

THE UNIVERSITY OF BRITISH COLUMBIA

A regularly scheduled meeting of the Board of Governors was held on Thursday, November 16, 1995, at 9:00 a.m. in the Board and Senate Room, Old Administration Building.

Present: Ms Barbara Crompton, Chair
Dr. David W. Strangway, President
Mr. Robert H. Lee, Chancellor
Ms Shirley Chan
Dr. William R. Cullen
Ms Heather Hermant
Mr. Michael K. Y. Hughes
Mr. Harold C. Kalke
Dr. Roslyn Kunin
Dr. Tong Louie
Mr. Michael A. Partridge
Ms Marion J. J. York

A message of regret for absence was received from Mr. Thomas R. Berger and Ms Lois Moen.

In Attendance: Mrs. Nina Robinson, Secretary to the Board
Dr. Daniel R. Birch, Vice President, Academic & Provost
Mr. A. Bruce Gellatly, Vice President, Administration & Finance
Mr. Peter W. Ufford, Vice President, External Affairs
Mr. Frank Eastham, Associate Vice President, Human Resources
Ms Libby Nason, Vice Provost
Mr. Terry Sumner, Director, Financial Services
Dr. John Chase, Director, Budget & Planning
Dr. Charles E. Slonecker, Director, University Relations
Mr. Michael Hartwick, Director, Internal Audit
Ms Paula Martin, Assistant Manager, Media Relations
Ms Debbie Harvie, Director, Bookstore
Ms Anna Li, Operations Manager, Bookstore

OPEN SESSION

PRESENTATIONS

Ms Debbie Harvie, Director, University Bookstore, and Ms Anna Li, Operations Manager, Bookstore, gave a presentation on the process design and improvement activities of the University Bookstore. The presentation dealt with the Bookstore's mission statement, and the store's efforts to meet its mission of serving customers and continuously improving its operational standards.

Mr. C. E. Rooney, Director, Plant Operations gave an overview of the U.B.C. Department of Plant Operations. The presentation covered the following topics:

Mission and responsibilities of Plant Operations
Organization and resources
Comparative costs
Infrastructure and Utilities

REMARKS

Chair

Ms Barbara Crompton noted that it was the last meeting Mr. A.

Bruce Gellatly would be attending as Vice President, Administration & Finance. She expressed, on behalf of the Board, sincere appreciation for Mr. Gellatly's excellent and dedicated service during his term as Vice President. She also thanked him for his initiative and resilience in proposing new directions for the University.

President

Maclean's Survey

The President had arranged for the circulation of data from the Maclean's Survey. This shows that UBC has retained its ranking with Toronto, Queens and McGill. The President noted that our reputation ranking moved from 1 to 2 probably because of Queen's new entrepreneurial MBA. However, we have risen substantially in the alumni support category. The President stated that next year, based on this year's data, we will rise in several categories:

average entering grades

proportion who graduate--as the high entrance standards effected a few years ago take effect

scholarships and bursaries--new funding

student services

operating budget--relative to other provinces

alumni support rising rapidly (they use 5-year averages)

STRATEGIC PLANNING & PROPERTY

Energy Efficiency Program

A report dated November 1995 on the Energy Efficiency Program prepared by C. E. Rooney, Director, Plant Operations UBC and Paul Becker, Associate Director, Engineering and Operations, Plant Operations had been circulated and was received for information.

It was noted that the University will undertake an energy efficiency program based on the Federal Government's Energy Innovators Venture which is part of the Energy and Alternative Energy Program. Our program envisages a multi-million dollar investment which is to be financed from resultant savings in purchased energy costs.

This program is intended to address the demand side of energy use to complement the expected savings from the Cogeneration Plan for the supply side of energy use.

Members of the Board applauded this initiative.

Capital Plan Submission 1995-96

The Capital Plan Submission for 1995-96 had been circulated and was received for information.

Physical Infrastructure Plan

It was noted that the Physical Infrastructure Plan had been deferred to the meeting of the Board scheduled for January 25, 1996.

Progress Report on OCP Process (consultants)

The Board received an update on progress with respect to the Official Community Plan. It was noted that a report from the consultants on the communications plan would be made to the January 1996 meeting of the Board.

Report on Campus Signage

A status report dated October 30, 1995, on the UBC signage program had been circulated and was received for information.

Mr. Harold Kalke expressed appreciation for the new campus map. He felt, however, that it should have a user friendly legend and requested that this coding be made.

Major Projects Status Report

The Major Projects Status Report dated October 1995 had been circulated and was received for information.

Standing Report on Building Related Campus Events

The standing report dated November 1, 1995, on building progress and associated recognition event dates had been circulated and was received for information.

Open House Video

A video on Open House had been circulated to all members of the Board.

FINANCE

Budget to Actual Status Report

As requested by the Board, a status report comparing budget to projected actuals for the fiscal year ending 1995-96 had been circulated. The report was prepared based on actual expenditures through September 1995.

While a year-end deficit of \$1.0 million (3/10 of 1% of total income) was projected, this is based on the experience of the first half of 1995-96. Deviations of this magnitude--both positive and negative are not uncommon at this point in the fiscal year. The situation will continue to be closely monitored.

Process Design and Improvement--Status Report

The Board had requested periodic reports on the status of the University's process design and improvement activities. A report dated November 1, 1995, had been circulated for information. This report addressed two issues in particular. First, changes in organizational structure resulting from reflections on our expenses over the past two years. Second, an updated status report on the two major projects undertaken under the auspices of the President's Advisory Committee on Process Design and Improvement.

Special Fees

In 1994 the Dean's Advisory Committee considered a series of proposals relating to guidelines for the establishment and annual changes to a variety of student related fees, excluding tuition fees. The proposals were endorsed by the Committee and approved by the Board of Governors at its October 1994 meeting.

The fee changes proposed are consistent with the guidelines approved for each category of student related fees.

Dr. Daniel R. Birch noted that on page 20 under "Section II Other Fees" the words "in Engineering" should be removed from the second line to read "Co-op Education."

IT WAS RESOLVED,

That the 1996-97 Special Fee increases be and are hereby approved as proposed.

CARRIED.

Mr. Michael Hughes requested that his opposing vote on the above resolution be recorded.

Full Cost Tuition for International Students

President David W. Strangway had arranged for the circulation of an extensive set of principles in connection with the full cost tuition for International students proposal. In addition, an outline of the process followed at Australian universities had been circulated.

The set of principles outlined an approach to establishing tuition levels for international undergraduate students and graduate students in professional post-baccalaureate programs. This approach to add a cohort of such students (not to exceed 10% of current enrollment by faculty) adheres to the principles of non-displacement of Canadian or B.C. students, and they should be at no cost to the B.C. taxpayer.

The President stated that discussion and consultation on this proposed tuition plan has been extensive; starting in late 1993. In May 1995, when the Board approved the tuition policy, it also established the principle of full-cost tuition for a cohort of international students.

An extensive discussion took place on this issue. The President encouraged Board members to provide any input they might have on this issue to him prior to the January 1996 meeting of the Board.

Report on University Debt

Copies of the overheads used to conduct a discussion on University Debt had been circulated.

The debt presentation covered the following topics:

- Authority to Borrow
- Decision Process for Borrowing
- Debt Types

Board members congratulated the University Administration on an excellent presentation.

Donations Report for the period ended September 30, 1995

The donations report for the quarter ended September 30, 1995 (including the five-year summary for the same quarter) had been circulated and was received for information.

Financial Statements

Audited financial statements for the following organizations had been circulated and were received for information.

- Alma Mater Society
- Alumni Association
- American Foundation
- Aquatic Centre
- Cedar Lodge Society
- San Rafael Research Corporation
- Thunderbird Golf Society
- UBC Master's Swim Club
- UBC Real Estate Corporation
- UBC Research Enterprises Inc.
- University of British Columbia Foundation

TRIUMF
ACADEMIC & STUDENT AFFAIRS)
Report from Senate

IT WAS RESOLVED,
That, as required under Sections 36 (I) and 37 of the University Act, and
as recommended by Senate the new awards listed be approved.

CARRIED.

IT WAS RESOLVED,
That the recommendation of Senate that the Departments of Geological
Sciences and Oceanography, and the Geophysics section of Geophysics
and Astronomy be merged into a new single department named the
Department of Earth and Ocean Sciences be approved.

CARRIED.

IT WAS RESOLVED,
That, at the time of dissolution of the Geophysics and Astronomy
Department, the Astronomy group within that department merge with
the Physics Department to form the Department of Physics and
Astronomy. (approved as required under Sections 36 (I) and 37 of the
University Act.

CARRIED.

Report on Political Science

The draft minutes of the Senate meeting of October 18, 1995,
had been circulated. At this meeting, the Dean of Graduate Studies
announced the lifting of the suspension of admissions to the graduate program
in the Department of Political Science.

Report on Enrolment

Mid-October 1995 counts show undergraduate enrolment as
20,029 FTE compared to 20,022 as of the same date in 1994.

It was noted that, if transition rates are consistent with those in
previous years, the planned increase in first year admissions will result in a
growth of enrolment over the next three years to the level planned and
reported to the Board last year.

Endowment Deeds

The Board received a request from Mr. Dennis Pavlich,
Associate Vice President, Academic & Legal Affairs that the following
endowment deeds be approved.

Dofasco Chair in Advanced Steel Processing Endowment Deed
Seniors' Foundation Professorship in Geriatric and Outreach Dentistry
Endowment Deed
Women Students' Safety Programs Endowment Deed

IT WAS RESOLVED,
That the Endowment Deeds outlined in the memorandum dated
November 7, 1995, from Mr. Dennis Pavlich be and are hereby
approved.

CARRIED.

GOVERNMENT & COMMUNITY RELATIONS
Government Relations Review and Future Directions

Ms Shirley Chan, Chair, Government & Community Relations

Committee reported that Ms Alison Speer, Manager, Government Relations, had reported to the Committee at its meeting on November 9, 1995, on the activities of her department. Ms Speer had made reference to relationships with provincial, federal, municipal and regional governments. In response to a question, she advised that there was coordination with the students through the Alma Mater Society.

The Committee had requested that the Board be kept involved in the communications loop on issues of importance.
Communications Plan and Current Status

Ms Chan indicated that the public process for the OCP was on schedule. She stated that there had been quite a bit of involvement of Public Affairs in Open House and the Political Science issue.

Ms Chan advised the Board that communications plans for campus development, co-generation and the Faculty Club would be developed, and that Dr. C. E. Slonecker was looking at various electronic options for communicating with stakeholders. It was hoped that the Annual Communications Report to campus for 1995, and the progress and plans for 1996 would be available for the January 1996 Board meeting.

Fund Raising Case Statement

It was noted that the fund raising case statement had been circulated to the October 1995 meeting of the Board for information.
Public Processes

Ms Chan indicated that her Committee had agreed that updates on issues such as the Official Community Plan and Co-generation could be received through the Strategic Planning & Property Committee.
Report on federal fiscal transfer cuts

At the request of the Committee, President David W. Strangway had reported on the implications to the University of the federal fiscal transfer cuts. Ms Chan indicated that this was an issue that the Board should review again early next year. The Board requested that the President provide a strategic communication plan for federal fiscal transfer cuts to the January 1996 Board meeting.

Meetings for 1996

Ms Chan indicated that the Committee would meet in May 1996 to hear a presentation on the 1996-97 plan for the External Affairs Division and again in November 1996 to review progress.

The Board Chair congratulated Ms Chan on forming the Government & Community Relations Committee.

CORRESPONDENCE

The following items of the correspondence had been circulated and were received for information.

November 2, 1995

Election of Chancellor, Mr. William

Sauder, letter dated November 2,

1995, from Ms Debra Browning,

Chair, Chancellor Search Committee

October 9, 1995

Letter dated October 9, 1995, from

Judith Hall, Department of Pediatrics

re October 5, 1995, Board Breakfast

October 30, 1995
Ms Barbara O'Neill from Mr. A.
Bruce Gellatly
October 27, 1995
Article frm The Globe & Mail
"Bigger not always better in
academic publishing

OTHER BUSINESS
Standing Report on Policy Development

The standing report dated November 2, 1995, on Policy
Development had been circulated and was received for information.
Policy Review

Employment Equity
AIDS
Environmental Protection Compliance
University Safety
Chemical Waste Disposal
Procedures for Working with Biohazardous Materials
Committee on Radioisotopes
Commercial Undertakings on Campus
Provision of Telephones
Charitable Appeals
Abandoned Motor Vehicles
Office of Extra Sessional Studies
C.V.'s

Freedom of Information and Protection of Privacy

Ms Libby Nason provided the Board with an update on the
implications of the Freedom of Information and Protection of Privacy Act at
UBC. She apprised the Board of the operating procedures that have been put
in place to meet the substantial demands of the new legislation, and to review
issues anticipated for the future. Ms Nason indicated that 561 formal and
informal requests for access to information had been received at the
departmental level; mostly for applicants' own student records or employee
files. In addition, there had been 22 formal requests for access cases. These
were mostly "issue driven" e.g., Counselling Psychology, Biomedical
Research Centre, Political Science Department, Vancouver Grizzlies,
Department Head Salaries and denial of admission to professional schools.
TRIUMF—Appointment of representative

IT WAS RESOLVED,

That Dr. Connie J. Eaves be and is hereby appointed as UBC's third
member of the TRIUMF Board of Management to replace Mr. Denzil
Doyle for a period of three years from December 1, 1995.

CARRIED.