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Note:

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THE UNIVERSITY OF BRITISH COLUMBIA

A regularly scheduled meeting of the Board of Governors was held on Thursday, March 16, 1995, at 9:00 a.m. in the Board and Senate Room, Old Administration Building.

Present:

Ms. Barbara Crompton, Chair
Mr. Robert H. Lee, Chancellor
Dr. David W. Strangway, President
Mr. Thomas R. Berger
Ms. Shirley Chan
Ms. Heather Hermant
Mr. Michael K. Y. Hughes
Mr. Harold C. Kalke
Dr. Roslyn Kunin
Dr. Tong Louie
Ms. Lois Moen
Mr. Michael Partridge
Mr. Dennis J. Pavlich
Ms. Marion J. J. York

A message of regret for absence was received from Dr. William R. Cullen.

In Attendance:

Mrs. Nina Robinson, Secretary to the board
Dr. Daniel R. Birch, Vice President, Academic & Provost
Mr. A. Bruce Gellatly, Vice President, Administration & Finance
Dr. Maria Klawe, Vice President, Student & Academic Services
Mr. Peter W. Ufford, Vice President, External Affairs
Mr. Frank Eastham, Associate Vice President, Human Resources
Ms. Marcelle Sprecher, Director, Compensation Development & HR Information Systems
Ms. Libby Nason, Vice Provost
Mr. Andrew Brown, University Planner
Dr. C. Slonecker, Director, Ceremonies & Community Relations
Mr. Steve Crombie, Manager, Media Relations
Ms. Paula Martin, Media Relations
Members of the Public Gallery

OPEN SESSION

PRESENTATION

The Board received a presentation from Mr. Frank Eastham, Associate Vice President, Human Resources. Mr. Eastham was assisted in his presentation by Ms. Marcelle Sprecher, Director, Compensation Development & HR Information Systems. The presentation provided a detailed outline of the scope, magnitude, activities and involvement of the Department of Human Resources.

REMARKS

Chair

Election of Board Member--Ms. Heather Hermant

The Board was advised that Mr. Michael Hughes had been re-elected and that Ms. Heather Hermant had been elected to the Board of Governors for a one-year term commencing February 1, 1995. The Board Chair congratulated Mr. Hughes on his re-election and expressed the hope that Ms. Hermant would find her term of office on the Board a rewarding and enjoyable experience.

Association of Governing Boards Conference--Seattle

Ms. Barbara Crompton indicated that she, along with Mr. Harold Kalke, Mr. Dennis Pavlich and Mrs. Nina Robinson, would be attending the Association of Governing Boards Conference in Seattle, Washington on March 25 and 26, 1995. She stated that each attendee would be giving a three key presentation at the May 18, 1995, Board meeting for the consideration or adoption of the University Administration.

Tour of External Affairs

Ms. Crompton indicated that the Chair's Tour of External Affairs would be held on March 30, 1995, and she urged Board members to attend.

Welcome to Dr. Maria Klawe

Ms. Barbara Crompton welcomed Dr. Maria Klawe as Vice President, Student & Academic Services, and requested that Dr. Klawe make a few remarks. Dr. Klawe indicated that she would like to change significantly the way the people who spend their time at this University feel about their experience, especially students but also faculty and staff. She said that she wants the people who are here to feel that they are part of the University, that they contribute to it, that their presence matters and that they are involved. In addition, it was Dr. Klawe's view that it is absolutely critical to the future of the University in all respects that information technology be made accessible to the entire campus community within a very short time frame.

FLAGGED ITEMS

Land Use, Planning and Development Objectives

A report dated March 3, 1995, on the proposed Land Use and Development Objectives had been circulated. The following were attached to the report.

1. Summary of Consultation Initiatives
2. Summary of Key Concerns and Changes as a result of Consultation
3. Land Use and Development Objectives

A revised "Land Use and Development Objectives" document dated March 13, 1995, had been circulated. Ms. Shirley Chan, Chair, Planning and Property indicated that the document

had been revised to incorporate comments made by members of the Board at the meeting of the Planning and Property Committee held on March 9, 1995. Messrs. Pavlich and Kalke agreed that their suggested modifications had been adequately incorporated into the document.

Ms. Chan said that she had received some suggestions for changes in wording and principles from Dr. Spiegelman, Department of Microbiology. In addition, Dr. Spiegelman had sent a petition signed by eleven faculty members indicating that they are particularly concerned about the proposal for thirty per cent of the campus lands to be developed as market housing.

Ms. Chan had also raised the question, as had Ms. Joan Sprague of GVRD, whether we are satisfied that the revenue from the development will be going to endowment rather than infrastructure replacement.

In response to a question, Dr. Strangway outlined the status of the lots held by fraternities. He also gave the Board an overview of the process that would now take place with the GVRD.

It was Mr. Berger's view that, when this plan is being advanced to the public, it should be made very clear that the University is not committed to maintaining large wooded areas on campus, particularly south of Hampton Place. The Board agreed with Mr. Berger's understanding that urban wilderness is the responsibility of Pacific Spirit Park, and that the University is not committed to maintaining any portion of the University campus as urban wilderness.

Mr. Harold Kalke stressed the importance of communicating this process well to both the campus and surrounding community.

Ms. Shirley Chan proposed that the Land Use and Development Objectives dated March 13, 1995, be ratified on the understanding that the modifications are satisfactory to Messrs. Pavlich and Kalke, that we have considered and are supportive that the development revenue will go to endowment and having received for information the letter and petition from Dr. Spiegelman et al.

Mr. Peter Ufford suggested, and it was agreed, that the statements on page four of the document be kept as they are but that the percentages be deleted.

IT WAS RESOLVED,

That the Board of Governors hereby ratifies the revised Land Use and Development Objectives dated March 13, 1995, including the amendment to delete the percentages on page four of the document.

CARRIED.

PLANNING AND PROPERTY

Minor Capital Budget 1995-96

It was noted that the amount of Minor Capital granted for 1995-96 is expected to be similar to the \$8,150,000 granted in 1994-95. This is a reduction to just over 50% of the budgets approved in the three years preceding 1994-95.

The reduction is delaying the rate at which the universities can address critical facility renovation and infrastructure upgrade projects.

IT WAS RESOLVED,

That the 1995-96 Minor Capital Budget be and is hereby approved.

CARRIED.

Creative Arts/Journalism, Phase I--Design approval and proceed to working drawings

The following documentation had been circulated with respect to the Creative Arts/Journalism Phase I Project.

1. Report dated March 8, 1995, from Campus Planning & Development
2. Addendum dated March 1995 to Creative Arts/Journalism, Phase I Design and Development Report dated January 1995 prepared by A. J. Diamond Schmitt and Company
3. Project Synopsis
4. Focus Document & Chronology
5. Cash Flow

It was noted that the project conforms to the Campus Plan and Urban Design Guidelines.

IT WAS RESOLVED,

That the Design Development Report dated January 3, 1995, for the Creative Arts/Journalism Phase I, and the Addendum to the Report dated March 7, 1995, both prepared by A. J. Diamond Schmitt and Company, be endorsed, that the approval is hereby granted to proceed with preparation of contract documents and tendering of the project.

CARRIED.

Operating Climate of Development at U.B.C.

Campus Planning & Development had compiled information in a report dated March 8, 1995, in response to concerns raised at the January 26, 1995, Board meeting. Attachments were as follows:

1. Agenda for March 9, 1995, Property Committee Meeting
2. Operating Climate Chart
3. Completed Major Projects Chart
4. Office Facility Cost Comparison (dated March 6, 1995, prepared by BTY Group)
5. Creative Arts/Journalism Net to Gross Comparison

The above referenced report was received for information.

Major Projects Status Report

The Major Projects Status Report for March 1995 had been circulated and was received for information.

Standing Report on Campaign and Building Events

The Standing Report on Campaign and Building Events dated March 6, 1995, had been circulated and was received for information.

FINANCE

Ancillary Budgets

Budgets for 1995-96 for the following ancillary operations had been circulated.

1. Athletics and Sports Services
2. Bookstore
3. Food Services
4. Housing and Conferences
5. Computing and Communications
6. Parking
7. EMRG
8. Biomedical Communications--DELETE

IT WAS RESOLVED,

That, with the exception of Biomedical Communications, the 1995-96 budgets, and any rate changes contained therein, for the above-referenced ancillaries be and are hereby approved.

CARRIED.

Full Cost MBA Programs

A memorandum dated March 2, 1995, from Dr. Daniel R. Birch, as well as supplementary information dated March 15, 1995, had been circulated.

IT WAS RESOLVED,

That the schedule of tuition fees for the proposed new MBA program based on a full program fee of \$7,000 for students entering the program in 1995-96 be and are hereby approved.

CARRIED.

Collection of Fee for Ubysey Publications Society

The Board received a report dated February 28, 1995, from Dr. Maria Klawe with respect to the proposed collection of a fee for the Ubysey Publications Society. Dr. Klawe indicated that there were several unresolved matters with respect to this request involving accountability, liability and annual financial reporting. Dr. Klawe stated that the request also raised several

issues with regard to timing and substance. In 1981, the Board of Governors adopted a policy that requests for changes in student fees from the Alma Mater Society and the Graduate Student Society would be considered at the January meeting of the Board. Since that time, fee requests received too late to be considered at the January meeting were deferred to the following year. Dr. Klawe was concerned about setting a precedent whereby there will be other requests in future years.

IT WAS RESOLVED,

That, subject to confirmation that all of the proposed by-law amendments set out in the letter dated March 15, 1995, have been approved at a duly convened meeting of the Ubysey Publications Society and subject to satisfying the President that the Society has satisfactory protection with respect to defamation and libel, the Board hereby makes an exception to its policy and approves collection of the proposed fee i.e. a five dollar fee per active member per year (pro rated for part-time students). This fee shall be collected on behalf of The Ubysey Publications Society and shall be paid to the UPS for the publication of an autonomous student newspaper. In the event that the Society is not able to meet the above conditions, the Board recognizes the establishment of the Ubysey Publications Society and advises the Society that it may resubmit its request that the University collect its fee for the term commencing September 1996.

CARRIED.

Graduate Student Centre--Draft Lease

The proposed draft lease with the Thea Koerner House Graduate Student Centre Society had been circulated. The document is essentially a commercial lease that calls for the Society to reimburse the University for the operating costs and capital repairs on the portions of their demise used for commercial purposes, such as reimbursement to commence on completion of the upgrade to the building (not later than March 31, 1999). The University will continue to absorb the operating costs and capital repairs for the areas of the building occupied by the Faculty of Graduate Studies and the Society for its non-commercial operations.

IT WAS RESOLVED,

That, subject to changes in matters of detail and wording to be resolved between the parties, the draft lease between the University and the Graduate Student Society (GSS) regarding the Graduate Student Centre be and is hereby approved.

CARRIED.

Enrollment Growth Request

Dr. Daniel R. Birch reported extensively on the matter of enrollment growth indicating that this is a matter of some concern.

Dr. Birch indicated that, since 1989, the University has received incremental funding each year for an increase in

undergraduate enrollment. We have met and outstripped those targets by a considerable margin up until 1994-95. This year we were short 1,000 students on the target for which we were funded. Approximately half of that was the result of students, especially in Arts but more generally, taking fewer credits. This translates into fewer FTE's (full-time equivalents). Part of it was the result of policing admissions very tightly. A smaller percentage of applicants accepted our offers of admission. Lower than expected enrollment in 1994-95 resulted in tuition revenue \$1.5 to \$2 million lower than projected. If we take the same admission targets, and transition rates that have been in effect the past few years, we will be down another 350 full time equivalents next year i.e. close to another \$1,000,000 in tuition.

Dr. Birch indicated that he had discussed this with the Deans to investigate areas where we can potentially take more students particularly for transfers from colleges and other universities.

Dr. Birch made reference to the strategies that are emerging.

1. Undershooting our target in one year doesn't mean we need to have a four year trough, rather we would exceed our transfer target next year.
2. Identifying areas where we have unused capacity.
3. Consider January admissions where we have room.
4. Encourage graduating high school graduates to enroll in Summer Session.
5. Refine our marketing strategy to ensure that a clear and welcoming message gets out to the schools and colleges of the province.

Dr. Birch indicated that he was meeting with eight of the Deans (those who would potentially have space for additional students), the Registrar and Student and College liaison with a view to implementing these strategies as soon as possible.

Following further discussion, the following resolution was passed.

IT WAS RESOLVED,

That the Administration provide the Board with a strategic action plan with respect to meeting the deficit with specific reference to enrollment numbers and strategies.

CARRIED.

Revision to the Procedures for "Late Payment of Fees and Accounts"

The Board noted that the President had amended procedures to Policy #67--Late Payment of Fees and Accounts to reflect actual practice concerning fees.

Revision to the Procedures for "Research"

The Board also noted the President's amended procedures for Policy #87--Research. This change was intended to allow delays in situations such as government contracts that might

involve policy development.

Pacific Bio-Waste Recovery Society Membership Control

Pacific Bio-Waste Recovery Society is a non-profit society that operates a fish composting facility situated on the UBC Research Farm at Oyster River, Vancouver Island.

The Board was advised that the rationale behind acquiring membership control is that, since UBC is already bearing the majority of the risks of Pac-Bio by having Pac-Bio's composting facility on UBC property and by UBC actively managing the facility, it is a prudent move for UBC to gain control of Pac-Bio and to run the Organization in such a way that will minimize the risk to the University. The Dean of Agricultural Sciences, the Associate Vice-President, Academic, and the University's external legal counsel supported this reasoning. It was noted that Pac-Bio will remain a separate legal entity, but UBC, through the membership, will control the management of Pac-Bio.

IT WAS RESOLVED,

That the Board hereby approves the University acquiring membership control of the Pacific Bio-Waste Recovery Society in the manner described in the attached Special Resolution of the members of the Society dated December 31, 1994.

CARRIED

TUPC Paper on Faculty Increments

A paper dated February 8, 1995, prepared by Dean S. Goard entitled "Control of Expenditures, PSEC Guidelines, Faculty Salary Costs" had been circulated and was received for information. The paper attempted to explain, in straightforward terms, the question of merit based promotion increments.

ACADEMIC AND STUDENT AFFAIRS

Endowment Deeds

IT WAS RESOLVED,

That the Endowment Deeds listed in the memorandum dated March 2, 1995, from Dr. A. J. McClean be approved.

CARRIED.

Sopron Alumni Fellowship Endowment Deed

IT WAS RESOLVED,

That the Board hereby takes the following action with respect to the Sopron Alumni Fellowship Endowment Fund:

- (a) approves the use of the capital of the Fund for the amount of two graduate fellowships; and, the fund then being exhausted;
- (b) approves the disestablishment of the Endowment.

CARRIED.

Endowment Deeds--Real Estate Foundation Fund

IT WAS RESOLVED,

That the "Real Estate Foundation Fund for the Canadian Real Estate Research Bureau Endowment Deed" be re-titled "The Real Estate Foundation Fund for the UBC Centre for Real Estate and Urban Land Economics Endowment Deed."

CARRIED.

Standing Report on Endowments--Academic
Standing Report on Endowments--Fellowships, Scholarships and Bursaries

Since there were no changes in the status of campaign endowment projects since the January 1995 Board meeting no report was submitted. The report dated February 15, 1995, on fellowships, scholarships and bursaries was received for information. Since the campaign is over, it was agreed that these reports would not be continued on future agendas.

New Media Centres

Dr. Bernard S. Sheehan, Associate Vice President, Computing & Communications, in a report dated February 28, 1995, indicated that The University of British Columbia is one of thirty institutions selected from some 100 applicants to join the New Media Centers program. The selection committee was unanimous in its choice and noted that they were "extremely impressed by the innovation and commitment to new media voiced in your proposal."

BCnet Incorporation as a not-for-profit society

BCnet is a computer network connecting researchers and educators at institutions of higher education together with each other and with business, governmental, and non-profit organizations through the Province of British Columbia. BCnet also connects these important groups to the national Canadian research, education, and technology transfer network, CA*net, and to the world wide Internet. BCnet, as the main Internet connection point within B.C. represents an integral part of the provincial information highway and is one of the building blocks of the provincial and national information highway.

IT WAS RESOLVED,

That approval is hereby given for incorporation of BCnet Networking Society with three members: The University of British Columbia, Simon Fraser University and The University of Victoria as per the proposed Constitution and By-Laws.

CARRIED.

Teaching and Learning Enhancement Fund 1995-96

A list of proposals funded for 1995-96 from the Teaching and Learning Enhancement Fund had been circulated and

was received for information.

The Board Chair expressed congratulations to Dr. Daniel R. Birch on his excellent management of the fund.

OCCUPATIONAL HEALTH AND SAFETY

Presentation on Greening the Campus--Deferred

A presentation from Dr. John Robinson, Director, Sustainable Development Research Institute, on greening the campus was deferred pending Dr. Robinson's return to campus.

1994 Annual Report, Department of Health, Safety and Environment

Environmental Programs Report February 1995

The Environmental Programs Report dated March 2, 1995, had been circulated and was received for information. The following documents summarizing current environmental issues had been attached to the report.

- 1 Annual Report, Department of Health, Safety and Environment
- 2 Environmental Programs Report February 1995
- 3 Environmental Programs 1994 Year End Summary
- 4 UBC Waste Reduction Program Report February 28, 1995
- 5 A background publication from Ernst and Young entitled "Directors' Environmental Stewardship"

CORRESPONDENCE

The following correspondence was received for information.

January/February 1995
Correspondence re B.C. Artificial Insemination Centre and response from Mr. Niels Holbek, Director, Research Farm, Oyster River

February 18, 1995
Farewell Letter from Mr. Orvin Lau

OTHER BUSINESS

Standing Report on Policy Development

The Standing Report on Policy Development dated February 28, 1995, had been circulated and was received for information.

Acting President (Policy #19)

It was proposed that Policy #19--Acting President be amended as follows.

"Under Section 37 (g) of the University Act, the Board has the power "in the case of the absence of the President or his inability to

act, or in the case of a vacancy in that office, to appoint an acting president, who, during the period for which he is appointed, has all the powers, rights and privileges of the President." Accordingly, the following are appointed acting President in the case of absence of the President from Vancouver or his inability to act;

In the absence of the President: the Vice President Academic and Provost

In the absence of the President and the Vice President Academic and Provost: the Vice President Administration and Finance

In the absence of the President, the Vice President Academic and Provost, and the Vice President Administration and Finance: the Vice President Research

In the absence of the President, the Vice President Academic and Provost, the Vice President Administration and Finance and the Vice President Research: the Vice President Student and Academic Services

In the absence of the President, the Vice President Academic and Provost, the Vice President Administration and Finance, the Vice President Research and the Vice President Student and Academic Services: the Vice President External Affairs."

IT WAS RESOLVED,

That the proposed changes to Policy #19, Acting President, and are hereby approved.

CARRIED.

Revisions to the Procedures for "Administration of Policies"

The Board was advised that the President had amended procedures to Policy #1--Administration of Policies to provide for accommodation of persons with disabilities in respect of the administration of UBC's policies and procedures.

Plan for Campaign Recognition

A report on campaign recognition dated March 2, 1995, had been circulated and was received for information. The report described the recognition being given to donors ranging from the World of Opportunity Wyman Plaza, to building naming, room/area naming; and the named chairs/centres/professorship and scholarships together with a list of the recognition plaques.

President's International Advisory Committee

Board members were advised that an International Advisory Committee for the University of British Columbia had been formed to continue the involvement of national and international business and community leaders in ensuring UBC maintains and builds on its status as a world class university. International Advisory Committee members include Dr. Peter Bentley, Chairman and CEO of Canfor Corporation in Vancouver, Dr. W. Maurice Young, Chairman of Marin Investments also from Vancouver, the Honourable David C. Lam, Lieutenant Governor of

British Columbia and Dr. P. H. Koo, Chairman of Lucky Goldstar International Corp., in Korea. Terms of reference for the committee had been circulated.

Reminder re Spring Congregation 1995

Board members were reminded of the dates of Spring Congregation 1995.

The meeting adjourned at 5:20 p.m.