

## THE UNIVERSITY OF BRITISH COLUMBIA

A regularly scheduled meeting of the Board of Governors was held on Thursday, November 20, 2003, at 9:00 a.m. in the Board and Senate Room of the Old Administration Building.

Present: Mr. John M. Reid, Chair  
Dr. Martha C. Piper, President  
Chancellor Allan McEachern  
Ms Nicole Byres  
Dr. Dennis Danielson  
Mr. Jesse Eckert  
Ms Jay Grewal  
Dr. Gregory Lawrence  
Ms Karen Nishi  
Mr. Ben Pong  
Ms Amina Rai  
Mr. Bryce Rositch

In Attendance: Mrs. Nina Robinson, Secretary to the Board  
Dr. Barry McBride, Vice President Academic & Provost  
Mr. Terry Sumner, Vice President, Administration and Finance  
Dr. Indira Samarasekera, Vice President, Research  
Mr. Brian Sullivan, Vice President, Students  
Mr. Dennis Pavlich, Vice President External and Legal Affairs  
Ms Lisa Castle, Associate Vice President, Human Resources  
Dr. Derek Atkins, Associate Vice President, Academic Planning  
Mr. Geoff Atkins, Associate Vice President, Land and Building Services  
Mr. Al Poettcker, President & CEO, UBC Properties Trust

### OPEN AGENDA

### REMARKS

Board Chair (Mr. John Reid)

- Resignation of Mr. Martin J. G. Glynn

- The Board Chair indicated that a letter of resignation dated November 4, 2003, (as a member of the Board) had been received from Mr. Martin Glynn because of his recent appointment as President and CEO, HSBC Bank USA, New York.

- **IT WAS RESOLVED,**

**That, by reason of the resignation of Mr. Martin J. G. Glynn, the Secretary to the Board be and is hereby requested to enter a declaration of the vacancy in the minutes of the Board as required under Section 24 (1) of the University Act such declaration being conclusive evidence of the vacancy.**

**CARRIED.**

Women's Field Hockey/Soccer Teams

The Board recognized the Women's Field Hockey and Women's Soccer Teams for their recent outstanding accomplishments. The teams had won the national championships in both field hockey and soccer.

President

The President updated the Board on her recent trip to Seoul and Singapore and to Victoria and Calgary for alumni events. In Seoul, Dr. Piper met with Dr. Yoon Dae Euh, the new President of Korea University and had a luncheon with the International Communications Foundation. The President had good meetings at the National University of Singapore and attended a dinner with Dr. Lee of the Lee Foundation. The alumni events in Victoria and Calgary were extremely well attended.

She encouraged Board members to attend Fall Congregation events if at all possible.

**OPEN AGENDA CONSENT ITEMS**

**IT WAS RESOLVED,**

**That the following items designated "consent" on the open agenda of the November 20, 2003, Board meeting be and are hereby approved as presented.**

**CARRIED.**

People

Recommendations from Senate

**IT WAS RESOLVED,**

**That the following recommendations from Senate be approved, subject, where applicable, to the proviso that none of the programs be implemented without formal**

reference to the President; and that the Deans and Heads concerned with new programs be asked to indicate the space requirements, if any, of such new programs.

**CARRIED.**

**IT WAS RESOLVED,**

**That, as recommended by Senate, the following actions are hereby approved as required under the University Act, Sections 37 (1)(i)(o) and 38.**

**CARRIED.**

**IT WAS RESOLVED,**

**That the new awards be established as listed.**

**CARRIED.**

**IT WAS RESOLVED,**

**That the Board of Governors approves the change in program name from Critical Curatorial Studies program to the Critical and Curatorial Studies program.**

**CARRIED.**

Repeal of Policy #123: Office of Extra-Sessional Studies

**IT WAS RESOLVED,**

**That Policy #123—Office of Extra-Sessional Studies be and is hereby repealed, it being noted that the Office of Extra-Sessional Studies no longer exists and Policy #123 is no longer applicable to the University's operations.**

**CARRIED.**

Learning and Research

Endowments--General

**IT WAS RESOLVED,**

**That the Board hereby approves the following Endowment Deeds:**

**A. Faculty of Applied Science**

1. **52<sup>nd</sup> Canadian Society of Chemical Engineering Conference Travel Endowment Fund Terms of Reference**

**B. Faculty of Graduate Studies**

1. **Centre for Research in Women's Studies and Gender Relations Endowment Fund Terms of Reference**

**C. Sauder School of Business**

1. **RBC Financial Group Professorship in Entrepreneurship Endowment Fund Terms of Reference**

**D. Scholarships, Awards, etc.**

**NEW AWARDS – ACADEMIC MERIT-BASED**

***Scholarships:***

1. **Gerhard Henrik ARMAUER-HANSEN Memorial Scholarship**
2. **Bernard BOE Memorial Scholarship**
3. **Guy CHANCE Scholarship in Conservation Biology**
4. **Walter G. HARDWICK Scholarship in Urban Studies**
5. **Margaret Duncan JENSEN Memorial Scholarship**
6. **Ted and Fiona LEUNG Memorial Scholarship.**
7. **David NAIRNE Memorial Scholarship in Civil Engineering**
8. **Olav SLAYMAKER Scholarship in Environment**
9. **Hari VARSHNEY Scholarship**
10. **Madhu VARSHNEY Scholarship**

***Prizes:***

11. **Ted T. AOKI Prize**

**NEW AWARDS – FINANCIAL NEED-BASED**

***Bursaries:***

12. **Stewart-Mary ARBUCKLE Bursary in Medicine**
13. **Evelyn Mary DAVIS Memorial Bursary**
14. **GRADUATING Class of Dentistry 1972 Bursary**
15. **GRADUATING Class of Law 1958 Bursary**
16. **Max and Susan GRONLUND Bursary**
17. **Mildred Daly KASTNER Bursary**
18. **Olga and Richard MURRAY Bursary in Engineering**

**NEW AWARDS – SERVICE, LEADERSHIP AND ACTIVITIES**

19. **DENTAL Undergraduate Society Award**

20. **Al FISHER Skiing Award**
21. **GRADUATING Class of Law 1967 Award**
22. **Brian GRAHAM Memorial Service Award**

**Previously-Approved Awards Which Have Changed from Annual to Endowed:**

23. **Award 01301 – CONWAY Summer Travel Scholarship in German History**
24. **Award 04846 – William and Dorothy GILBERT Scholarship in Biomedical Sciences**

**(2) That the Board hereby approves the following change to an existing Endowment:**

- 1. John and Penny Ryan BC Leadership Chair in Spinal Cord Research  
(formerly BC Leadership Chair in Spinal Cord Research)**

**CARRIED.**

**OPEN AGENDA ITEMS FOR DISCUSSION**

Property & Planning

Development Permit Board

The following documentation had been circulated.

- Executive Summary dated November 6, 2003
- Data Summary of Development Permit Board Approved Projects 2003
- Protocol for UBC Development Permit Board Meetings
- Mid-Campus Sub-Division Map with DPB Projects Approved
- Theological Sub-Division Map with DPB Projects Approved

Ms Nicole Byres indicated that the Property and Planning Committee had felt that it was important to extend the term of the Chair of the Development Permit Board from one to three years to ensure continuity.

**IT WAS RESOLVED,**

**That Mr. Harold Kalke is hereby re-appointed as the Chair of the Development Permit Board for the period July 19, 2003, to July 20, 2006; and further, That the Terms of Reference be amended to modify the term of the Chair from one to three years to accommodate this re-appointment and provide continuity.**

**CARRIED.**

Science Undergraduate Society Social Space Board 2

The following documentation had been circulated.

- Executive Summary dated November 4, 2003
- Attachment 1: Summary of Board Approvals
- Previous Board Action
- Consultants List

**IT WAS RESOLVED,**

**That the following action is hereby taken in connection with the Science Undergraduate Society Social Space:**

**Approval of the following:**

**Preliminary Budgets**

**Capital Budget: \$1,750,000**

**Operating Budget: \$55,000**

**Schedule**

**Detailed Program**

**Consultant Selection**

**Proceed to Schematic Design**

**Expenses to date of \$6,500 received for information.**

**CARRIED.**

UBC Properties Trust—Board Member

The proposal to appoint a member of the UBC Board to the Board of UBC Properties Trust was deferred.

Finance

Endowment Spending Levels

**IT WAS RESOLVED,**

**That the endowment spending level be reduced from 5.5% to 5.0%, calculated as a percentage of the rolling 36-month average market value of the Endowment for fiscal 2004/05 as required by UBC's Endowment Management Policy.**

**CARRIED.**

Ms Jay Grewal noted that an alternative spending formula calculation less dependent on rolling market values will be reviewed for implementation in fiscal 2005/06.

People

Thunderbird Boathouse Board 1

The following documentation had been circulated.

- Executive Summary dated November 7, 2003
- Project Management Process
- Feasibility Report (available from the Secretary to the Board)
- Conceptual Rendering
- Site Plan

It was noted that there is no University funding into the capital portion of this project.

**IT WAS RESOLVED,**

**That the Board hereby approves in principle the UBC Thunderbird Boathouse project and its location.**

**CARRIED.**

Policy #72—Access to The University of British Columbia

An executive summary as well as a draft proposal for Policy #72 had been circulated.

**IT WAS RESOLVED,**

**That approval is hereby given to the University Administration to take the draft proposal for Policy #72—Access to The University of British Columbia to the campus community for consultation.**

**CARRIED.**

Employee Relations

Staff Pension Plan—Appointment of Director

**IT WAS RESOLVED,**

**That the Board of Governors hereby appoints Karie Smith as Director to the University of British Columbia Staff Pension Plan for a four-year term commencing January 1, 2004, to December 31, 2007.**

**CARRIED.**

**OPEN INFORMATION ITEMS**

*Property & Planning*

South Campus Neighbourhood Planning

The following documentation had been circulated.

- Executive Summary dated November 6, 2003
- Draft Consultation Plan Outline, October 19, 2003
- List of South Campus Community Interest Groups and Organizations

Mr. Dennis Pavlich indicated that a consultation plan would be brought to the next meeting of the Board for approval. Mr. Jim Moodie, consultant, had been engaged to facilitate a modified approach to the basic requirements for a planning consultation process for the South Campus Consultation plan. In response to a question, Mr. Pavlich confirmed that all interested parties, including the SCARP group, would be consulted.

The Board Chair confirmed that there was a real commitment on behalf of the Board to engage the AMS and others in the consultation process.

University Boulevard Neighbourhood Plan and Design Competition

The following documentation had been circulated.

- Executive Summary dated November 7, 2003
- Previous Board Action

Mr. Dennis Pavlich indicated that a consultation plan would be brought to the next meeting of the Board for approval stating that the Board must be comfortable with the proposed consultation plan.



Ms Nicole Byres advised that the UBC/GVRD Joint Committee at its meeting on October 14, 2003, had unanimously recommended that the University Boulevard Neighbourhood Plan be forwarded to the GVRD Board of Directors for recognition of compliance with the OCP at its next regular meeting to be held on November 28, 2003.

#### East Campus Neighbourhood Plan

The following documentation had been circulated:

- Executive Summary dated November 6, 2003
- Previous Board History
- Map showing the changes required in the OCP to the boundaries for the East Campus Neighbourhood Plan

#### North Campus Draft Neighbourhood Plan

The following documentation had been circulated.

- Executive Summary dated November 7, 2003
- Open House Advertisement

Mr. Pavlich indicated that the development of a neighbourhood plan for the North Campus is a prerequisite under the OCP for expansion of the Museum of Anthropology.

#### Five-Year Review of Official Community Plan (OCP)

The following documentation had been circulated.

- Executive Summary dated November 7, 2003
- Schedule 3, UBC-GVRD Memorandum of Understanding (2000): Neighbourhood Planning and Development Approval Processes for the UBC Campus
- Power-point Presentation “UBC Official Plan Five Year Review”, April 10, 2003 (on file with the Board Secretary)
- GVRD Board of directors report titled Review of the Official Community Plan for the University of British Columbia Board Agenda October 31, 2003 (on file with the Board Secretary)
- AMS OCP Working Group Presentation

Ms Byres indicated that the GVRD Board of Directors at its meeting on October 31, 2003, had confirmed that an amendment to the OCP for the UBC area is not

warranted at this time. The next review of the OCP will be in five years. However, both UBC and GVRD have concluded that the OCP continues to be the appropriate framework for guiding the ongoing planning and development of the UBC Point Grey Campus.

It was noted that the AMS OCP working group had made a presentation to the Property and Planning Committee at its meeting on November 13, 2003.

Ms Byres spoke to the issues of governance and accountability raised by the AMS in its presentation, and expressed the view that this is being handled appropriately by this Board. She noted that Mr. Moodie will deal with consultation issue, and will report back to the Board. The Board Chair indicated that the University would make every attempt to work with the AMS in this regard.

Ms Laura Best was given permission to make a brief statement to the Board regarding consultation issues. She expressed appreciation of the fact that the University Administration was very supportive.

#### Capital Construction Update

Mr. Al Poettcker had made a power point presentation to the Property and Planning Committee with respect to capital construction. Mr. Bryce Rositch requested that a copy of this presentation be made available to the Board.

A question was raised regarding the current status of the positions of Director of Planning and University Architect. Mr. Geoff Atkins indicated that a search was underway to fill the position of Director of Planning through an executive search firm. The position of University Architect/Landscape Architect was going through an internal process. This position was filled on a temporary basis. He undertook to provide updates to the Board.

#### Major Projects Status Report

The Major Projects Status Report dated October 2003 had been circulated and was received for information.

#### Capital Planning Process

The following documentation had been circulated.

- Executive Summary dated November 7, 2003

- Institutional Development—Development Approval Process (per MOU)
- Non-Institutional Development—Development Approval Process (per MOU)

#### TRIUMF House (Board 4)

The following documentation had been circulated.

- Executive Summary dated November 7, 2003
- Project Management Process
- Previous Board Action

#### Waste Management Annual Report

The following documentation had been circulated.

- Executive Summary dated November 7, 2003
- UBC Waste Management Annual Report (filed with the Board Secretary or available at <http://www.recycle.ubc.ca/>)

#### U-Pass Update

Ms Nicole Byres advised the Board that this is a very successful initiative that has significantly impacted parking and transportation to, from and on campus. Mr. Geoff Atkins commented that approximately one half of the student population travels to campus by bus. He added that blocking off University Boulevard at the bus loop had proven to be very successful.

#### *Finance*

##### General Purpose Operating Fund Projection to March 31, 2004

A University Financial Update and General Purpose Operating Fund Projection to March 31, 2004, was received for information. It was noted that an updated projection will be provided to the Board in January.

##### Debt Backgrounder

A discussion paper with respect to debt capacity application was deferred to a future meeting of the Board.

##### Hampton Place Annual Report and Financial Statements

The following documentation had been circulated.

- Executive Summary dated November 6, 2003
- Hampton Place Services Levy—Audited Financial Statement for the year ended March 31, 2003
- Hampton Place Services Levy—Financial Report for the year ended March 31, 2003

#### Related Organizations Annual Report

The 2003 annual report of UBC controlled, affiliated, or related organizations, major campus tenancies, off campus properties, external membership of related boards and major advisory committees had been circulated and was received for information. The Board indicated that it wished to continue to receive this report, and noted that a more complete listing would be provided next year.

### *People*

#### Award Winners

The listing of award winners had been circulated. Dr. Barry McBride referenced the continuing breadth of excellence across campus, and highlighted the fact that Dr. George Curtis, Professor Emeritus and former Dean of the Faculty of Law had been made an Officer of the Order of Canada.

Mr. Brian Sullivan made reference to a recent article in Canadian Business regarding UBC. Mr. Bryce Rositch had also referenced an article in the Atlantic Monthly. The Board Chair asked that the University Administration provide articles of interest to the Secretary to the Board for distribution the Board.

#### Alumni Association Report

The report on recent UBC Alumni Association activities and events had been circulated and was received for information.

#### Improve Services to International Students

A report dated November 4, 2003, with respect to initiatives to improve services to international students had been circulated and was received for information. It was noted that this initiative related to TREK strategy People #5.

#### Mandatory Retirement

Dr. Barry McBride indicated that the above-referenced issue will be returned

to the Board at its meeting scheduled for January 29, 2004.

### ***Learning & Research***

#### Presentation from Dean Michael Isaacson, Faculty of Applied Science

Dean Michael Isaacson made a presentation on the current activities of the Faculty of Applied Science.

He indicated that the Faculty's mission is aligned with UBC's mission as applied to the three professions of engineering, architecture and nursing; and that all three disciplines have an outstanding national and international reputation.

Prior to the Dean's presentation the Board had an opportunity to recognize Mr. Ian Liu, Mr. Kevin Li and Mr. Jonathan Yeung, representatives of the 2004 UBC Supermileage Team from the Faculty of Applied Science who had won first place in Collegiate Design Series run by the Society of Automotive Engineers for developing the highest gas mileage rated car. UBC was the winner of the collegiate division with a gas mileage rating of 927 miles per gallon. The team was congratulated on its outstanding achievement. The car was available at the meeting for viewing by the Board.

#### Research Support Network

A report dated November 3, 2003, regarding the research support network at UBC had been circulated and was received for information.

#### Research Overview

Dr. Greg Lawrence indicated that Dr. Indira Samarasekera had given a powerpoint presentation to the Learning & Research Committee at its meeting on November 13, 2003, that provided an excellent overview of research at UBC.

#### Kuwait Project

Dr. Neil Guppy had given a presentation to the Learning & Research Committee with respect to the Kuwait Project. Dr. Lawrence stated that this initiative seemed to be going very well.

### ***Community & International***

#### Annual General Meeting Report Back

An update on UBC's Annual General Meeting, held October 28, 2003,

had been circulated and was received for information.

The Board noted that this had been exceedingly well done. An observation was made that the attendance of the downtown community and business could be higher.

#### Learning Exchange Annual Report

The annual update on the UBC Learning Exchange was received for information.

It was noted that Ms Margo Fryer had made a presentation to the Community and International Committee at which time her leadership had been recognized. The President stated that we are actively seeking a permanent and substantial source of funding for this initiative.

#### Community Building on Campus

The following documentation had been circulated.

- Executive Summary dated November 20, 2003
- Previous Board Action
- Leadership Experiential Adventure Program for Youth Living at UBC

As part of the University's responsibility to develop a complete and liveable University Town, UBC in partnership with the UNA, RCMP and others, has initiated a number of services in relation to amenities (e.g. access to UBC recreation facilities, Vancouver library services, newsletter); health and safety; youth programs and community liaison and group activities.