

Note: The electronic version of the following Board of Governors' minutes is for informational purposes only. The printed version remains the official version.

THE UNIVERSITY OF BRITISH COLUMBIA

A regularly scheduled meeting of the Board of Governors was held on Thursday, May 22, 1997, at 8:00 a.m. in the Board and Senate Room, Old Administration Building.

Present: Ms Shirley Chan, Chair

Dr. David W. Strangway, President

Dr. Joanne Emerman

Mr. David Borins

Mr. Kenneth V. Georgetti

Mr. Harold C. Kalke

Ms Kera McArthur

Ms Lois Moen

Dr. Philip Resnick

Ms Marion J. J. York

A message of regret for absence was received from Dr. Roslyn Kunin and Dr. William L. Sauder.

In Attendance: Mrs. Nina Robinson, Secretary to the Board

Dr. Daniel R. Birch, Vice President, Academic & Provost

Dr. Bernie Bressler, Vice President Research

Dr. Maria Klawe, Vice President Student and

Academic Services

Mr. Terry Sumner, Vice President, Administration & Finance

Mr. Peter Ufford, Vice President, External Affairs

Mr. Geoff Atkins, Associate Vice President

Ms Libby Nason, Vice Provost

Dr. John Chase, Director, Budget & Planning

Dr. Chuck Slonecker, Director, University Relations

Ms Paula Martin, Acting Associate Director, University Relations

Ms Kathleen Beaumont CP&D

Mr. Al Poettcker, Vice Chair & CEO, UBC REC

REMARKS

Board Chair

AGB Conference San Diego and NAUBCS Conference Thunder Bay

Ms Chan reported that she and Mrs. Nina Robinson, Secretary to the Board had attended the annual AGB Conference in San Diego in April. Conference Dailies were circulated for the information of the Board. Ms Chan indicated that the AGB Conference was very useful; in particular the pre-conference workshops. Ms Chan also attended the NAUBCS Conference in Thunder Bay. The theme dealt with image and partnerships. Ms Chan stated that the 1999 NAUBCS Conference would be co-hosted by UBC and SFU in Vancouver.

Lunch for Outgoing Student Board Members

Ms Chan indicated that Ms Tara Ivanochko and Mr. Cheng-Han Lee would be honored with a lunch at Green College.

OPEN APPROVAL ITEMS

PLANNING & PROPERTY

University Gathering Place

The third interim report of the Advisory Committee on the Faculty Club had been circulated and was received for information.

Liu Centre/Residence

The following documentation had been circulated in connection with the Liu Centre for International Studies/Leon Koerner Centre/Residence.

Executive Summary dated May 9, 1997, from Messrs. Sumner and Atkins and Ms Mary Risebrough. Attached to the summary were the following:

- Liu Centre for International Studies--Academic Vision
- Combined report Advisory Committee and Liu Centre Project Team
- Assumptions and Financial Projections Recommended - Option 6
- Hotel/Residence Assumptions
- Labour Relations Issues
- Major Components of the Liu Centre Integrated Model

IT WAS RESOLVED,

That the Board of Governors recognizes the significant efforts and progress made by Administration, Staff and the "University Gathering Place" Committee to analyze the complex issues associated with the "University Gathering Place," and "Liu Centre" and the "Hotel."

The Board encourages that the investigative momentum be maintained on:

The International Study Centre Program as envisioned by the Liu initiative, without adjunct residential facilities.

The proposed major "Hotel" project be abandoned and replaced with an exploration of how the University's needs in this area can best be served by a project which would provide additional guest suites/student residences, including the needs of the "Liu Centre."

The "University Gathering Place" Committee proceed with Phase III of their study giving recognition that significant cooperation and understanding between University Stakeholders will be required to effect a dynamic and viable gathering place.

APPROVED.

Norman Mackenzie House Atrium

IT WAS RESOLVED,

That the Norman Mackenzie House Atrium project proceed as submitted to the Planning & Property Committee at its meeting on May 15, 1997.

APPROVED.

OCP (Official Community Plan)

The Board received an executive summary dated May 15, 1997, from Messrs. Ufford, Sumner and Betteridge with respect to the OCP. Attached was a memorandum on the status of negotiations and OCP Response as well as key points for Memorandum III.

Dr. Philip Resnick moved to defer consideration of the OCP for twelve months. The motion was defeated.

IT WAS RESOLVED,

That the report dated May 15, 1997, entitled "The Official Community Plan for UBC-A response by The University of British Columbia to the Greater Vancouver Regional District's requests from 3rd reading of Bylaw 840-1996" be and is hereby approved.

APPROVED.

Contents for Memorandum III between UBC and GVRD

The contents for Memorandum III between UBC and the GVRD had been circulated and were received for information. It was noted that UBC and GVRD staff and the Task Force would continue to develop MOU III as part of the final approval of the Official Community Plan.

Governance

Following the Planning & Property Committee meeting on May 15, 1997, President Strangway wrote to The Hon. Michael Farnworth indicating that the terms of reference for Electoral Area A Governance Study would be discussed by the Board on May 22, 1997.

It was noted that, based on a review of the GVRD Terms of Reference by staff, consultants, UBC members of the Task Force and the Planning & Property Committee, particular attention must be given to the following:

- Include a vision statement for UBC and its 1,000 acres
- Clarify sponsoring institutions as being UBC, GVRD and Ministry (especially for consensus)
- Propose 2 of 3 resident appointments be made by UBC including Hampton Place
- Develop profiles and process for making the appointments to Governance Study Committee
- Consider impacts of the various Options on UBC's authority and obligations under the University Act

IT WAS RESOLVED,

That a further letter be sent to the Minister from the Board Chair and the President outlining UBC's position and timeline for the revised terms of reference.

APPROVED.

Capital Budgets--Minor Capital and Cyclical Maintenance

It was noted that, following Board approval of the following budgets, it is necessary to obtain confirmation of the amount of funding from the Province and submission to the Ministry of Education, Skills and Training for the 1997-98 funding certificates.

IT WAS RESOLVED,

That the following Capital Budget figures incorporated into "Schedule A" dated May 7, 1997, be and are hereby approved:

Minor Capital	\$8,000,000
Cyclical Maintenance	6,147,000
Access Funds	670,000
Safer Campus	700,000

APPROVED.

UBC REC--Name Change

It was recommended that, in order to clarify confusion with respect to the mandate of the Corporation; and to respond to the Conflict Administrator's recommendation, the name of the UBC Real Estate Corporation be changed to UBC Properties Inc.

IT WAS RESOLVED,

That the Board of Governors hereby approves the Corporate name change from

UBC Real Estate Corporation to UBC Properties Inc.

APPROVED.

FINANCE

Specific Purpose Budgets

IT WAS RESOLVED,

That the following specific purpose budgets for 1997-98, and any rate changes contained herein, for the following areas be and are hereby approved:

Faculty of Agricultural Sciences

South Campus Farm (5 year business plan)

Agassiz (5 year business plan)

Oyster River Farm (5 year business plan)

B.C. Forestry Continuing Studies Network

BC Studies

Botanical Gardens (5 year business plan--revised)

Canadian Literature

Teacher Education Expansion

Faculty of Graduate Studies--non-core

School of Community and Regional Planning

Specific Purpose Activities

Faculty of Medicine--Clinics, Laboratories and Other Specific Purpose Accounts

Frederic Wood Theatre

Green College

Hospital Billings

Medical Clinics

Medical Student Alumni Centre

MSP payments

~~Museum of Anthropology~~ DEFER

Pacific Affairs

Pacific Educational Press

~~St. John's College~~ DEFER

UBC/Ritsumeikan Program

Animal Care

NCE Administration

Social Sciences and Humanities Research Council of Canada--General grant for 1997-98

Social Sciences and Humanities Research Fund Budget

UILO

University Development fund--Humanities and Social Sciences Research Fund

UBC REC 1997-98 Budget (5 year business plan)

Continuing Studies Budgets and Five Year Plans and Rates and 97/98 budget

Applied Science

Commerce

Education

APPROVED.

Enrolment Plans, Quotas and Targets for 1997-98

The Board received the following documentation:

Executive Summary dated May 20, 1997, from Dr. Daniel R. Birch to which was attached the following:

- Enrollment quotas and targets from Senate
- Table--Forecast Enrollment for 1997-98
- Table--FTE Undergraduate Course Enrolees--two-year history & forecast for 1997-98

Memorandum dated May 16, 1997, from Dr. Daniel R. Birch to Senate regarding Mandated Enrolment Increase with the following attachments:

- Undergraduate Enrolment Plan for 1997-98
- Submission to Board re "Enrolment Plans, Quotas and Targets for 1997-98"

Dr. Birch indicated that Senate had approved the proposed motion by a strong majority.

IT WAS RESOLVED,

That, subject to Senate approval, the Board of Governors approves changes in the enrollment plans, quotas and targets of the various faculties and schools as recommended by the Senate; it being noted that these figures provide for a net increase of 645 over UBC's 1996-97 undergraduate enrollment.

APPROVED.

1998-99 Tuition Fees Journalism (M.J.)

IT WAS RESOLVED,

That the following 1998-99 tuition fees for the Master of Journalism program be and are hereby approved:

For Canadian students and permanent residents of Canada	\$ 4,050/year
For International students	10,000/year

APPROVED.

Mr. David Borins and Ms Kera McArthur voted against the above resolution.

ACADEMIC & STUDENT AFFAIRS

Reports and Recommendations from Senate

Senate meeting of April 16, 1997

IT WAS RESOLVED,

That the Board approves the recommendation of Senate that the new awards listed be approved. (Approved as required under the University Act, Sections 36 (I) and 37)

APPROVED.

IT WAS RESOLVED,

That the Board of Governors concurs with the recommendation of Senate in approving curriculum proposals. (Approved as required under the University Act, Section 36 (f)(I)(o) and 37).

APPROVED.

Senate meeting of May 21, 1997

IT WAS RESOLVED,

That the Board of Governors hereby approves the curriculum proposals from the Faculties of Graduate Studies and Medicine. (Approved as required under the University Act, Sections 37 (I)(f)(i)(o) and 38 (I).

APPROVED.

IT WAS RESOLVED,

That the Board of Governors hereby approves the recommendation of Senate with respect to the establishment of the SFU-UBC Centre for the Study of Government and Business. (Approved as required under the University Act, Sections 37 (l)(i)(o) and 38 (l)).

APPROVED.

IT WAS RESOLVED,

That the Board of Governors approves the recommendation of Senate with respect to the establishment of the Liu Centre for International Studies, with an academic program on "The Study of Global Issues." (Approved as required under the University Act, Sections 37 (l)(f)(i)(o) and 38 (l)).

APPROVED.

IT WAS RESOLVED,

That the Board of Governors approves the recommendation of Senate with respect to the establishment of an Institute for European Studies. (Approved as required under the University Act, Sections 37 (l)(i)(o) and 38 (l)).

APPROVED.

IT WAS RESOLVED,

That the Board of Governors approves the recommendation of Senate with respect to the establishment of the Vancouver Stock Exchange Professorship in Finance. (Approved as required under the University Act, Sections 37 (l)(i)(o) and 38 (l).

APPROVED.

Endowment Deeds

IT WAS RESOLVED,

That the Board of Governors approves the following new Endowment Deeds

Faculty of Dentistry--Faculty of Dentistry Student Assistance Fund Endowment Deed.

Faculty of Medicine--Biomedical Research Centre Academic Excellence Endowment Deed.

VP Academic and Provost--John Norton Wilson Fund for Continuing Studies Endowment Deed

APPROVED.

Revision of Policy #20--Advertising of Position Vacancies

The following revised Policy #20 had been circulated. Changes to the existing policy are in italics.

In accordance with UBC's employment equity program, (see Policy #2), all advertisements shall include the statement: "UBC hires on the basis of merit and is committed to employment equity. We encourage all qualified persons to apply. "

All faculty and senior academic administrative openings shall be advertised in the A.U.C.C. publication "University Affairs" and the "C.A.U.T. Bulletin" prior to selection of a candidate for appointment except as provided for in paragraph 4.

Emergency appointments may be made without advertising, at the discretion of a Dean, in which case the details shall be reported to the Senior Appointments Committee before its next meeting, along with an explanation of the circumstances

In cases of administrative appointments of heads of departments and directors of schools and institutes, when a well-documented case for an internal appointment has been made to the Provost, the vacancy need not necessarily be advertised outside the University. The decision as to the adequacy of the documentation presented will rest with the Provost.

IT WAS RESOLVED,

That the Board of Governors hereby approves the revision dated May 7, 1997, to Policy #20: Advertising of Position Vacancies.

Employee Relations

Ratification of Amendment to Framework Agreement with the Faculty Association

IT WAS RESOLVED,

That the Board of Governors hereby ratifies the September 17, 1996, tentative agreement with the Faculty Association to amend Section 4 of the Framework Agreement.

APPROVED.

Dr. Philip Resnick abstained from voting on the above motion

OCCUPATIONAL HEALTH & SAFETY

Sustainable Development Policy

The following policy had been circulated.

"The University of British Columbia, including its subsidiaries and ancillary operations, is committed to improving its performance in sustainability in all areas of operations. UBC will develop appropriate standards for managing sustainability at UBC. Specific targets, priorities and timetables for achieving these objectives are developed in a consultative process involving faculty, staff and students, as outlined in the procedures of this policy. In the process of meeting the UBC mandate for teaching and research, efforts focus on the following inter-related areas:

- UBC contributes to the protection of its environmental life support systems.

This means minimizing the pollution of air, water and soil.

- UBC preserves and enhances the integrity of ecosystems at UBC through careful management, and the development and implementation of remediation measures for degraded sites as appropriate.

- UBC seeks ways to conserve resources and reduce waste. This means developing methods to minimize the energy and material intensity of university activities and reducing waste.

- UBC has information and reporting systems in support of decision making based on sustainable development principles including life cycle, social and environmental costing and accountability to stakeholders.

- UBC seeks to ensure its long term economic viability through responsible and effective management, the development of a comparative advantage in its educational and research activities, innovative methods to calculate and account for external costs, to identify cost-savings and new sources of revenue and through innovative partnerships with the larger community.

- UBC works to enhance its capacity to teach, research and practice sustainable development principles, and to increase ecological/social/economic literacy and practices among faculty, staff, students, and the public at large.

UBC implements this policy, mindful of the need to balance ecological, social and economic imperatives, in an open and transparent decision-making process with the involvement of all stakeholders."

IT WAS RESOLVED,

That the Board of Governors hereby approves the Sustainable Development Policy dated May 9, 1997.

APPROVED.

OTHER BUSINESS

Reconstitution of Board Standing Committees

IT WAS RESOLVED,

That the Board of Governors Executive and Standing Committee list updated May 22, 1997, be and is hereby approved.

APPROVED.

New CIM Technologies--Appointment of Representative

IT WAS RESOLVED,

That Mr. Alvin G. Fowler, Manager, Intellectual Property, Industry Liaison Office, be and is hereby appointed as the UBC representative on the Board of New CIM Technologies.

APPROVED.

OPEN INFORMATION ITEMS

Planning & Property

APEC--Update

The Board received an information package on UBC's role in APEC. This draft document was prepared by the APEC Coordination Staff and other centres at the university to provide background on UBC's engagement in the APEC process. In addition, an update dated May 8, 1997, entitled "Canada's Year of Asia Pacific including APEC '97 was received as well as a paper from the Sustainable Development Research Institute dated April 1997 entitled "Greening the Campus."

Standing Report on Capital Projects

The major projects status report dated May 1997 had been circulated and was received for information.

UBC REC --Standing Report

The Board received the UBC REC Standing Report dated May 1, 1997. Appended to the report were the Conflict Administrators recommendations and UBC REC response as well as the UBC and UBC REC Performance Agreement.

Finance

Food Services

A report on the status of the request for proposal for UBC Food Services was received for information.

Donations for the quarter ended March 31, 1997

The donations report for the quarter ended March 31, 1997, and the five year summary for the quarter ended March 31, 1997, had been circulated and were received for information.

Student Technology Fee Referendum

The Board was advised that the students had opposed the implementation of the Student Technology Fee with 4,644 voting against while 1,157 voted in favour. As a result of the referendum results the recommendation to establish the fee has been withdrawn. It was estimated that the costs of holding the student referendum, and the associated information campaign, were approximately \$14,000 (excluding staff and volunteer time).

Dr. Maria Klawe indicated that she proposed to place an article in the Ubyyssey and UBC Reports in September outlining the Board's decision and the results of the referendum.

A discussion took place regarding communication with the media. Ms Chan indicated that it was very important that what goes forward is, in fact, Board policy. Under the Board's Operational Guidelines the Chair of the Board is the spokesperson for the Board and, in this connection, she consults with the President.

GPOF Budget--Global Picture

The President gave the Board an extensive briefing on the current status of the general purpose operating fund. However, he indicated that there was still a great deal of work to be done on the budget prior to the July Board meeting. One of the most significant unresolved issues was the faculty arbitration settlement, and it was anticipated that this would not be received until early June. Dr. Strangway estimated that the short-fall between income and expenses would be approximately \$11.7 million which is about 3.4% of the total GPOF. The President noted that 70% of the expenditures are in the faculties so it will not be possible to protect them from significant cuts to their budgets. Dr. Strangway stated that this was the toughest cut the University had faced during his term as President.

Ms Chan questioned the timing of the budget procedure, and asked if this could have been done earlier in the year. Dr. Birch responded that the Deans have known since the end of November that there was probably a 3-4% cut reduction in the base. It isn't that the Deans don't have plans for a cut at that level; the alarm is because of the damage that is done by implementing the plan and the uncertainty about finalizing it.

International Research Graduate Student Tuition Fees

The following **notice of motion** from Mr. David Borins, seconded by Ms Kera McArthur was received. It was noted that this motion would be discussed at the July Board meeting in the context of the overall budget process.

"Whereas the Board of Governors increased Tuition Fees. for international graduate students in research programs to \$7087 at its meeting of February 6, 1997;

Whereas many departments have responded to this increase by effectively reducing the number of international graduate student offers requiring that the increases be paid by faculty member research grants or partially through departmental funds or by passing on the increases to students, potentially decreasing the number of acceptances;

Whereas a reduction in the number of graduate international students harms research at UBC by reducing the amount of international intellectual transfer necessary at a world class research university;

Whereas students who would like to come to UBC, but cannot due to a lack of financial resources need additional financial aid and early confirmation of financial aid to meet Immigration Canada requirements;

Be it resolved that:

the university establish a fund to meet the financial aid needs of International Graduate Students in research programs to be administered by the Financial Aid and Awards office;

Be it further resolved that:

grants from this fund be allocated solely on the basis of need in the amount of up to \$962 per student; this amount corresponds to the amount the university receives from each student but has not yet allocated in the 1997/98 budget;

Be it further resolved that:

the University re-state strongly to the Provincial Government the importance of graduate international students and demand a restoration of the funding necessary to eliminate differential fees for international graduate students in research programs;

Be it additionally resolved that:

the differential fee structure as passed at the 6 February Board meeting be brought before the November 1997 Board of Governors meeting for ratification upon the basis of enrollment information collected for the 97/98 academic year. "

Policies

In accordance with Policy #1, the Board was advised of procedures that had been amended by the President with respect to the following policies.

- Cash Handling Procedures--Policy #119
- Removal and Travel Allowances--Policy #82

Justification for 1997-98 Application Fees

At its December and January meetings, the Board considered and approved the fees charged by a number of faculties and the Registrar's Office for the processing of applications for admission.

At the time of its consideration, the Board requested that the units proposing such fees be asked to provide documentation which demonstrated that the fees proposed were in line with the costs incurred to actually process the application. The requested documentation was provided to the Board.

Student Aid Fund Report for 1996-97

In 1991, the University initiated a five year program to establish the Student Aid Fund. A preliminary report was presented to the Board in February and the final report for 1996-97 was received by the Board for information in May.

International Student Recruitment Initiative

A progress report on the international student recruitment initiative was received for information.

UBC Research Enterprises

Academic & Student Affairs

A Guide to Student Rights and Responsibilities

Dr. Maria Klawe advised that the Campus Advisory Board on Student Development has prepared a guide for students on their rights and responsibilities. A copy had been distributed to the Board for its information.

Thailand Hospital Agreement

The Board was advised that Samitivej Hospital, Bangkok, Thailand (Samitivej PLC) and UBC have entered into an agreement to work together in mutual cooperation for the development of education and research programs for the benefit of both institutions. The agreement includes three components--undergraduate medical education, postgraduate education and clinical traineeships. Copies of the memorandum of understanding dated January 29, 1996, and the memorandum of agreement dated January 17, 1997, had been circulated and were received for information.

In response to a question from Mr. Harold Kalke, the President stated that there was no expectation of financial commitments in connection with this agreement on behalf of UBC. Students coming here would be paying the full international fee and, from that perspective, this is actually revenue for us.

Policies

Initial drafts of the following policies had been circulated and were received for information.

- Serving and Consumption of Alcohol at University Events and on University Premises
- Advertising

Universitas 21

Information that provided further details on the nature and composition of Universitas 21, a new international grouping of research universities, had been circulated and was received for information.

Australian Studies

Dr. Daniel R. Birch briefed the Board regarding the Australian studies proposal.

Occupational Health, Safety and Environment Committee

Policies

The following draft policies had been circulated and were received for information.

- Hazardous Materials
- Animal Care

Employee Relations

Pension Plans--Annual Reports and Financial Statements

Pension Plan annual reports and financial statements for 1996 for UBC Faculty and UBC Staff had been circulated and were received for information.

Correspondence

The following correspondence had been circulated and was received for information.

May 1, 1997	Letter from Registrar to Board Secretary confirming election of student Board members (Borins, McArthur)
March 6, 1997	Advanced Education Council of British Columbia--Invitation to Conference June 22,23/97
March 19, 1997	Bamfield Marine Station--Invitation to Visitor's Day June 20, 1997
May 2/May 7, 1997	Letters re Parking Fee Increases
April 28, 1997	Letter from Drance/McLennan re Faculty Club
April 11, 1997	Letter to Geoff Atkins re OCP

May 1, 1997

Letter to S. Chan from Microbiology &
Immunology re OCP with petition att:

It was agreed that, because of other commitments, the invitation from the Advanced Education Council of British Columbia would be declined and that the Chair would send sincere regrets on behalf of the Board.

Board members were requested to advise the Secretary to the Board if they wished to attend visitor's day at Bamfield Marine Station.

Ms Lois Moen commented, with respect to the parking fee letters, that members of staff will be very upset about the recent increases in parking rates. Dr. Emerman agreed with the need to cut down on commuting to the campus, but pointed out that it is very difficult for members of faculty and staff especially when they need their car during the day or live a long distance from the University. Ms Chan stated that some sort of balance needs to be achieved, and that better alternatives have to be provided.

Mr. David Borins suggested that the Registrar send a copy of his letter regarding the student elections to the Alma Mater Society.

Other Business

Standing Report on Policies

The standing report dated May 8, 1997, on policy development had been circulated and was received for information.

3 Year Cyclical Review of Policies 1997-98 Workplan

The 1997-98 workplan for the 3-year cyclical review of policies had been circulated and was received for information.

UBC Policy Handbook--New Internet Address

It was noted that the new internet address for the UBC Policy Handbook is:
<http://www.policy.ubc.ca>.

The meeting adjourned at 3:35 p.m.

APPOINTMENTS, RE-APPOINTMENTS, CHANGES TO START DATES, CHANGE TO STARTING SALARY, CORRECTION, RESIGNATIONS, DEATHS

The Board of Governors at its meeting of May 8, 1997 approved the following recommendations and received notice about the following items.

Fred Bunnell, Director of Forest Sciences Centre, Aug. 1, 1996 to July 31, 1999.

Gerry Weeks, Head, Department of Microbiology, July 1, 1997 to June 30, 2002.

Ryna Levy-Milne, Assistant Professor, School of Family & Nutritional Sciences, Jan. 1, 1996 to June 30, 1999.

Jacob Nelson, Assistant Professor, Faculty of Commerce & Business Administration, July 1, 1997 to June 30, 1998.

Richard Berwick, Assistant Professor, Department of Language Education, July 1, 1997 to June 30, 1999.

David B. Tindall, Assistant Professor, Department of Forest Resources Management/Anthropology & Sociology, July 1, 1997 to June 30, 2000.

Michael Leon Leaf, Assistant Professor, Department of Community & Regional Planning, July 1, 1997 to June 30, 2000.

A. Jonathan Stoessl, Professor, Neurodegenerative Disorder Centre, March 1, 1997 (tenured).

Margaret Lane, Librarian, Department of Psychiatry, July 1, 1997 to June 30, 1998.

David Chen, Assistant Professor, Department of Chemistry, July 1, 1997 to June 30, 2000.

Shauna Butterwick, Acting Program Director, Department of Continuing Studies, April 1, 1997 to Dec. 31, 1997.

Peter Moroney, Program Director, Department of Continuing Studies, July 1, 1997
(confirmed).

Catherine Vertesi, Program Director, Department of Continuing Studies, April 1, 1997 to June
30, 1997.

RESIGNATIONS

Kinya Tsuruta, Professor, Department of Asian Studies, June 30, 1997.