

Note: The electronic version of the following Board of Governors' minutes is for informational purposes only. The printed version remains the official version.

THE UNIVERSITY OF BRITISH COLUMBIA

A regularly scheduled meeting of the Board of Governors was held on Thursday, October 10, 1996, at 8:00 a.m. in the Board and Senate Room, Old Administration Building.

Present: Ms Shirley Chan, Chair

Dr. David W. Strangway, President

Dr. William L. Sauder, Chancellor

Dr. Joanne Emerman

Ms Tara Ivanochko

Mr. Harold C. Kalke

Dr. Roslyn Kunin

Mr. Cheng-Han Lee

Dr. Tong Louie

Ms Lois Moen

Mr. Michael A. Partridge

Dr. Philip Resnick

Ms Marion J. J. York

A message of regret for absence was received from Mr. Kenneth V. Georgetti.

In Attendance: Mrs. Nina Robinson, Secretary to the Board

Dr. Daniel R. Birch, Vice President, Academic & Provost

Dr. Bernie Bressler, Vice President Research

Dr. Maria Klawe, Vice President Student and Academic Services

Mr. Terry Sumner, Vice President, Administration & Finance

Dr. Sidney Mindess, Associate Vice President, Academic

Mr. Frank Eastham, Associate Vice President, Human Resources

Dr. Sharon Kahn, Associate Vice President Equity

Ms Libby Nason, Vice Provost

Dr. Frieda Granot, Dean, Graduate Studies

Dr. John Chase, Director, Budget & Planning

Mr. D. Stuckert, Vice-President, Sierra Systems Inc.

Dr. Chuck Slonecker, Director, University Relations

Ms Paula Martin, Acting Associate Director, University Relations

Mr. Al Poettcker, Vice Chair & CEO, UBC REC

Mr. Mark Betteridge, President, UBCREC

Ms Jacquie Rice, Director of Financial Services

Mr. Rodger Morris, Acting Director, CP&D

Ms Frieda Pagani, CP&D

Ms Kathleen Beaumont, CP&D

Mr. David Grigg, CP&D

Mr. John Anderson, Associate

Mr. Chuck Rooney, Director, Plant Operations

Mr. Richard Beck, Plant Operations

Mr. Byron Braley, Treasurer

Mr. Roger Polishak, Assistant Treasurer

Mr. Basil Davis, Associate

OPEN SESSION

REMARKS

Chair

Ms Chan reminded Board members of the luncheon with the Deans at Noon in the Cedars Room of the Ponderosa. She also made reference to the public hearing regarding the OCP on October 15, 1996, in the Hebb Theatre. She urged Board members to attend this hearing if at all possible.

President

The President drew attention to the report in the Board docket on Performance Indicators. He stated that he would very much appreciate feed-back from members of the Board.

OPEN ITEMS FOR APPROVAL

STRATEGIC PLANNING & PROPERTY

St. John's College (Phases II and III)

The following documents had been circulated.

- Executive Summary dated September 27, 1996, from Mr. Terry Sumner
- Capital Cost Budgets (All 3 Phases)
- Financial Models and Narrative

At the July 1996 Board of Governors' meeting, approval was given to pursue Design Option B in principle, which sited the foot-prints for Phases II and III so that the Faculty of Forestry may remain in the existing buildings until May of 1998.

It was noted that the Capital Cost Budget and Operating Economics for the Three Phase development is supported by the User Group Subcommittee that is chaired by the Dean of Graduate Studies.

It was requested that the total cost per square foot be added to future documentation, and that environmental impact studies be added to the synopsis.

IT WAS RESOLVED,

That:

The Board of Governors approve the Capital Cost Budget, Operating Economics and Debt Repayment schedule to construct the Project.

The University apply, as required under Section 55(1) of the *University Act*, for approval of the Minister of Education, Skills and Training and the Minister of Finance to borrow up to \$5.75 million from Provincial Treasury or third party financial institutions to construct the St. John's College project; and

If the University elects to finance internally, that the Board of Governors approve an Internal Loan pursuant to Signing Resolution #4 - Internally Managed Funds, for up to \$5.75 million.

CARRIED.

Continuing Studies Classrooms (Language Training Facility)

The Board received the following documentation

- Executive Summary dated September 27, 1996, from Dr. Daniel R. Birch and Mr. Terry Sumner
- Financial Models & Narrative
- KPMG Business Case Report

At its July 1996 meeting, the Board passed the following resolution:

"That the Board approves the request to proceed to working drawings; and that a refined capital budget (economics and capital costs) come back to the September meeting of the Board of Governors for approval. The Board further requests that the inclusion of air conditioning in the project be reviewed with a view to minimizing this aspect of the project."

KPMG was retained to provide financial advice for the project, and to analyze the business case for construction of the facility. As noted above, a copy of their report was circulated for the information of the Board.

It was noted that the air conditioning component has been eliminated from the project and supplanted with a system of natural and mechanical ventilation. In addition, the mechanical system has been designed to allow cooling to be economically added to selected areas of the building at some future date if required.

Mr. Harold Kalke requested that a consistent cost rationale be developed for building projects.

IT WAS RESOLVED,

That:

The Board of Governors approves the refined capital budget, operating economics and debt repayment schedule for the construction of the Continuing Studies classrooms;

The University apply, as required under Section 55(1) of the *University Act*, for approval of the Minister of Education, Skills and Training and the Minister of Finance to borrow up to \$7.61 million from Provincial Treasury or third party financial institutions to construct the Continuing Studies Classrooms; and

If the University elects to finance internally, that the Board of Governors approves an Internal Loan pursuant to Signing Resolution #4, for an amount up to \$7.61 million.

CARRIED.

Rick Hansen Institute

At its meeting of July 18, 1996, the Board approved establishment of the Rick Hansen Centre. Subsequent discussions with representatives of the Man-in-Motion Foundation and Mr. Hansen have led to a recommendation that the appropriate name for the entity is the Rick Hansen Institute.

IT WAS RESOLVED,

That the Board of Governors approves the change in name from the Rick Hansen Centre to the Rick Hansen Institute contingent on the approval of Senate at its meeting of October 16, 1996 (approved as required under the University Act, Section 36 (I) and 37)

CARRIED.

FINANCE

Science Undergraduate Society Fee

The Alma Mater Society has advised the University that they inadvertently failed to include a fee increase for the Science Undergraduate Society in their March request to the Board. This oversight has just been discovered. In the meantime, the Science Undergraduate Society has budgeted for and committed the increased revenue. The AMS has requested that the Board approve a \$2.00 fee increase retroactive to September 1996.

IT WAS RESOLVED,

That, on the understanding that the recommendation has met all the requirements of the AMS constitution, the Science Undergraduate Society Fee be increased by \$2.00 from \$10.00 to \$12.00 effective 1996-97 on the understanding that the Alma Mater Society undertakes to notify members of the Science Undergraduate Society of the change in assessment.

CARRIED.

Student Exchange Program Fees

A recommendation with respect to a new Exchange Program Application and Administration Fees for student exchanges beginning in April 1997 had been circulated. It was noted that this recommendation had been discussed by the Student Exchange Programs Advisory Committee and has the support of the Faculty of Commerce and Business Administration.

Dr. Maria Klawe agreed to provide, to Ms Tara Ivanochko, information on the activities involved in respect of EAP students and information regarding the cost of these activities.

IT WAS RESOLVED,

That the following new Exchange Program Application and Administration Fee for exchanges beginning in April 1997 be approved:

An application fee be paid by UBC students who apply to participate in Senate approved exchange programs managed by the Student Exchange Programs Office and the Faculty of Commerce Study Abroad Office (100% of this fee will be retained by these offices), and

An administration fee be paid by all UBC students participating in Senate approved exchange programs managed by the Student Exchange Programs Office and the Faculty of Commerce Study Abroad Office. This fee will be shared equally by these offices and with the Faculties in which these students are registered.

Effective September 1, 1996, for exchanges beginning April 1, 1997

Application Fee (non-refundable) for all UBC EAP and GOTSEP applicants \$50.00

Administration Fee-Education Abroad/International Program \$200.00

Administration Fee-Group of Ten Student Exchange Program (and other Senate approved Canadian exchanges \$100.00

CARRIED.

ACADEMIC & STUDENT AFFAIRS

Recommendations from the Senate meeting of September 18, 1996

Prizes Scholarships & Bursaries

IT WAS RESOLVED,

That, as recommended by Senate that the new awards listed are hereby approved. (Approved as required under the *University Act*, section 36 (i) and 37.)

CARRIED.

Establishment of Centres (Medicine)

IT WAS RESOLVED,

That the Board of Governors concurs with the recommendation of Senate in approving the establishment of the Vancouver Vascular Biology Research Centre and the Respiratory Disease Centre. (Approval as required under the *University Act*, section 36(i), (o) and 37.)

CARRIED.

Naming of Endowed Chairs

IT WAS RESOLVED,

That the Board of Governors concurs with the recommendation of Senate in naming six endowed chairs, two each in the Centre for Chinese Research, the Centre for Japanese Research and the Centre for Korean Research. (Approved as required under the *University Act*, section 36(i), (o) and 37.)

CARRIED.

Endowment Deeds

IT WAS RESOLVED,

That the Board approves the following new Endowment Deed:

Faculty of Medicine--The Brain & Spinal Cord Research Centre Endowment Deed.

CARRIED.

EMPLOYEE RELATIONS

UBC Faculty Pension Plan--Amendments to the Pension Plan Trust Agreement

As of January 1, 1993, the Pension Benefits Standards Act (PBSA) has imposed certain standards on Board of Trustees of Pension Plans. As the current Trust Agreement did not reflect these standards, the proposed amendments serve to bring the Trust into compliance with the PBSA. In particular, changes have been made to the liability and exculpatory clauses of the agreement to make the language of these clauses consistent with the PBSA. As well, the Trustees have clarified the procedures relating to the investment of plan funds and the appointment and election of Trustees.

IT WAS RESOLVED,

That the Board of Governors approves the amendments to the UBC Faculty Pension Plan Trust Agreement, and, if further changes are required by legislation, to authorize the President and Vice-President Administration and Finance to approve such amendments.

CARRIED.

CORRESPONDENCE

The following correspondence had been circulated and was received for information.

August 13, 1996	Mark Sager, Acting Chairperson, GV Board to Shirley Chan re OCP for Pa Electoral Area "A" UBC Area)
September 24, 1996	Hampton Place Strata Chairs re OCP response from Mr. Mark Betteridge
August 28, 1996	Ms Liz Haan, Co-Chair SW Marine D Ratepayers' Association re Traffic
August 28, 1996	Ms Helen Spiegelman, Dunbar Resic Association re OCP

OTHER BUSINESS

Careers Week

IT WAS RESOLVED,

That the Board hereby designates the week prior to Thanksgiving as UBC Careers Week.

CARRIED.

OPEN INFORMATION ITEMS

Strategic Planning & Property

OCP--Public Process, Consultation, Planning

The Board received for information an executive Summary dated September 30, 1996, from Mr. Peter W. Ufford regarding the Official Community Plan to which was attached a memorandum dated September 27, 1996, from Ms Paula Martin to Mr. Peter Ufford.

President Strangway alerted members of the Board that it will be necessary to arrange a special meeting of the Board before November 1, 1996, to deal with the OCP.

Governance--Progress Report

An executive summary dated September 30, 1996, from Mr. Peter W. Ufford regarding governance to which was attached a letter dated June 14, 1996, from The Honourable Lois Boone to Mr. Greg Halsey-Brandt had been circulated and was received for information.

Boundary Signage

The Board received a report dated September 27, 1996, from Mr. Terry Sumner and Mr. R. Morris regarding boundary signage.

During the process of public consultation involved with the Official Community Plan, a degree of misunderstanding within the community concerning the exact boundaries of the UBC campus was demonstrated at the open houses. In response to this need, Campus Planning and Development is implementing a program of additional signage to clearly designate the campus borders.

Standing Report on Capital Projects

The major projects status report dated September 26, 1996, had been circulated and was received for information.

UBC REC-Standing Report

The standing report dated September 23, 1996, of the UBC Real Estate Corporation had been circulated and was received for information.

Capital Submission to Government

The Board received the following documentation for information. This submission had been prepared in response to the Assistant Deputy minister's request dated May 30, 1996, for an update of UBC's Five Year Capital Plan for 1997-98.

- UBC Capital Asset Management Plan dated September 1996
- Letter dated September 16, 1996, from President David W. Strangway to The Honourable Moe Sihota

Heritage Buildings on Campus

Mr. Terry Sumner and Mr. Roger Morris had provided a report dated September 27, 1996, regarding heritage buildings on campus. Attached to the report were the following:

- "Heritage Policy of the University of British Columbia" dated August, 1996
- Photographs of the old Faculty Club hut.

The report indicated that retention of some buildings and landscape as a demonstration of the heritage of the UBC campus is both advisable and of bona fide cultural and aesthetic value. Terms of reference for heritage awareness will be developed along with guidelines for designation of heritage buildings and landscape. Among the early initiatives that might be taken could include the designation of one of the remaining huts, perhaps the original Faculty Club hut, as being representative of an important milestone in the University's development.

The Board suggested that this issue be publicized in UBC Reports.

Policies

The Board received a report dated September 26, 1996, from Ms Libby Nason regarding the development of the following policies. The draft policies were provided for the Board's information and will be brought to a future meeting for approval following consultation with affected parties and the campus community.

- Pest Control
- Sustainable Development

Liu Centre/University Centre-Progress Report

The following documentation had been circulated.

- Executive summary dated September 27, 1996, from Mr. Terry Sumner and Mr. Al Poettcker
- Status Report dated October 10, 1996 on the Liu Centre Residence
- Feedback from Focus Groups (meeting held September 12, 1996)

At its July 18, 1996, meeting, the Board of Governors requested that a public consultation process be undertaken in respect of the Liu Centre and Residence. This process commenced in August with focus group sessions. To date, four of these sessions have taken place, the results of which will be available in two or three weeks. The balance of the public consultation process will occur in October and November of 1996.

Dr. Joanne Emerman made reference to a concern of faculty that they would be in competition with large groups for space and services in the proposed new facility.

The Board Chair suggested that this issue should be addressed.

Finance

Food Services-Two-year transition plan

A 1996-97 transition business plan for Food Services was received for information.

Possible action plans from Exhibit 8 of the Transition Business Plan were:

1. Convert Trekkers into an Express Location Only
1. Shut down Pacific Spirit Place except for Espresso on the Go
1. Selectively Operate Other Retail Operations if Positive Contribution
1. Amalgamate Remaining Commissary Functions at Totem
1. Seek Tenants for Commissary
1. Enhance Use of Mobile Units near Pacific Spirit Place and for Weekend Events
1. Enhance Management Systems
1. Amalgamate Food Services with Housing
1. Continue to Work with the Union

Food Services had also worked with the Main Library and the Alma Mater Society to provide study space on campus to offset the loss of 950 study spaces with the development of the new Koerner Library.

Policy-Commercial Enterprises

The draft policy with respect to commercial enterprises was provided for the Board's information. This will return for approval following consultation of campus lease-holders, administrative heads of unit and the campus community generally. The draft has been reviewed to date by the President, Vice Presidents, the Associate Vice President Academic and Legal Affairs and outside counsel.

UBC Aquatic Centre-Financial Statements

The UBC Aquatic Centre financial statements to March 31, 1996, had been circulated and were received for information.

Reference was made to Note # 6 i.e. "The University of British Columbia provides certain maintenance, custodial and utility services to the Centre at no charge. The University has advised the Centre that the approximate cost of the services provided during 1996 totaled \$691,919 (1995 - \$814,400)." The President advised that these services are provided at no charge because of a long standing agreement regarding the Centre.

UBC Services Inc.-Progress Report

The President advised that there was nothing new to report regarding UBC Services Inc.

Finance Committee meeting with Endowment Investment Advisory Committee

Dr. Roslyn Kunin reported that a meeting of the Finance Committee and UBC Endowment Fund Investment Advisory Committee had been held on Friday, October 4, 1996. The purpose of the meeting was to update the Finance Committee on how the Endowment Fund is operated, investment structure and overall performance. Answers were provided to the following questions.

- Who has the responsibility for directing and supervising endowment management practices?
- How are the University's Endowment Funds managed?
- Who invests the endowment funds?
- Who provides custodial services for endowment funds?
- Why do the returns vary between pools?
- How are investment income and capital gains allocated to endowments?
- How much of an endowment's annual income is eligible for distribution?
- What costs are involved in managing the University's endowments?
- How does the University's endowment compare to other institutions in terms of size, administration and portfolio structure?

Dr. Kunin reported that it was a very good meeting. She stated that Mr. Terry Sumner had agreed to report to the Board twice yearly on UBC Endowment Fund activity, and that the Finance Committee would, in future, meet with the Endowment Investment Advisory Committee once a year.

Academic & Student Affairs

Survey of Student Information

The Board received for information the 1996 Survey of Undergraduate Experience at Canadian Universities prepared by James L. Walker, Ph.D. The survey confirms the view that 85-90% of university students are satisfied or very satisfied with the overall quality of education.

Graduate Follow-Up Survey

The Two Year Graduate Follow-up Survey of 1993 Baccalaureate Graduates from B.C.'s Public University prepared for the University Presidents' Council of British Columbia (July 1996) had been circulated. The report showed that the level of employment and satisfaction of university graduates is very high.

International Student Initiative-Progress Report

A report dated September 26, 1996, from Dr. Daniel R. Birch with respect to the International Student Initiative was received for information.

On January 25, 1996, the Board approved a policy on Market-Based Tuition for International Students and an associated Implementation Plan. The policy called upon Faculties to add up to an additional 10% of international students (beyond the funded complement of up to 5%) so that, at the maximum, international students would constitute 15% of the previous quota, or just over 13.5% of the total student body. No B.C. or Canadian students would be displaced in this process. All new international students would then be assessed market-based tuition fees. The program was to be implemented in 1996-97 in professional programs, and in other programs in 1997-98.

Dr. Birch reported that the initiative to increase the number of international students is now underway, and a remarkable degree of consensus has developed in its support. There is agreement to charge all new international undergraduate students the new rate beginning with the 1997-98 academic year.

Policy-Scholarly Integrity

The draft policy regarding scholarly integrity had been circulated and was received for information. Following consultation, the draft revisions will return to the Board for approval.

1996 Student Survey

A preliminary report on The University of British Columbia Student Survey was received for information. It was noted that considerable progress has been made towards finalizing the design of a detailed survey which will be undertaken in the next few months.

Other Business

Policies

Standing Report

The standing report dated September 25, 1996, on policy development was received for information.

Planning Policy review Items for the Academic Year 1996-97

Ms Libby Nason indicated that the following policies are under review as part of the three-year cycle.

- Committee on Radioisotopes and Radiation Hazards
- Full-time members of staff as degree candidates
- Chairs and professorships
- Reduced workload responsibility appointments: Non-academic Staff

- Study leave-other than faculty
- Post-Doctoral Fellows
- Student Service Appointments
- Expenditures from Grants and Contracts through Affiliated Hospitals & Other Agencies
- Purchase of animals for research and teaching
- Advertising of Position Vacancies

With respect to Policy #20-Advertising of position vacancies-Ms Libby Nason advised that the review was already underway with a discussion at the Committee of Deans. More consultation was planned before the December meeting of the Board.

The Board Chair urged that members who wished to comment on Policy #20 should forward their views to Ms Nason as soon as possible.

Ruling of Information and Privacy Commissioner

The Board received a report from Ms Libby Nason with respect to Information and Privacy Commissioner Flaherty's order concerning the request to release terms of the confidential corporate sponsorship agreement UBC entered into with Coca Cola and associated documents.

The Commissioner accepted all deletions made by UBC before releasing the documentation, including the terms of the agreement itself. This order not only protects the Coca Cola contract from disclosure, but also may be used in future discussions with potential corporate sponsors, to provide reassurance about the requirement for disclosure under the Act.

Performance Indicators

The President had arranged for the distribution of the final draft of the 1996 Performance Indicators Report. He indicated that the final copy would be available

for distribution within two weeks.