

THE UNIVERSITY OF BRITISH COLUMBIA

A regularly scheduled meeting of the Board of Governors was held on Thursday, March 18, 2004, at 2:00 p.m. in Conference Room #307 of the Peter Wall Institute.

Present: Mr. John M. Reid, Chair
Dr. Martha C. Piper, President
Chancellor Allan McEachern
Ms Nicole Byres
Dr. Dennis Danielson
Mr. James Eccott
Mr. Jesse Eckert
Dr. Arun Garg
Ms Jay Grewal
Dr. Gregory Lawrence
Mr. Ben Pong
Ms Amina Rai
Mr. Bryce Rositch
Mr. Douglas Whitehead

A message of regret for absence was received from Mr. Brad Bennett.

In Attendance: Mrs. Nina Robinson, Secretary to the Board
Mr. Terry Sumner, Vice President, Administration and Finance
Dr. Indira Samarasekera, Vice President, Research
Mr. Brian Sullivan, Vice President, Students
Mr. Dennis Pavlich, Vice President External and Legal Affairs
Dr. Derek Atkins, Associate Vice President, Academic Planning
Ms Lisa Castle, Associate Vice President, Human Resources
Mr. Geoff Atkins, Associate Vice President, Land and Building Services
Mr. Al Poettcker, President & CEO, UBC Properties Trust

OPEN AGENDA

REMARKS

Board Chair (Mr. John Reid)

New University Campus for the Okanagan

Mr. Reid noted that, as authorized by the Board at its meeting on November 20, 2003, the Executive Committee of the Board had approved a Memorandum of

Understanding between the Minister of Advanced Education and The University of British Columbia on A Major New University Campus for the Okanagan.

Presentation of the David McLean Leadership Award for Student Members of the Board of Governors to Amina Rai and Jesse Eckert

Mr. John Reid was pleased to present a cheque to Ms Amina Rai and Mr. Jesse Eckert from the David McLean Leadership Award. He noted that this was the last meeting of the Board for Amina and Jesse, and he wished them well in all their future endeavours.

Mr. Reid also stated that Ms Mia Amir and Mr. Brian Duong had been elected as student members of the Board for the period April 1, 2004, to March 31, 2005.

Appointment of Mr. W. J. Brad Bennett

The Board Chair advised that Mr. W. J. Brad Bennett had been appointed as a member of the Board of Governors for a term of three years from March 16, 2004, under Order-in-Council #252.

Mr. Reid stated that Ms Karen Nishi had very graciously tendered her resignation from the Board effective March 7, 2004, in order to create a Board opening for a representative from the Okanagan College in Kelowna. Mr. Reid recorded his sincere appreciation of the time and commitment Ms Nishi had shown to the affairs of the University.

President

The President outlined the exciting UBC Okanagan campus initiative. The President expressed the view that this was a tremendous opportunity for the Okanagan. Although there would be challenges, she was looking forward to working through the process. She expressed sincere thanks to the Board Chair, the Chancellor and Mr. James Eccott for their support.

OPEN AGENDA CONSENT ITEMS

IT WAS RESOLVED,

That the following items designated "consent" on the open agenda of the March 18, 2004, Board meeting be and are hereby approved as presented.

CARRIED.

People

Recommendations from Senate

IT WAS RESOLVED,

That the following recommendations from Senate be approved, subject, where applicable, to the proviso that none of the programs be implemented without formal reference to the President; and that the Deans and Heads concerned with new programs be asked to indicate the space requirements, if any, of such new programs.

CARRIED.

IT WAS RESOLVED,

That, as recommended by Senate, the Board approves the following actions as required under the University Act Sections 37 (1)(i)(o) and 38).

CARRIED.

IT WAS RESOLVED,

That the Board of Governors hereby concurs with the recommendation of Senate in approving curriculum proposals from the Faculty of Graduate Studies (Arts and Medicine).

CARRIED.

Learning and Research

Endowments--General

IT WAS RESOLVED,

(1) That the Board approves the following Endowment Deeds:

1. A. Faculty of Applied Science

1. Electrical and Computer Engineering Endowment Fund Terms of Reference

2. B. Faculty of Law

1. Farris Endowment Fund Terms of Reference

C. Faculty of Medicine

1. **Constance van Eeden Fund for Distinguished Achievement in Statistical Science Edowment Fund Terms of Reference**

2. **Philip E. Reid Memorial Emergency Fund Endowment Fund Terms of Reference**

CARRIED.

OPEN AGENDA ITEMS FOR APPROVAL

Finance

Mandatory Fees

Dr. Barry McBride, at the meeting of the Finance Committee on March 11, 2004, had referenced a letter from ENDS (Environmental Design) program students expressing strong support for the student fee for IT technical support equipment.

IT WAS RESOLVED,

That the following mandatory fees be and are hereby approved effective May 1, 2004:

Athletics and Recreation Fee	\$169.15
Co-operative Education Program Fee	\$600.00
Co-operative Education Workshop Fee	\$200.00

CARRIED.

Program and Course-based Fees

IT WAS RESOLVED,

That the following new program and course-based fees be and are hereby approved effective May 1, 2004

School of Music—Application Fee--	\$60 per application
Faculty of Agricultural Sciences—Dietetics Internship Fee--	\$1,500 per year
Bachelor of Environmental Design Studio Fee--	\$60 per course.

CARRIED.

General Purpose Operating Fund Budget 2004/05

The budget reflects the anticipated provincial and federal grant support and tuition fees for the 2004/05 fiscal year. It was noted that allocation details regarding the GPOF will come forward to the May 2004 meeting of the Board.

IT WAS RESOLVED,

That the General Purpose Operating Fund Budget 2004/05 be and is hereby approved.

CARRIED.

Tuition Fee Proposal

An Executive Summary dated March 1, 2004, had been circulated. Mr. Brian Sullivan, Vice President Students gave a very comprehensive powerpoint presentation.

Following a lengthy discussion, it was agreed that the proposal would be amended to implement research-based Masters programs effective September 1, 2004, instead of May 1, 2004.

Dr. Aran Garg suggested that the public advocacy of public education be brought forward as a Board agenda item at an appropriate future date.

IT WAS RESOLVED,

That the Board of Governors hereby resolves to:

- 1. Set and determine the fees for instruction in all programs and courses according to the fee schedule attached and marked "Schedule A";**
- 2. Implement full tuition for research-based Masters programs in "Schedule A" effective September 1, 2004;**
- 3. Implement all other tuition and fees for instruction effective May 1, 2004, or as noted in "Schedule A";**
- 4. Require an indication of specific allocations to improve learning and student support as part of the detailed 2004/05 budget to be presented May 2004;**
- 5. Direct the Administration to ensure that students in financial need are offered the assistance they require to enroll or continue and report in January 2005 on those efforts and the use of University funds set aside for this purpose.**

CARRIED.

Mr. Ben Pong, Mr. Jesse Eckert and Ms Amina Rai requested that their votes in opposition to the above resolution be recorded.

Property & Planning

Electrical and Computer Engineering Building (Fred Kaiser Building) (Board 4)

The following documentation had been circulated.

- Executive Summary dated February 28, 2004
- Project Management Process—Summary of Board approvals
- Previous Board Action

IT WAS RESOLVED,

That the following action is hereby taken in connection with the Electrical and Computer Engineering Building (Fred Kaiser Building):

Board 4

Approval:

Final Budgets

Capital Budget	\$26,133,000
Operating Budget	\$ 814,000

Award of Contract

Funding Release **\$19,888,000**

Information:

Expenses to date **\$4,736,000**

Funding Releases to date: **\$6,245,000**

Tender Information

CARRIED.

Science Undergraduate Society Social Space (Abdul Ladha Science Centre) (Board 3)

The following documentation had been circulated.

- Executive Summary dated February 28, 2004
- Project Management Process—Summary of Board Approvals
- Previous Board Action
- Schematic Design

IT WAS RESOLVED,

That the following action is hereby taken in connection with the Science Undergraduate Society Social Space:

Board 3

Approval:

Schematic Design

Proceed to working drawings & tender

Funding release to proceed to next stage **\$155,000**

Information:

Expenses to date: **\$ 30,000**

CARRIED.

UBC Thunderbird Boathouse (Board 2)

The following documentation had been circulated.

- Executive Summary dated February 28, 2004
- Project Management Process
- Previous Board Action
- Location Map

Note: The Business Plan is filed with the Board Secretary

IT WAS RESOLVED,

That the following action is hereby taken in connection with the UBC Thunderbird Boathouse:

Board 2

Approval

Preliminary Budgets

Capital Budget: **\$4,000,000**

Schedule

Program

Consultant Selection (Larry McFarland Architects)

Proceed to Schematic Design

Funding Release **\$50,000**

Information:

Expenses to date **\$29,000**

CARRIED.

Gage South Neighbourhood Plan

The following documentation had been circulated.

- Executive Summary dated February 27, 2004
- Context map showing the location of the Gage South local area
- List of key stakeholders for the Gage South local area

IT WAS RESOLVED,

That the local area planning process for the Gage South Neighbourhood in conformity with the Official Community Plan (1997), UBC-GVRD Memorandum of Understanding (2000) and the Comprehensive Community Plan (2000) be and is hereby approved.

CARRIED.

Single Student Housing-Marine Drive (Board 3) (See Also Finance Agenda)

The following documentation had been circulated.

- Executive Summary dated March 4, 2004
- Project Management Process
- Previous Board History
- Single Student Housing Site Plan & Schematic Drawings
- Current photograph of site
- Financing pro forma
- Debt Summary

IT WAS RESOLVED,

That the following action is hereby taken in connection with Marine Drive Single Student Housing—Phase 1

Board 3

Approval:

Schematic Design

Proceed to working drawing & tender for Phase 1

Funding release for Board 4 **\$980,000**

Information:

Expenses to date **\$430,000**

(See Finance 2.2.8 for funding)

CARRIED.

Infrastructure Impact and Community Amenity Charges

An executive summary dated March 3, 2004, with respect to the charges had been circulated.

It was noted that, if there are development permits in process, n they will be captured by the old fees, and will not be affected by the new rates.

IT WAS RESOLVED,

That the proposed changes in the Infrastructure Impact and Community Amenity Charges 2004 be and are hereby approved.

CARRIED.

Aquatic Ecosystems Research Laboratory (Board 4) TS (See also Finance Agenda)

The following documentation had been circulated.

- Executive Summary dated March 5, 2004
- Project Management Process
- Previous Board Action

IT WAS RESOLVED,

That the following action is hereby taken in connection with the Aquatic Ecosystems Research Laboratory:

Board 4

Approval:

Final Budgets

Capital Budget	\$15,725,000
Operating Budget	\$.....520,000

Award of Contract

Funding Release	\$14,252,000
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Information:

Expenses to date:	\$1,101,000
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Funding Releases to date:	\$1,473,000
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Tender Information

CARRIED.

Finance

Housing and Conferences--Building Repair and Renovation Financing

IT WAS RESOLVED,

That internal financing of \$13.921 million for building repair and upgrades for student, family & staff/faculty housing is hereby approved; it being noted that the loan will be repaid over a period of 15 years and debt service will be funded from housing rental revenues.

CARRIED.

Repeal of Policy #78—Licenses of Drivers of Vehicles on University Business

IT WAS RESOLVED,

That Policy #78—Licenses of Drivers of Vehicles on University Business be and is hereby repealed.

CARRIED.

Repeal of Policy #81—Use of Car Expenses as an Expense Claim for Income Tax Purposes

IT WAS RESOLVED

That Policy #81—Use of Car Expenses as an Expense Claim for Income Tax Purposes be and is hereby repealed.

CARRIED.

Single Student Housing-Marine Drive (Board 3)—Approval of Internal Financing (See also Property & Planning Agenda)

IT WAS RESOLVED

That internal financing of the \$35.4 million for Phase 1 of Marine Drive Single Student Housing is hereby approved; it being noted that the loan will be repaid over a period of 30 years and debt service will be funded from housing rental revenues associated with this project.

CARRIED.

People

Proposed Agreement between UBC and the Alumni Association of The University of British Columbia

Mr. Brian Sullivan, Vice President Students, Ms Jane Hungerford, Chair, UBCAA and Mr. Martin Ertl, Vice Chair, UBCAA collaborated in a powerpoint presentation with respect to the UBCAA-UBC proposed agreement.

In keeping with the shared objective of improving services to alumni and increasing alumni involvement in advancing the University's goals, this agreement incorporates the following:

- Creates a formal framework that enables the University and the Association to collaborate on the development of alumni affairs and delivery of alumni services;
- Reconfigures functions currently carried out by the Association by transferring certain responsibilities to the University; and
- Outlines the obligations of the parties with respect to funding, staffing and administration.

The agreement is effective April 1, 2004, for a three-year term.

Mr. John Reid presented a framed photograph of the historic UBC barn to Ms Hungerford.

IT WAS RESOLVED

That the Agreement dated February 26, 2004, between The University of British Columbia and The Alumni Association of The University of British Columbia in respect of an integrated organizational framework for alumni affairs and services, be and is hereby ratified.

CARRIED.

Policy #83--Travel and Related Expenses

IT WAS RESOLVED

That approval is hereby given to take the proposal for revisions to UBC Policy

#83—Travel and Related Expenses to the campus community for consultation.

CARRIED.

Learning and Research

Policy #128: Deaccession of Works of Art and/or Cultural Materials for the Morris and Helen Belkin Art Gallery, the University Library, and the Museum of Anthropology

IT WAS RESOLVED,

That the University Administration take Policy #128 for public consultation subject to the following amendments:

- (a) Recommendations to the Vice-President, Academic and Provost must indicate that the interests of the public, the scholarly community, and the cultural community have been carefully considered. This has been clarified so that the interests of the Department of Anthropology and Sociology and the interests of the cultural community in the Vancouver region are explicitly identified as being part of this consideration.**
- (b) Recommendations to the Vice-President, Academic and Provost must now explicitly indicate that any terms of gift have been addressed and that reasonable alternatives to deaccessioning have been carefully considered.**
- (c) In considering a recommendation, the Vice-President, Academic and Provost must now be explicitly satisfied that the aforementioned interests have been appropriately dealt with.**
- (d) The paragraph outlining those situations where repatriation would generally not be recommended has been deleted.**
- (e) Permissive consideration of professional guidelines.**

ATTACHMENT: Schedule “A” – Proposed version of Policy #128 and accompanying Procedures

CARRIED.

Community & International

UBC Winter Sports Centre—2010 Olympic Games (Board 1)

The following documentation had been circulated.

- Executive Summary dated March 1, 2004
- Previous Board Action
- Project Management Process
- Application of UBC Planning Principles
- Site—UBC Winter Sports Centre; 2010 Winter Olympic Games

IT WAS RESOLVED,

That the Board hereby provides Board 1 approval for the UBC Winter Sports Centre, to be comprised of three ice rinks and other amenities, on the northeast corner of Thunderbird Park subject to confirmation of financial support from Vancouver 2010 Bid Corporation commensurate with the Corporation's existing commitment to the University.

CARRIED.

Policy #124: Naming

The circulated material was amended to delete the Chair of the Property & Planning Committee from the membership of the President's Committee on the Naming of Facilities.

IT WAS RESOLVED,

That the proposed amendments to Policy #124: Naming be and are hereby approved as amended.

CARRIED.

UBC Thunderbird Boathouse Naming

IT WAS RESOLVED,

That the UBC Thunderbird Boathouse be named "John M. S. Lecky UBC Boathouse."

CARRIED.

Property & Planning

Capital Project Update

Ms Byres noted that Mr. Al Poettcker had given a powerpoint presentation to the Property and Planning Committee that had provided an excellent overview of capital projects.

Major Projects Status Report

The Major Projects Status Report dated March 2004 had been circulated and was received for information.

UBC Renew

The following documentation had been circulated.

- Executive Summary dated February 28, 2004
- Project Management Process, Summar of Board Approvals
- Previous Board Action
- 10 Phases for Board Approval
- UBC Renew Metrics

Loon Lake Business Plan 2004-2008

As requested by the Board at its meeting on January 29, 2004, the Loon Lake Research & Education Centre 2004-2008 Business Plan had been circulated and was received for information.

East Campus Neighbourhood Plan

Mr. Dennis Pavlich provided an update. He indicated that we are awaiting an OCP amendment on this neighbourhood plan.

South Campus Consultation Plan

Mr. Dennis Pavlich reported that this initiative was on track. He indicated that there has been a 1st meeting of the working group and that the draft will be ready sometime in May.

North Campus Neighbourhood Plan—Cliff Erosion Management

Mr. Pavlich advised that the proposal was awaiting GVRD approval of the cliff erosion management plan.

Architectural Design Competition

Mr. Pavlich indicated that we are negotiating with the AIBC regarding process and contracts, and that a full report would be made to the Board in May 2004.

Finance

Update on Financing Opportunities

Mr. Terry Sumner gave a powerpoint presentation on the Moody's 2004 Review. This affirms the University's Aa2 debt rating with a stable outlook and lists the following credit strengths:

- Strong student market position
- Strong research market position
- Improved annual operating performance
- Increasing financial reserve levels

Development/Donations Report

The Development Office progress report for the period April 1, 2003, to February 19, 2004, had been circulated and was received for information.

University Neighbourhoods Association Budget

In accordance with the agreement between UBC and the University Neighbourhoods Association, the UNA budget must be presented to the UBC Board of Governors.

The following documentation had been circulated.

- Executive Summary dated February 27, 2004
- Backgrounder
- University Neighbourhoods Association Budget 2004/05

People

Award Winners

The March 2004 record of award winners had been circulated and was received for information.

Alumni Association Report

The report on current UBC Alumni Association activities and events had been circulated and was received for information.

First Nations House of Learning Annual Report September 2002 – August 2003

The First Nations House of Learning Annual Report for the period September 2002 – August 2003 had been circulated and was received for information.

Dr. Richard Vedan, Director, First Nations House of Learning had presented the report to the People Committee at its meeting on March 11, 2004.

Policy #72 (Access to the University of British Columbia)—Revisions

The following documentation had been circulated.

- Executive Summary
- Call for Comments as Published
- Summary of Feedback

Learning & Research

Presentation from Dr. B. Brett Finlay

The presentation from Dr. Finlay was deferred to the May 25, 2004, meeting of the Board.

2002-2003 Report of the University Librarian to the Senate

The above-referenced report had been circulated and was received for information.

University-Industry Liaison Office (UILO)

Dr. Indira Samarasekera, Vice President Research provided an overview of the UBC University-Industry Liaison Office.

She noted that UBC is committed to expanding its industrial liaison efforts and building linkages with industry and government to further the process of knowledge-translation and economic diversification to enhance the region's effectiveness in a knowledge-based economy.

CFI Results

A report from Dr. Samarasekera on the Canadian Foundation for Innovation results was received for information.

It was noted that, in May 2003 UBC submitted twenty-two applications for the 2003 CFI Innovation Fund competition. UBC was eligible to apply for a maximum of \$80 M of CFI funding in this round, with the cap linked to our overall research funding.

Community and International

UBC Rankings

An executive summary dated February 26, 2004, from Mr. Dennis Pavlich outlined the following with respect to UBC rankings.

- UBC is now ranked 35th in a field of the top 500 universities in the world.
- UBC continues to improve in the tri-annual Cormex Research media coverage survey of leading Canadian universities.

Government of British Columbia Budget 2004/05 Analysis

An executive summary dated February 26, 2004, that provided an analysis of the 2004/05 budget of the Government of British Columbia had been circulated and was received for information. Mr. Rositch noted that the Provincial Government had made a major commitment to post secondary education in the throne speech i.e. 25,000 new seats by 2009/10.

Report on OCP Implementation

Mr. Rositch reported that the GVRD is asking for a closer look at UBC's consultation and implementation process. There will be a report back to the Joint UBC/GVRD Committee in April to review recommendations about possible changes.

University Neighbourhoods Association

Mr. Rositch indicated that the Community & International Committee had received information about the structure of the University Neighbourhoods Association, their terms of reference and budgets they receive and how that might be expanded in terms of community facilities for the benefit of the people of the neighbourhood.