

THE UNIVERSITY OF BRITISH COLUMBIA

A regularly scheduled meeting of the Board of Governors was held on Thursday, May 23, 1996, at 8:00 a.m. in the Board and Senate Room, Old Administration Building.

Present: Ms Shirley Chan, Chair
Dr. David W. Strangway, President
Mr. Robert H. Lee, Chancellor
Dr. Joanne Emerman
Mr. Kenneth V. Georgetti
Mr. Harold C. Kalke

Dr. Roslyn Kunin

Mr. Cheng-Han Lee
Dr. Tong Louie

Ms Lois Moen

Mr. Michael A. Partridge
Dr. Philip Resnick
Ms Marion J. J. York

A message of regret for absence was received from Ms Tara Ivanochko.

In Attendance: Mrs. Nina Robinson, Secretary to the Board
Dr. Daniel R. Birch, Vice President, Academic & Provost
Dr. Maria Klawe, Vice President, Student and Academic Services
Dr. Bernie Bressler, Vice President, Research
Mr. Terry Sumner, Vice President, Administration & Finance
Mr. Peter W. Ufford, Vice President, External Affairs
Mr. Frank Eastham, Associate Vice President, Human Resources
Mr. Dennis Pavlich, Associate Vice President, Academic & Legal Affairs
Dr. William A. Webber, Associate Vice President, Academic
Dr. Sharon Kahn, Associate Vice President, Equity
Ms Libby Nason, Vice Provost
Dr. John Chase, Director, Budget & Planning
Dr. C. E. Slonecker, Director, University Relations
Mr. Steve Crombie, Associate Director, University Relations
Ms Paula Martin, Manager, Public Affairs
Mr. Tim Miner, Director, Campus Planning & Development
Mr. John Anderson, CP&D
Ms Freda Pagani, CP&D
Ms Kathleen Beaumont, CP&D
Mr. Al Poettcker, CEO and Vice Chair, UBCREC
Mr. Mark Betteridge, President, UBCREC
Mr. Paul Becker, Associate Director, Engineering & Operations

OPEN SESSION

REPORTS FOR APPROVAL

STRATEGIC PLANNING & PROPERTY

Official Community Plan

The following documentation had been circulated in connection with this item.

Briefing dated May 6, 1996, on the UBC Official Community Plan Memorandum dated May 14, 1996, re Consolidation of land-based life science research, teaching and demonstration at UBC
Resolution for consideration by the UBC Board of Governors

IT WAS RESOLVED,

That further to a meeting of GVRD and UBC Board Representatives on May 22, 1996, it is agreed that a GVRD/UBC Task Force be established with three representatives from each Board. The task force is instructed to work with staff to prepare a revised Memorandum of Understanding for consideration of the GVRD and UBC Boards at their June meetings. The MOU will encompass:

-Terms of Reference and timelines for the Governance Study as prepared by GVRD to the Ministry of Municipal Affairs with the support of UBC.

-Interim arrangements regarding UBC land use decisions.

-Continued best efforts for completion of OCP by Fall 1996 with resolution of the outstanding issues.

CARRIED.

It was agreed that the representatives from the UBC Board of Governors would be Dr. Joanne Emerman, Mr. Harold Kalke and Mr. Michael Partridge.

Minor Capital and Cyclical Maintenance Budgets 1996/97

IT WAS RESOLVED,

That the Minor Capital (\$7,959,000) and Cyclical Maintenance (\$6,019,000) budgets attached as schedule A be and are hereby approved.

CARRIED.

St. John's College

In October 1995, the Board gave approval for Phase I of the St. John's College project to proceed subject to sufficient committed funding as well as the Phase I project cost remaining with a \$5.7 M Capital Budget. The funding has been secured and the result of trade tenders received have reconfirmed earlier budgeted construction costs. Therefore, Phase I construction will start this month with its opening projected for September 1997.

Following a discussion, the Board agreed that Phase I should proceed as previously approved, but requested further investigation of the additional land use and economics of the proposed Option B model. President Strangway stressed that Phases II and III must be done to make the project economically viable.

IT WAS RESOLVED,

That Phase I of the St. John's College project be and is hereby

authorized to proceed as previously approved; and that approval in principle is given to Phase II and III of the project subject to land use and economics being approved by the Board.

CARRIED.

FINANCE

Cooperative Education - Faculty of Applied Science

IT WAS RESOLVED,

That the 1996/97 operating budget be approved.

CARRIED.

Faculty of Science Co-op Education Program

IT WAS RESOLVED,

That the 1996/97 operating budget be approved.

CARRIED.

Medical Student Alumni Centre

IT WAS RESOLVED,

That the 1996/97 operating budget be approved.

CARRIED.

NCE Administration Office Budget, 1996-97

IT WAS RESOLVED,

That the budget for the Networks of Centres of Excellence Administration Office for 1996-97 be approved.

CARRIED.

UBC-Ritsumeikan Academic Exchange Program

IT WAS RESOLVED,

That the 1996/97 operating budget be approved.

CARRIED.

Student Aid Fund (Non Core) 1996/97 Budget

IT WAS RESOLVED,

That the budget for the Student Aid Fund for 1996/97 be approved in the amount of \$2,370,189.

CARRIED.

Teaching Education Expansion Funding for 1996/97

IT WAS RESOLVED,

The Teacher Education Expansion grant for 1996/97 is \$1,212,669. This amount is unchanged from last year. The Board hereby approves its allocation to programs for 343 FTE students as outlined in the recommendation dated May 2, 1996, from Dr. Daniel R. Birch.

CARRIED.

Teaching and Learning Enhancement Fund

IT WAS RESOLVED,

That the Board of Governors hereby ratifies the allocation of the Teaching and Learning Enhancement Fund to the purposes listed for 1996/97.

CARRIED.

Internal Awards in the Humanities and Social Sciences.

IT WAS RESOLVED,

That the budget for the Internal Awards in the Humanities and Social Sciences for 1996-97 be approved.

CARRIED.

Continuing Studies 1996/97 Operating Budget

IT WAS RESOLVED,

That the 1996/97 operating budget be approved.

CARRIED.

TRIUMF - Contribution Agreement

The following documentation was circulated in connection with this item.

Memorandum dated May 9, 1996, from Dr. Bernard H. Bressler and Mr. Dennis Pavlich to which was attached an executive summary of the agreement

Letter dated April 2, 1996, from Arthur J. Carty

Letter dated May 22, 1996, from Dr. Bernard H. Bressler

IT WAS RESOLVED,

That the Board approves (per signing resolution #7) of the contribution agreement towards the operation of TRIUMF, it being noted that the contribution from the Federal Government (per National Research Council and Western Economic Diversification) is \$165,590,000 over 5 years.

CARRIED.

Tuition Fees for Continuing Professional Education

IT WAS RESOLVED,

That approval is hereby granted to charge up to double the on-campus undergraduate course tuition fee for courses offered at a distance.

CARRIED.

New Tuition Fee - Genetic Counsellor Training Program

IT WAS RESOLVED,

That the proposed fee for the Genetic Counsellor Training Program is hereby approved.

CARRIED.

Extension of Graduate Student Society Capital Improvement Fee

The Board received a letter dated May 7, 1996, from the Graduate Student Society requesting a continuation of the collection of the Capital Projects Initiative Fund for an additional two years.

IT WAS RESOLVED,

That the Capital Improvement Fee of \$5.00 per graduate student per year be continued for a further two years, 1996-98.

CARRIED.

Fee for late cancellation of assignments to single student residences.

IT WAS RESOLVED,

That the Board of Governors hereby approves the introduction of a \$200 cancellation fee for single student residence applicants who have accepted and prepaid the first instalment of their winter session residence room fees, and subsequently cancel their room assignment between August 2nd to 30th. Exceptions to this cancellation fee would be granted where the assigned student receives notification after August 1st that he/she was not admitted to the University, or where substantiated medical reasons prevent the student from attending the University.

CARRIED.

Establishment of Tuition Fees for Non-Canadian Students in the Faculty of Dentistry

IT WAS RESOLVED,

That the new fee for Non-Canadian Students in the Faculty of Dentistry is hereby approved.

CARRIED.

Special Fees - 1996/97

IT WAS RESOLVED,

That the Board approves the 1996/97 Special Fees increases as proposed.

See Appendix I.

CARRIED.

Tuition Fees

IT WAS RESOLVED,

That the Board of Governors approves the base tuition fee, exclusive of special fees, for 1996-97 at the level charged in 1995-96 i.e. \$76.50 - (\$2.68 + \$3.06) = \$70.76, rounded to \$70.75.

CARRIED.

ACADEMIC & STUDENT AFFAIRS

Recommendations from the Senate Meeting of April 17, 1996.

IT WAS RESOLVED,

That the Board of Governors hereby takes the following actions recommended by Senate arising out of the Senate Meeting of April 17, 1996.

Prizes, Scholarships and Bursaries
Curriculum Proposals (Faculties of Arts, Law and Science)

CARRIED.

Recommendations from the Senate Meeting of May 15, 1996

IT WAS RESOLVED,

That the Board of Governors hereby takes the following actions recommended by Senate arising out of the Senate Meeting of May 15, 1996.

Prizes, Scholarships and Bursaries
Curriculum Proposals (Faculties of Applied Science, Forestry, Graduate Studies (including a new Master of Landscape Architecture program) and the School of Nursing)

Enrolment Plans, Quotas and Targets for 1996-97 (The Board approved changes recommended by the Senate Admissions Committee, which acted with authority delegated to it by Senate in reviewing the academic impact of the University's plans for responding to the provincial government expectation of a 921 FTE increase over UBC's 1995-96 undergraduate enrolment).

CARRIED.

Note: The Board received a memorandum dated May 15, 1996, to Senate from Dr. Daniel R. Birch regarding the mandated enrolment increase for 1996-97.

Dr. Philip Resnick expressed concern about involvement by the provincial government in the setting of enrolment objectives for the

University since this is the province of the Senate and the Board.

Following discussion by the Board, the Board Chair suggested that perhaps this was a matter the Government and Community Relations Committee should take under consideration.

Endowment Deeds

A memorandum dated May 10, 1996, from Mr. Dennis Pavlich recommending that the Board approve the following endowment deeds had been circulated.

IT WAS RESOLVED,

1. That the Board hereby approves the following new Endowment Deeds:

A. Faculty of Agricultural Sciences

1. Dan Quayle Lectureship in Landscape Architecture Endowment Deed.

2. Harry J. Webb Lectureship in Landscape Architecture Endowment Deed

B. Faculty of Applied Science

1. Engineering Undergraduate Society Fund Endowment Deed.

C. Faculty of Arts

1. Forest Renewal B.C. Chair in Hydrology Endowment Deed.

D. Faculty of Forestry

1. Forest Renewal B.C. Chair in Forest Hydrology Endowment Deed.

F. Scholarships and Bursaries

1. Margaret E. BARR Scholarship Endowment Deed.

2. Pierre BERTHIER Education Abroad Scholarship Endowment Deed.

3. Emily and Francis BINKLEY Scholarship Endowment Deed.

4. Robert Victor BRANDON Bursary in Electrical Engineering Endowment Deed.

5. Mary A. BRYANT Scholarship in Education Endowment Deed.

6. CANADIAN Chinese Help Care Society Graduate Scholarship Endowment Deed.

7. CANADIAN Folk Society William & Mary Black Memorial Bursary Endowment Deed.

8. Leslie and Greta CARTER Memorial Scholarship in

Engineering Endowment Deed.

9. Alexander J. COHEN Memorial Awards in Law Endowment Deed.
10. Piara and Kartar DHILLON Memorial Education Abroad Award Endowment Deed.
11. Patricia DYER Memorial Scholarship Endowment Deed.
12. John GAITANAKIS Prize in Architecture Endowment Deed.
13. Bernard and Dorothy GREEN Mechanical Engineering Design Competition Award Endowment Deed.
14. J. D. HETHERINGTON Memorial Bursary Endowment Deed.
15. Margaret HO Scholarship in Medicine Endowment Deed.
16. Marianne HUYER Memorial Prize Endowment Deed.
17. Hilda Ellen Silver KARST Memorial Bursary Endowment Deed.
18. Dr. Harold KRIVEL Prize in Paediatrics Endowment Deed.
19. Evelyn LETT Child Care Bursary Endowment Deed.
20. Margaret and Peter LUKASEVICH Memorial Prize in Early Childhood Education Endowment Deed.
21. P. Gerald MARRA Scholarship Endowment Deed.
22. Dr. Carol MATUSICKY Prize in Family Studies Endowment Deed.
23. Audrey B. MILLAR Memorial Bursary Endowment Deed.
24. Mary E. and James E. McEWEN Memorial Bursary Endowment Deed.
25. RIX Family Bursary Fund in Medicine Endowment Deed.
26. VANCOUVER Geotechnical Society Scholarship Endowment Deed.
27. James A. WINTON Memorial Award in Urban Land Economics Endowment Deed.
28. Stella Chuk Quon WONG Scholarship in Law Endowment Deed.
29. George WOODCOCK Memorial Prize Endowment Deed.
30. John WORRALL Bursary in Forestry Endowment Deed.

2. That the Board hereby approves the following amended endowment deeds:

A. Faculty of Applied Science

1. Dofasco Chair in Advanced Steel Processing Endowment Deed.

B. Faculty of Forestry

1. Forest Renewal B.C. Chair in Applied Conservation Biology #1 Endowment Deed.

2. Forest Renewal B.C. Chair in Applied Conservation Biology #2 Endowment Deed.

3. Forest Renewal B.C. Chair in Forest Management Endowment Deed.

4. Forest Renewal B.C. Chair in Silviculture Endowment Deed.

CARRIED.

IT WAS RESOLVED,

That the Board of Governors hereby re-appoints Dr. Paul J. Harrison to the Management Council of the Western Canadian Universities Marine Biological Society for the period July 1, 1996 to June 30, 1998.

CARRIED.

REPORTS FOR INFORMATION
STRATEGIC PLANNING & PROPERTY
Classroom Planning

In 1994, UBC, through Campus Planning and Development, engaged the services of Ellenzweig Associates, Inc (EAI), an architectural and programming firm located in Cambridge, MA, to help in the preparation of a classroom master plan for the UBC campus.

The final report has been received, and a position paper tracing the history of events leading to the Classroom Master Plan had been circulated for the information of the Board.
Advisory Committee on Information Technology (ACIT)

A report dated May 16, 1996, describing the activities of ACIT and its sub-committees had been circulated and was received for information. In addition, the Board received a report dated May 15, 1996, from the UBC Advisory Committee on Information Technology Subcommittee on Policies.
Major Projects Status Report

The major projects status report dated May 9, 1996, had been circulated and was received for information.

FINANCE
Standing Report on Continuous Improvement—Registrar (PAS-BC)

Dr. Richard Spencer, Registrar and Director of Student Services, and two members of his staff (Ms Audrey Lindsay, Associate Registrar, and Mr. Michael Lehmann, Senior Systems Analyst) gave a presentation on continuous improvement activities in the Registrar's Office.
Ancillaries—5-year business plans

Five-year business plans for covering the period April 1, 1996, through March 31, 2001, had been circulated and were received for information.

Athletics and Sport Services
Bookstore
Housing and Conferences
Innovation Fund for 1996-97 Skills Now Initiative

In 1995-96 the Ministry reduced operating grants to universities and colleges by 1% and allocated those funds to an Innovation Fund. Institutions were required to submit proposals for innovative projects, and these were approved to a total equivalent to 1% of UBC's grant or almost \$2.7 million in 1995-96. A report on the projects approved by the Ministry's review committee was received for information.

1995 Thunderbird Golf Society Financial Statements

The Thunderbird Golf Society's financial statements as at December 31, 1995, had been circulated and were received for information.

Core Budget Planning Update

President David W. Strangway gave a brief presentation on core budget planning. Core budget is based on income that is received without designation for particular purposes. This income is largely the provincial grant and tuition with other small amounts (e.g. contract overhead, interest income, etc.).

ACADEMIC & STUDENT AFFAIRS

Revisions to Policy on Discrimination and Harassment

When the Board approved the policy on discrimination and harassment in January 1995, it asked that the policy be reviewed after one year. The review pointed to several areas of the policy that warranted revision.

Dr. Sharon Kahn and Ms Libby Nason were in attendance to speak to the proposed revisions. Board members were encouraged to forward their views on the proposed changes to Dr. Kahn or Ms Nason.

Dr. Resnick suggested that the policy be re-named to perhaps "equity and academic freedom." He was encouraged to forward this opinion in writing as outlined above.

President David W. Strangway indicated that there was a two day conference on discrimination and harassment planned for April 1997, and that members of the Board would receive notice of the event.

Report on Rick Hansen Related Activities

An executive summary and supporting documentation with respect to Rick Hansen related activities had been circulated. Mr. Hansen was in attendance to address the proposal. It was Mr. Hansen's desire that all endowments currently associated with his name and works are eventually situated at UBC to enable a consolidated and more effective discharge of the objects of those trusts. This will enable a better articulation of Rick Hansen's vision to assist individuals, organizations and communities to improve the quality of life and skills of youth and people with disabilities.

IT WAS RESOLVED,

That the Board of Governors hereby approves the following facilitative resolutions:

1. The Board authorizes the consolidation and transfer of Rick Hansen related endowments to enable the creation of the Rick Hansen Trust that preserves the mandate of existing trusts and includes the purpose and structure outlined in the executive summary dated May 22, 1996.
2. The Board enables the creation of the 10th Anniversary Celebration Endowment to raise money for the Rick Hansen Trust to enable the development of the Rick Hansen Institute and its building.

CARRIED.

EMPLOYEE RELATIONS

UBC Staff Pension Plan Annual Report and Financial Statements

The 1995 UBC Staff Pension Plan Annual Report and

Financial Statements had been circulated and were received for information.
GOVERNMENT AND COMMUNITY RELATIONS
Annual Report—Communications

The Communication Report 1995-96, prepared by the Public Affairs Office, had been circulated and was received for information.
Faculty Fund-Raising Plan

An executive summary of the on site analysis and planning session for the Faculty Fund-Raising Unit held on March 25-29 was circulated for the Board's information.
Year-End Donation Report

The donations report for the quarter ended March 31, 1996, including the five year summary for the same quarter, had been circulated and was received for information.

Mr. Stephen Crombie—Resignation

Members of the Board were advised that Mr. Stephen Crombie had resigned as Associate Director, University Relations, to become the President of Corporate Strategies Group Inc. Members of the Board expressed regret at Mr. Crombie's resignation, and thanked him for his excellent service while he was at UBC. They wished him well in all his future endeavours.

CORRESPONDENCE

The following correspondence had been circulated and was received for information.

April 3, 1996

The Hon. Paul Ramsey to Shirley Chan re 1996-97 Budget Levels

April 15, 1996

Greg Halsey-Brandt to Shirley Chan re governance study for electoral area "A"

April 2, 1996

Bamfield Marine Station—Invitation to Visitor's Day June 21, 1996

May 7, 1996

Randy Lippert re Acadia Family Housing Rental Rates

May 17, 1996

Maria Klawe to Randy Lippert

OTHER BUSINESS

Performance Indicators and Report

A University Performance Indicators Report has been submitted to the Board of Governors in each of the last two years. The third edition, when completed, will represent a major improvement in that it will integrate in one document the University's goals and objectives and relevant performance indicators designated to measure progress internally as well as comparison with other universities. The draft report had been circulated and it was anticipated that the final version would be available for the July Board meeting.

Policy Handbook—Distribution

A copy of the 1996-97 Policy Handbook had been circulated

for the information of the Board.
Standing Report on Policy Development

The standing report on Policy Development dated May 7, 1996,
was received for information.
Cyclical Review of Policies

A report dated May 9, 1996, from Ms Libby Nason indicated
that the following policies were under review as part of a three-year cycle.

Non-university use of university services and facilities
Board of Governors appointees
Acting Administrators in cases of absence
Casual Instruction without Board appointment
Appointment to the teaching staff of members of professional firms or
companies
Leave requests in a tenure decision year
Lecturers - categories and fringe benefits
Faculty term appointment without review
Revision of leave of absence provisions for faculty members -
addendum to faculty handbook
Crossing of picket lines
Student discipline
Financial assistance for graduate students

Record of Contracts and Agreements Processed under Signing Resolution
#7

A report dated May 15, 1996, with respect to contracts and
agreements processed under Signing Resolution #7 had been circulated and
was received for information.