

THE UNIVERSITY OF BRITISH COLUMBIA

A regularly scheduled meeting of the Board of Governors was held on Thursday, May 15, 2003, at 8:00 a.m. in the Board and Senate Room of the Old Administration Building.

Present: Mr. L. I. (Larry) Bell, Chair
Dr. Martha C. Piper, President
Chancellor Allan McEachern
Ms Nicole Byres
Dr. Dennis Danielson
Dr. Gregory A. Lawrence
Ms Karen Nishi
Mr. Ben Pong
Ms Amina Rai
Mr. Bryce Rositch
Ms Linda E. Thorstad

A message of regret for absence was received from Mr. Jesse Eckert, Mr. Martin Glynn, Ms Jay Grewal and Mr. John Reid.

In Attendance: Mrs. Nina Robinson, Secretary to the Board
Mr. Terry Sumner, Vice President, Administration and Finance
Dr. Indira Samarasekera, Vice President, Research
Mr. Brian Sullivan, Vice President, Students
Mr. Dennis Pavlich, Vice President External and Legal Affairs
Dr. Derek Atkins, Associate Vice President, Academic Planning
Mr. Geoff Atkins, Associate Vice President, Land and Building Services
Mr. Al Poettcker, President & CEO, UBC Properties Trust

OPEN AGENDA

REMARKS

Board Chair (Mr. Larry Bell)

- Recognition of UBC Debating Society, Women's Soccer Team and Men's and Women's Swim Team

- Members of the UBC Debating Society, Women's Soccer Team and Men's and Women's Swim Teams were recognized for their recent outstanding accomplishments.

President

The President advised that the Board that she had recently completed a trip to New York, Washington and Charlottesville, Virginia. The primary purpose of the trip to New York was to further opportunities to fund our U.S. Studies program. In Washington, the President met with the American Council of Education and the American Association of Universities to make the case why UBC should be a member of these associations. The Universitas 21 meeting was held in Charlottesville and was a very fruitful meeting. UBC will be hosting an interim AGM in November to follow up on important initiatives.

The President urged Board members to attend the Spring Congregation Ceremonies if at all possible.

The President expressed sincere appreciation to Mr. Larry Bell and Ms Linda Thorstad, who had served the Board incredibly well over the past six years, noting that their respective terms of office would be completed on June 13, 2003. The President recognized the distinguished leadership and commitment they had brought to the deliberations of the Board during this important period of growth, and she wished them well in all their future endeavours.

The President noted that Mr. Bell, Ms Thorstad, Mr. Fraser and Mr. Kazemi would be formally thanked for their contributions at a dinner on July 17, 2003.

OPEN AGENDA CONSENT ITEMS

IT WAS RESOLVED,

That the following items designated "consent" on the open agenda of the May 15, 2003, Board meeting be and are hereby approved as presented.

CARRIED.

OPEN

Finance

U-Trek Card (U-Pass) Program/Fee

IT WAS RESOLVED,

That, subject to the final contract between The University of British Columbia, the Alma Mater Society and TransLink, that the Board of Governors hereby approves an increase in the Mandatory AMS Fees for the University Transit Pass (U-Pass) in the amount of \$20 per month, from September to April, for all members of the Alma Mater Society, with the terms and conditions outlined in the executive

summary dated April 24, 2003, effective September 1, 2003. It is noted that this fee has limited opt-out provisions and may be refunded by the AMS on request.

CARRIED.

SASC (Sexual Assault Support Services)

IT WAS RESOLVED,

That the Board hereby approves the mandatory increase in the AMS fee in the amount of \$1 per year to fund sexual assault support services effective September 1, 2003. It is noted that this fee will be refundable by the AMS on request.

CARRIED.

SUS (Science Undergraduate Society)

IT WAS RESOLVED,

That the Board hereby approves an increase in the AMS undergraduate society fee assessed to Science students from \$12 to \$22 for the Winter Session effective September 1, 2003.

CARRIED.

Faculty of Medicine

IT WAS RESOLVED,

That the Board hereby approves an increase in the mandatory AMS undergraduate society fee assessed to students in the Faculty of Medicine during Winter Session from \$38 to \$58 for first and second year students and \$48 to \$68 for third and fourth year students for the Winter Session effective September 1, 2003.

CARRIED.

People

Reports and Recommendations from Senate

IT WAS RESOLVED,

That the following recommendations from Senate be approved, subject, where applicable, to the proviso that none of the programs be implemented without formal

reference to the President; and that the Deans and Heads concerned with new programs be asked to indicate the space requirements, if any, of such new programs.

CARRIED.

IT WAS RESOLVED,

That, as recommended by Senate, the following actions are hereby approved as required under the University Act, Sections 37 (1)(i)(o) and 38.

CARRIED.

IT WAS RESOLVED,

That the Board concurs with the recommendation of Senate in approving curriculum proposals from the Faculties of Arts, Forestry, Graduate Studies including six new BRDG courses), Law and the School of Nursing.

CARRIED.

IT WAS RESOLVED,

That the Board approves the establishment of new awards, as listed.

IT WAS RESOLVED,

That the Board approves the establishment of the iCAPTURE Centre in the Faculty of Medicine.

CARRIED.

Learning and Research

IT WAS RESOLVED,

Endowments

1) That the following Endowment Deeds be approved:

A. Faculty of Applied Science

1. Dr. Vinod J. Modi Memorial Endowment Fund Terms of Reference

B. Faculty of Arts

1. Class Act Teaching Assistant Grant in Psychology Endowment Fund Terms of Reference

C. General Scholarships, Fellowships etc.

NEW AWARDS - ACADEMIC MERIT-BASED

Scholarships:

- 1. J. Harry G. SMITH Scholarship in Forest Resources Management**
- 2. Daniel ULINDER Scholarship**
- 3. Barbara Anne WIEBE Memorial Scholarship**

Prizes:

- 4. Barbara BLUMAN Memorial Prize in Dispute Resolution**
- 5. LANGUAGE and Literacy Education Prize**
- 6. John WORRALL “Tree Enthusiast” Prize**

NEW AWARDS - FINANCIAL NEED-BASED

Bursaries:

- 7. Henry KUHN Bursary**
- 8. Joyce A. McRAE Memorial Bursary in Education**
- 9. Janet and Ernest MIDDLETON Memorial Bursary**
- 10. Joan Margaret NOBLE Bursary in Medicine**

NEW AWARDS - SERVICE, LEADERSHIP AND ACTIVITIES

- 11. Evert BOXTART Memorial Award in Physical Therapy**
- 12. Sarah BRABYN Memorial Service Award**
- 13. Christina Lim HUCKVALE Memorial Award**
- 14. MEAKIN Family Award**
- 15. Gordon SELMAN Award**
- 16. J. Harry G. SMITH Award in Forest Resources Management**

PREVIOUSLY-APPROVED AWARD WITH CHANGE IN FUNDING ARRANGEMENT:

- 17. Award 08343 - Barrie and Diana Carol MARTIN Bursary in Commerce**

CARRIED.

IT WAS RESOLVED

That the proposed amendment to the terms of an award as set forth below be approved:

Olga and Richard Murray Bursary in Engineering Endowment

CARRIED.

OPEN AGENDA ITEMS FOR DISCUSSION

Property & Planning

Institute for Computing, Information and Cognitive Systems (ICICS) and Computer Science Building—Funding Release (Final Board 4)

The following documentation had been circulated.

- Executive Summary dated April 24, 2003
- Project Management Process
- Previous Board History
- Project Location Map

IT WAS RESOLVED,

That the following action is hereby taken in connection with the Institute for Computing, Information and Cognitive Systems (ICICS) and Computer Science Building—Funding Release (Final Board 4):

**Approval of the funding release for construction--\$36,218,335
Expenses to date of \$2,073,793—Received for information.**

CARRIED.

Irving K. Barber Learning Centre—Funding Release (Post Board 2)

The following documentation had been circulated.

- Executive Summary dated April 24, 2003
- Project Management Process
- Previous Board Action
- Location Map

IT WAS RESOLVED,

That the following action is hereby taken in connection with the Irving K. Barber Learning Centre—Funding Release (Post Board 2):

Approval of funding release for mobilization, demolition, hazardous materials abatement, ARS engineering design and schematic design--\$1,500,000

Expenses to date of \$650,000—Received for information.

CARRIED.

Life Sciences Centre including Centre for Blood Research and Animal Care Facility—
Funding Release (Final Board 4)

The following documentation had been circulated.

- Executive Summary dated April 24, 2003
- Project Management Process
- Previous Board History

IT WAS RESOLVED,

That the following action is hereby taken in connection with the Life Sciences Centre including Centre for Blood Research and Animal Care Facility—Funding Release (Final Board 4)

Approval of funding release for construction--\$118,161,000

Expenses to date of \$18,685,000—Received for information.

CARRIED.

Multi-User Facility for Functional Proteomics (Board 2 revised and Board 3)

The following documentation had been circulated.

- Executive Summary dated April 25, 2003
- Project Management Process
- Previous Board History
- Site Map
- Schematic Design Drawings

The Property & Planning Committee had noted that there were a number of changes to this project from what had been approved previously, and requested that a rationale as to what brought about the proposed changes be provided in future.

IT WAS RESOLVED,

That the following action is hereby taken in connection with the Multi-User Facility for Functional Proteomics (Board 2 revised and Board 3)

Approval of:

	<u>Revised</u>	<u>Board 2</u>
Revised Capital Budget to Accommodate additional space	\$7,073,000	\$6,573,000
Revised Operating Budget Schematic Design	\$72,128	\$30,023
Proceed to Working Drawings & Tender Funding Release	\$300,000	

Expenses to date of \$55,000—Received for information

CARRIED.

Museum of Anthropology Addition (Board 2)

The following documentation had been circulated.

- Executive Summary dated April 24, 2003
- Project Management Process—Summary of Board Approvals
- Previous Board Action
- Location Map

IT WAS RESOLVED,

That the following action is hereby taken in connection with the Museum of Anthropology Addition (Board 2):

Preliminary Budgets:	
Capital Budget:	\$58,000,000
Operating Budget	\$1,408,100
Schedule	
Detailed program	
Consultant selection	
Proceed to Schematic Design	
Funding Release	\$780,000

Expenses to date of \$242,069—Received for information.

CARRIED.

Student Housing: Food Sciences Site—Funding Release (Post Board 1)

The following documentation had been circulated.

- Executive Summary dated April 24, 2003
- Project Management Process
- Previous Board History
- Single Student Housing Site Plan

IT WAS RESOLVED,

That the following action is hereby taken in connection with the Student Housing: Food Sciences Site—Funding Release (Post Board 1)

Approval of funding release for site analysis and program development \$480,000

Noted that there are no expenses to date.

CARRIED.

Carey Hall and St. Andrews Hall—Facilitating Market Housing Proposals—Approval to enter into an agreement

IT WAS RESOLVED,

That approval is hereby granted to the University Administration to conclude an agreement with each of Carey Hall and St. Andrew's Hall on terms substantially similar to an arrangement previously authorized by the Board of Governors between the Vancouver School of Theology and the University in respect of lands held under 999 year leases and intended for market housing.

CARRIED.

Finance

General Purpose Operating Fund Budget 2003/04

A budget reflecting the anticipated provincial and federal grant support and tuition fees for the 2003/04 fiscal year had been circulated.

IT WAS RESOLVED,

That the General Purpose Operating Fund Budget 2003/04 be and is hereby

approved.

CARRIED.

Ancillary Budgets and Business Plans

The budgets and business plans for the ancillary operations detailed below had been circulated.

IT WAS RESOLVED,

That the 2003/04 budgets, and any rate changes contained herein, for the following ancillaries be and are hereby approved.

- **IT Services**
- **ARES**
- **Green College**
- **St. John's College**
- **Media Group**
- **Housing & Conferences**
- **Athletics**
- **Bookstore**
- **Food Services**
- **Parking Services**
- **Plant Operations**
- **Utilities**

CARRIED.

Panhellenic House (loan approval)

The following documentation had been circulated.

- Executive Summary dated April 24, 2003
- Project Management Process
- Previous Board History
- Panhellenic House Site Plan
- Architectural Drawings of Proposed Development

IT WAS RESOLVED,

That the following action is hereby taken in connection with Panhellenic House:

Boards 2 and 3 are received for information.

Approval of loan financing in the amount of \$4,350,000.

CARRIED.

Place Vanier Commons Block Renovations (loan approval)

The following documentation had been circulated.

- Executive Summary dated April 25, 2003
- Proposed Project Summary
- Ten Year Pro Forma

IT WAS RESOLVED,

That the following action is hereby taken in connection with Place Vanier Commons Block Renovations:

Approval of internal financing of \$2.479 million for life safety, code upgrades and functional obsolescence related renovations of the Place Vanier Commons Building; it being noted that the loan will be repaid over a period of fifteen years and debt service will be funded from housing rental revenues.

CARRIED.

Policy #122—Purchasing

Proposed changes to Policy #122—Purchasing (originally approved by the Board in January 1993) had been circulated. The Finance Committee had requested that a reference to the web site of the Department of Supply Management be included in the policy.

IT WAS RESOLVED,

That the amendment of Policy #122: Purchasing, be and is hereby approved as amended.

CARRIED.

Fees for Masters in Management

IT WAS RESOLVED,

That fee levels for the Master of Management Program are approved as follows:

- **Application fee: \$125**
- **Tuition Fee: \$22,000 for the program**

CARRIED.

Community and International

Richmond Boathouse Memorandum of Understanding

IT WAS RESOLVED,

That the Board hereby approves in principle the Memorandum of Understanding between the City of Richmond and The University of British Columbia for the Thunderbird Boathouse as attached.

CARRIED.

Policy #94—Visual Identity

Following is a summary of the proposed policy:

“The draft policy requires all academic and administrative units to identify themselves as units of the University and in a manner that is consistent with the Visual Identity Guidelines. The Visual Identity Guidelines are to be maintained by UBC Public Affairs and are to be responsive to the reasonable requirements of individual units whilst maintaining the integrity of the institution’s overall visual identity. A committee will be constituted to advise UBC Public Affairs and the responsible Vice-President.”

IT WAS RESOLVED,

That Policy #94: Visual Identity be and is hereby approved.

CARRIED.

Policy #110—Third Party Use of University Trade Marks

Following is a summary of the proposed policy:

“As it currently exists, Policy #110 contains an incomplete and out-of-date list of the various marks owned by the University. It contemplates a scheme of commercial trade-

mark licensing that is administered by the University—Industry Liaison Office. The University—Industry Liaison Office has not found its trade-mark licensing activities to be financial viable and wishes to wind down its trade-mark licensing function. There is currently no staff member bearing the title Trade Marks Officer, and trade-mark licensing is done by the University—Industry Liaison Office on an ad hoc basis. Trade-mark enforcement has been handled by the Office of the University Counsel.

The proposed revisions re-states the University’s authority over its own marks and requires all third parties to obtain a license in the form of a license agreement from the University in order to use any University Marks. Recognizing that many of the requests for use of the University’s trade-marks are not necessarily for commercial merchandising, the draft revision eliminates the requirement for fixed royalty rates. However, the license agreement may include a royalty requirement if appropriate. The draft revision relieves the University—Industry Liaison Office of responsibility for trade-mark licensing and clarifies that legal matters relating to trade-marks should be referred to the Office of the University Counsel.”

IT WAS RESOLVED,

That Policy #110: Third Party Use of University Trade Marks be and is hereby approved.

CARRIED.

OPEN INFORMATION ITEMS

Property & Planning

Mid-Campus + Theological (Chancellor Place)

The Mid-Campus and Theological (Chancellor Place) teams were recognized for their accomplishments.

Faculty and Staff Housing Phases 1 and 2 (Board 5)

The following documentation had been circulated:

- Executive Summary dated April 24, 2003
- Project Management Process
- Previous Board History

TRIUMF House (Board 3)

The following documentation had been circulated:

- Executive Summary dated April 24, 2003
- Project Management Process
- Previous Board Action
- Context Location Plan for new TRIUMF House
- Architectural Drawings for new TRIUMF House

Panhellenic House (Boards 2 and 3) TS/BDS (See Finance Agenda)
 Place Vanier Commons Block Renovations (Boards 1 and 2) (See Finance Agenda)

It was noted that the Property and Planning Committee had reviewed the above-referenced items with respect to property and planning considerations. The Committee had requested that the Advisory Design Panel membership and qualifications be brought forward to the July 2003 Board meeting.

Major Projects Status Report

The major projects status report dated April 2003 had been circulated and was received for information.

Cliff Erosion Mitigation Progress

The following documentation had been circulated.

- Executive Summary dated April 24, 2003
- Previous Board History
- Site Specific Areas for Mitigation Action (Plan Detail)
- Map Noting Site-specific Areas
- Summary of Costs for Mitigation Actions

Sustainability Office Annual Report

The following documentation had been circulated.

Executive Summary dated April 24, 2003
 Executive Summary, Annual Report dated May 2003
 Summary of Targets and Results
 Graph Showing Utility Cost Avoidance in Core and Ancillary Operations

Signage

Ms Linda Thorstad indicated that a tremendous amount of work had been

done to ensure that people can get around campus in a very straightforward manner.

U-PASS Bus Plan

Ms Thorstad indicated that Mr. Geoff Atkins had provided a preliminary management plan to the Property & Planning Committee concerning preparations for the U-PASS launch in September 2003. The following issues were covered:

- Enough buses to meet the demand
- Physical room in the bus loop
- Congestion causing major delays on University Boulevard

UBC Landscape Plan—Mainway Project

Ms Thorstad stated that the Property & Planning Committee had received a comprehensive powerpoint presentation from Mr. Geoff Atkins regarding the UBC Landscape Plan. The UBC Landscape Plan had been initiated by the University Architect/Landscape Architect in response to the following visions and policies:

- Trek 2000
- A Legacy & A Promise, Physical Planning at UBC
- UBC/GVRD Memorandum of Understanding
- Facilities & Infrastructure Management Plan (FIMP)
- Main Campus Plan

Ms Thorstad referenced the opportunities for enhancing the campus landscape vis a vis the University Boulevard development, and the President stated that she hoped to bring forward some suggestions to the Board at its July meeting.

OCP Update

Ms Linda Thorstad stated that Mr. Dennis Pavlich had provided an update to the Property and Planning Committee on the Official Community Plan.

The Board recorded a tribute to the Board members and staff involved in this lengthy and complex initiative.

University Boulevard Draft Neighbourhood Plan

The following documentation had been circulated.

- Executive Summary: Consultation on University Boulevard Draft Neighbourhood Plan

- Record of Media

The Board felt that staff were to be commended for the work to date on this important project.

Mr. Dennis Pavlich indicated that the matter will now go back out to the campus community et al for further consultation. Mr. Ben Pong suggested that alternate means be used to contact students since they are now off campus.

Finance

Development/Donations Report

The UBC Development Office year-end report for the period April 1, 2002, to March 31, 2003, had been circulated and was received for information.

The Board noted that the 2002/03 results were an outstanding success story i.e. the fundraising goal was \$65.0 million and the total funds raised were \$82.6 million.

Maintenance and Utilities Costs Associated with New Construction/Renovations

A table entitled “new Construction/Renovations—Including utilities costs/incremental costs” had been circulated and was received for information. The table was provided to give the Board an indication of the annual maintenance costs anticipated as a result of the new construction and renovations currently taking place on campus.

Tuition Allocation Consultation

A report to the Board dated March 2003, entitled “Student Consultation for Allocation of Additional Tuition Revenue” had been circulated and was received for information.

University Neighbourhoods Association Budget 2002-03/2003-04

The following documentation had been circulated.

- Executive Summary dated April 24, 2003
- Backgrounder
- University Neighbourhoods Association Budget 2003/03 and Budget 2003/04

UBC Investment Management Trust Inc.—Update

A report dated April 24, 2003 updating the Board on the status of UBC Investment Management Trust was received for information. A copy of the Certificate of

Incorporation dated March 28, 2003, was also provided.

People

Award Winners

A listing dated April 16, 2003, of recent award winners had been circulated and was received for information.

Alumni Association Report

A report dated April 24, 2003, on recent activities of the UBC Alumni Association had been circulated and was received for information.

Student Financial Assistance

A report dated April 24, 2003, with respect to Student Financial Assistance had been circulated and was received for information.

Enrolment Targets

The Board received for information a report dated April 23, 2003, regarding enrolment targets for 2003/04.

Centre for Teaching and Academic Growth (TAG) Report

A report dated April 23, 2003, entitled “Centre for Teaching and Academic Growth” had been circulated and was received for information.

Personal Security Coordinator and Safer Campus --Annual Report

The report dated May 2003 entitled “2002 Annual Report—Personal Security Coordinator and Safer Campus Plan” was received for information.

Learning & Research

Great Northern Way Campus: Academic Vision

A report dated January 27, 2003, entitled “Great Northern Way Campus—An Academic Vision” had been circulated and was received for information.

2001/02 Report of the University Librarian to the Senate

The 2001/02 Report of the University Librarian to the Senate had been provided for the information of the Board.

Teaching & Learning Enhancement Fund (TLEF) 2003-04

The Board received the report dated April 17, 2003, on the allocation of the Teaching and Learning Enhancement Fund of \$2,900,000.00 for 2003/04.

Academic Equipment Fund 2003-2004

The Board received the report dated April 17, 2003, on the allocation of the Academic Equipment Fund of \$3,421,000.00 for 2003/04.

Community and International

Report of the Office of Public Affairs (UBC Story, Cormex, Broadcast Studios, Web Strategy)

The report dated April 24, 2003, updated the Board with respect to progress on some current activities of the Office of Public Affairs:

- Development of the UBC Story branding exercise
- Media Monitoring Comparators with other Canadian universities
- Use of the new UBC TV and Radio Studios
- Web Strategy for UBC

A copy of the book entitled “UBC—A Portrait” authored by Wayne Skene and Chris Dahl was provided to members of the Board. The President recognized the excellent work of Messrs. Skene and Dahl, and she also acknowledged the significant contribution of Dr. Herbert Rosengarten in bringing this project to fruition.

Federal & Provincial Budgets 2003/04

A report dated April 24, 2003, with respect to federal and provincial budgets for the fiscal year 2003/04 had been circulated and was received for information.

International Strategy—Update

An update regarding international strategy was provided for the information of the Board.

Olympic Winter Sports Centre

Mr. Larry Bell indicated that the discussions continue with respect to this proposed facility.