

THE UNIVERSITY OF BRITISH COLUMBIA

A regularly scheduled meeting of the Board of Governors was held on Monday, December 2, 2002, at 7:30 a.m. in the Board and Senate Room of the Old Administration Building.

Present: Mr. L. I. (Larry) Bell, Chair
Dr. Martha C. Piper, President
Chancellor Allan McEachern
Ms Nicole Byres
Dr. Dennis Danielson
Mr. Mark Fraser
Ms Jay Grewal
Mr. Erfan Kazemi
Dr. Gregory A. Lawrence
Ms Karen Nishi
Mr. Ben Pong
Mr. Bryce Rositch
Ms Linda E. Thorstad

Messages of regret for absence were received from Mr. Martin Glynn and Mr. John Reid.

In Attendance: Mrs. Nina Robinson, Secretary to the Board
Dr. Barry C. McBride, Vice President Academic & Provost
Mr. Terry Sumner, Vice President, Administration and Finance
Dr. Indira Samarasekera, Vice President, Research
Mr. Brian Sullivan, Vice President, Students
Mr. Dennis Pavlich, Vice President External and Legal Affairs
Mr. Geoff Atkins, Associate Vice President, Land and Building Services
Mr. Al Poettcker, President & CEO, UBC Properties Trust

OPEN AGENDA

REMARKS

President

The President stated that the Fall Congregation had been a highly successful and a wonderful event that included the installation of the Chancellor. She expressed particular thanks to the Ceremonies Office for their excellent work.

The President updated the Board on her recent trips to Singapore as well as alumni events in Ottawa, Calgary and Toronto. She stated that she is now sitting on the

Board of the National University of Singapore.

OPEN AGENDA CONSENT ITEMS

IT WAS RESOLVED,

That the following items designated "consent" on the open agenda of the December 2, 2002, Board meeting be and are hereby approved as presented.

CARRIED.

People

Reports and Recommendations from Senate

IT WAS RESOLVED,

That the following recommendations from Senate be approved, subject, where applicable, to the proviso that none of the programs be implemented without formal reference to the President; and that the Deans and Heads concerned with new programs be asked to indicate the space requirements, if any, of such new programs.

CARRIED.

IT WAS RESOLVED,

That, as required under the University Act, Sections 37 (1)(i)(o) and 38, the Board of Governors approves the establishment of new awards as listed.

CARRIED.

Learning and Research

Endowments

IT WAS RESOLVED,

That the following endowments be and are hereby approved:

A. Faculty of Agricultural Sciences

1. Chair in Sustainable Aquaculture Endowment Deed.

B. Faculty of Applied Science

1. **Helen Shore Nursing Endowment Fund Terms of Reference.**
2. **Midnet Professorship in Digital Multimedia Endowment Deed.**

C. Faculty of Arts

1. **Ben Heppner Scholarship Endowment Fund Agreement..**
2. **Phil Lind Chair in United States Politics and Representation Endowment Fund Agreement.**

D. General Scholarships, Fellowships, etc.

**NEW AWARDS - ACADEMIC MERIT-BASED
*Scholarships:***

Ursula Knight ABBOTT Travel Scholarship in Agricultural Sciences:

Charles BOURNE Graduate Scholarship in Law

John BROCKINGTON Scholarship in Theatre

Timothy Martin CANFIELD Memorial Scholarship

Dean of FORESTRY Scholarship

Stuart Clark GILMOUR Memorial Scholarship in Commerce

GRADUATE Scholarship in Curriculum Studies

JIMMAR Memorial Scholarship in Education

JIMMAR Memorial Scholarship in Engineering

LONDON Drugs Leonard Marks Memorial Scholarship

Bruce MACDONALD Horticulture Travel Scholarship

Lisa MCCLINTOCK Memorial Scholarship

James A. SHELFORD Memorial Scholarship

William W. WOOD Memorial Scholarship

Prizes:

Malcolm MacIntyre Prize in Law

Paul G. Stanwood Prize in English

**NEW AWARDS - FINANCIAL NEED-BASED
Bursaries:**

BEVAN-Pritchard Bursary

Wayne FIELDEN Bursary in Social Work

Freleigh FITZ and Agnes A. Osborne Memorial Bursary.

Alex P. LEE Memorial Bursary in Medicine

PI Beta Phi Memorial Bursary in Social Work

NEW AWARDS - SERVICE, LEADERSHIP AND ACTIVITIES

Laura (Pat) BAND and Richard W. Band Award

Colin Cool GERLITZ Track and Cross Country Award

Darlene J. THOMAS Memorial Award in Dental Hygiene

CARRIED.

OPEN AGENDA ITEMS FOR DISCUSSION

Property & Planning

Computer Science Addition (Boards 2 and 3)

The following documentation had been circulated:

- Executive Summary dated November 7, 2002
- Project Management Process—Summary of Board Approvals

- Previous Board Action
- DTO Project Location Map
- ICICS/CS Site Plan
- Executive Summary of Functional Program

The Property & Planning Committee at its meeting on November 14, 2002, recommended approval of the following resolution subject to circulation of the schematic design. It was noted that the schematic design has been circulated to all members of the Board.

Dr. Gregory Lawrence made reference to the need to consider underground parking when we are approving new buildings.

After a discussion, Mr. Terry Sumner committed to provide a comprehensive presentation in March 2003. He indicated that modifications can be made to include additional parking if it is so indicated.

Ms Linda Thorstad reminded the Board that we have to keep in mind our commitment under the OCP to reduce single occupancy vehicles to the campus.

IT WAS RESOLVED,

That, with respect to the Computer Science Addition (Boards 2 and 3) the following action is hereby approved:

Board 2

Preliminary Capital Budget	\$17,605,000
Preliminary Operating Budget	\$563,878
Schedule	Occupancy October 2004 Fast Track
Program	6,391 Gross Square Meters
Consultants	Hotson Bakker

Board 3

Proceed to Schematic Design	
Working Drawings and Tender	
Funding Release	\$420,000
Expenses to date of \$124,000	Received for information.

CARRIED.

Macleod II—Electrical and Computer Engineering Building (Board 2)

The following documentation had been circulated.

- Executive Summary dated November 7, 2002
- Project Management Process—summary of Board Approvals
- Previous Board Action
- DTO project Location Map
- Executive Summary of Functional Program

IT WAS RESOLVED,

That, with respect to Macleod II—Electrical and Computer Engineering Building (Board 2), the following action is hereby approved:

Board 2

Preliminary Capital Budget	\$24,927,418
Preliminary Operating Budget	\$721,457
Schedule	Occupancy October 2004 (Fast Track)*
Program	8,177 Gross Square Meters
Consultants	Architects Alliance and Omicron Consulting
Funding Release	\$200,000
Expenses to date of \$49,238	Received for information

CARRIED.

The Irving K. Barber Learning Centre (Board 2)

The following documentation had been circulated:

- Executive Summary dated November 7, 2002
- Project Management Process—Summary of Board Approvals
- Previous Board Action
- Location Map
- Executive Summary of Functional Program

The generous gift of Mr. Ike Barber to the Learning Centre was recognized.

IT WAS RESOLVED,

That, with respect to The Irving K. Barber Learning Centre (Board 2), the following action is hereby approved:

Board 2

Preliminary Capital Budget	\$60,000,000
Preliminary Operating Budget	\$1,966,205
Schedule	Occupancy August 2005
Program	22,285 Gross Square Meters (new and retrofit)
Consultants	Hardy Holzman Pfeiffer and Downs/Archambault Architects in Joint Venture
Funding Release	\$750,000
Expenses to date of \$230,000	Received for information.

CARRIED.

Infrastructure Impact Charge (IIC) Rates

Mr. Bryce Rositch declared a conflict of interest because of his firm's involvement in the townhouse development in mid-campus.

The following documentation had been circulated:

- Executive Summary dated November 7, 2002
- Previous Board Action
- Procedures for the Implementation of the Infrastructure Impact Charge (IIC), December 2002
- IIC's Collected and Expended to date

It was noted that the UBC Infrastructure Impact Charge (IIC) Final Report is available through the Secretary to the Board.

IT WAS RESOLVED,

That the Infrastructure Impact Charge (IIC) Rates—2002 Update be and are hereby approved.

CARRIED.

Michael Smith Building (Board 4)

The following documentation had been circulated:

- Executive Summary dated November 8, 2002
- Project Management Process

That the Board of Governors hereby approves, effective for first-year applicants submitting applications for 2004-05, the supplemental application fee for the Faculty of Commerce.

(It is further noted that the Faculty of Commerce intends to extend broad-based admission to second and third year applicants in the future, as early as 2005-06 depending on the experience gained with the broad-based admission of first-year students. At that time, the supplemental broad-based admission application fee would be assessed to all applicants.)

CARRIED.

People

Policy #71—Consultation with Students about Tuition and Mandatory Fees

The Board Chair stated that there had been some concern expressed by the students about the compression of time for consultation. Mr. Bell suggested that the Board be prepared to accept the recommendation with respect to tuition at the committee meeting scheduled for January 23, 2003, with a view to seeking approval on January 27th. If the Board determines in January that there has not been sufficient time for consultation, he suggested that we consider as an alternative a special meeting of the Board in February to consider the matter. This would normally be by conference call.

IT WAS RESOLVED,

That the University Administration is hereby authorized to take draft policy #71: Consultation with Students about Tuition and Mandatory Fees to the campus community for consultation.

CARRIED.

Community and International

Policy #96--Communications

The following proposed policy with respect to communications had been circulated:

“The University will promote the exchange of information to support and enhance UBC’s mission as outlined in the University’s strategic plan, Trek 2000. Such exchanges will include communications with its internal community (students and members of faculty

and staff) as well as with the external community (local, provincial, national and international) and will be designed to ensure the University's openness to information and opinions from these communities and to foster meaningful exchanges of ideas and knowledge.

To this end, the University will disseminate information about its teaching and research activities, as well as other matters of interest to its communities, in the most effective, cost-efficient and timely manner possible.

The Office of Public Affairs, through annual communication planning, will act as a resource for communicating the University's key messages to internal and external audiences and for fostering dialogue among these audiences."

IT WAS RESOLVED,

That Policy #96—Communications be and is hereby approved.

CARRIED.

OPEN INFORMATION ITEMS

Planning & Property

Major Projects Status Report

The Major Projects Status Report for October 2002 had been circulated and was received for information.

Liu Centre for the Study of Global Issues (Board 5)

The project completion report (Board 5) on the Liu Centre for the Study of Global Issues was received for information.

UBC Committee on University Boulevard and Neighbourhood Plan

The Board received for information an update on the status of work on the University Boulevard Neighbourhood Plan, and on the findings of the UBC Committee on University Boulevard. The Board was also provided with an outline of next steps for the planning process, including details regarding the public consultation process.

It was noted that a workshop for the Board with respect to the University Boulevard issue had been organized for January 20, 2003, from 2:30 p.m. to 4:30 p.m. in the Board & Senate Room.

Waste Management Annual Report 2001-02

The Waste Management Annual report for 2001/02 had been circulated and was received for information.

Facility Infrastructure Management Plan

The following documentation had been circulated.

- Executive Summary dated November 8, 2002
- Previous Board History
- Campus Deferred Maintenance Forecast 1999-2029
- Data from the Canadian Association of University Business Officers
- Sampling of Canadian Universities with ADM
- ADM Forecast and Program Implications
- Cumulative Annual Debt Service and Operating Funding Requested
- Detailed Program Spending Over Four Years

Parking Update

Secretary's note: This item was considered earlier in the agenda under the recommendation with respect to the Computer Science Addition.

Finance

Development Office—2002-03 Progress Report

The Development Office progress report for the period April 1, 2002, to October 31, 2002, had been circulated and was received for information.

General Purpose Operating Fund Projection to March 31, 2003

The General Purpose Operating Fund Projection to March 31, 2003, had been received for information.

The report projects a deficit at year-end of \$0.9 million. It was noted that management will take corrective action to eliminate the deficit by year-end, and that an updated projection will be provided to the Board in January 2003.

University Benchmarking and Efficiency Analysis—Report Outline

A draft report on a proposed outline for reporting to the Board regarding operational efficiencies was received for information.

Plant Operations—Services and Standards Report

The Plant Operations Services and Standards Report was received for information. The purpose of the document is to report on the present performance and associated costs as related to Land and Building Services—Plant Operations and to relay the internal performance against some industry comparisons in productivity, quality and the associated cost analysis.

The Finance Committee had expressed the view that this was a remarkable achievement and Mr. David Barnes had been congratulated.

UBC Foundation Financial Statements 2001/02

The UBC Foundation Financial Statements for the year ended March 31, 2002, had been circulated and were received for information.

Non-Instructional Fees

The Board received for information a schedule of non-instructional fees that had recently been reviewed and revised based on the following principles:

- Non-instructional fees will reflect real costs they are designed to cover
- Non-instructional fees will take into account fee levels at other institutions that offer similar services

Related Organizations Annual Report

The 2002 annual report of UBC controlled, affiliated, related organizations and off-campus property listings had been circulated and was received for information.

People

Award Winners

The December 2002 listing of award winners had been circulated and was received for information.

Alumni Association Report

The report on current activities of the UBC Alumni Association had been circulated and was received for information.

The People Committee had noted that Ms Agnes Papke, Executive Director

of the Alumni Association has resigned.

Guidelines to Fulfill the Board of Governors Resolution on Access

In 1991, the Board of Governors adopted a resolution affirming that no qualified domestic student would be unable to commence or continue their studies at UBC for financial reasons alone. Since that time, the University has fulfilled this commitment through a variety of student financial support mechanisms, based on the Canada Student Loan Program and the British Columbia Student Assistance Program.

Guidelines were circulated that formalize existing practices and introduces clearer financial support mechanisms for post-baccalaureate and graduate students enrolled in professional graduate programs.

Update on Student Social Space

It was noted that, through 2002, the Student Social Space Committee convened by the Vice President Students had continued to make recommendations for renovations and creation of new student social space on campus.

Upgrades to Classrooms and Teaching Laboratories

The Trek Operational Target for Fall 2002 is to upgrade 10% of classrooms and teaching laboratory spaces. The purpose of this supplementary report is to clarify accomplishments made over the past few months, and for the year, and to summarize the positive impact these efforts are having on the University's learning environment.

The People Committee had identified the need to provide for electrical outlets for laptops.

Report on 1000 Additional Beds

The Board was advised that the University has made good progress in addressing the TREK strategy to add 1000 beds to the residential campus.

The People Committee had requested that, in future, the stated TREK objective should be on the cover sheet.

Plan to Involve 1st year Students

A summary of initiatives to enhance the first year student experience had been circulated and was received for information.

Improve Services to International Students

A summary of planning and activities to support international students was received for information.

Faculty Hiring

A chart entitled “Faculty Hiring 2001 – 2004, Canada Research Chairs and Projected Retirements” had been circulated and was received for information.

Student Financial Assistance Report/Default Rates

A report dated November 6, 2002, from the Vice President Students on Student Financial Assistance was received for information. Included in the report was background information on the following:

- British Columbia Student Assistance Program: UBC Participation 2002-03
- UBC Bursary Program: 2002-03 Update
- British Columbia Student Assistance Program: BC Loan Default Experience
- British Columbia Student Assistance Program: Audit Provisions

Learning & Research

Presentation from Ms Catherine Quinlan—Orientation to Library

The Board was advised that Ms Catherine Quinlan, University Librarian, had given an excellent presentation to the Learning & Research Committee at its recent meeting with respect to orientation to the Library.

Kuwait Institute of Business and Technology (KIBT)—Consulting Project—Update

A progress report on the Kuwait Project had been circulated and was received for information.

It was noted that possible risks associated with the project had been discussed at the Learning & Research committee meeting, and that the committee had been given assurance that everything was on side and going well.

Medical Expansion

Dr. Barry McBride reported that the discussions are complex, but that things are moving along well.

Community and International

Draft Charter for the Relationship between the City of Vancouver and UBC

A copy of the draft charter dated November 5, 2002, for the relationship between The City of Vancouver and The University of British Columbia was received for information.

The proposed Charter acknowledges the individual independence of UBC and the City while also promoting an effective, mutually beneficial working relationship between them to guide their future relations and enhance the links between them. It was noted that the City and Port Authority have concluded a similar charter arrangement.

2002 Annual Report and Annual General Meeting

A report on the 2002 UBC Annual Report and the Annual General Meeting was received for information.

Community Brochure

A copy of a brochure entitled “Community—Partnerships and Possibilities” was received for information. It was felt that this publication should be an excellent tool in discussions with university and community partners in order to enhance our community role and presence.

UBC Learning Exchange Report

The UBC Learning Exchange opened two years ago in Vancouver’s Downtown Eastside as an expression of the commitment to community contained in the Trek vision. It was noted that the Learning Exchange will celebrate its second birthday with an open house on November 8, 2002, from 2:00 p.m. to 5:00 p.m.

Globe & Mail Survey

On October 25, 2002, the Globe and Mail ran a special report called University Report Card: A Comprehensive Guide to How Students Rate Their Schools.” An analysis of this report was received for information.

UBC Centenary—2008

It was noted that planning is underway to celebrate UBC’s significant anniversaries. The two significant dates to celebrate centenary events are 2008, recognizing the birth of the University, and 2015, marking the commencement of

academic programming.

UBC Video

The UBC Video had been shown at the Community & International Committee meeting on November 14, 2002.

Maclean's Rankings 2002

A report on the 2002 Maclean's Rankings was received for information. It was noted that UBC dropped from 2nd position to 5th in the overall ranking.