



The University of British Columbia
BOARD OF GOVERNORS
MINUTES

Monday, April 14, 2014
8:30 a.m. – 1:00 p.m.
Vancouver Campus
Walter Gage Towers
Isabel MacInnes Ballroom
5959 Student Union Boulevard

In Attendance: Board Members

Board Chair John Montalbano
Chancellor Sarah Morgan-Silvester
President Stephen Toope
Ms. Birgit Bennett
Ms. Shannon Dunn
Mr. Darran Fernandez
Dr. Kenneth Fung
Ms. Celeste Haldane
Dr. Richard Johnston
Ms. Alice Laberge
Dr. Darrin Lehman
Ms. Fiona Macfarlane
Mr. Lane Merrifield (by telephone)
Mr. Douglas Mitchell (by telephone)
Mr. Matt Parson
Mr. Greg Peet
Mr. Alan Shuster
Mr. David Sidoo
Mr. Michael Silley
Dr. Michael Treschow
Mr. Curtis Tse

Administration

Dr. Deborah Buszard
Dr. Louise Cowin
Dr. David Farrar
Dr. John Hepburn
Mr. Hubert Lai
Ms. Barbara Miles
Mr. Pierre Ouillet
Mr. Pascal Spothelfer

Ms. Reny Kahlon

Regrets:

REMARKS

The Chair of the Board of Governors called the April 14, 2014 Board meeting to order, welcomed incoming Governors Birgit Bennett and Fiona Macfarlane and expressed the Board's gratitude for the contributions of outgoing Board members Curtis Tse, Michael Silley, and Matt Parson.

The President reported that the recent federal budget included significant support for research, both across Canada and at UBC. Small reductions in provincial support for the University's operations were included in the recent provincial budget.

The Deputy Vice-Chancellor commented on concerns raised around the cancellation of accounting classes at UBC's Okanagan campus; the situation has been resolved.

The President reported that the UBC Development & Alumni Engagement Campaign continues to exceed fundraising and engagement targets.

The Chancellor did not make any remarks.

1. LEARNING & RESEARCH COMMITTEE

1.2 Policy #47 (Chair, Professorship, and Distinguished Scholar Honorifics)

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves amendments to Policy #47 (Chairs and Professorships Funded by External Funds), effective April 14, 2014.*

CARRIED

1.3 moved to Executive Committee

1.4 Senate Recommendations

The following resolutions were moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors concurs with recommendations arising from the February 19, 2014 meeting of the Vancouver Senate, effective April 14, 2014.*

CARRIED

IT IS HEREBY RESOLVED that *the Board of Governors concurs with recommendations arising from the January 29, 2014, February 26, 2014 and March 26, 2014 meetings of the Okanagan Senate, effective April 14, 2014.*

CARRIED

1.5 Endowment Variation: Name Change

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves name changes for the following endowment funds:*

- a. ***From “Paprican Professorship in Pulp and Paper Engineering Endowment Fund” to “Paprican Endowment Fund Supporting the FPInnovations Professorship in Pulp and Paper Engineering”.***
- b. ***From “UBC Department of Radiology Academic Enhancement Endowment Fund” to “Dr. Brian Lentle UBC Department of Radiology Academic Enhancement Endowment Fund”.***

CARRIED

1.6 Endowment Variation: Name Change and Variation of Purpose

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves variation of the terms and change of name for the “Reichwald Professorship in Germanic Studies Endowment Fund”, to be renamed the “Reichwald Germanic Studies Endowment Fund”.*

CARRIED

1.7 Endowment Variation: Amended and Restated Documentation

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves amendment and restatement of documentation of the N.G. Chakrabarti and Aparna Chakrabarti Memorial Scholarship in Engineering Endowment Fund.*

CARRIED

1.8 Policy #81 (Use of Teaching Materials in UBC Credit Courses)

Policy #81 (Use of Teaching Materials in UBC Credit Courses) was approved by the Board of Governors on February 20, 2014 and circulated for information.

1.9 Policy #87 (Research)

On February 28, 2014, the President amended the Procedures to Policy #87 (Research).

A copy of the approved Procedures was circulated for information and is also available at <http://universitycounsel.ubc.ca/files/2014/03/policy87.pdf>

2. PEOPLE, COMMUNITY & INTERNATIONAL COMMITTEE

2.2 Naming of Class 1 Facilities

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves the following Class 1 recommendations from the Naming Committee:*

- a. ***“EME Patio” for the open space at the Engineering, Management & Education building on UBC’s Okanagan campus;***
- b. ***“Library PARC@UBC” for the new long-term library storage facility in the South Campus area of UBC Vancouver;***
- c. ***“Davidson Arboretum” for the open space surrounding the First Nations Longhouse on UBC’s Vancouver campus;***
- d. ***“Money and Raymond M.C Lee Square” for the open space south of the Alumni Centre on UBC’s Vancouver campus; and,***
- e. ***“Sopron Lane” for the lane between Forestry and Thunderbird Residences on UBC’s Vancouver Campus.***

CARRIED

2.3 Advisory Urban Design Panel Appointments

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves the following appointments to the Advisory Urban Design Panel:*

- a. ***Ms. Janet Teasdale as a UBC staff representative, for a term to expire in February 2015;***

- b. Mr. Oliver Lang as an AIBC Nominee, for a term to expire in April 2016;
and,**
- c. Mr. Steve McFarlane as an AIBC Nominee, for a term to expire in April
2016.**

CARRIED

2.4 Notable Distinctions

The full listing of Notable Distinctions in the Research, Teaching and Service categories was circulated, including profiles of the following scholars:

- Dr. John Grace, Professor, Chemical & Biological Engineering, Faculty of Applied Science (Research)
- Dr. Trent Smith, Clinical Assistant Professor, Paediatrics, Faculty of Medicine (Teaching)
- Dr. Jack Taunton, Professor, Family Practice, Division of Sports Medicine, Faculty of Medicine (Service)

2.5 UBC Campus Security Annual Report 2013

Circulated for information, this report provided a statistical snapshot of activity at the Okanagan and Vancouver campuses in 2013, including personal crimes, property crimes, and emergency incident management such as first aid and alarm responses.

2.6 Alumni Activity Update

A summary of Alumni Affairs activity was circulated for information.

3. FINANCE & PROPERTY COMMITTEE

3.1 Tuition and Other Fees 2014-2015

The Committee Chair reported that the Committee received and discussed a review of tuition and other fees presented for approval at this meeting, noting that April tuition approval requests are followed in June of each year by presentation to the Board of the Student Financial Aid report.

Leading up to this year's tuition approval request, the Administration undertook extensive student communication and consultation at both campuses, including [a dedicated website](#).

Information requested during the Committee meeting was provided to Board members at this meeting, and filed with the Board Secretariat for information.

The following resolutions were moved and seconded:

a. Tuition Fees

IT IS HEREBY RESOLVED that the Board of Governors approves proposed tuition fees for instruction in all programs and courses commencing on or after May 1, 2014, according to the fee schedule attached and marked ‘Schedule A’; and, Directs the Administration to ensure that students in financial need are offered the assistance they require to enrol or continue, and report in June of each year on those efforts and the use of University funds set aside for this purpose.

CARRIED

b. Non-Instructional Fees

Schedule C was approved by the President and received for information.

IT IS HEREBY RESOLVED that the Board of Governors approves, according to the fee schedule attached and marked “Schedule B”*:

- i. Tuition-related fees effective May 1, 2014;**
- ii. Mandatory fees effective September 1, 2014;**
- iii. iMED premium rate increase effective July 1, 2014; and,**
- iv. Introduction of iMED Direct Billing fee effective July 1, 2014.**

CARRIED

c. International Undergraduate 2014-2015 Tuition Increase

IT IS HEREBY RESOLVED that the Board of Governors approves an increase of 3% to international undergraduate (ISI) tuition fees effective May 1, 2014 for new incoming international undergraduate students for the 2014-2015 academic year; and,

Approves an increase of 2% to international undergraduate (ISI) tuition for the subsequent three years (2015-2016, 2016-2017, and 2017-2018), or until graduation from their current degree program, whichever is the shorter period, for new international undergraduate (ISI) students new to UBC in 2014-2015.

CARRIED

d. Bachelor of Media Studies

IT IS HEREBY RESOLVED that *the Board of Governors approves tuition fees for the Bachelor of Media Studies, as outlined in the circulated Report.*

CARRIED

e. Graduate Certificate in Orientation and Mobility

IT IS HEREBY RESOLVED that *the Board of Governors approves the per course fee of \$1,258 per graduate course for domestic students and \$1,577.00 per graduate course for international students, and the per course fee of \$1,174.60 for domestic students and \$5,076.26 for international students for the six-credit undergraduate course (EPSE 456). Total fee for Graduate Certificate in Orientation and Mobility will be \$4,949 for Canadian students and \$9,794 for international students.*

CARRIED

f. Master of Public Health / Diploma in Dental Public Health

IT IS HEREBY RESOLVED that *the Board of Governors approves tuition fees for the new dual-degree program, Master of Public Health with Diploma in Dental Public Health.*

CARRIED

g. Master of Laws (Common Law) Program Per-Credit Tuition Proposal

IT IS HEREBY RESOLVED that *the Board of Governors approves conversion of program-based tuition for the Master of Laws (Common Law) Program to per-credit tuition of \$804.40 for domestic students and \$938.47 for international students, effective Winter Session 2014-2015.*

CARRIED

h. Master of Laws (Common Law) Unclassified Tuition Proposal

IT IS HEREBY RESOLVED that *the Board of Governors approves the creation of the following unclassified student tuition rates, effective Winter Session 2014-2015:*

- i. Unclassified domestic per-credit rate of \$804.40 for Master of Laws (Common Law) courses; and,***
- ii. Unclassified international per-credit rate of \$938.47 for Master of Laws (Common Law) courses.***

CARRIED

3.2 UBC Operating Budget 2014-2015 Consolidated

The Committee Chair reported that the Committee received and discussed the 2014-2015 budget presentation, an overview of the context for the UBC budget (Vancouver and Okanagan), key assumptions underlying the projections, revenue sources, and allocations to the various expenditure categories, including ongoing investments in support of the University's academic mission.

Both campuses are projecting balanced budgets.

The 10-Year Financial Outlook for UBC will be presented to the Board in June 2014.

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves the 2014-2015 Operating Budget (Consolidated) as circulated.*

CARRIED

3.3 UBC Investment Management Trust (IMANT) Quarterly Review

The Committee Chair reported that the Committee received and discussed quarterly investment reports for the UBC Endowment and the UBC Staff Pension Plan.

3.4 UBC Staff Pension Plan (SPP)

a. Quarterly Compliance & Governance Report

The Committee Chair reported that the Committee received and discussed the SPP quarterly Compliance & Governance Report, which included a review of communication to Plan members.

b. SPP Governance Report & Compliance Checklist 2013

The Committee Chair reported that the full report was circulated under the Docket for information; highlights of the Compliance Checklist for 2013 were briefly reviewed at the Committee meeting.

3.5 Quantum Matter Institute Advanced Materials and Process Engineering Laboratory (AMPEL) (Vancouver)

The Committee Chair reported that the Committee received and discussed a presentation that included an overview of project rationale, planned facilities and programming, capital and operating budgets, risk mitigation strategies, funding and financing arrangements, and the construction schedule (slightly amended to August 2016 completion).

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that the Board of Governors grants BOARD 2 approval for the Quantum Matter Institute (QMI) / Advanced Materials and Process Engineering Laboratory (AMPEL) project, with authorization to issue the development permit and a funding release of \$2,500,000 to complete working drawings and tender documents and to proceed with site works.

Capital Budget	\$25,200,000
Operating Budget	\$446,200
Revised Schedule	
Revised Program	
Authorization to issue development permit	
Proceed to working drawings and tender	
Funding Release	\$2,500,000

CARRIED

3.6 Baseball Training Facility (Vancouver)

The Committee Chair reported that the Committee received and discussed a presentation that included an overview of project rationale, planned facilities and programming, preliminary capital and operating budgets, risk mitigation strategies, funding and financing arrangements, and the construction schedule.

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors grants BOARD 1 approval for the Baseball Training Facility project, with authorization to engage a prime consultant and a funding release of \$500,000 to undertake schematic design.*

Preliminary Capital Budget	\$3,500,000
Preliminary Operating Budget	see projection
Schedule	
Project in Principle	
Location	
Consultant Selection	
Program	
Proceed to Schematic Design	
Funding Release	\$500,000

CARRIED

3.7 Loon Lake Dining Hall at Malcolm Knapp Research Forest

The Committee Chair reported that the Committee received and discussed a presentation that included an overview of project rationale, planned facilities and programming, preliminary capital and operating budgets, risk mitigation strategies, funding and financing arrangements, and the construction schedule.

Both Board 2 and Board 3 approval are sought at this time, to allow the project to proceed quickly through the design-build process.

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors grants BOARD 2 and BOARD 3 approval for the Loon Lake Dining Hall project at Malcolm Knapp Research Forest, with a funding release of \$2,800,000 and authorization to award the design/build contract, subject to satisfactory conclusion of negotiations with the preferred design/build contractor.*

Capital Budget	\$3,000,000
Operating Budget	see report
Schedule	
Program	

Award Design/Build Contract

Funding Release

\$2,800,000

CARRIED

3.8 Regional Context Statement | Amendment to the UBC Vancouver Land Use Plan

The Committee Chair reported that the Committee received an overview of the process that has taken place over the past year, following Board approval of the Regional Context Statement amendment process in response to revisions to the Regional District's Regional Growth Strategy.

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors:*

- ***Receives the report from the Public Hearing Committee on the Public Hearing held February 12, 2014; and,***
- ***Forwards to the Minister of Community, Sport & Cultural Development, pursuant to the Municipalities Enabling and Validating Act No 3, 2010 and Ministerial Order M 229-2010, an amendment to the UBC Vancouver Land Use Plan that:***
 - ***removes Chapter 2 'Regional Context Statement' and replaces Chapter 2 with the new 'Regional Context Statement'; and,***
 - ***adds an appendix to the UBC Vancouver Land Use Plan titled Appendix 1 to Regional Context Statement: UBC Land Use Plan relationship to the Regional Growth Strategy, October 28, 2013.***

CARRIED

3.9 Chancellor Place Neighbourhood Plan - Amendment

The Committee Chair reported that the Committee received this report, which included a review of the proposed text amendments.

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves the following amendments to the Chancellor Place Neighbourhood Plan:*

- ***Deletion of the sentence: “The building will be renovated subject to financial feasibility and will accommodate the consolidated and expanded Vancouver School of Theology facilities.” from section 2.3.4; and,***
- ***Deletion of subsection 2.3.4(d) in its entirety.***

CARRIED

3.10 Deferred

3.11 Endowment Responsible Investment Policy

The Committee Chair noted that this item was initiated by direction from the Board of Governors to the Responsible Investment Policy Task Group to consider if and how ESG principles should be included within the investment policies and procedures of the UBC Endowment, taking into account the Board’s legal, fiduciary responsibility as Trustee of the Endowment, and being consistent with *Place and Promise*.

The Board was reminded that the primary objective of the Endowment is to support the academic mission of the University.

The Chair of the Responsible Investment Policy Task Group reviewed for the Board the process undertaken by the Task Group, the issues taken into consideration, and the resulting Endowment Responsible Investment Policy presented to the Board for approval at this meeting.

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves the Endowment Responsible Investment Policy and the Terms of Reference for the Responsible Investment Policy Committee.*

CARRIED

3.12 Undergraduate Life Sciences Teaching Labs Renewal

The Board was informed that the Province had recently committed a \$21M contribution to the renewal component of this project, subject to final approval from Treasury Board.

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors grants BOARD 1 approval for Undergraduate Life Sciences Teaching Labs Renewal, with a funding release of \$1,500,000 to commence design.*

Preliminary Capital Budget	\$80,000,000
Preliminary Operating Budget	\$1,503,000
Schedule	
Project in Principle	
Location	
Consultant Selection	
Program	
Proceed to Schematic Design	
Funding Release	\$1,500,000

CARRIED

3.19 UBC Alma Mater Society (AMS) Student Fees

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves the schedule of fees for the UBC Alma Mater Society, effective September 1, 2014.*

CARRIED

3.20 UBC Students' Union Okanagan (UBCSUO) Student Fees

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves the schedule of fees for the Students' Union UBC Okanagan, effective September 1, 2014.*

CARRIED

3.21 Endowment Encroachment

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves encroachment on the Li Tze Fong Memorial Fellowship Endowment Fund (E7591) (the "Fund") by exempting the Fund from annual amortization payments established under Policy #113 (Endowment Management).*

CARRIED

3.22 Appointment – UBC Foundation Board

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves the appointment of Ms. Birgitt Bennett to the UBC Foundation Board of Directors, effective April 14, 2014.*

CARRIED

3.23 Policy #107 (Use of University Space)

Information about the proposed consolidation of Policy #107 (Short Term Use of University Space) and Policy #98 (Commercial Enterprises on Campus) into Policy #107 (Use of University Space) was circulated for information.

3.24 Endowment Status Report

A summary of the status of endowment funds (Vancouver) as at January 31, 2014 was circulated for information, in accordance with Policy #113 (Endowment Management).

3.25 Establishment of New Endowments

Endowment funds listed under the docket submission have been approved by the President on the recommendation of the University Counsel in accordance with UBC Policy #113 (Endowment Management) and were circulated to the Board of Governors for information.

4. EMPLOYEE RELATIONS COMMITTEE

4.1 Policy #31 (Total Compensation for Executive Officers, Management Officers, Service Unit Directors Excluded from AAPS, and Staff Members who are Excluded or Not Represented by a Union or Association)

Information about the proposed consolidation and repeal was first presented to the Board of Governors for information in November 2013.

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that *the Board of Governors approves:*

- a. *Consolidation of Policy #31 (Executive Compensation), Policy #32 (Compensation for Management Officers), Policy #33 (Management Compensation – Service Unit Directors Excluded from AAPS), and Policy #63 (Non-Union Staff Salaries) into proposed Policy #31 (Total***

- Compensation for Executive Officers, Management Officers, Service Unit Directors Excluded from AAPS, and Staff Members who are Not Represented by a Union or Association), effective April 14, 2014; and,***
- b. *Repeal of Policy #40 (Extra Work – Management and Professional Staff) and Policy #55 (Department Responsibility to Maintain Staff Attendance Records), effective April 14, 2014.***

CARRIED

EXECUTIVE COMMITTEE

Policy #111 (Internal Audit, Investigations & Financial Whistleblower Policy)

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that the Board of Governors approves amendments to Policy #111 (Internal Audit) and Policy #118 (Whistleblowers), subsequent amalgamation of such amendments into a new Policy #111 (Internal Audit, Investigations, and Financial Whistleblower Policy), and subsequent repeal of both Policy #111 (Internal Audit) and Policy #118 (Whistleblowers), effective April 14, 2014.

CARRIED

Appointment of UBC Chancellor

The Chair of the UBC Alumni Association Board of Directors provided an overview of the selection process and presented the recommendation of the UBC Alumni Association Board of Directors to the UBC Board of Governors.

The following resolution was moved and seconded:

IT IS HEREBY RESOLVED that the Board of Governors, upon nomination by the UBC Alumni Association Board of Directors, approves Mr. Lindsay Gordon as Chancellor of The University of British Columbia for a three-year term, beginning July 1, 2014.

CARRIED

ADJOURNMENT

Members were advised that, in accordance with the approved schedule of meetings, the next regular meeting of the UBC Board of Governors would be held on Monday, June 2, 2014, at the Vancouver campus.

The following resolution was moved:

IT IS HEREBY RESOLVED that *the April 14, 2014 meeting of the UBC Board of Governors is adjourned.*

CARRIED