Schematic Design</td> <td></td> </tr> <tr> <td><b>Funding Release</b></td> <td><b>\$500,000</b></td> </tr> </table> <p><b>Information</b> Expenses to date \$0</p>	Preliminary Capital Budget	\$3,500,000	Preliminary Operating Budget	see projection	Schedule		Project in Principle		Location		Consultant Selection		Program		Proceed to Schematic Design		<b>Funding Release</b>	<b>\$500,000</b>
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<p>3.7 <a href="#">Loon Lake Dining Hall at Malcolm Knapp Research Forest</a></p> <p>D. Farrar P. Ouillet J. Innes J. Metras P. Lawson A. Poettcker</p>	<p>Open APPROVAL Presentation (10 min) Discussion (10 min)</p>	<p><b>DECISION REQUESTED</b> <b>THE FINANCE &amp; PROPERTY COMMITTEE HEREBY RECOMMENDS that the Board of Governors grant BOARD 2 and BOARD 3 approval for the Loon Lake Dining Hall project at Malcolm Knapp Research Forest, with a funding release of \$2,800,000 and authorization to award the design/build contract, subject to satisfactory conclusion of negotiations with the preferred design/build contractor.</b></p> <table> <tr> <td>Capital Budget</td> <td>\$3,000,000</td> </tr> <tr> <td>Operating Budget</td> <td>see report</td> </tr> <tr> <td>Schedule</td> <td></td> </tr> <tr> <td>Program</td> <td></td> </tr> <tr> <td>Award Design/Build Contract</td> <td></td> </tr> <tr> <td><b>Funding Release</b></td> <td><b>\$2,800,000</b></td> </tr> </table> <p><b>Information</b> Funding Released to Date \$200,000 Expenses to date \$11,575</p>	Capital Budget	\$3,000,000	Operating Budget	see report	Schedule		Program		Award Design/Build Contract		<b>Funding Release</b>	<b>\$2,800,000</b>						
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<p>3.8 <a href="#">Regional Context Statement Amendment to the UBC Vancouver Land Use Plan</a></p> <p>P. Spothlefer P. Ouillet M. White</p>	<p>Open APPROVAL Presentation (10 min) Discussion (10 min)</p>	<p><b>DECISION REQUESTED</b> THE FINANCE &amp; PROPERTY COMMITTEE HEREBY RECOMMENDS that <i>the UBC Board of Governors:</i></p> <ul style="list-style-type: none"> <li>▪ <i>Receive the report from the Public Hearing Committee on the Public Hearing Held February 12, 2014; and,</i></li> <li>▪ <i>Forward to the Minister of Community, Sport &amp; Cultural Development, pursuant to the Municipalities Enabling and Validating Act No 3, 2010 and Ministerial Order M 229 -2010, the attached amendment to the UBC Vancouver Land Use Plan that:</i> <ul style="list-style-type: none"> <li>○ <i>removes Chapter 2 'Regional Context Statement' and replaces Chapter 2 with the new 'Regional Context Statement'; and,</i></li> <li>○ <i>adds an appendix to the UBC Vancouver Land Use Plan titled 'Appendix 1 to Regional Context Statement: UBC Land Use Plan relationship to the Regional Growth Strategy, October 28, 2013'.</i></li> </ul> </li> </ul>																		
<p>3.9 <a href="#">Chancellor Place Neighbourhood Plan - Amendment</a></p> <p>P. Spothlefer P. Ouillet M. White</p>	<p>Open APPROVAL Presentation (10 min) Discussion (10 min)</p>	<p><b>DECISION REQUESTED</b> THE FINANCE &amp; PROPERTY COMMITTEE HEREBY RECOMMENDS that <i>the Board of Governors approve the following amendments to the Chancellor Place Neighbourhood Plan:</i></p> <ul style="list-style-type: none"> <li>▪ <i>Deletion of the sentence "The building will be renovated subject to financial feasibility and will accommodate the consolidated and expanded Vancouver School of Theology facilities." from section 2.3.4; and,</i></li> <li>▪ <i>Deletion of subsection 2.3.4(d) in its entirety.</i></li> </ul>																		
<p>3.11 <a href="#">Endowment Responsible Investment Policy</a></p> <p>P. Ouillet P. Smailes</p>	<p>Open APPROVAL (5 min)</p>	<p><b>DECISION REQUESTED</b> THE FINANCE &amp; PROPERTY COMMITTEE HEREBY RECOMMENDS that <i>the Board of Governors approve the Endowment Responsible Investment Policy and the Terms of Reference for the Responsible Investment Policy Committee substantially in the form attached.</i></p>																		
<p>3.12 <a href="#">Undergraduate Life Sciences Teaching Labs Renewal</a></p> <p>D. Farrar P. Ouillet S. Peacock G. Stuart J. Metras M. White P. Smailes A. Poettcker</p>	<p>Open APPROVAL (5 min)</p>	<p><b>DECISION REQUESTED</b> THE FINANCE &amp; PROPERTY COMMITTEE HEREBY RECOMMENDS that <i>the Board of Governors grant BOARD 1 approval for Undergraduate Life Sciences Teaching Labs Renewal, with a funding release of \$1,500,000 to commence design.</i></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Preliminary Capital Budget</td> <td style="text-align: right;">\$80,000,000</td> </tr> <tr> <td>Preliminary Operating Budget</td> <td style="text-align: right;">\$1,503,000</td> </tr> <tr> <td>Schedule</td> <td></td> </tr> <tr> <td>Project in Principle</td> <td></td> </tr> <tr> <td>Location</td> <td></td> </tr> <tr> <td>Consultant Selection</td> <td></td> </tr> <tr> <td>Program</td> <td></td> </tr> <tr> <td>Proceed to Schematic Design</td> <td></td> </tr> <tr> <td><b>Funding Release</b></td> <td style="text-align: right;"><b>\$1,500,000</b></td> </tr> </table> <p>Information Expenses to date \$0</p>	Preliminary Capital Budget	\$80,000,000	Preliminary Operating Budget	\$1,503,000	Schedule		Project in Principle		Location		Consultant Selection		Program		Proceed to Schematic Design		<b>Funding Release</b>	<b>\$1,500,000</b>
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Appointment of UBC Chancellor	Open APPROVAL	<p><b>AT BOARD DECISION REQUESTED</b></p> <p><b>IT IS HEREBY RECOMMENDED that, upon nomination of the UBC Alumni Association Board of Directors, the Board of Governors approve the appointment of Mr. Lindsay Gordon as Chancellor of the University of British Columbia for a three-year term beginning July 1, 2014.</b></p>
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<p><b>Consent Items and Items received for Information</b></p> <p><b>NOTE:</b> Time will be allocated for discussion of specific <b>Consent APPROVAL</b> and <b>Information</b> items upon request from a Governor.</p>	
<p><b>1. Learning &amp; Research Committee</b></p>	
1.2	<p><b><u>CONSENT APPROVAL REQUEST Policy #47 (Chair, Professorship, and Distinguished Scholar Honorifics)</u></b> Approval of proposed amendments to Policy #47 (Chairs and Professorships Funded by External Funds), effective April 14, 2014.</p>
1.3	<p><b><u>CONSENT APPROVAL REQUEST Policy #111 (Internal Audit, Investigations, &amp; Financial Whistleblower Policy)</u></b> Approval of the the proposed amendment of Policy #111 (Internal Audit) and Policy #118 (Whistleblowers), subsequent amalgamation of such amendments into a new Policy #111 (Internal Audit, Investigations, and Financial Whistleblower Policy), and subsequent repeal of both Policy #111 (Internal Audit) and Policy #118 (Whistleblowers) attached hereto as Attachment 1, effective April 14, 2014.</p>
1.4	<p><b>CONSENT APPROVAL REQUEST Senate Recommendations</b></p> <p>a. <u>Recommendations resulting from Vancouver Senate meeting of February 19, 2014</u>, effective as of April 14, 2014.</p> <p>b. <u>Recommendations resulting from Okanagan Senate meetings of January 29, 2014, February 26, 2014 and March 26, 2014</u>, effective as of April 14, 2014.</p>
1.5	<p><b><u>CONSENT APPROVAL REQUEST Endowment Variation: Name Change</u></b> Approval to change the names of the following Endowment Funds:</p> <p>a. From “Paprican Professorship in Pulp and Paper Engineering Endowment Fund” to “Paprican Endowment Fund Supporting the FPIInnovations Professorship in Pulp and Paper Engineering”</p> <p>b. From “UBC Department of Radiology Academic Enhancement Endowment Fund” to “Dr. Brian Lentle UBC Department of Radiology Academic Enhancement Endowment Fund.”</p>
1.6	<p><b><u>CONSENT APPROVAL REQUEST Endowment Variation: Name Change and Variation of Purpose</u></b> Approval to vary the terms and change the name of the “Reichwald Professorship in Germanic Studies Endowment Fund” to the “Reichwald Germanic Studies Endowment Fund.”</p>
1.7	<p><b><u>CONSENT APPROVAL REQUEST Endowment Variation: Amended and Restated Documentation</u></b> Approval to amend and restate documentation of the N.G. Chakrabarti and Aparna Chakrabarti Memorial Scholarship in Engineering Endowment Fund.</p>
1.8	<p><b><u>Policy #81 (Use of Teaching Materials in UBC Credit Courses)</u></b> Policy #81 (Use of Teaching Materials in UBC Credit Courses) was approved by the Board of Governors on February 20, 2014.</p>
1.9	<p><b><u>Policy #87 (Research)</u></b> On February 28, 2014, the President amended the Procedures to Policy #87 (Research). Pursuant to Policy #1, Procedures may be amended by the President provided the new Procedures conform to the approved Policy. A copy of the approved Procedures to the Policy is at <a href="http://universitycounsel.ubc.ca/files/2014/03/policy87.pdf">http://universitycounsel.ubc.ca/files/2014/03/policy87.pdf</a> and details of the changes are circulated.</p>
<p><b>2. People, Community &amp; International Committee</b></p>	
2.2	<p><b><u>CONSENT APPROVAL REQUEST Naming of Class 1 Facilities</u></b> Approval of the following Class 1 recommendations from the Naming Committee:</p> <p>a. “EME Patio” for the open space at the Engineering, Management &amp; Education building on UBC’s Okanagan campus;</p> <p>b. “Library PARC@UBC” for the new long-term library storage facility in the South Campus area of UBC Vancouver;</p> <p>c. “Davidson Arboretum” for the open space surrounding the First Nations Longhouse on UBC’s Vancouver campus;</p> <p>d. “Money and Raymond M.C Lee Square” for the open space south of the Alumni Centre on UBC’s Vancouver campus; and,</p> <p>e. “Sopron Lane” for the lane between Forestry and Thunderbird Residences on UBC’s Vancouver Campus.</p>
2.3	<p><b><u>CONSENT APPROVAL REQUEST Advisory Urban Design Panel Appointments</u></b></p> <ul style="list-style-type: none"> <li>• Ms. Janet Teasdale as a UBC staff representative, for a term to expire in February 2015;</li> <li>• Mr. Oliver Lang as an AIBC Nominee, for a term to expire in April 2016; and,</li> <li>• Mr. Steve McFarlane as an AIBC Nominee, for a term to expire in April 2016.</li> </ul>

<p>2.4 <b>Notable Distinctions</b></p> <p><a href="#">The full listing of Notable Distinctions in the Research, Teaching and Service categories</a> is circulated, including profiles of the following scholars:</p> <ul style="list-style-type: none"> <li>• Dr. John Grace, Professor, Chemical &amp; Biological Engineering, Faculty of Applied Science (Research)</li> <li>• Dr. Trent Smith, Clinical Assistant Professor, Paediatrics, Faculty of Medicine (Teaching)</li> <li>• Dr. Jack Taunton, Professor, Family Practice, Division of Sports Medicine, Faculty of Medicine (Service)</li> </ul>
<p>2.5 <a href="#">UBC Campus Security Annual Report 2013 - Vancouver Campus</a></p> <p>The Campus Security Annual Report provides an update on campus security files (Vancouver campus), including statistics on personal and property crime, for the 2013 calendar year. Okanagan campus report to follow.</p>
<p>2.6 <a href="#">Alumni Activity Update</a> A summary of Alumni Affairs activity is circulated.</p>
<p><b>3. Finance &amp; Property Committee</b></p>
<p>3.19 <a href="#">CONSENT APPROVAL REQUEST UBC Alma Mater Society (AMS) Student Fees</a></p> <p>Approval of the schedule of fees for the UBC Alma Mater Society, effective September 1, 2014. Some of these fees have limited opt-out provisions and the UBC Alma Mater Society administers these provisions; some have changed since 2013-2014, with a net increase of \$40.</p>
<p>3.20 <a href="#">CONSENT APPROVAL REQUEST UBC Students' Union Okanagan (UBCSUO) Student Fees</a></p> <p>Approval of the schedule of fees for the Students' Union UBC Okanagan, effective September 1, 2014. Increases are based on student-approved cost-of-living provisions. Some of these fees have limited opt-out provisions administered by the UBC Students' Union Okanagan.</p>
<p>3.21 <a href="#">CONSENT APPROVAL REQUEST Endowment Encroachment</a></p> <p>Approval to encroach on the Li Tze Fong Memorial Fellowship Endowment Fund (E7591) (the "Fund") by exempting the Fund from annual amortization payments established under Policy #113 (Endowment Management).</p>
<p>3.22 <a href="#">CONSENT APPROVAL REQUEST UBC Foundation Appointment</a></p> <p>Approval of the appointment of Ms. Birgitt Bennett to the UBC Foundation Board of Directors, effective April 14, 2014.</p>
<p>3.23 <a href="#">Policy #107 (Use of University Space)</a></p> <p>Proposed consolidation of Policy #107 (Short Term Use of University Space) and Policy #98 (Commercial Enterprises on Campus) into Policy #107 (Use of University Space) circulated for information.</p>
<p>3.24 <a href="#">Endowment Status Report</a></p> <p>A summary of the status of endowment funds (Vancouver) as at January 31, 2014 is circulated for information, in accordance with Policy #113 (Endowment Management). The amounts exclude the Student Housing Financing Endowment, as this is not invested with IMANT (UBC Investment Management Trust).</p>
<p>3.25 <a href="#">Establishment of New Endowments</a></p> <p>Endowment funds listed under the docket submission have been approved by the President on the recommendation of the University Counsel in accordance with UBC Policy #113 (Endowment Management) and are presented to the Board of Governors for information only.</p>
<p><b>4. Employee Relations Committee</b></p>
<p>4.1 <a href="#">CONSENT APPROVAL REQUEST Policy #31 (Total Compensation for Executive Officers, Management Officers, Service Unit Directors Excluded from AAPS, and Staff Members who are Excluded or Not Represented by a Union or Association)</a></p> <ol style="list-style-type: none"> <li>Approval to consolidate Policy #31 (Executive Compensation), Policy #32 (Compensation for Management Officers), Policy #33 (Management Compensation – Service Unit Directors Excluded from AAPS), and Policy #63 (Non-Union Staff Salaries) into proposed Policy #31 (Total Compensation for Executive Officers, Management Officers, Service Unit Directors Excluded from AAPS, and Staff Members who are Not Represented by a Union or Association), effective April 14, 2014; and,</li> <li>Approval to repeal Policy #40 (Extra Work – Management and Professional Staff) and Policy #55 (Department Responsibility to Maintain Staff Attendance Records), effective April 14, 2014.</li> </ol> <p>The proposed consolidation and repeal was presented to the Board of Governors for information in November 2013.</p>